

---

# STATIONERY SPECIFICATION

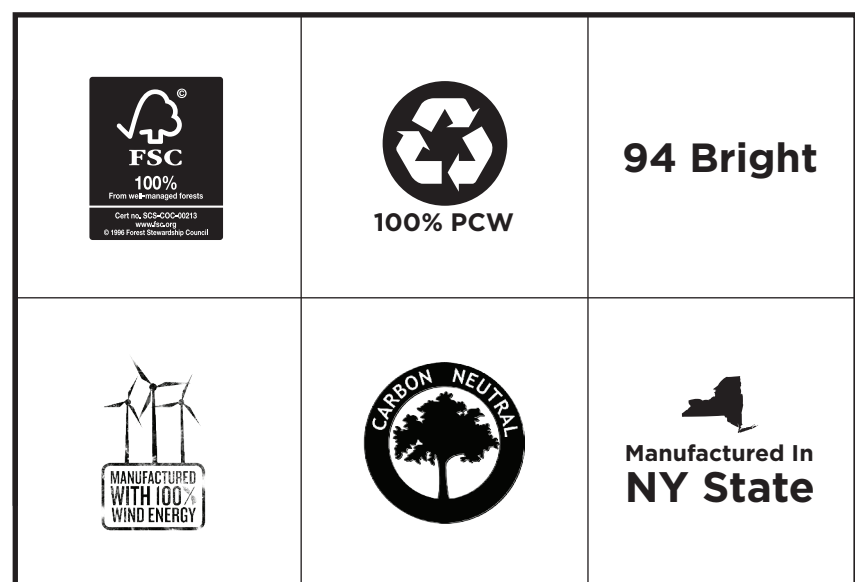


Catalog of online templates available through i-Buy

	<p><b>A. Letterhead</b>                  8.5 x 11                  2 color: PMS 2597 and Black                  Paper: Strathmore Premium 100 PC White                  Option 1: 24# Writing                  Option 2: 80# Text</p>		<p><b>H. Stickers</b>                  Size: 5.5 x 4                  2 color: PMS 2597 and Black                  Paper: Strathmore Premium 100 PC White</p>
	<p><b>B. #10 Commercial Envelope</b>                  Size: 9.5 x 4.125                  2 color: PMS 2597 and Black                  Paper: Strathmore Premium 100 PC White                  Option 1: 24# Writing                  Option 2: 80# Text</p>		<p><b>I. Monarch Letterhead</b>                  7.25 x 10.5                  2 color: PMS 2597 and Black                  Paper: Strathmore Premium 100 PC White                  Option 1: 24# Writing                  Option 2: 80# Text</p>
	<p><b>C. #10 Window Envelope</b>                  Size: 9.5 x 4.125                  2 color: PMS 2597 and Black                  Paper: Strathmore Premium 100 PC White                  24# Writing</p>		<p><b>J. Monarch Envelope</b>                  Size: 7.5 x 3.875                  2 color: PMS 2597 and Black                  Paper: Strathmore Premium 100 PC White                  Option 1: 24# Writing                  Option 2: 80# Text</p>
	<p><b>D. Business Cards</b>                  Size: 3.5 x 2                  2 color: PMS 2597 and Black                  Paper: Strathmore Premium 100 PC White                  Option 1: 100# Cover                  Option 2: 130# Cover</p>		<p><b>K. 13 x 10 Envelope (horiz default)</b>                  2 color: PMS 2597 and Black                  Horizontal and Vertical Opening                  Paper: white and craft</p>
	<p><b>E. Notepad</b>                  Size: 5 x 8                  2 color: PMS 2597 and Black                  Paper: Strathmore Premium 100 PC White                  80# Text</p>		<p><b>L. 12 x 9 Envelope (horiz default)</b>                  2 color: PMS 2597 and Black                  Horizontal and Vertical Opening                  Paper: white and craft</p>
	<p><b>F. Compliments Slip</b>                  Size: 4 x 6, folds to 4 x 5                  2 color: PMS 2597 and Black                  Paper: Strathmore Premium 100 PC White                  100# Cover</p>		<p><b>M. 9 x 6 Envelope (horiz default)</b>                  2 color: PMS 2597 and Black                  Horizontal and Vertical Opening                  Paper: white and craft</p>
	<p><b>G. Buckslip</b>                  Size: 4 x 6.5                  2 color: PMS 2597 and Black                  Paper: Strathmore Premium 100 PC White                  80# Text</p>		

What kind of paper is the stationery printed on?

