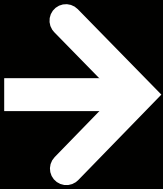


LLM
Student
Handbook
2018-19



NYU School of Law

GRADUATE DIVISION

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→ The Office of Graduate Affairs

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Welcome to NYU School of Law! The Office of Graduate Affairs (OGA) is the front door to the Law School for LLM and Exchange students. Our mission is to enrich the experience of our students while at NYU Law through advising, community-building, and stimulating programming. Barbara A. Landress is the Director of the Office of Graduate Affairs, Ivanna Bilych is the Associate Director, and Jacob Yohay is the Administrative Aide.

At OGA, we provide advice on registration procedures, course selection, academic policies, extracurricular opportunities, acclimating to the Law School, and even on adjusting to life in New York City. We also serve as a resource for referrals to other members of the Law School and University communities who can help meet your needs.

Programmatically, we focus on three areas: academic success, community building, and professional development. Early in the academic year, we offer workshops on study skills such as outlining and time management. Beyond academics, we believe that one of the most valuable benefits of the LLM program is the friendships you will develop with classmates, and other members of the Law School community. We provide opportunities for you to interact with each other, faculty members and NYU administrators including Fall Receptions at the homes of faculty members, ice skating, and a spring outing. We also facilitate opportunities to develop “soft” skills and have hosted workshops on topics including cultural competence, networking and leadership development.

The Office of Graduate Affairs

In sum, we strive to help students create a meaningful and unforgettable experience while at NYU School of Law. We have an open door policy, and are available to answer your questions Monday through Friday, 9:00 a.m.-5:00 p.m.

Once again, welcome to NYU School of Law and to New York City!

Please note that Tax and International Tax students who seek advice should consult the Graduate Tax Office in Furman Hall, 245 Sullivan Street, 4th Floor. The Director of Tax Programs is John Stephens. You may contact the Tax Office by e-mail at law.taxprograms@nyu.edu and by phone at (212) 998-6150. Information specific to the tax program is not included in this Handbook - you may contact the Tax Office for details.

This handbook is a compilation of information helpful to LLM and Exchange students. The Academic Policies Guide, under the Guides Library section [here](#), more comprehensively describes the procedures and rules that will ordinarily govern academic and student life at NYU Law.

All policies and procedures outlined in this document are subject to change without notice. Information pertaining to program requirements and academic policies are located online at www.law.nyu.edu.

Connect and Communicate

We hope that you will take advantage of the many opportunities outside of the classroom to engage with the Law School and University community. Below is a list of outlets used to announce important events and opportunities:

The Docket

The Docket publishes notices of Law School events and other items of general interest to the NYU School of Law community. The Docket is a continuous publishing system; headlines from the prior week's posts are sent out to the Law School community once a week. Please look for the Docket in your inbox on Monday mornings. It is extremely important that you diligently read this weekly missive as it contains information on upcoming events throughout the Law School as well as important deadlines. Please always check the Graduate Affairs section of the Docket for news and events of special interest to LLM and Exchange students.

You may view and submit posts to the Docket [here](#).

The NYU Law Events Calendar

The [Law School Calendar](#) is an online schedule of events and activities taking place at the Law School. You may view events by date or by category (i.e., academic calendar, housing, students, global, etc.). You may also submit events to the calendar. On Monday mornings you will receive an email entitled "Events this Week at NYU Law," drawn from the Calendar.

Student Group Listservs

Student groups generally communicate with their members through listservs. To join listservs of interest to you, log into NYU Home. Under the "Lists" section on the right hand side, click on the hyperlink that says "Browse and Subscribe to an NYU List." You will then be able to view and join student group and other NYU mailing lists. You can also join student listservs by contacting student group leaders directly. For list of our current student groups, please refer to the Student Groups and Law Journals section of this handbook.

Coase's List

Coase's List is used by law students and alumni to exchange various types of information (e.g. goods, services, announcements, activities... a good place to find bargains!). To subscribe to Coase's List, log into NYU Home. Under the "Lists" tab on the right hand side, click on the hyperlink that says "Browse and Subscribe to an NYU List." At the top of the page, click on "Topic Lists" and scroll down to reach "coases-list." Subscribe using your nyu.edu e-mail address, as non-NYU addresses will be unsubscribed by the moderator.

OGS Newsletter

The [OGS Newsletter](#) is an electronic newsletter sent to international students on a biweekly basis. The newsletter provides immigration updates and information on upcoming OGS programs. New international students are automatically subscribed.

Graduate Life

Graduate Life provides an opportunity for graduate students across the university to engage with the NYU community. They organize several events and outings during the school year, and it is their mission to help graduate students access all the information and services that are available across NYU. If you do not receive their newsletter, please email src.grads@nyu.edu with your full name and email address to be added. More information can be found [here](#).



**Graduate
Lawyering
Program**

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Introductory Summer Classes

All LLM students who received their first degree in law outside the United States must take the summer classes *Introduction to US Law* and *Introduction to US Legal Practice*, unless a waiver is granted. Please note that credits earned for these summer classes do not count toward the 24 credits needed in fall and spring to earn the LLM degree. Both classes will be held from Monday, August 13, 2018 through Friday, August 24, 2018. You should plan to be able to attend classes from 9:00 a.m. through 3:00 p.m.

Introduction to US Law is an intensive course that reviews the fundamentals of the US legal system, including an overview of the US Constitution, federalism, the structure and function of courts, sources of legal authority and common-law methodology. *Introduction to US Legal Practice* teaches practical skills needed in a US legal environment including locating cases, statutes and other legal source materials, citing legal authority correctly and checking the validity of case citations. In addition, these introductory classes help prepare students for study at a US law school by developing their skills in briefing cases, course outlining and taking law school examinations.

On the final Friday of the class there will be an exam primarily on the line of cases covered during the second week of *Introduction to US Law*. Students have found studying for and writing this exam to be important preparation for the fall semester.

Introduction to US Law Sections

During the second week of *Introduction to US Law*, several days are devoted to exploring an evolving line of cases; the topic of these cases differs between sections as follows:

Section One: Just or Unjust? Punitive Damages and the American Judicial System
Professor Irene Ayers

Section Two: Just or Unjust? Private Arbitration and the American Consumer
Professor Mary Holland

Section Three: Just or Unjust? The Exclusionary Rule in the American Criminal Justice System
Professor Gerry Lebovits

How to Waive the Requirement

Students with native English language and undergraduate law degrees from common law jurisdictions may wish to consider a waiver. While the course is designed to be useful to all foreign graduate students, many of the course's concepts will be familiar to students trained in common law jurisdictions.

Students who wish to seek a waiver must complete and submit a *Request to Waive Introduction to US Law and Introduction to US Legal Practice* form, which can be found [here](#). Students who have a JD degree from a US law school will be automatically waived out of this course. Waiver forms can be submitted via email to law.graduateaffairs@nyu.edu. You may not request to waive only one of the two classes. All waiver requests must be submitted by July 6, 2018. Requests received after this date will not be considered.

Graduate Lawyering I & II

Graduate Lawyering is a practice-based course for international LLM students, focusing on development of legal research, writing, and analysis skills. The class aims to prepare each LLM student to meet the expectations of the US legal environment. The curriculum is composed of several research and writing exercises. Sections are limited to approximately fifteen students, and teaching assistants are available to provide additional hands-on advice on topics such as research techniques. We highly recommend enrollment in one of the fall sections of *Graduate Lawyering* as the class provides the opportunity, in a seminar environment, to develop skills crucial to success at a US law school.

To meet the diverse needs of students from a wide variety of language, legal education, and legal practice backgrounds, the Law School offers an intensive section of the class designed for students who particularly want to focus on improving their English language skills. Throughout the fall, *Graduate Lawyering I* sections (1 credit) meet for two hours every other week; *Graduate Lawyering: Intensive* sections (2 credits) meet for two hours every week. *Graduate Lawyering II*, in spring, offers the opportunity for students to continue to develop their US research and writing skills in a seminar environment.

English Language Resources

Legal English

This (non-credit) language-based class is offered early in the fall semester. The class meets once a week for two hour sessions for a one-month period. This language-based course provides LLM students, whose first languages are other than English, with a forum to study Legal English.

Students will complete in-class exercises focusing on legal vocabulary and pronunciation of legal English terms. The course topics relate specifically to terminology in case briefing categories, such as vocabulary describing the parties in a case, causes of action, rules, issues, relief sought and dispositions in cases. Students will closely examine the components of case citations as well as court opinions in order to identify legally significant facts, procedural history, rules, holdings, dicta and key vocabulary used in cases. The main focuses of the course are to develop strategies for reading and analyzing cases and to improve each student's legal English vocabulary.

Writing Center

At the [Writing Center](#), any NYU student can get help with his or her writing. The Writing Center is a part of NYU's Expository Writing Program in the College of Arts and Science. It is a place where one-on-one teaching and learning occur, as students work closely with professional consultants at every stage of the writing process and on any piece of writing.

English in Action

[English in Action](#) is a non-profit educational organization that helps English language learners by pairing them with tutors for weekly one-to-one conversation sessions.

Prior to the LLM

Students interested in improving their English language skills prior to the LLM program, may be interested in NYU's [American Language Institute](#). The Institute is one of the many schools and programs in New York and throughout the US that offer English language instruction during the summer months and throughout the academic year.

Types of Classes

Law School classes vary widely in their subject matter and in the skills they teach. Although the class schedule is arranged according to subject matter, you should understand the other ways in which classes may differ from one another. NYU Law's classes generally fall into the following categories:

- **Courses** are lecture-style classes. Some are quite broad, but many are focused on subfields or particular methodologies. The choices are quite varied in this respect. Some lecture courses have prerequisites (for example, Income Taxation is a prerequisite for Corporate Taxation), but most do not. Lecture courses usually require a final examination, although some professors may offer the option of or require a paper. In courses where a final examination is given, the examination format may be either in-class or take-home. Professors have different rules about the types of materials to which students may refer during examinations. Please consult the exam schedule and the course descriptions.

- A **seminar** or **colloquium** is a small class; some seminars may have as few as five or six students, while others may be as large as 27 students. Seminars and colloquia provide a more detailed examination of a subject than is possible in a lecture course, and class presentation entails significantly more discussion and student participation. Seminars and colloquia normally require students to write one or more papers. A colloquium differs from a seminar in that several professors (and occasionally outside guests) participate in the colloquium, preparing papers and articles to which the students in the class respond through discussion and written assignments. Sometimes a seminar is offered in conjunction with the colloquium and students may be required to enroll in both.

- A **simulation** course is defined as a mock or model class in which students receive tangible experience in tasks and processes related to a particular area of law. They are often classes in which students draft briefs and /or memos, conduct mock arguments, mock trials, or mock negotiations. Simulation classes are subject to the same size cap (27) as seminars.

- **Clinics** involve representation of actual clients or communities under the intensive supervision of a faculty member. Clinics have a required seminar component as well. In order to serve clients and communities as effective practitioners, each clinic requires students to master particular bodies of law (e.g., family, civil rights, or death penalty law), and to learn specific skills suited to different practice arenas (e.g., litigation, policy analysis, and/or outreach skills).

- **Directed Research** is research and writing undertaken independent of a class and under the supervision of a faculty member. A **Writing Credit** is additional credit for writing offered in conjunction with certain classes.



**Program
Requirements**

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Traditional LLM

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PROGRAM WEBSITE

[www.law.nyu.edu/llmjsd/
traditionalllm](http://www.law.nyu.edu/llmjsd/traditionalllm)

COURSE REQUIREMENTS

No specific courses are required for students enrolled in the traditional LLM program. However, at least 8 credits of the required 24 credits in fall and spring must be taken in courses that are graded on the basis of examinations. Please note that students in this program may not register for more than 8 credits in Taxation courses without approval from both the Traditional LLM and Tax Directors.

There is no formal writing requirement for this program, but students are strongly encouraged to take at least one seminar that allows them to write a substantial research paper. Furthermore, like students in other programs, students in this program have the opportunity to expand the typical research assignment into a thesis under the supervision of a faculty member.

Competition, Innovation and Information Law

FACULTY DIRECTOR - Antitrust and Competition Policy

Harry First
*Charles L. Denison Professor
of Law*

FACULTY DIRECTOR - Intellectual Property and Information Law

Barton Beebe
*John M. Desmarais Professor of
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ADMINISTRATIVE ASSISTANT

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PROGRAM WEBSITE

www.law.nyu.edu/llmjsd/ciil

DEGREE REQUIREMENTS

The Competition, Innovation and Information Law Program (“CIILP”) has two areas of focus: Antitrust and Competition Policy, and Intellectual Property and Information Law. Students in CIILP must take at least 16 of the required 24 credits in the area of focus that they select, including the required basic courses, unless they have already taken the required basic courses in a JD program.

Writing Requirement

All students are required to fulfill the Writing Requirement. This requirement is generally fulfilled by writing a paper in a seminar in the selected area of focus. It can also be fulfilled by a 2-credit Directed Research project supervised by a faculty member. If the Directed Research supervisor is a member of the adjunct faculty, the project must be approved by one of the Program’s Co-Directors. The Law School’s “Substantial Writing Credit” requirement does not apply to the Program.

Course Requirements

A. Antitrust and Competition Policy Focus

Required Course

- Antitrust Law (LW.11164)

Elective Courses

- A basic course in intellectual property (only one of the below three IP courses will count towards the antitrust focus):
 - Copyright Law (LW.11552), OR
 - Patent Law (LW.11678), OR
 - Trademark and False Advertising Law (LW.11923)
- Antitrust and Regulatory Alternatives II (LW.11367)
- Antitrust: International and Comparative Seminar (LW.11676)
- Antitrust Counseling in the Distribution of Goods and Services (LW.11546)
- Antitrust Law and Economics Seminar (LW.11178)
- Antitrust Law: Case Development and Litigation Strategy Seminar (LW.11043)
- Graduate Lawyering I (LW.12373 or LW.12375)
- Hauser Global Law Faculty courses (with permission of the CIILP Co-Director)
- Information Privacy Law (LW.11019)
- Innovation Policy Colloquium (LW.10930)
- Intellectual Property Crimes Seminar (LW.12451)
- Mergers and Acquisitions (LW.10327)
- Quantitative Methods Seminar (LW.10794)
- Sports Law (LW.10585)
- Survey of Intellectual Property (LW.10977)

Competition, Innovation and Information Law

continued

B. Intellectual Property and Information Law Focus

Required Courses

- Two of the following three basic courses:
 - Copyright Law (LW.11552)
 - Patent Law (LW.11678)
 - Trademark and False Advertising Law (LW.11923)

Elective Courses

- Third basic intellectual property course
 - Copyright Law (LW.11552), OR
 - Patent Law (LW.11678), OR
 - Trademark and False Advertising Law (LW.11923)
- Advanced Topics in Art Law Seminar (LW.12058)
- Advanced Topics in Privacy Seminar (LW.12366)
- Advanced Trademark and Advertising Law (LW.11692)
- Antitrust Law (LW.11164)
- Art Law (LW.10122)
- Contracts (for LLM students)(LW.11171)
- Cybersecurity Law and Technology Seminar (LW.12535)
- Entertainment Law Seminar (LW.11456)
- Fashion Law and Business (LW.12131)
- Free Speech (LW.10668)
- Global Tech Law: Selected Topics Seminar (LW.12666)
- Graduate Lawyering I (LW.12373 or LW.12375)
- Guarini Colloquium: The International Law of Global Digital Corporations (LW.12657)
- Hauser Global Law Faculty courses (with permission of the CIILP Co-Director)
- Human Rights, Civil Society, and the Internet in China Seminar (LW.12493)
- Information Privacy Law (LW.11019)
- Innovation Policy Colloquium (LW.10930)
- Intellectual Property Crimes Seminar (LW.12451)
- International Intellectual Property (LW.11056)
- Institute for International Law and Justice Colloquium: Infrastructure, Rights and Regulation (LW.10520)
- Internet Contracts Seminar (LW.11521)
- Labor and Employment in the Entertainment Industry Seminar (LW.11605)
- Law and Policy of Big Data, AI and Machine Learning (LW.12662)
- Life Sciences Patent Law (LW.11626)
- Mass Media Law (LW.12156)
- Patent Licensing Seminar (LW.12260)
- Patent Litigation Seminar (LW.10185)
- Sports Law (LW.10585)
- The Law of the Startup (LW.12266)
- Theories of Intellectual Property Law Seminar (LW.12522)

Corporation Law

FACULTY DIRECTOR

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PROGRAM WEBSITE

[www.law.nyu.edu/llmjsd/
corporationlaw/](http://www.law.nyu.edu/llmjsd/corporationlaw/)

COURSE REQUIREMENTS

Credit Requirement

At least 21 of the required 24 credits must be taken in courses and seminars from the following groups:

- Corporate and Securities Law (except first-year Contracts - LW.11672)
- Contracts and Commercial Law
- Corporate Compliance and Enforcement
- Antitrust and Competition Law
- Intellectual Property and Information Law
- Taxation
- Torts and Insurance
- Transactional and Law and Business
- Other Related Classes

There is no writing requirement for this program, but it is recommended that you take at least one seminar that offers a writing opportunity.

Corporations

All students in the Corporation Law program who have not taken a course in US corporation law must register for Corporations (LW.10644) for four or five credits.

Core Business Courses

At least 2 classes carrying a total of at least 4 credits from the following list:

- Accounting for Lawyers (LW.10007)
- Basic Bankruptcy (LW.11460)
- Business Crime (LW.11144)
- Commercial Sales Law: Domestic and International (LW.11972)
- Corporate Bonds and Credit Agreements (LW.11216)
- Corporate Finance (LW.11461)
- Deals: The Economic Structure of Business Transactions (LW.12310)
- Mergers and Acquisitions (LW.10327)
- Survey of Securities Regulation (LW.10322)
- Secured Transactions (LW.10118)

Other Related Classes

All Law School courses related to legal regulation of business activity, which include:

Fall 2018:

- Colloquium on Law Economics and Politics (LW.10582)
- Graduate Lawyering I (LW.12373 or LW.12375)
- Labor and Employment in the Entertainment Industry Seminar (LW.11605)
- Land Use, Housing and Community Development in New York City (LW.10651)

- Professional Responsibility and the Regulation of Lawyers (LW.11479)
- Professional Responsibility in the Corporate Context (LW.12346)
- Quantitative Methods Seminar (LW.10794)

Spring 2019:

- Graduate Lawyering I (LW.12373)
- Graduate Lawyering II: Drafting (LW.12376)
- International Transactions Clinic & International Transactions Clinic Seminar (LW.12458 & LW.12459)
- Professional Responsibility and the Regulation of Lawyers (LW.11479)
- Professional Responsibility in the Corporate Context (LW.12346)
- U.S. Energy Deals Seminar (LW.12326)

Stern Business School Courses

Students are permitted to take up to six credits at Stern that may be counted toward the credits needed to earn the LLM degree. Note that classes cross-listed with Stern (designated by a “Z” in the Course Management System) are treated the same as any other Law School class so that they are not subject to this limit and (A), (B) and (C) below do not apply.

Stern classes designated “Preferential” may be taken for credit toward the LLM degree and count toward the 21 required credits in corporations and related classes. To receive degree credit for a Stern class that is not Preferential you must petition and be granted approval by the Vice Dean. In order to do so, you would need to complete a “Request to Register for Stern Non-Preferential Course” form, which can be found [here](#).

Fall 2018 Preferential Courses will be listed online [here](#) (the list of spring courses is available in late fall) and are designated by the code “Prf” in the Law School’s Course Management System. Please review the information on the Records and Registration website regarding cross-registration and take note of the following important items:

- (A) The credit value assigned to Stern courses by the Law School is lower than that assigned by Stern because of the number of meeting hours. For example, a course assigned 3.0 credits by Stern may be assigned 2.75 by the Law School. You may take no more than 6 credits (calculated at the Stern rate) in a given semester.
- (B) No more than 6 credits in courses taught at Stern or other divisions of NYU (outside the Law School) may be counted toward the 24 credits you may need to qualify to sit for the New York Bar.
- (C) Grades earned in Stern courses appear on the Law School transcript but are not calculated in the law school GPA.

Prerequisites for Stern Courses

Many Stern classes have pre or co-requisites. For example, for certain Stern upper-level finance courses there is a prerequisite of the Stern class Foundations of Finance (COR1-GB.2311) and a co-requisite of the Stern class Corporate Finance (FINC-GB.2302). A law student who has completed Corporate Finance at the Law School (LAW-11461) will have satisfied this requirement. [Note: The Law School's Corporate Finance course (LAW-11461) is mutually exclusive with both Corporate Finance at Stern (FINC-GB.2302) and Foundations of Finance (COR1-GB.2311).] You may obtain a waiver of a finance prerequisite if you meet one of the following conditions:

- You have an MBA degree and have taken finance courses as part of that degree.
- You are in the LLM APCLB program and took the Stern summer course on finance topics that is part of this program.
- You were a Finance undergraduate major, or you can provide a minimum of five courses, from an accredited institution, which directly correspond to the subject matter.

If you do not meet the requirements above to waive the required pre and/or co-requisite for a Stern course, you will need to take a proficiency exam in the topic(s) required.

Please contact the Office of Graduate Affairs for assistance with questions about prerequisites or other aspects of registering for a Stern course.

Environmental and Energy Law

FACULTY DIRECTOR

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PROGRAM WEBSITE

[www.law.nyu.edu/llmjsd/
environmental/](http://www.law.nyu.edu/llmjsd/environmental/)

COURSE REQUIREMENTS

The program will require students to take Environmental Law (four credits), and Selected Topics in Environmental and Energy Law and the accompanying Writing Credit (three credits total). Students are also required to take either International Environmental Law (two credits) or Energy Law Regulation and Policy (two credits). Students will write a thesis as part of the Selected Topics in Environmental and Energy Law seminar. The required coursework and thesis will enable students to synthesize their studies and benefit from close interaction with faculty and other students concentrating in the field.

Students will also be required to choose an additional seven credit hours from courses listed below under the heading Subject Area Core courses. Additional electives (eight credits) make this a 24-credit program.

Required Courses (9 credits)

- Environmental Law (LW.11149 - 4 credits; fall)
- Selected Topics in Environmental and Energy Law (LW.10886 - 2 credits; spring)
- Selected Topics in Environmental and Energy Law – Writing Credit (LW.10373 - 1 credit; spring)
- International Environmental Law Seminar (LW.10065 - 2 credits; spring)
OR Energy Law Regulation and Policy (LW.12239 - 2 credits; fall)

Subject Area Core Courses

Students must choose an additional 7 credits of classes included in the list below:

Fall 2018:

- Climate Change Policy Seminar (LW.10006 - 2 credits)
- Energy Law Regulation and Policy (LW.12239 - 2 credits)
- Environmental Law Clinic (LW.11120 - 3 credits) (application required)
- Environmental Law Clinic Seminar (LW.10633 - 2 credits)
- Financing Development Seminar (LW.11806 - 2 credits)
- International Law (LW.11218 - 3 credits)
- Legislation and the Regulatory State for Transfer Students and LLM's (LW.11633 - 4 credits)
- Oil and Gas: Public and Private Governance Seminar (LW.12457 - 2 credits)
- Law and Development Colloquium (LW.10295 - 2 credits)
- United Nations Diplomacy Clinic (LAW-LW.10289 - 2 credits) (application required)
- United Nations Diplomacy Clinic Seminar (LW.12641 - 3 credits)
- Water Rights and Water Quality Seminar (LW.12664 - 2 credits)

Environmental and Energy Law

continued

Spring 2019

- Animal Law Seminar (LW.11551 - 2 credits)
- Environmental Law Clinic (LW.11120 - 3 credits) (application required)
- Environmental Law Clinic Seminar (LW.10633 - 2 credits)
- Food and Agricultural Law and Policy Seminar (LW.12154 - 2 credits)
- International Environmental Law Seminar (LW.10065 - 2 credits)
- Natural Resources Law and Policy (LW.10028 - 2 credits)
- Project Finance Seminar (LW.12062 - 2 credits)
- Urban Environmental Law and Policy Seminar (LW.12603 - 2 credits)
- US Energy Deals Seminar (LW.12326 - 2 credits)
- Communicating Academic Work to Policymakers Seminar (LW.12467 - 1 credit)
- Global Environmental, Law, Science, and Governance Seminar (LW.11614 - 3 credits)
- Land Use Regulation (LW.10579 - 4 credits)
- Modern Crosscurrents in Energy and Environmental Law Seminar (LW.12639 - 2 credits)

Suggested Courses

Additional courses related to environmental law that you may want to consider include:

Fall 2018

- Administrative Process Seminar (LW.10470 - 2 credits)
- Community Development Law Seminar (LW.10732 - 2 credits)
- Corporate Finance (LW.11461 - 3 credits)
- Graduate Lawyering I (LW.12373 or LW.12375) (1 or 2 credits)
- International Arbitration (LW.11128 - 2 credits)
- International Business Transactions (LW.12350 - 2 credits)
- Land Use, Housing and Community Development in New York City (LW.10651 - 3 credits)
- Law and Global Governance Seminar (LW.10151 - 2 credits)
- Law of Nonprofit Organizations (LW.11276 - 3 credits)
- Property (for 2Ls)(LW.11783 - 4 credits)
- Real Estate Transactions (LW.11279 - 3 credits)
- Administrative Law vs. Tort: The Challenges of Modern Regulation Seminar (LW.11027 - 2 credits)

Spring 2019

- American Indian Law (LW.12367 - 3 credits)
- Corporate Finance (LW.11461 - 3 credits)
- Graduate Lawyering I (LW.12373 - 1 credit; winter break)
- Innovation Policy Colloquium (LW.10930 - 3 credits)
- International Investment Law and Arbitration (LW.12182 - 4 credits)
- Law and Business of Social Enterprise (LW.12418 - 2 credits)
- Property (for 2Ls)(LW.11783 - 4 credits)
- Advanced Real Estate Transactions (LW.10868 - 2 credits)

Environmental and Energy Law

continued

- Economic and Social Rights (LW.10014 - 4 credits)
- Law of the Sea (LW.11172 - 3 credits)
- Private Law Theory: Contract and Property Seminar (LW.11585 - 2 credits)
- Legal Practice in Highly Political Environments Seminar (LW.11450 -2 credits)

Wagner Courses

With permission from the program director and Vice Dean, master's students may take up to 6 credits of courses directly related to the study of law at one of NYU's other schools in completion of LLM requirements. Courses offered by Wagner related to environmental law may be of particular interest to students in this program. You may review course offerings at Wagner [here](#).

International Business Regulation, Litigation, and Arbitration

FACULTY DIRECTOR

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Professor of Law
Director, Center for Transnational
Litigation, Arbitration and
Commercial Law

ADMINISTRATIVE ASSISTANT

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PROGRAM WEBSITE

www.law.nyu.edu/llmjsd/ibrla

COURSE REQUIREMENTS

Students in the International Business Regulation, Litigation and Arbitration program are required to take International Business Transactions for IBRLA LLM students (3 credits - 2 credits in the fall semester and 1 credit in the Spring semester), in which they will write a thesis. The class and written work requirement will enable students to synthesize their studies and benefit from close interaction with faculty and other students concentrating in the field.

IBRLA LLM students are also required to choose a minimum of 10 credits from the Core Curriculum consisting of Core International Litigation and Arbitration Courses and Core Regulatory and Business Courses (including at least one course from subset A. and one course from subset B.). Students will also be required to choose an additional 7 credit hours from the Core Curriculum (subsets A. and B.) or Related Electives listed below (subset C.). Additional free electives (4 credits) will make this a 24 credit program.

Please note that the list of classes offered changes each year; also, there may be some changes to the lists below as the schedule is being finalized.

Required Class

- International Business Transactions (for IBRLA LLMs)(LW.10296 - 2 credits in fall, 1 in spring)

Core Curriculum (10 credits from subsections A. and B.)