All NYU stationery is printed on Strathmore Premium 100 PC White. This stationery meets two primary requirements; it's a premium sheet with the brightness necessary to achieve excellent print quality and secondly, it's created with 100% PCW (Post Consumer Waste) recycled material. Additionally, Strathmore Premium is FSC Certified, Carbon Neutral, and manufactured in NY State with 100% windpower.





.25"

.25"

.375"

.1875"

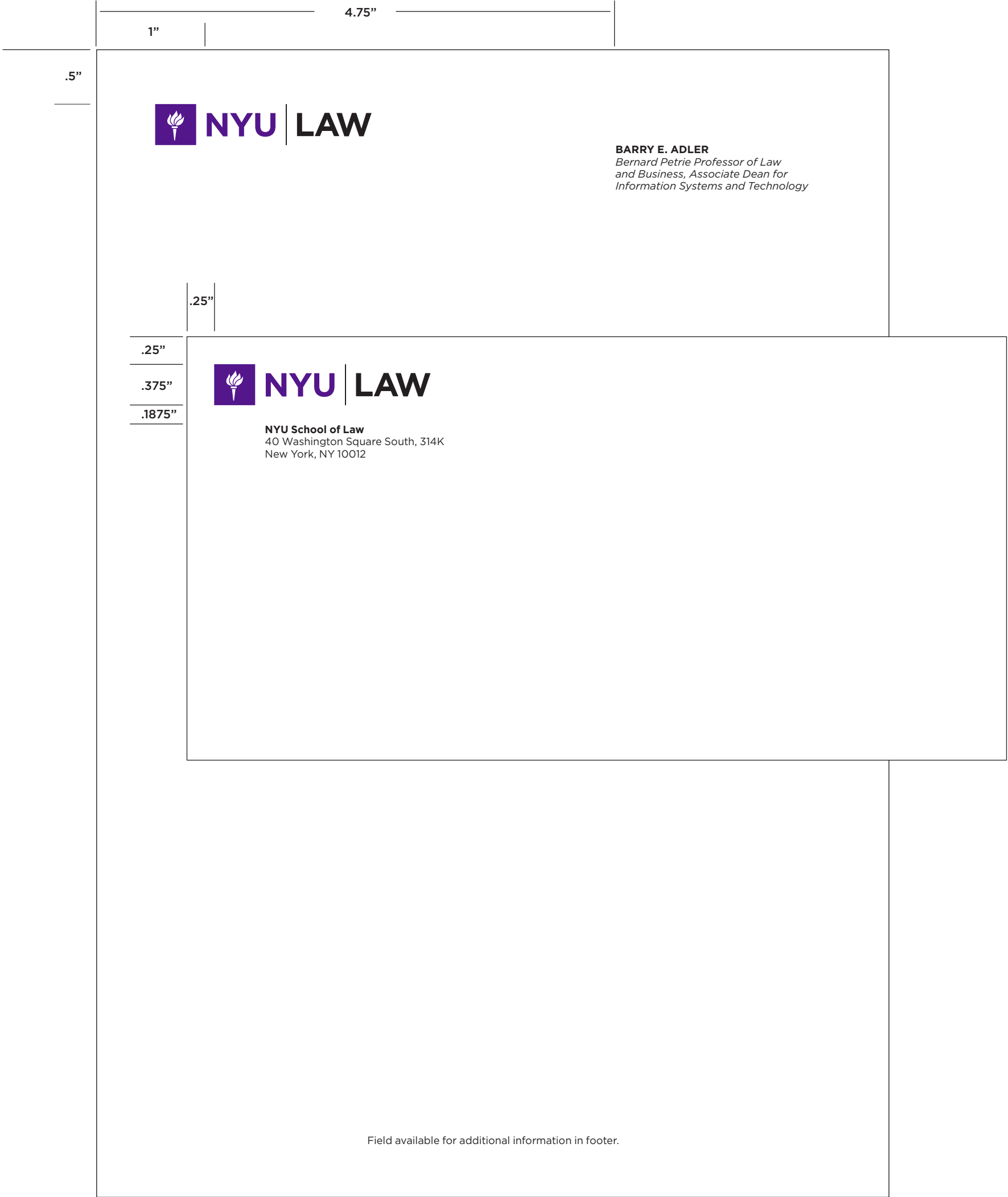


**NYU School of Law**  
40 Washington Square South, 314K  
New York, NY 10012



**NYU School of Law**  
40 Washington Square South, 314K  
New York, NY 10012





.375

.375



**BARRY E. ADLER**  
*Bernard Petrie Professor of Law and Business*  
*Associate Dean for Information Systems and Technology*  
P: 212 998 6660  
barry.adler@nyu.edu