A. International Litigation and Arbitration Courses

- Commercial Sales Law: Domestic and International (LW.11972 - 3 credits)
- Complex Litigation (LW.10058 - 4 credits)(Introduction to US Civil Procedure is recommended but not required)
- Conflict of Laws (LW.10701 - 4 credits)
- International Arbitration (LW.11128 - 2 credits)
- International Arbitration and the CISG (LW.12593 - 2 credits)
- International Investment Law & Arbitration (LW.12182 - 4 credits)
- International Litigation and Arbitration (LW.10272 - 4 credits)
- Investment Arbitration Law, Practice and Written Advocacy Simulation (LW.12672 - 2 credits)
- Investment Treaty Arbitration (LW.12344 - 2 credits)
- Oral Advocacy in International Investment and Commercial Arbitration (LW.12264 - 2 credits)

International Business Regulation, Litigation, and Arbitration

continued

B. Core Regulatory and Business Courses

- A Study of Cross Border Insolvency: Cases and Relevant Law (LW.12076 - 2 credits)
- Introduction to US Civil Procedure (for LLM Students)(LW.10514 - 2 credits)
- Financing Development Seminar (LW.11806 - 2 credits)
- International Trade and Investment Law and Policy Seminar: the Challenge of Changing Energy Markets (LW.12528 - 2 credits)
- International Trade Law (LW.11426)
- Law and Development Colloquium (LW.10295 - 2 credits)
- Negotiation (LW.11642 - 3 credits)
- Project Finance Seminar (LW.12062 - 2 credits)
- Regulation of Foreign Corrupt Practices (LW.12081 - 2 credits)

C. Related Electives

- A Study of “Mega” Bankruptcy Cases: Impact on the Economy and Related Industries Seminar (LW.12185 - 2 credits)
- Antitrust Law (LW.11164 - 3 or 4 credits)
- Antitrust Law: Case Development and Litigation Strategy Seminar (LW.11043 - 2 credits)
- Antitrust: International and Comparative Seminar (LW.11676 - 2 credits)
- Contracts (for LLM students)(LW.11171 - 4 credits)
- Corporations (LW.10644 - 4 or 5 credits)
- Ethical and Legal Challenges in the Modern Corporation: Law and Business (LW.10387 - 3 credits)
- Ethics in Government Regulation and Enforcement (LW.12211 - 2 credits)
- Graduate Lawyering I (LW.12373 or LW.12375)(1 or 2 credits)
- International Law (LW.11218 - 4 credits)
- Institute for International Law and Justice Colloquium: Infrastructure, Rights and Regulation (LW.10520 - 2 credits)
- Law and Business of Corporate Governance (LW.10042 - 3 credits)
- Law and Business of Corporate Transactions (LW.10503 - 3 credits)
- Law and Policy of Foreign Investment Seminar (LW.10709 - 3 credits)
- Professional Responsibility and the Regulation of Lawyers (LW.11479 - 2 credits or 3 credits)
- Professional Responsibility in the Corporate Context (LW.12346 - 2 credits)
- Survey of Securities Regulation (LW.10322 - 3 or 4 credits)

International Legal Studies

FACULTY DIRECTOR

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Herbert and Rose Rubin
Professor of International Law

ADMINISTRATIVE ASSISTANT

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PROGRAM WEBSITE

www.law.nyu.edu/llmjsd/internationallegalstudies/

COURSE REQUIREMENTS

All law school classes are associated with one or more “course topics.” International Legal Studies LLM students must complete at least 14 credits in classes designated by the “course topics” of International Law, Comparative and Foreign Law, and/or International Litigation and Arbitration, or on the list of Related Courses below. Click on these links to see the classes listed under each course topic related to the International Legal Studies LLM degree:

- International Law
- Comparative and Foreign Law
- International Litigation and Arbitration

While reviewing the comprehensive [Fall 2018 Class Schedule](#) and the [Spring 2019 Class Schedule](#) you may encounter a class that relates to one of the course topics listed above but lacks the designation; in that instance, please write to the Office of Graduate Affairs (law.graduateaffairs@nyu.edu) to inquire whether it can count toward the 14-credit requirement.

Related Courses

The following are related courses for the International Legal Studies degree (this preliminary list is subject to revision if course offerings change):

- A Study of Cross-Border Insolvency Cases and Relevant Law (LW.12076)
- Admiralty (LW.10946)
- Asian American Jurisprudence Seminar (LW.10603)
- Cross Border Mergers & Acquisitions (LW.12059)
- Graduate Lawyering I (LW.12373 or LW.12375)
- Human Rights, Civil Society, and the Internet in China Seminar (LW.12493)
- Refugee and Asylum Law Seminar (LW.12265)

Please note that non-tax students may not register for more than eight credits in Taxation courses.

Clinics

The following clinics may interest students in the ILS program. There are a limited number of spots in clinics. Students may not be registered in a clinic without first applying for and being accepted into it by the instructor. The application process for LLM students opens on June 14, 2018 and the deadline for submission of applications is June 20, 2018. You will find further information about clinics [here](#).

- [Global Justice Clinic and Global Justice Clinic Seminar](#) (LW.10679, LW.11210)
- [International Organizations Clinic and International Organizations Clinic Seminar](#) (LW.12165, LW.12166)
- [International Transactions Clinic - for LLMs \(LW.12458, LW.12459\)](#)
- [United Nations Diplomacy Clinic](#) (LW.10289)

IMPORTANT: To maximize flexibility, several policies that have in the past been requirements are now framed as strong recommendations. All students in the International Legal Studies specialization are required to meet NYU Law School's overarching LLM requirements as well as the specific requirement to complete 14 credits in the field (see below). The recommendations below are guidelines to consider in shaping a comprehensive course of study.

Basic Courses and Distribution Recommendation

Students are strongly advised to build expertise in several different areas of international, comparative, and global law. This will help equip students with the legal awareness and flexibility of thought to deal with cross-cutting issues that call for innovative approaches and pose some of the most exciting challenges in many careers. Unless students have considerable academic background in the particular area, they are advised to take at least one basic course in Public International Law, one in International Economic Law, and one in Comparative or Global Law. Students who have taken basic courses such as International Law as part of their first law degree sometimes choose not to take them in the LLM. However, the intellectual approach and material covered are likely to be different from similarly titled courses in other countries so many students find it valuable to take these courses at NYU.

Exam Courses Recommendation

Students are advised to complete at least eight credits of the LLM degree in courses that are graded on the basis of examinations. Many prospective employers take a particular interest in proven examination ability.

Writing Recommendation

Students are strongly advised to take at least two credits in a seminar, course, or Directed Research, which would require a paper of substantial length. A single seminar paper (at least 20 pages) should be a minimum objective. This provides valuable experience in research and in developing one's own argument, as well as in building expertise. This objective cannot adequately be met by writing a series of shorter papers. Please note that some seminars offer the opportunity to register for an additional credit; if students choose to do so, they will be required to write a longer paper (35-40 pages) to earn that additional credit. If possible, students are urged to develop their paper for eventual publication.

Four Credit Thesis Option

This option offers students enrolled in the full-time LLM in International Legal Studies who are seriously interested in academic careers in international law an opportunity to write a substantial high-quality thesis (24,000-32,000 words) on an international law topic. The number of students who will be permitted to undertake the thesis option is strictly limited. Students will be selected by a committee after filing an application during the fall term consisting of an outline of the proposed thesis, along with a bibliography. (The deadline for this application will be announced at the beginning of the fall term.) Students who are selected will be matched with an appropriate faculty supervisor or supervisors with whom they will

be expected to meet periodically to present drafts of their work. This option does not count toward the limit on the number of credits that students may otherwise take as Directed Research. (Additional note: LLM candidates have a number of other options for writing research papers intended for publication, including writing produced in the course of seminars and as an additional credit option in some classes (with the permission of the instructor). The thesis option is best suited to those candidates who have, prior to their arrival at NYU, undertaken considerable work on a project whose completion could usefully draw on the expertise of an NYU faculty member.)

Special Requirements for the JD-LLM Program

NYU Law School's Institute for International Law and Justice (IILJ) runs a unique four-year JD-LLM program in international law. Students specially admitted to this program who have completed the NYU JD have special requirements for the LLM in International Legal Studies, which will be communicated to them separately. For detailed information, please visit the [IILJ website](#).

Legal Theory

FACULTY DIRECTOR

Lewis A Kornhauser
*Frank Henry Sommer Professor
of Law*

ADMINISTRATIVE ASSISTANT

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PROGRAM WEBSITE

www.law.nyu.edu/llmjsd/legal-theory/

COURSE REQUIREMENTS

Students must successfully complete 24 credits in fall and spring to earn the LLM degree. Students will participate in the compulsory fall Legal Theory Thesis seminar. They will also choose a fall seminar that offers an additional writing credit in which to write and submit a substantial paper. In spring, students will enroll in the one-credit Legal Theory Thesis Workshop in which students will further develop and workshop their paper.

Students must also register for at least one colloquium during the academic year, and choose (subject to the approval of the faculty director) 4-6 additional credits from the list of Legal Theory classes below. All students will design their course of study in close consultation with the faculty director. This is intended to ensure that students craft a program of study that is both relevant and valuable to the student's background, interests, and professional goals.

Substantial Paper

In conjunction with a fall seminar (with a writing credit), and under the supervision of the faculty teaching the seminar, students will write an original scholarly work on a particular topic in legal theory of at least 40 pages in length exclusive of footnotes. The paper should demonstrate mastery of a particular area of legal theory by mounting an original argument.

Legal Theory Classes

- American Legal History (LW.10820)
- Animal Law Seminar (LW.11551)
- Asian American Jurisprudence Seminar (LW.10603)
- Behavioral Law & Economics (LW.11121)
- Class and Inequality Seminar (LW.10226)
- Classical Liberalism: History, Theory and Contemporary Jurisprudence Seminar (LW.11195)
- Critical Race Theory Seminar (LW.11047)
- Decisionmaking in the Federal Courts (LW.11836)
- Ethical and Legal Challenges in the Modern Corporation (LW.10387)
- Federalist Papers Seminar (LW.11957)
- Introduction to Law and Social Theory (LW.10098)
- Introduction to Moral and Political Philosophy (LW.10097)
- Islamic Law (LW.11359)
- Law and Literature Seminar (LW.10357)
- Legal Practice in Highly Political Environments Seminar (LW.11450)
- Legislation and Political Theory (LW.11688)
- Life of Honor Seminar (LW.12372)
- Lincoln, the Civil War and the Constitution Seminar (LW.12347)
- Private Law Theory: Contract and Property Seminar (LW.11585)
- Quantitative Methods Seminar (LW.10794)
- Racial Justice and the Law (LW.12241)
- Resisting Injustice Seminar (LW.10310)
- Sex Discrimination Law (LW.12271)

Legal Theory

continued

- Sexuality, Gender and the Law Seminar (LW.10529)
- The American Penal State Seminar (LW.12251)
- The Law of Democracy (LW.10170)
- Theories of Intellectual Property Law Seminar (LW.12522)
- Theories of Sovereignty Seminar (LW.11381)
- Any of the Law School Colloquia in addition to the one required for the Legal Theory program:

Colloquia

The following is a listing of colloquia offered by the Law School:

- Colloquium in Legal, Political and Social Philosophy and Seminar (LW.10596)
- Colloquium on Issues in Landlord /Tenant Law and Policy
- Colloquium on Law, Economics and Politics (LW.10582)
- Colloquium on Legal and Constitutional History (LW.12050)
- Contract Theory and Law Colloquium (LW.12659)
- Guarini Colloquium on the International Law of Global Digital Corporations (LW.12657)
- Hauser Colloquium: (LW.10127)
- Innovation Policy Colloquium (LW.10930)
- Institute for International Law and Justice Colloquium (LW.10520)
- Law and Development Colloquium (LW.10295)
- Legal History Colloquium (LW.11160)
- Tax Policy and Public Finance Colloquium (LW.10787)

Additional Courses

Through consultation with the program Director, students will be guided toward a course structure emphasizing theoretical understanding. The consultation will also ensure that the course of study is appropriately specialized or broad, depending on the student's background and interests. Students will be able to choose courses both from NYU's regular faculty and from Global Visiting Professors of Law who may be in residence.

Courses Outside the Law School

Students are permitted to take up to six credits in law-related classes that count toward the LLM degree of courses in other graduate divisions of the University. Such courses require the approval of the program director and the Vice Dean.

Tutoring Services

The Office of Student Affairs offers a free, confidential [tutoring program](#) for students who are struggling academically. These sessions are particularly designed to assist students who are experiencing specific difficulties in a particular subject, but they can sometimes assist with general skills such as exam-taking or outlining.

- Tutors are fellow students who have demonstrated academic excellence in the area(s) they tutor, and whenever possible, students are assigned to tutors who had the same professor for the course being tutored.
- Tutoring takes place at mutually convenient times, usually 2-3 hours per week.
- Due to the limited number of available tutors, students may request tutoring for a maximum of two courses.

Please note: because we rely on student volunteers to act as tutors, it may not be possible to assign a tutor in every case. Requests for tutors in more advanced classes can be particularly difficult to fulfill. If a tutor is not available, we encourage you to speak with your professor and her or his teaching assistant about your specific difficulties.

If you have questions regarding tutoring or academic support, please contact the Office of Student Affairs at law.studentaffairs@nyu.edu or call (212) 998-6658. Information is online [here](#).

Workshops

In the fall, the Office of Graduate Affairs and the Graduate Lawyering Program co-sponsor workshops to support LLM academic success. Past workshops have included “Outlining and Time Management” and “Exam-Taking Strategies.” If there is topic you would like addressed, we invite you to make suggestions to the Office of Graduate Affairs.

NYU Writing Center

The [Writing Center](#) is a University resource where NYU students can get help with their writing. It is part of NYU’s Expository Writing Program in the College of Arts and Science. Students work closely with professional consultants at every stage of the writing process and on any piece of writing except for exams.

Helpful Resources for Academic Legal Writing

Legal Reasoning, Research, and Writing for International Graduate Students
by Nadia Nedzel

Academic Legal Writing
by Eugene Volokh

Bar Exam Information - New York

BAR EXAM INFORMATION

While no one at NYU School of Law can speak on behalf of the NY Court of Appeals, we try to guide students through the process of determining NY bar eligibility. Students should consult the NY Board of Law Examiners' website as the Board is the authority in this matter.

For information on the NY bar exam visit the New York State Board of Law Examiners website. §520.6 of the Rules of the Court of Appeals for the Admission of Attorneys and Counselors at Law (22 NYCRR) governs the eligibility of foreign trained lawyers for the NY bar. You will find the full text of §520.6 here.

Evaluation of Foreign Law Credentials

The New York Board of Law Examiners (NY Board) requires all those with a foreign legal education (from common law and civil law jurisdictions) who wish to sit for the NY bar exam to complete an Online Foreign Evaluation Form and to send supporting documentation. Students should complete the Online Foreign Evaluation Form and submit supporting documentation as soon as possible. The deadline to complete the process of submitting materials to the NY Board for the July bar exam is October 1 (the October prior to the July bar exam).

As part of the NY Board's credential review, you will need to ask the law schools you have attended to send official transcripts to the Board and to supply other documents as well. It may be easier for you to make requests for documents and to access necessary records while you are in your home country. We urge you to complete the process as early as possible so that if the Board finds a deficiency in your documentation, you will have the opportunity to supply additional information before the Oct. 1st deadline.

Please be aware that earning a US LLM does not guarantee eligibility to sit for the New York bar exam. The New York Board of Law Examiners and not NYU Law School determines eligibility to sit for the exam. Students should consult the Board of Law Examiners' website and follow carefully the instructions posted there, as the Board is the authority in this matter.

Requirements during the LLM

While some students from common law countries will be found eligible to sit for the NY bar on the basis of their first law degree, many will need both to complete the LLM degree and take particular classes as part of the degree in order to be eligible. These eligibility requirements are independent of any requirements that must be satisfied in order to earn the LLM degree or to qualify for a particular LLM specialization. A list of classes at NYU Law School that count toward meeting New York's bar eligibility requirements for foreign-trained attorneys, is included in the following pages.

Skills Competency

After passing all of the elements of the New York Bar Exam, candidates need to demonstrate that they meet the requirements for NY bar admission. We recommend that you pay close attention to the skills competency provision requiring law practice or apprenticeship in a law office in the US or another country prior to admission to the NY bar.

As of August 2018, candidates for admission to the New York bar must show competency to provide legal services in New York State (§520.18 of the Rules of the New York State Court of Appeals for the Admission of Attorneys and Counselors at Law). At this time, to establish competency NYU Law LLM students must use the pathways described in subsections (a)(4) and (a)(5) of the Rule; these pathways allow candidates to establish competence before or after the LLM through legal apprenticeship or legal practice in the US or another jurisdiction.

Character and Fitness and Pro Bono Requirements

Additionally, candidates for New York bar admission must also successfully meet character and fitness requirements and fulfill New York State's pro bono requirement §520.16 requiring 50 hours of pro bono service.

NYU Law Classes that Meet 520.6 Requirements

The requirements can be broken down into two sets:

I. Students must take a minimum of 24 credits in “classroom courses at the law school in substantive and procedural law and professional skills.” These 24 credits may include clinical courses and up to 6 credits in certain other courses related to legal training taught at the Stern school or other parts of NYU (§520.6(b)(3)(vii)(b)).

Many LLM students will take more than 24 credits worth of courses that count toward this requirement. To earn the NYU LLM degree, you must carry a load of 24 credits during the fall and spring semesters. In addition, most foreign-trained LLMs are required to take Introduction to US Law (2 credits) and Introduction to US Legal Practice* (1 credit) during the summer (in August). These 3 credits will count toward the 24 credits required by the NY Board of Law Examiners but not towards NYU's 24 credit requirement. It is, however, important to be aware that certain credits that count towards NYU's 24 credits worth of fall and spring courses will not count for purposes of bar eligibility. For instance, credits earned for Directed Research or courses in other parts of NYU in excess of the maximums set out above will not count for the purposes of bar eligibility.

*Formerly entitled Legal Research, Writing and Analysis I

II. The program of study must include a specified minimum numbers of credits for classes in the following areas. For a detailed description of the requirement, refer to (§520.6(b)(3)(d)).

A: history, goals, instruction, value, rules and responsibilities of US legal profession (2 credits)

B: legal research, writing and analysis (2 credits)

C: American legal studies (2 credits)

D: subjects tested on the New York State bar examination (6 Credits)

Note that you cannot use the same credits to satisfy the requirements of more than one area (A, B, C and D).

To guide you in developing a program of study for the LLM year that satisfies these eligibility requirements, below is a chart that shows which Law School classes have been approved by the New York Court of Appeals to meet the requirements in each area. Many, but not all, of these classes will be offered in a particular academic year. If you take Introduction to US Law (2 credits) and Introduction to US Legal Practice (1 credit) in the summer you will complete the Group C requirement and one credit of the Group B requirement prior to the start of the fall term.

Group A: history, goals, instruction, value, rules and responsibilities of US legal profession (2 credits)

- LW.12211 Ethics in Government: Investigation and Enforcement
- LW.11479 Lawyers and Leaders: Professional Responsibility in Government

- LW.11479 Professional Responsibility and the Regulation of Lawyers (multiple sections of the class offered)
- LW.11479 Professional Responsibility and the Law Governing Lawyers
- LW.12268 Professional Responsibility for Government Lawyers
- LW.10309 Professional Responsibility in Civil Litigation
- LW. 12346 Professional Responsibility in the Corporate Context
- LW.10200 Professional Responsibility in Criminal Practice Seminar
- LW.10200 Professional Responsibility in the Criminal Context Seminar
- LW.11479 Professional Responsibility: The Real World of Ethical Corporate Lawyering
- LW.12397 Role of the Lawyer in Public Life
- LW.12078 The Good Lawyer: Philosophical Legal Ethics and Professional Responsibility

Group B: legal research, writing and analysis (2 credits)

- LW.12129 Introduction to US Legal Practice (summer) (1 credit)
- LW.12373 Graduate Lawyering I (1 credit)
- LW.12375 Graduate Lawyering I: Intensive (2 credits)

Bar Exam Information - New York

continued

Group C: American Legal Studies (2 credits)

- LW.11449 Introduction to US Law (summer)
- LW.10925 Administrative and Regulatory State
- LW.11633 Legislation and the Regulatory State
- LW.10514 Introduction to US Civil Procedure (for LLM students)
- LW.11702 Constitutional Law
- LW.11722 Federal Courts and the Federal System
- LW.11869 State Courts and Appellate Advocacy Seminar

*Credits earned in these classes in excess of the two needed to satisfy the C requirement, may be applied to the D requirement if the class is also listed under Group D.

Group D: subjects tested on the New York State bar examination (6 Credits)

(Check online course schedule to determine which classes are currently offered)

- LW.11323 Child, Parent & State
- LW.11136 Civil Litigation
- LW.10965 Commercial Law
- LW.11972 Commercial Sales Law: Domestic and International
- LW.10058 Complex Litigation
- LW.10701 Conflict of Laws
- LW.11702 Constitutional Law
- LW.10345 Contract Theory Seminar
- LW.11171 Contracts (For LLM students)
- LW.10344 Corporations
- LW.10644 Corporations
- LW.10436 Criminal Procedure Survey
- LW.10104 Criminal Procedure: Bail to Jail
- LW.10395 Criminal Procedure: Fourth and Fifth Amendments
- LW.10104 Criminal Procedure: The Adjudicatory Part - From First Appearance to Post Conviction
- LW.12134 Equal Protection and Substantive Due Process
- LW.11607 Evidence
- LW.11563 Evidence and Professional Responsibility
- LW.10729 Family Law
- LW.10917 Federal Courts and the Appellate Process
- LW.11722 Federal Courts and the Federal System
- LW.12416 First Amendment Law
- LW.10755 First Amendment Rights of Expression and Association
- LW.11824 First Amendment Seminar
- LW.10668 Free Speech
- LW.11019 Information Privacy Law
- LW.10514 Introduction to US Civil Procedure (for LLM Students)
- LW.11449 Introduction to US Law
- LW.11633 Legislation and the Regulatory State
- LW.12072 Mass Communications and Free Speech Seminar

Bar Exam Information - New York

continued

- LW.11783 Property (for 2Ls)*
- LW.11279 Real Estate Transactions
- LW.11941 Religion and the Constitution
- LW.12135 Religion and the First Amendment
- LW.10113 Remedies
- LW.10118 Secured Transactions
- LW.11269 Separation of Powers
- LW.11869 State Courts and Appellate Advocacy Seminar
- LW.11349 Tort Theory Seminar
- LW.11918 Torts II: Defamation, Privacy and Business Torts
- LW.10474 Trusts & Estates

*Please note: Property (for 2Ls): LW.11783 qualifies under 520.6(b)(3)(vi)(d) only when the description for the class posted on the Law School web site reads as follows: A study of the institution of property: property interests in land and in wealth other than land; formation of interests in land; the estate concept; possessory and non-possessory interests; concurrent interests; the landlord-tenant relation; the allocation and development of land resources by private arrangement and through community planning devices such as zoning and eminent domain.

Foreign-trained lawyers who intend to pursue the LLM in Taxation or the LLM in International Taxation should contact John Stephens at stephens@exchange.law.nyu.edu with any questions about qualifying to sit for the NY Bar exam.

Students in all other master's programs should contact law.graduateaffairs@nyu.edu with any questions.

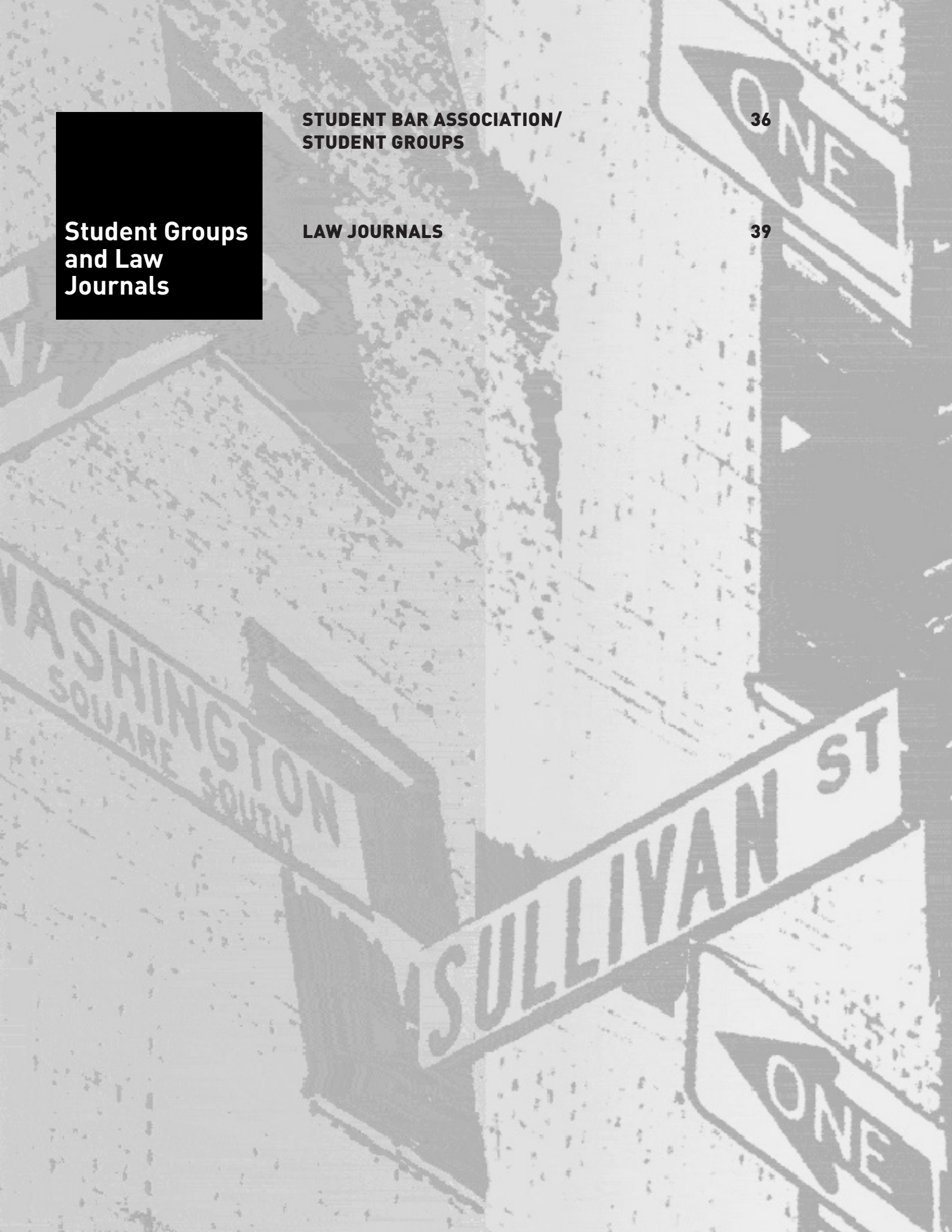
**Student Groups
and Law
Journals**

**STUDENT BAR ASSOCIATION/
STUDENT GROUPS**

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LAW JOURNALS

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Student Bar Association

The Student Bar Association (SBA) is the student government of the JD and graduate programs at NYU School of Law. Its governing body is the Board of Governors, which consists of six executive officers (president, vice president, treasurer, secretary, student senator, and social chair), four representatives from each of the first, second, and third-year classes, a 2L transfer representative, and three LLM representatives. The executive officers and the student senator are elected by all full-time students, while the class representatives are chosen by their respective classes.

The three LLM SBA representatives are selected in the fall. The LLM SBA representatives attend SBA meetings and serve as a voice for their LLM class. They also work closely with the Office of Graduate Affairs on LLM students' concerns, ideas, and, often, on an end-of-year gathering in April.

Every full-time student is automatically a member of SBA and is eligible to serve as an at-large member on its Standing Committees: Finance, Social, Student Groups, and Rules. These committees, which are either provided for in the SBA Constitution or established by the president, deal with numerous aspects of student affairs. The committees and the Board of Governors bear responsibility for the general operation of student affairs. The Board's activities include:

- Representing student concerns to the faculty and the administration
- Sponsoring a variety of educational, social, and cultural events
- Serving as the central administration for the funded student organizations
- Planning speakers programs, Parents' and Visitors' Day, and Early Acceptance Day
- Coordinating the Student-Faculty committees
- Appointing and coordinating student membership on Student-Faculty committees
- Co-sponsoring events with the student organizations

All non-publishing student organizations are chartered with and receive their financial assistance from the Student Bar Association. Student groups are a vital part of the NYU Law community and organize a large number of events and activities throughout the academic year. We encourage you to reach out to student organizations that appeal to you and become involved – a great way to meet JD students as well as your LLM colleagues to pursue common interests outside of the classroom.

If you have an idea for an event you would like to organize, become involved in and suggest the event to the relevant student group(s); working with a student group is the most effective way to get an idea for an event off the ground. Many organizations will plan a schedule of events prior to the fall semester; however, there is often some flexibility to add to or modify the plan, particularly if you approach and become involved in a group early on. Following you will find a list of SBA Student Organizations at NYU School of Law.