1"  
Fold



**BARRY E. ADLER**  
*Bernard Petrie Professor of Law and Business*  
*Associate Dean for Information Systems and Technology*  
P: 212 998 6660  
barry.adler@nyu.edu



**BARRY E. ADLER**  
*Bernard Petrie Professor of Law and Business*  
*Associate Dean for Information Systems and Technology*  
P: 212 998 6660  
barry.adler@nyu.edu

Date: \_\_\_\_\_

To: \_\_\_\_\_

- Per our discussion
- For your information
- Please follow up as appropriate
- Please discuss with me
- Please sign and return
- Please recommend suitable action
- RUSH - Immediate action desired

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

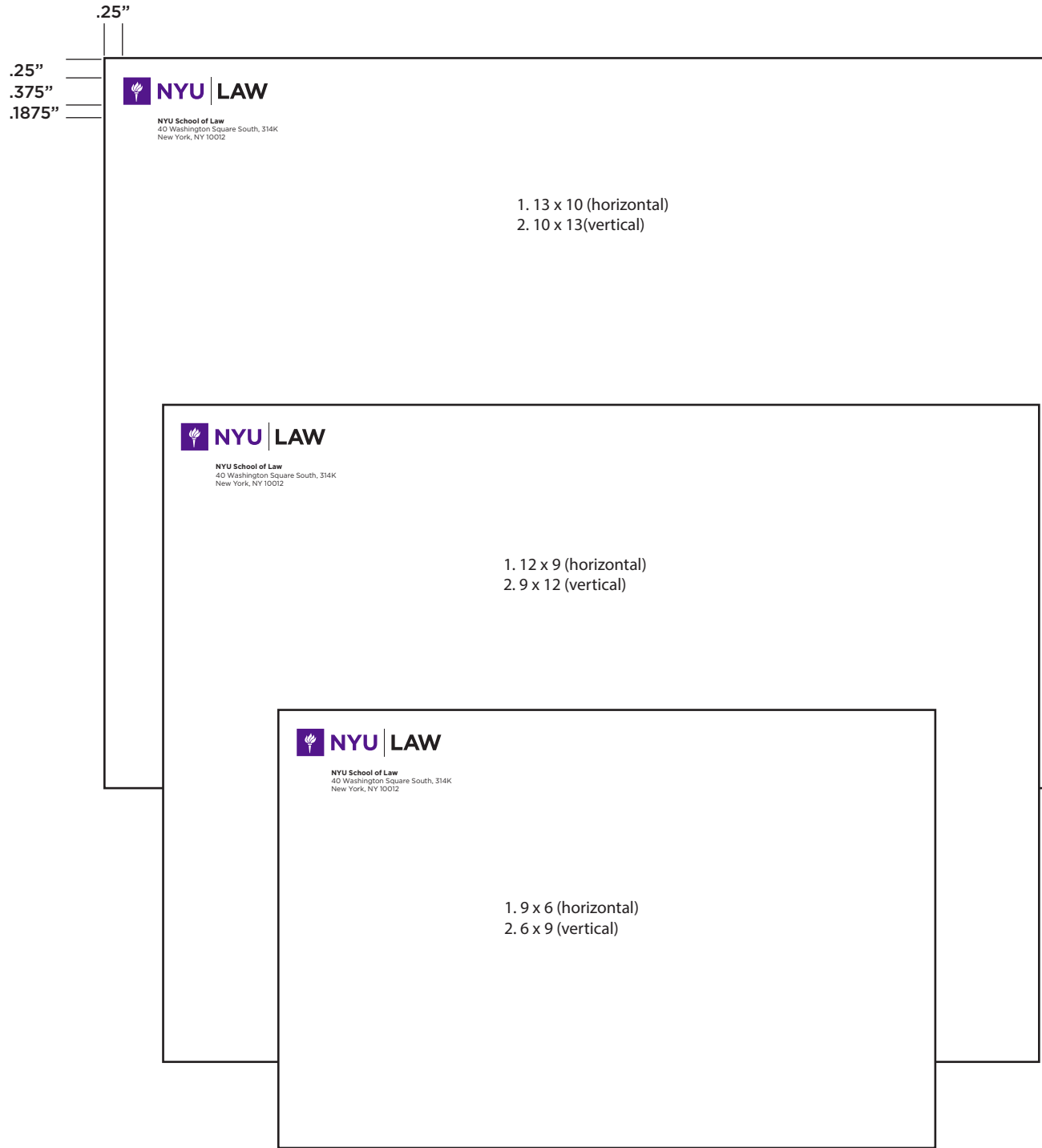
\_\_\_\_\_

\_\_\_\_\_



**NYU School of Law**  
40 Washington Square South, 314K  
New York, NY 10012

White



Craft