Student Bar Association

continued

African Law Association
AGL-NYU Mentoring Program
Alternative Breaks
American Constitution Society
Anti-Trafficking Advocacy Coalition (ATAC)
Art Law Society
Asia Law Society
Asian-Pacific American Law Students Association (APALSA)
Black Allied Law Students Association (BALSA)
Brady Campaign to Prevent Gun Violence
Brazilian Legal Society
Canadian Law Organization
Christian Legal Fellowship
Class Gift Campaign
Coalition on Law & Representation (CoLR)
Commentator (Student Newspaper)
Deans' Cup
Defender Collective
Domestic Violence Advocacy Project (DVAP)
Education Law and Policy Society
Environmental Law Society (ELS)
Fair Defense Project
Federalist Society
Food Law
Health Law and Policy Society (HLPS)
High School Law Institute (HSLI)
HIV Law Society
Immigrant Rights Project
Intellectual Property & Entertainment Law Society (IPELS)
International Arbitration Association (IAA)
International Law Society (ILS)
I-PREP
International Refugee Assistance Project (IRAP)
J. Reuben Clark Law Society
JD/MBA Association
Japanese Law Society
Jewish Law Students Association
Jurisprudence and Philosophy Group (JPG)
Latino Law Students Association (LaLSA)
Law & Business Association
Law and Government Society
Law and Religion Society
Law Revue
Law Students for Economic Justice (LawSEJ)
Law Students for Human Rights (LSHR)
Law Students for Israel
Law Students for Justice in Palestine
Law Students for Reproductive Justice
Law Students of Catan
Law Women
Learned Foot
Legal Outreach
Media Law Collaborative
Men of Diversity, Excellence, and Leadership (MoDEL)
Mental Health Law and Justice Association
Middle Eastern Law Students Association (MELSA)



Student Bar Association

continued

Muslim Law Students Association
National Lawyers Guild (NLG)
NYU Law Democrats
NYU Legal Aid Chapter
NYU Mediation Organization (NMO)
Older Wiser Law Students (OWLS)
Open Meditation and Yoga Association (OM)
OUTLaw
Prisoners' Rights & Education Project (PREP)
Public Interest Law Foundation (PILF)
Public Interest Law Student Association (PILSA)
Real Estate & Urban Policy Forum
Recent College Graduate Mentors
Research, Education & Advocacy to Combat Homelessness (REACH)
Social Enterprise & Startup Law Group (SE-SL)
South Asian Law Students Association (SALSA)
Sports Law Association
Student Animal Legal Defense Fund (SALDF)
Student Bar Association (SBA)
Student Lawyer Athletic Program (SLAP)
Students for the Education and Representation of Veterans (SERV)
Substantial Performance
Supreme Court Reading Group (SCRG)
Suspension Representation Project (SRP)
Than the Sword
Transfer Student Committee
Trial Advocacy Society
Unemployment Action Center (UAC)
West Coast Connection (WCC)
Women of Color Collective (WoCC)

Student organizations may be added during the school year. For information about these organizations, or on how to start an organization, e-mail the SBA President, at law.sba@nyu.edu. In addition, descriptions of these groups are published in the Guide to Student Groups distributed at the Student Groups Fair in early September.

Any group of students wishing to obtain approval and funding for a new organization may request funding from the SBA Board of Governors. All NYU School of Law organizations must abide by the University's Policy Statement on Discrimination.

Funding for Individual Student Activities

Ordinarily, funding for student groups is done through the SBA. However, there is a limited amount of funding through the Prominence Fund available for individuals and student groups who attend national conferences or represent NYU School of Law in legal competitions. For more information on the Prominence Fund, contact the Office of Student Affairs, Furman Hall room 474, (212) 998-6658, or check the website [here](#).

Law Journals

NYU Law students are active in publishing legal scholarship in student-run law journals. The journals typically include lengthy articles contributed by law professors or practitioners, as well as shorter “notes” and “comments” written by the law student editors of the journal. LLM students participate on journals as Graduate Editors. LLM students do not receive academic credit for journal work, but can have membership on a journal noted on their NYU Law transcripts. Further, it may be possible to receive academic credit for writing a journal note by registering for and complying with the requirements of a Directed Research project.

Information on how to apply for membership on a journal and the deadline for applications will be available in summer.

Below is a description of journals in which LLM students have recently participated. Visit [here](#) for detailed information about student journals and other Law School publications.

Environmental Law Journal

Founded in 1992, the New York University Environmental Law Journal provides a forum for all aspects of environmental and land use law. The Journal also serves as a training ground for law students interested in becoming more adept with environmental research and issues. The Environmental Law Journal features articles, book reviews, comments and essays from environmental law scholars and practitioners, as well as from student members of the Journal. The Environmental Law Journal hosts an annual colloquium on an emerging topic of interest in environmental law. Articles and essays from colloquium participants are published in a dedicated issue following the colloquium.

Journal of Intellectual Property and Entertainment Law

JIPEL is NYU Law’s first online-only, student-edited journal for scholarly editorials and forum for dialogue among legal practitioners, agents, and students, dedicated to analyzing issues in the fields of art, entertainment, intellectual property, internet, sports, and technology law. In addition to contributions from the academic community, JIPEL publishes editorials and contributions from entertainment/IP lawyers, managers, agents, studio executives and other industry professionals. Editors perform outreach to industry professionals, evaluate the content of incoming submissions, and update the publication on legal developments in the entertainment, technology, art and media industries, which provides a unique opportunity for interaction with industry professionals and academics.

Journal of International Law and Politics

JILP was founded in 1968 and features articles on international legal topics by leading scholars, jurists, and practitioners as well as Notes and book annotations by Journal members. Journal members are selected through the spring writing competition, the transfer student writing competition, and the LL.M. selection process. Over the years, JILP has published articles by such international public figures as Kofi Annan, Boutros Boutros-Ghali, Sandra Day O’Connor, Shimon Peres, Mohammed ElBaradei, and Louise Arbour. Recent issues have included articles on oil development in Amazonia, accomplice liability under the Alien Tort Claims Act, Internet regulation in China, prosecutorial discretion in the International Criminal Court, and the role of international customary law in the constitutions of new democracies.

Journal of Law & Business

The Journal of Law and Business focuses on recent developments in the law and business communities and the interrelationship between the two professions. The Journal explores a number of general areas, including, but not limited to: international law and business; law and finance; government regulation and business; and the effect of law and business on public interest organizations. The Journal actively seeks contributions from established practitioners on contemporary business topics, in addition to scholarly academic articles, including: corporate governance; mergers and acquisitions; venture capital and private equity; bankruptcy and restructuring; capital markets; white collar crime; government investigations of corporate misconduct; and securities litigation. The Journal interacts frequently with the Pollack Center for Law & Business and the Law & Business Association and sponsors an annual symposium on a seminal topic.

Journal of Law & Liberty

The Journal of Law & Liberty, founded in 2003, is dedicated to classical liberal legal scholarship and publishes articles on the nature of rules and order, legal philosophy, theories of rights and liberty, constitutional law, jurisprudence, legal history, and historical and contemporary legislation. The journal strives to create an engrossing academic environment for its student editors, exposing them to a diverse set of ideas and helping them develop their own research and writing skills. Student editors must make a two-year commitment, and will have the chance to complete a publishable student note and to contribute to the journal's management and mission beyond normal citation and substance checks. Since the journal aims to be readable, it deprecates turgidity and excessive footnoting and adds to the standard journal fare other readings of interest, such as historical documents and decisions, popular essays, and diversions.

Review of Law and Social Change

Founded in 1969, the Review of Law & Social Change is committed to innovative solutions to social, economic, and political injustice, and publishes articles by academics, practitioners, and students. Recent articles have explored reproductive justice, freedom of speech, restorative justice, and the next era of civil rights protection. Social Change does not distinguish between student and professional articles in the publication—all pieces are given full article status, rather than student pieces being called notes—and Staff Editors are encouraged to publish in the journal. Social Change also sponsors symposia devoted to the insightful discussion of controversial legal issues. In past years, we have addressed issues such as internet child pornography, the rights of people with disabilities, challenges to the death penalty, and the civil rights of the lesbian, gay, bisexual, and transgender community.



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CROSS-REGISTRATION

Cross-Registration in Other Schools at the University

LLM students may take up to 6 credits of courses offered in other graduate schools and in exceptional cases undergraduate divisions of the University by submitting a petition to the Office of Graduate Affairs. The petition must be approved by the Faculty Director of the student's LLM specialization and by the Vice Dean. The petition must include:

a. An explanation of the student's reasons for seeking to receive Law School credit for the course. If the student is able to show that the course is directly related to the study of law, the Law School administration will usually grant the request to allow Law School credit as long as the course is appropriately rigorous. If the course is not directly related to the study of the law, the Law School generally will not allow Law School credit unless the student is able to make a detailed, persuasive showing that taking the course will further the career that the student intends to pursue and/or enhance the value of Law School courses that the student plans to take. Basic courses in foreign languages will not qualify but a course conducted in a foreign language that is directly related to the study of law may be permitted upon petition of a student, and a student can petition to take one course conducted in a foreign language that is not directly related to the study of the law by showing that the course will further the career that the student intends to pursue or enhance the value of law school courses that the student plans to take.

b. The syllabus for the course that the student is seeking to take at the other division of the University for Law School credit.

c. Information about the teacher of the course that the student is seeking to take at the other division of the University for Law School credit.

Students may register for up to six credits of non-Law School courses that may be counted toward the LLM degree; this maximum of six credit hours may be restricted further but not expanded by the Faculty Director. Students may enroll in no more than 6 credits of non-Law School courses in any one semester. In some cases, the permission of the professor from the other

school is also required. The Request to Register for Non-Law School Graduate Course form is available online [here](#).

Grades

Grades for courses taken outside NYU School of Law are not calculated in the grade point average.

Allocation of Credits

According to ABA Rules, a "credit hour" is an amount of work that reasonably approximates: (1) not less than one hour of classroom or direct faculty instruction and two hours of out-of-class student work per week for fifteen weeks, or the equivalent amount of work over a different amount of time; or (2) at least an equivalent amount of work as required in subparagraph (1) of this definition for other academic activities as established by the institution, including simulation, field placement, clinical, co-curricular, and other academic work leading to the award of credit hours. For purposes of this Standard, fifty minutes suffices for one hour of classroom or direct faculty instruction. An "hour" for out-of-class student work is sixty minutes. The fifteen-week period may include one week for a final examination.

Therefore, the number of credits received may differ despite the actual credits assigned by the graduate school. You are responsible for calculating the number of credits you will receive and include your calculations in the cross-registration request form as required. You can check with the Office of Graduate Affairs, once you have calculated the credits, if you have any questions about the number of credits to be awarded.

Tuition

Approved non-Law School classes are covered by the flat rate of tuition paid by full-time students. The flat rate of tuition covers 30 credits in fall and spring. To calculate how many credits you are taking for this purpose, full-time students use the number of credits attributed to a non-Law School class by the Law School. Part-time students pay the Law School's per credit tuition rate for classes at other divisions of the University. Please note that for part-time students, tuition is calculated based on the number of credits assigned to the class by the School offering it though tuition is charged for these credits at the Law School rate.

Students who wish to take courses that have not been approved by the Faculty Director and Vice Dean must pay tuition for those courses with the exception of language courses for which no additional tuition is charged. Those courses will not count towards their Law School degree.

For information on tuition rates, please contact the Office of Student Financial Services.

Language Courses in the College of Arts and Science

Each semester, 50 full-time students will be able to register (the first 50 requests will be processed) for a foreign language course in the College of Arts and Science (CAS) using a request form. These language classes are limited to beginning, elementary, intermediate, and advanced classes in CAS. The program is not open to language and literature courses or other types of disciplines combined. For language course offerings and schedules, consult the [Directory of Classes](#). If a class is full, you will not be registered for it. No permission from a language professor, language department, or chairperson may override this. [Visit](#) the Language Courses in the College of Arts and Science section of the Records and Registration website for more information.

Columbia Law School/NYU School of Law Exchange

Columbia Law and NYU School of Law allow a limited number of students to take courses at each other's schools. Students are permitted to take one course at the other school during their academic career.

Both Columbia Law and NYU School of Law students must use the online request form to apply. For further information and deadlines, please visit the [Columbia Law School/NYU School of Law Exchange section](#) of the Records and Registration website.

RESEARCH AND WRITING OPTIONS

Directed Research

To undertake Directed Research, students must contact individual instructors and agree on a research project. To register, a written proposal must be approved and signed by the instructor, and then submitted to the Office of Graduate Affairs. The written proposal should be at least 1000 words long and should describe the subject matter

of the Directed Research and the issues the student intends to explore in the paper. While any full-time faculty member or visiting faculty member may supervise the research, Adjunct Professors may supervise only with the permission of the Vice Dean.

Normally, two credits are allocated for Directed Research. A two-credit Directed Research project should conform to the same guidelines as the substantial writing requirement for JD Students. These guidelines can be found [here](#). For non-tax students no more than four of a student's 24 credits may consist of directed research. Tax students may take a maximum of two credits of directed research.

Regardless of the type of project involved, students are, of course, expected to submit original, non-duplicative work. When in doubt about proper use of a citation or quotation, discuss the issue with the instructor. Plagiarism is a serious offense that may merit severe discipline. Failure to make academic progress on a Directed Research may result in a student's withdrawal with a grade of "WD." Please see the [Registration Calendar](#) for deadlines for adding Directed Research in the fall and spring.

Requests to add Directed Research after the deadline listed in the [Registration Calendar](#) require approval of the Vice Dean. Such requests should be initiated by contacting the Office of Graduate Affairs and will only be considered if your credit load (not including the Directed Research credits) does not drop below the minimum 12 credits at any point in the semester after the add/drop period. Students who are granted permission to late-add Directed Research will not be permitted to drop courses if the result is inconsistent with the above; please plan your schedule accordingly.

After March 15, the Vice Dean may allow a student to add Directed Research only in exceptional circumstances. No more than two credits can be earned in this manner. In considering the request, the Vice Dean will take into account the totality of the circumstances including: (a) the date of the request; (b) the nature of the proposal; and (c) whether the missing credits or the timing of the student's request are the result of circumstances that were within the student's ability to control. If the Vice Dean approves the student's application, it will be the student's responsibility to find a faculty member willing to supervise the proposed work and award credit in a

timely manner.

Directed Research during the Summer semester

Students may register for Directed Research during the summer semester. The summer registration deadline is July 1, unless there is approval by the Vice Dean to add at a later date. Please note that full-time students will be charged per credit for Directed Research during the summer. All work must be submitted by September 1 or by an earlier deadline established by the supervising faculty member.

LLM Thesis Option

LLM students have the option to write a substantial research paper, in conjunction with a seminar or Directed Research that may be recorded as a “thesis” on their transcript. At the onset of the seminar or Directed Research, the student must obtain approval from the professor that the paper will be completed for a “thesis” designation.

It should be substantial in length (at least 10,000 words exclusive of footnotes) and, like the substantial writing requirement for JD students, must be analytical rather than descriptive in nature, showing original thought and analysis. Please note the thesis designation is for a single research paper agreed upon in advance.

The student is required to submit an outline and at least one FULL PRE-FINAL draft to the faculty member in order to receive the thesis notation. When submitting a final draft of the thesis to the faculty member, the student must give the faculty member an LLM Thesis Certification form. The faculty member is required to return the signed form to the Office of Graduate Affairs when submitting a grade for the course.

Please note that the student will not receive additional credit for writing the thesis, but will only receive credit for the seminar or directed research for which he or she is registered.

International Legal Studies students should review their program requirements for further information about writing an LLM thesis within their program.

Writing Credit

In seminars, colloquia, and courses that offer the option to add an additional writing credit, students may earn one credit for writing a substantial paper (at least 10,000 words in length exclusive of footnotes). To earn the additional credit, students must register for the writing credit section of the course within the same semester the course is offered. Please see the [Registration Calendar](#) for fall and spring deadlines for adding a writing credit.

ADVANCED PUBLIC CERTIFICATE IN LAW AND BUSINESS (APCLB)

In conjunction with an LLM program at NYU School of Law, students may complete the Advanced Professional Certificate in Law and Business (APCLB).

The APCLB is a unique program of the NYU Pollack Center for Law and Business, a joint venture of NYU’s Leonard N. Stern School of Business and NYU School of Law designed specifically for law students interested in a career in corporate law. This program permits JD students who have completed their first year of legal education at NYU School of Law and all students admitted to the LLM program at the Law School to receive graduate business school training in conjunction with their legal education and to earn an Advanced Professional Certificate in Law and Business from the Stern School.

The APCLB has been created specifically for business lawyers. It is designed to provide law students with the analytical tools necessary to understand the finance and economics that underlie the transactions and business structures that business lawyers design, negotiate, and implement. The APCLB supplies an accessible academic dimension to corporate law studies. The graduate business school curriculum covers basic techniques and practices of business without requiring students to dedicate the extended time necessary to earn an MBA degree. The Leonard N. Stern School of Business is a leading US graduate business school. Its Finance Department, which is especially involved in the APCLB program, is consistently recognized as one of the leading centers for teaching and research in finance, banking, investments, and related fields.

Academic Requirements

The certificate program requires the successful completion of 15 credit hours of graduate business study, nine of which are taken in a Summer session in the Stern School during an eight-week period. For LLM students, the Summer-term coursework usually precedes enrollment at the Law School. The Summer term is dedicated to foundational courses that offer law students an advanced understanding of the business underpinnings of their legal work in areas such as corporations or securities regulation.

APCLB students pursuing an LLM will take six additional credit hours of courses in the Stern School Curriculum (such as Global Business Environment, Business Strategy, Corporate Strategy, Industrial Organization, Investment Banking, Mergers and Acquisitions, Entrepreneurial Finance, and Financial Accounting), cross-listed classes with the Stern School or, with permission, Law School courses that focus on business finance.

In addition, through a generous gift by Stern School of Business alumnus John Vogelstein to the NYU Pollack Center for Law and Business, you may be eligible to receive a partial grant for the APCLB. For more information about the program, visit the [APC in Law and Business website](#) or contact the program office by phone at (212) 998-0565.

POST-LLM DEGREE STUDY

With respect to post-degree (LLM) study, students must choose one of the following options:

Additional Classes or Auditing Online Classes

During any given academic year (which runs from Fall semester in one calendar year through the Summer session of the following calendar year), a student who has been awarded the LLM degree by New York University may take a maximum of three additional courses (which will appear on the transcript) without becoming a candidate for another degree. Such a student must submit a Post-LLM Degree Study Request form to the Office of Records and Registration for permission to register, and must make payment and fulfill all of the requirements for each course, including the taking of in-class examinations via Exam Soft, the submission of required papers, and

THES for take-home exams. Failure to satisfy course requirements will result in the denial of subsequent registration. Students will not be permitted to enroll in courses beyond the three-course limit under this option.

Students who wish to take a larger number of courses may pursue a second LLM degree. Students who have been awarded the LLM degree by New York University may, alternatively, register to audit an unlimited number of our online courses. Student auditors will be charged tuition per credit. Student auditors will be given access to the course web sites and can watch videos of the classes as they are posted to the site, but do not take the final exam. Students who wish to audit an online course should submit a Post-LLM Degree Study Request form to the Office of Records and Registration, indicating on the face of such form "ENROLL AS AUDITOR."

Students who are enrolled in post-degree study as well as auditors in online courses shall be treated as part-time graduate students for registration and tuition purposes, and if you are an international student in F-1 status, you must be in a valid immigration status to remain in the US for Post-LLM Degree Study. You can consult with the OGS before pursuing this option if there is any question about your legal status in the US beyond the LLM degree.

A Second LLM Degree

Students who have obtained an LLM degree at NYU School of Law and who wish to matriculate for a second degree in an LLM program must apply and be admitted by the Committee on Graduate Admissions. Admitted students who already have an LLM from NYU School of Law can obtain a second LLM degree by successfully completing the in-field credits required in that specialty and a total of no fewer than 21 credits. For a second LLM degree, tuition will be charged at a flat rate. International students in F-1 status must be in a valid immigration status to remain in the US for Post-LLM Degree Study. Students may consult with the OGS before pursuing this option if there is any question about their legal status in the US beyond the LLM degree.

JSD

The JSD Program at NYU aims to provide intense training in academic research in order to enable those intending to pursue a career in academia to produce first-class

scholarship and secure teaching positions in the US and around the world. Only a small number of applicants who demonstrate outstanding academic promise are admitted to the JSD Program. You can find more information [here](#).

HAUSER GLOBAL LAW SCHOOL OFFERINGS

The Hauser Global Law School Program administers the Global Law Faculty and their courses and the visits of Distinguished Global Fellows. Approximately 80 new courses have been taught by members of the Global Law Faculty, and approximately 50 courses have been co-taught with full-time NYU Law professors. These courses touch every part of the curriculum, including business law, criminal law, family law, international and comparative law, labor law, legal philosophy, property law, international taxation, and trade regulation. The global faculty teach these courses to all Law School students, not merely to those who anticipate careers as international lawyers.

FALL 2018 GLOBAL COURSES

David Dyzenhaus

- Jurisprudence
- Theories of Sovereignty Seminar

César Rodríguez Garavito

- The Future of Human Rights
- Strategic Human Rights Litigation Seminar

András Sajó

- Comparative Constitutional Law
- Illiberal Democracy Seminar

SPRING 2019 GLOBAL COURSES

Yun-chien Chang

- Property Law from a Comparative Perspective
- Property Theory Seminar

Lawrence Collins

- International Litigation and Arbitration

Bing Bing Jia

- Advanced International Law
- Law of the Sea

Georg Kofler

- Tax Treaties
- Comparative Tax Policy Seminar: EU Tax Law and Policy

CLINICS

Clinics combine work in the field with seminars and simulation exercises in which students' performances of various lawyers' activities are videotaped for critical review. The [clinics website](#) contains descriptions of all clinics being offered for the 2018-2019 academic year and instructions on how to apply. If you have questions about a particular clinic, please refer to the website for the contact for the clinic in which you are interested.

Please also refer to the [clinics portion](#) of the Graduate Affairs website for updates on clinic availability. There are a few clinics that are unavailable to LLM students because they require particular qualifications that international LLM students are unlikely to have (e.g. Government Civil Litigation-EDNY; Government Civil Litigation-SDNY; Prosecution-EDNY; and Prosecution-SDNY).

Students who need the LLM degree to qualify to take the NY Bar should note that up to 4 credits in clinical classes may count toward the 24 credits required by the New York bar eligibility rules provided that: the 4 credits include a seminar component.

The following 2018-19 clinics reserve space for LLM Students:

- [Global Justice - for LLMs](#) (Fall)
- [International Organizations](#) (Fall)
- [International Transactions Clinic - for LLMs](#) (Fall)
- [Mediation](#) (Fall)
- [Reproductive Justice](#) (Fall)
and [Advanced Reproductive Justice](#) (Spring)
- [United Nations Diplomacy Clinic](#) (Fall)

Additionally, vacancies in other clinics will be posted [here](#) when available.

GLOBAL JUSTICE CLINIC - FOR LLMs

The Global Justice Clinic engages in work to prevent, challenge, and redress rights violations related to global inequality. Recognizing that our location at a well-resourced law school in the Global North gives us unique opportunities for advocacy and accountability, we seek to build partnership with communities, grassroots organizations, and human rights groups negatively impacted by Northern-based governments, companies and institutions. Working on cases and projects that involve domestic and cross-border human rights violations, the deleterious impacts of conduct by state and non-state actors, and emerging problems that require close collaboration between actors at the local and international levels, students engage in human rights investigation, advocacy, and litigation in domestic and international settings. Serving as partners, legal advisers, counsel or co-counsel, Clinic students work side-by-side with human rights activists from the United States and around the world. The Global Justice Clinic is committed to working in a rights-based manner and uses legal empowerment strategies aimed at enhancing the capacity and agency of those most directly impacted by human rights violations.

We recommend that students interested in this clinic speak to students from the Fall 2017 clinic. If you would like to contact a student who participated in the Clinic, please write to the Office of Graduate Affairs at law.graduateaffairs@nyu.edu.

INTERNATIONAL ORGANIZATIONS CLINIC

The aim of this clinic is to assist students in developing a fuller set of skills required to address increasingly complex global (i.e. both international and transnational) problems. The seminar portion of the Clinic will introduce students to a range of the different legal, political, and regulatory theories informing the legal norms, practice, and policy of international organizations. It is designed to help students understand the relevance of inter-disciplinary perspectives to the practice of law in global settings, and to learn the ways in which core cognitive lawyering skills (i.e. mastering legal research tools, developing an ability to integrate factual and legal knowledge, strengthening analytical and reasoning skills, and exercising judgment based on the understanding gained) matter in the practice of

international law.

“Thinking like a lawyer” may be more demanding today than it has been in the past, given how complex law and lawyering has become, but it is particularly demanding for lawyers who want to work in an international context. Given the increasing interdependence of legal and economic regimes across countries, lawyers (including domestic lawyers) need a broad set of tools to solve increasingly complex, and sometimes novel, legal problems. There is increasing demand for lawyers with a sound understanding of the institutional, socio-political and economic contexts within which domestic and international legal issues arise and are addressed: how do markets function? How do bureaucracies behave? How do technologies shape change? How do domestic laws interact with international regimes? How do international legal and regulatory regimes and institutions interact with each other?

We recommend that students interested in this clinic speak to students from the Fall 2017 clinic. If you would like to contact a student who participated in the Clinic, please write to the Office of Graduate Affairs at law.graduateaffairs@nyu.edu.

INTERNATIONAL TRANSACTIONS CLINIC - FOR LLMS

The International Transactions Clinic (ITC) provides students with the opportunity to provide legal services to clients that are conducting cross-border transactions in emerging markets. The ITC is open to LLM students in the spring semester for 7 credits. (Note: The ITC is not open for enrollment by LLMS in the fall semester).

The ITC offers students the opportunity to learn drafting and negotiation skills as applied to cross-border transactions, analyze ethical issues that can arise in international business, build skills at structuring and documenting investments in enterprises that primarily work in emerging markets, gain exposure to the types of transactional disputes that can arise in the international context, and deepen their understanding of international economic and financial policy. Students also learn how to give legal advice and support to clients that work in challenging business and legal environments.

The ITC focuses on international transactions where law

students provide legal services to clients that are intent on making the world a better place through innovative business models, products and services. Together the ITC's students and its clients are proving that it is possible to do good by doing deals – globally.

We recommend that students interested in this clinic speak to students from the Fall 2017 clinic. If you would like to contact a student who participated in the Clinic, please write to the Office of Graduate Affairs at law.graduateaffairs@nyu.edu.

MEDIATION CLINIC

This course is designed to teach facilitative mediation techniques and related communication, problem-solving and negotiation skills. The course is taught using a series of progressively more difficult simulations exploring negotiation and then placing the student in the role of a neutral/mediator managing a formal mediation, first with unrepresented parties and then with parties represented by lawyers.

We recommend that students interested in this clinic speak to students from the Fall 2017 clinic. If you would like to contact a student who participated in the Clinic, please write to the Office of Graduate Affairs at law.graduateaffairs@nyu.edu.

REPRODUCTIVE JUSTICE CLINIC and ADVANCED REPRODUCTIVE JUSTICE CLINIC

The purpose of this clinic is to train students in the legal knowledge and skill required to secure fundamental liberty, justice and equality for people across their reproductive lives, with a particular focus on pregnancy and birth. For current clinic work, this is achieved primarily through advocacy and litigation around legal or policy frameworks restricting the autonomy and undermining the equality of pregnant, parenting, and birthing women; or, punishing women by virtue of their reproductive status.

Students who have completed the Reproductive Justice Clinic are eligible to take the Advanced Clinic in the spring. This will involve a 2-credit seminar and an option of 2-3 fieldwork credits (with the default number being 3 credits). Students applying to the Reproductive Justice Clinic who are interested in a year-long experience are

strongly urged to state this in their initial application to the clinic so their commitment to and interest in year-long work can be considered and accommodated in the admission process. Students who took the Reproductive Justice Clinic in a previous academic year qualify for the Advanced Clinic and should submit an application to the Clinic stating that their interest is in the Advanced Clinic.

We recommend that students interested in this clinic speak to students from the Fall 2017 clinic. If you would like to contact a student who participated in the Clinic, please write to the Office of Graduate Affairs at law.graduateaffairs@nyu.edu.

UNITED NATIONS DIPLOMACY CLINIC

The United Nations headquarters in New York is a center of international law and international diplomacy. It is the one location in the world in which all states have diplomatic representation and makes decisions that have both global and domestic implications. For many small states, the engagement at the United Nations is central to their foreign affairs, but they do not always have sufficient capacity to engage in all issues that affect them.

This new clinic for 2018 will place students in the Permanent Missions of member states at the United Nations to act as legal advisors. In this role, students will assist the Permanent Missions in their engagement in international diplomacy, with a specific focus on international and environmental law.

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Student Contacts

We recommend that students interested in the clinic speak to students from the Fall 2017 clinic. If you would like to contact a student who participated in the Clinic, please write to the Office of Graduate Affairs at law.graduateaffairs@nyu.edu.

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GENERAL REQUIREMENTS

LLM students must complete at least 24 credits during the Fall and Spring semesters, as well as meet their specific program requirements, to receive the LLM degree.

All students are required to attend classes regularly, satisfactorily complete all requirements for their courses, and take examinations at the scheduled times. Violation of these rules may result in a failing grade in the course in question.

Examinations are required in all courses, except in seminars or other courses where the preparation of a paper based on independent research may be counted for part or all of the requirements.

Full-Time

The typical credit load for full-time LLM students is 12 credits per semester. It is highly advisable to take no more than 12-13 credits during the Fall semester, as you become acclimated to the Law School environment.

To register for (or drop below) fewer than 12 credits, or for more than 15 credits, students must obtain approval from the Office of Graduate Affairs via a Credit Load Permission form.

Please note that full-time LLM students who register for more than 30 credits in fall and spring will incur charges in addition to the flat rate charged each semester.

The Law School requires all full-time students to register for a minimum of 10 credits per semester to maintain full-time student status. There are no exceptions to this minimum. If a student is approved for fewer than 12 credits in a semester, a full-time equivalency will be placed on the student's record, and the student will be responsible for full-time tuition. It is especially important for international students to note that in accordance with the US Department of Homeland Security (DHS), all international students must be registered for the full-time program within two weeks of the start of *Introduction to US Law*, or if they have waived out of *Introduction to US Law*, within two weeks of the first day of classes of the Fall semester. For the Spring semester, students must be registered full-time within two weeks of the start of classes.

Part-Time

Part-time students may register for a maximum of six credits per semester. Students who are working full-time are strongly advised to limit their course load to four or five credits per semester. Regardless of credit load (i.e., whether one is enrolled for two credits or six credits in a given semester), all part-time students are required to take their examinations as scheduled; rescheduling is not permitted. Therefore, part-time students should clear their exam schedules with their employers before finalizing course schedules.

Please also review the Schedule of Classes carefully, as certain required courses for some programs are not offered in the evening.

ATTENDANCE REQUIREMENT

Rules of the American Bar Association, the New York State Court of Appeals, other state high courts, and the Law School itself all require regular classroom attendance. Students are advised that excessive absenteeism can result without warning in: (1) grade lowering, (2) denial of permission to complete course work and/or sit for the exam, or (3) receipt of a grade of WD (withdrawn) or FAB (failed for absence). Missing more than one-fifth of classes is presumptively excessive. Any student who finds himself or herself at risk of missing more than one-fifth of classes for any course should immediately speak with the instructor and/or Dean for Students. Please note that these rules supercede the policy that a student may drop a course up until the last day of the class without receiving a WD on his or her transcript.

Faculty members may establish a higher standard of regular attendance than that described above, and may also take this higher standard of attendance, class participation, and the quality of class performance into account in determining the student's grade as long as the faculty member has, during the first week of class, announced an intention to do so or has included that intention in the syllabus or other class materials distributed in the first week of class. The student's obligation to be in regular attendance derives from both faculty rule and the rule of state bar examiners. As a prerequisite to a student's admission to the bar, the Dean must certify to state boards of law examiners that the student has been in regular attendance.

The Law School must be the student's principal commitment during each semester. Extensive employment is disfavored because of its tendency to interfere with the student's academic life at the Law School. In no event may a full-time student devote more than 20 hours in any week to such employment during the semester.

Students will not be registered for courses with overlapping times. This is against the attendance policies of the ABA and the Court of Appeals.

Certification of attendance and graduation is a prerequisite for admission to the bar examination.

Students who have to miss a class because of a religious observance can arrange, with the permission of the instructor, to audiotape the class. It is the student's responsibility to make arrangements for taping by asking a classmate to tape the class or requesting that the instructor ask for a volunteer. Students may check out audiotape recorders, subject to availability, in the Media Center in the Law Library or may use their own recorders.

TIME ALLOWED FOR COMPLETING DEGREE

Candidates who devote full-time to their studies can complete the 24 credit hours in the fall and spring required for the LLM degree in one academic year. A candidate, full-time or part-time, must complete the requirements within five years of initial registration at the Law School unless extended or modified by the Vice Dean or vote of the Executive Committee. This requirement is a prerequisite to receipt of the Master of Laws (LLM) degree. If the LLM is needed for bar eligibility, certification of attendance and graduation is a prerequisite for admission to the bar examination. Further, note that if the LLM is needed for New York bar eligibility, the rules of the New York Court of Appeals require the degree to be completed within two years.

International students should keep in mind their visa requirements when considering the time allowed for completing degree requirements. Please refer to the Office of Global Services (OGS) for more information.

REQUIREMENT OF CONTINUOUS REGISTRATION / LEAVE OF ABSENCE

Every candidate for the LLM degree must be in continuous attendance by successfully completing at least one course each semester (excluding the summer session), unless a leave of absence is granted before the start of the semester by the Assistant Dean for Student Affairs. Leaves of absence are granted only for adequate reason and only to students who are in good academic standing. Students who have not completed their first term at the School of Law are not eligible for a leave of absence. Such students may request withdrawal only, and will be required to reapply to the School of Law in the event they wish to return. A maintenance of matriculation and services fee is charged for each semester a student is on leave of absence.

A leave of absence does not extend the five-year period allotted for obtaining the LLM degree. Please contact the Office of Student Affairs for detailed information.

CHANGE OF STATUS

In rare cases, LLM students may change their status from full-time to part-time or part-time to full-time. Newly accepted students must petition the Office of Graduate Admissions; continuing students must petition the Office of Graduate Affairs. For part-time students, tuition rates will be assessed on a per credit basis, and students should consult the Office of Financial Services for information on the financial implications of a change.

CHANGE OF PROGRAM

If you wish to change your program, you must submit a petition via e-mail to the Office of Graduate Affairs to initiate this process. You may only transfer from the program to which you have been admitted into another program with the approval of the Director of the program into which you want to transfer. Following the end of the add/drop period for the Spring semester, requests for a change of program by full-time students will only be considered in exceptional circumstances and with the consent of the Faculty Director and the Vice Dean. Requests for change of program by part-time students who have already completed 12 credits will also only be considered in exceptional circumstances and with the consent of the program Director and Vice Dean.

GRADING

To a great degree, a student's final grade in many of the courses offered at NYU School of Law is dependent upon the grade received on the final examination. As a result, adequate preparation for the examination cannot be recommended too highly. Please see the Grading Policy section for the complete policy on grading. Below are several key points:

Grading System

The grading system for LLM students effective Fall 2008 is A+, 4.333; A, 4.0; A-, 3.667; B+, 3.333; B, 3.0; B-, 2.667; C, 2.0; D, 1.0; F, 0.

Changing Grades

After a professor has submitted a grade to the Office of Records and Registration, the professor may not change the grade unless he or she certifies in writing that it was incorrect as a result of a mechanical computation or transcription error. If a grade is changed as a result of a mechanical computation or transcription error the professor must send a memo to the student explaining the reason for the grade change with a copy to the Office of Records and Registration. A grade may not be changed as a result of a reevaluation of a student's work. Under University rule grades may not be changed for any reason after the student has graduated.

Papers Handed In Late and IP (In Progress)

In the following situations, students received an INC prior to Fall 2009; beginning Fall 2009 students receive a grade of IP. This symbol is used in seminar courses, Directed Research, or similar study when the student has made prior arrangements with the instructor to submit work later than the end of the semester in which the course is given. Students who have grades of In Progress in courses from prior semesters must complete and submit all work required for the course no later than May 1 of their last semester or at such earlier date as the faculty member requires. The May 1 deadline is necessary to enable faculty sufficient time to evaluate the student's work and submit a grade and for the School to be able to certify the student for graduation and to sit for the July bar exam. It is the student's responsibility to arrange a submission schedule with the instructor. An extension may only be

granted by the Vice Dean's office in consultation with the faculty member.

January graduates must submit all work required for the course by January 5, and September graduates by September 1. Part-time LLM students must adhere to the work submission deadline of the term in which they are graduating.

If the work remains incomplete at the end of this period, students will not be certified to graduate nor certified to sit for the bar UNLESS they have sufficient credits to graduate without the credit for the incomplete course. If the student has sufficient credits to graduate, the "IP" will be replaced by "WD." The course work cannot be completed after the student has been certified to graduate.

If the work remains incomplete at the end of this period, and the student does not have sufficient credits to graduate, the "IP" will remain on the transcript for two years at which time the "IP" will be replaced by "FAB."

Because the faculty member who will be grading the student's work may not be in residence at the School during the student's final semester, students are advised to ascertain the expected whereabouts of any faculty member for whom they have yet to complete work and make arrangements for timely submission of their work so that it can be graded in time for graduation and bar certification. This is the student's responsibility. Students are advised that faculty members may be absent from the school for many reasons. For example, the faculty member may be on sabbatical or leave; or he or she may have been a visitor to the school or a Global Faculty Member who teaches intermittently and resides in a foreign country.

Credit/Fail

LLM students are not permitted to elect to take classes on a credit/fail basis (with the exception of the introductory summer classes).

Non-Classroom Activities (Journals, Moot Courts, Teaching and Research Assistantships)

Credits earned during the relatively short span of the LLM are to focus on classroom work. Graduate students are

not eligible to receive academic credit for participation in Journals or moot courts. Students who participate in Journals will receive a notation on their transcripts.

Graduate students are not eligible for teaching assistantships. Faculty members may offer LLM students the opportunity to work as research assistants for monetary compensation or, if the professor deems it appropriate based on the nature of the work, for academic credit. You will find further information [here](#).

ACADEMIC PROGRESS

Students in the LLM program are expected to make satisfactory academic progress as determined by the faculty director of their program and the Vice Dean. If a student's grades in the first semester of the program (for full-time students) or the first year of the program (for part-time students) show a lack of such progress, the faculty director and Vice Dean may impose appropriate requirements, including limitation on the number of credits the student may take in any one semester, or a leave of absence. A student whose grade point average is less than 2.3 after the completion of the equivalent of one semester of work may register for additional courses only with the permission of the Vice Dean who may make a recommendation to the Executive Committee of withdrawal of the student from the school, depending on the student's record and the reasons for the student's failure to make satisfactory progress.

REQUIRED GRADE POINT AVERAGE

Under present academic regulations the LLM degree is awarded only if a student has a grade point average of 2.667 or greater for (1) all 24 credit hours required for the degree, and (2) all credit hours in the candidate's program (if he or she is a candidate for a degree other than the Traditional LLM). All grades, with the exception of substituted courses, or courses taken at another institution or other divisions of NYU, are used in computing the average. The grade point average is computed as follows: A+, 4.333; A, 4.0; A-, 3.667; B+, 3.333; B, 3.0; B-, 2.667; C, 2.0; D, 1.0; F, 0. The GPA is figured by dividing the grade points earned by the number of credits attempted.

RE-REGISTRATION AND SUBSTITUTION

A student who receives an F in a course earns no credit towards the LLM degree for that course. If the F is in a required course, the student must re-register for, and successfully complete, that course in the next semester the course is offered to qualify for the LLM degree. If the F is not in a required course, the student may re-register for that course or take another course to earn the required credits.

An LLM student who has a GPA below 2.667 after one year of study (or the equivalent in the case of part-time students) may take up to six additional credits (in any combination of courses but not exceeding six credits) in an effort to raise the student's GPA. Any additional credits may be taken in new courses, directed research, or in courses in which the student's grade was C or lower. The substituted-for grades will remain on the student's transcript but will not be counted in the student's GPA. Tuition will be charged for additional credits according to University and Law School rules.

Re-registrations and substitutions must be paid for on a per credit basis, unless these elections are made during a semester in which the student is registered as a full-time student, and does not exceed the cap on credits per semester.

LETTERS OF CONCERN AND WARNING

Each semester, the Office of the Vice Dean reviews the records of students in academic difficulty. At the discretion of the Vice Dean, letters of concern may be sent to those students informing them that the Law School expects improvement in academic performance in the future semesters. Letters of warning may be sent to students whom the Vice Dean deems to be in academic difficulty of a more serious nature indicating the necessity for immediate remedial action. Receipt of a letter of concern or warning does not constitute academic probation.

DISMISSAL FOR ACADEMIC REASONS

A student may be dismissed for academic reasons only by the faculty members of the Executive Committee. The basic standard used by the Executive Committee in determining the question of academic dismissal is the likelihood of the student's failing to meet the graduation

requirements within the limits set forth in the section above entitled “Re-registration and Substitution.”

AUDITING

With the permission of the instructor and subject to such conditions as the instructor may impose, a student may audit a course.

For any advanced Taxation course with an online component, such as “combined,” “parallel,” or “online-only” courses, students who wish to audit must officially register for the course on an audit basis. Please note: part-time, certificate and Executive LLM in Taxation students who register for any such course on an audit basis will be charged tuition and fees for each course.

Courses that are closed (filled) may not be audited. Auditing courses is considered “unofficial,” and students: 1) do not enroll in those courses, 2) do not take examinations in those courses, and 3) do not write papers for those courses. Audited courses do not appear on the student’s transcript. Please note that graduate students may not audit JD-only courses.

TRANSFER CREDIT

At the discretion of the Vice Dean, a candidate for the LLM degree may be allowed to transfer credit for courses taken at another institution if: (1) the courses were taken as graduate courses at a law school accredited by the Section of Legal Education of the American Bar Association or an equivalent non-US school; (2) the courses were taken after the candidate received his or her first degree in law; (3) the courses were completed with a grade point average of 3.0 or better (on a 4.0 scale); and (4) the candidate received no credit for these courses toward any other degree. Grades from courses taken at another institution or other divisions of NYU are not used in computing grade point averages.

University regulations require every candidate to complete 16 credit hours in residence at the NYU School of Law in order to qualify for the LLM degree. In addition, Law School regulations require a student to successfully complete the minimum number of in-field credits required for such student’s degree program.

Subject to the foregoing limitations, transfer credit can be

obtained for work done either before or after a student’s initial matriculation at the Law School. If a presently enrolled student plans to take a course at another school for transfer credit, the course must be directly related to the study of law in order for credit to be applied towards the LLM degree. Few courses in other disciplines can meet this standard. The student should consult with the Office of Graduate Affairs about his or her plans before registering for the course.

TAX LAW COURSES (FOR STUDENTS IN OTHER SPECIALIZATIONS)

An LLM student who is not enrolled in the Graduate Tax program may not register for more than a total of eight credits of courses in Taxation. Full-time LLM students may not register for online courses offered as part of the Law School’s Executive LLM in Taxation Program except in exigent circumstances. Part-time students may register for a limited number of credits of online courses; foreign-educated students should be aware that online classes are not considered professional law courses for purposes of qualifying to sit for the New York Bar and that they may cause visa issues.

GRADUATION ELIGIBILITY

Please note that you are responsible for applying for graduation and making sure that you fulfill all requirements prior to graduation.

Neither the Records Office nor the Office of Graduate Affairs is able to monitor the transcripts or curricular choices of every student. Prior to registration for your final term, it is your responsibility to review these requirements to ensure that you will have satisfied all of them. It is highly advisable to have the requirements in mind as you make your course selections. If you have questions about requirements, please contact the Office of Graduate Affairs.

CERTIFICATION FOR BAR EXAMINATION

It is the student's responsibility to complete all work and meet all graduation requirements. Unless an extension is granted by the Vice Dean's office in consultation with the faculty member, students must complete incomplete work from prior semesters no later than May 1 of their final semester. Students must complete all work from their final semester by the last day of the exam period. All grades must be entered by the University Registrar's Office before a student can be certified to take the bar examination.

It is the student's responsibility until the date of the bar examination to update all contact information on Albert (e.g., address, phone number, etc.). We must be able to contact you if questions arise.

A student who, at the time of graduation, is financially obligated to the University for tuition, housing (including summer housing after the final semester), library (fines of \$100.00 or more or lost books), or other services, or who is not in compliance with University Health Center immunization requirements, will have a "HOLD" placed on his or her account, will not be cleared for graduation, will not be certified for state bar examinations, will not have official transcripts issued, nor have a diploma issued until all arrears have been paid. It is the student's responsibility to make sure all accounts are cleared and all Stops/Holds are removed. For specific inquiries on the bar examination, review the information [here](#).

Grading Policy

All grades, with the exception of substituted courses, or courses taken at another institution or other divisions of NYU, are used in computing the average. The grade point average is computed as follows: **A+, 4.333; A, 4.0; A-, 3.667; B+, 3.333; B, 3.0; B-, 2.667; C, 2.0; D, 1.0; F, 0.** The GPA is figured by dividing the grade points earned by the number of credits attempted.

Other symbols used on Law School transcripts are:

CR A grade of credit cannot be granted for required courses and/or Directed Research. A grade of credit is awarded for certain zero-credit LLM courses.

INC/IP (Incomplete/In Progress). In the following situations, students received an INC prior to Fall 2009; beginning Fall 2009 students receive a grade of IP. This symbol is used in seminar courses, Directed Research, or similar study when the student has made prior arrangements with the instructor to submit work later than the end of the semester in which the course is given. Students who have grades of In Progress in courses from prior semesters must complete and submit all work required for the course no later than May 1 of their last semester or at such earlier date as the faculty member requires. The May 1 deadline is necessary to enable faculty sufficient time to evaluate the student's work and submit a grade and for the School to be able to certify the student for graduation and to sit for the July bar exam. It is the student's responsibility to arrange a submission schedule with the instructor. An extension may only be granted by the Vice Dean's office in consultation with the faculty member.

January graduates must submit all work required for the course by January 5, and September graduates by September 1. Part-time LLM students must adhere to the work submission deadline of the term in which they are graduating.

If the work remains incomplete at the end of this period, students will not be certified to graduate nor certified to sit for the bar UNLESS they have sufficient credits to graduate without the credit for the incomplete course. If the student has sufficient credits to graduate, the "IP" will be replaced by "WD." The course work cannot be completed after the student has been certified to graduate.

If the work remains incomplete at the end of this period, and the student does not have sufficient credits to graduate, the "IP" will remain on the transcript for two years at which time the "IP" will be replaced by "FAB."

Because the faculty member who will be grading the student's work may not be in residence at the School during the student's final semester, students are advised to ascertain the expected whereabouts of any faculty member for whom they have yet to complete work and make arrangements for timely submission of their work so that it can be graded in time for graduation and bar certification. This is the student's responsibility. Students are advised that faculty members may be absent from the school for many reasons. For example, the faculty member may be on sabbatical or leave; or he or she may have been a visitor to the school or a Global Faculty Member who teaches intermittently and resides in a foreign country.

WD (Withdrew). This symbol denotes a withdrawal in writing from a course. Students who withdraw from a course by the last day of classes in the semester will not have a WD noted on their transcript. Thereafter, the student must take an examination or produce a paper (where the course is graded on the basis of a paper, or the instructor agrees to allow a paper in lieu of an examination). Failure to take an examination or produce a paper will result in an FAB unless for good cause, on timely application, the Executive Committee is willing to change the grade to a WD.

Grading Policy

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A faculty member may require withdrawal with a grade of WD for poor attendance or for failure to make satisfactory progress.

EXC (Excused). This symbol reflects an absence from an examination that has been excused by the office of the Vice Dean for good cause. Where practical, the absence should be approved before the examination is scheduled to be given. If excused from the scheduled exam, the student may take the exam at the next time regularly scheduled during the student's tenure at the Law School. If the course is required, the student must take the exam.

FAB (Fail/Absence). This symbol denotes an unexcused absence from an examination or an unexcused failure to hand in a take-home examination or paper in the time allowed by the instructor. If an excuse for absence is accepted as satisfactory by the Office of the Vice Dean or by the Executive Committee, "FAB" will be replaced by "EXC." If this absence is not excused, the grade of FAB will become final.

FX. This symbol denotes failure due to cheating or plagiarism or violation of other rules governing academic policy. See the discipline rules beginning on page 72.

Grading Guidelines

New grading guidelines for JD and LLM students have been adopted by the faculty effective Fall 2008. These guidelines represent the faculty's collective judgment that ordinarily the distribution of grades in any course will be within the limits suggested.

The guidelines for first-year JD courses are mandatory and binding on faculty members. In addition, the guidelines with respect to the A+ grade are mandatory in all courses. In all other cases, the guidelines are only advisory.

With the exception of the A+ rules, the guidelines do not apply at all to seminar courses, defined for this purpose to mean any course in which there are fewer than 28 students.

In classes in which credit/fail grades are permitted, these percentages should be calculated only using students taking the course for a letter grade. If there are fewer than 28 students taking the course for a letter grade, the guidelines do not apply.

First-Year J.D. (Mandatory)

A+: 0-2% (target = 1%)
(see note 1 below)
A: 7-13% (target = 10%)
A-: 16-24% (target = 20%)
Maximum for A tier = 31%
B+: 22-30% (target = 26%)
Maximum grades above B = 57%
B: remainder
B-: 4-8% (target = 6%)
C/D/F: 0-5%

All other JD and LLM (Non-Mandatory)

A+: 0-2% (target = 1%)
(see note 1 below)
A: 7-13% (target = 10%)
A-: 16-24% (target = 20%)
Maximum for A tier = 31%
B+: 22-30% (target = 26%)
Maximum grades above B = 57%
B: remainder
B-: 4-11% (target 7-8%)
C/D/F: 0-5%

Grading Policy

continued

IMPORTANT NOTES

[1] The cap on the A+ grade is mandatory for all courses. However, at least one A+ can be awarded in any course. These rules apply even in courses, such as seminars, where fewer than 28 students are enrolled.

[2] The percentages above are based on the number of individual grades given – not a raw percentage of the total number of students in the class.

[3] Normal statistical rounding rules apply for all purposes, so that percentages will be rounded up if they are above .5, and down if they are .5 or below. This means that, for example, in a typical first-year class of 89 students, 2 A+ grades could be awarded.

SUBMISSION OF GRADES BY FACULTY

Except in unusual circumstances, and with the permission of the Vice Dean, grades must be submitted to the Office of Records and Registration (FH 400) in accordance with the following schedule. Grades are deemed submitted when the Office of Records and Registration receives the final grade roster in the form appropriate for submission to the University Registrar.

A. For Fall Semester

(1) for full-semester courses,

(a) **for instructors with 100 examinations or fewer** in one or more courses, grades will be due no later than January 16 (or if a weekend day or holiday then the first immediately preceding business day).

(b) **for instructors with between 101 and 159 examinations**, all grades are due no later than the Tuesday after Martin Luther King Jr. Day or three days before the International Students Interview Program (or if a weekend day or holiday then the first immediately preceding business day), whichever is later.

(c) **for instructors with 160 or more examinations**, grades in one of the classes are due as in paragraph (b) and in the other class ten calendar days thereafter (or if a weekend day, the first business day thereafter).

(d) provided however that all first-year grades are due as prescribed in paragraph 1 (a).

(2) for courses that end four or more weeks before the last day of classes, no later than the last day of final examinations.

B. For Spring Semester

(1) for full semester courses, no later than June 8 (or if a weekend day or holiday then the first immediately preceding business day).

(2) for courses that end four or more weeks before the last day of classes, no later than the last day of final examinations.

CHANGING GRADES

After a professor has submitted a grade to the Office of Records and Registration, the professor may not change the grade unless he or she certifies in writing that it was incorrect as a result of a mechanical computation or transcription error. If a grade is changed as a result of a mechanical computation or transcription error, the professor must send a memo to the student explaining the reason for the grade

Grading Policy

continued

change with a copy to the Office of Records and Registration. A grade may not be changed as a result of a reevaluation of a student's work. Under University rule grades may not be changed for any reason after the student has graduated.

REPORTING OF GRADES

Grades may be obtained by logging onto Albert through NYUHome after the exam period is over, and once grades have been entered. Grade distribution information will be posted online on our website as soon as possible after it is received by the Records Office. Students who are in financial arrears will not be able to obtain official transcripts.

CLASSROOM PERFORMANCE

For non-seminar courses (other than those with 28 or fewer students, including students taking the course on a credit/fail basis, and for which the instructor elects seminar treatment as described below), classroom performance may be a factor in determining the final grade of a student, at the discretion of the faculty member, provided that (a) oral or written notice is given to the class in the first week of class and (b) the student's grade shall not, on the basis of such performance, be raised or lowered more than one step (except that a grade may be raised from an F to a D), and in no event lowered to an "F."

Any faculty member wishing to exercise this discretion shall (after his/her final examination papers have been blind graded and tentative grades submitted) receive a list of identifying student information from the Records Office.

The faculty member shall then provide to the Records Office a list of such students whose grades may have been raised or lowered. It shall be the faculty member's responsibility to prepare and transmit to the Records Office a list of his/her final grades.

For seminar courses, classroom performance may be used as a basis for the final grade without limitation on the weight accorded to the participation and without notice to students.

For lecture courses of 28 or fewer students (counting those who take the course on a credit/fail basis), the instructor may elect to grade the class as if it were a seminar and thus may use classroom performance as a basis of the final grade without limitation on the weight accorded, provided that the instructor provides oral or written notice of this election during the first week of class.

In all cases, if an examination is given it must be administered and graded anonymously according to standard practice.

ACADEMIC STANDARDS

Under present academic regulations the LLM degree is awarded only if a student has a grade point average of 2.667 or greater for (1) all 24 credit hours required for the degree, and (2) all credit hours in the candidate's program (if he or she is a candidate for a degree other than the Traditional LLM).

MULTIPLE SUBMISSIONS AND PLAGIARISM

Regardless of the type of project involved, students are, of course, expected to submit original, non-duplicative work for each and every course. Moreover, plagiarism or reuse of the student's work done for another course or academic credit without permission are serious offenses that may merit severe discipline (See Procedures for Offenses Requiring Formal Discipline). When in doubt about multiple submissions or the proper use of a citation or quotation, discuss the issue with the instructor.

DISMISSAL AND SUSPENSION

Students are expected to familiarize themselves with and to comply with the rules of conduct and academic regulations of the University and of the NYU School of Law. If, in conformance with these rules and regulations, the withdrawal of a student is required before the end of the term for which tuition has been paid, a refund will be made according to the standard schedule for refunds.

Dismissal from the School may be honorable, as in the case of a student dropped solely for poor scholarship, or dishonorable, as in the case of expulsion for violation of the examination rules or other serious breaches of discipline. Lesser infractions of the rules of the Law School will render the student liable to suspension from classes and cancellation of examinations, with consequent loss of credit or other sanction, including a record notation of FX.

Students in the Law School shall not, without the consent of the Dean of the Law School, either as individuals or as a group, use the name of New York University or the Law School in any kind of activity outside the regular work of the School. Violation of this rule is regarded as sufficient cause for dismissal.

OMBUDSPERSON

The Vice Dean is the ombudsperson of the Law School and entertains queries and complaints dealing with University or Law School policy, classes, or personnel. The Vice Dean may enlist the assistance of another office of the Law School or University in addressing the particular inquiry.

When the Vice Dean is unable to address an issue, he or she may designate a faculty member. If the Vice Dean has a conflict, the Dean will designate a faculty member.

EXAMINATION NUMBERS

Examinations at the NYU School of Law are taken on an anonymous basis; unless otherwise specifically authorized by the Executive Committee, students' examinations are identified by number only.

GENERAL RULES

In-Class Examinations

(Supplemental rules for use of exam computer applications will be provided separately.)

- (1) Each student will be assigned an examination number for each semester. This number must be noted by the student on each examination.
- (2) Under no circumstances should a student include his/her name or student ID number on the examination or answer. An exam answer will be rejected if it identifies a student other than by examination number.
- (3) An unexcused absence from an examination may result in a failing grade. Inquiries concerning an excused absence should be directed to the Office of Academic Services, FH 400.
- (4) Final exams for classes ending four or more weeks before the last day of classes posted on the academic calendar will be scheduled within one week of the final meeting of the class.
- (5) Final exams for classes that end less than four weeks before the last day of classes posted on the academic calendar are scheduled according to regular exam period dates and rules.
- (6) In all in-class exams, students will receive a receipt form for use during the examination period from the proctor. The space provided for each subject is to be filled in by the student and presented to the proctor for signing after the exam has ended. Students are responsible for retaining all receipts until their grades are entered online.
- (7) A student who arrives up to 15 minutes late for an exam that is less than three hours or up to 30 minutes late for an exam that is three hours or more, may take the examination as scheduled but will not receive any additional time to complete the exam. A student who arrives at an in-class examination later than the times identified above, or who fails to appear for it may be permitted to take the examination at the discretion of the Vice Dean or his or her designee at such time and under such conditions or penalties as the school administration determines.
- (8) A student who is ill and feels that he or she will not be able to complete the examination **should not begin the examination** and should immediately report such illness to the proctor, who will in turn send the student to the Office of Records and Registration (FH 400), or the Office of Academic Services (FH400), or the Office of Student Affairs (FH 474) for further instructions.
- (9) A student who becomes ill during the examination should immediately report such illness to the proctor, who will in turn send the student to the Records Office (FH 400), or the Office of Academic Services (FH 400), or the Office of Student Affairs (FH 474) for further instructions. (The student may have to wait until the next time

the examination for that course is offered to take the examination.)

(10) Students are permitted to have in their possession in the examination room only materials authorized by the instructor in written exam instructions. Possession of any other materials relating to the course is not permitted. The mere possession of impermissible materials in the exam room may result in a failing grade for cheating and additional sanctions regardless of whether a student has referred to the materials during the exam. Materials may not be shared during the examination.

(11) Unless faculty has affirmatively indicated otherwise, students are permitted to bring foreign-language dictionaries and calculators into in-class examinations.

(12) No alcoholic beverages (opened or unopened) are allowed in the examination room.

(13) No recording devices are allowed in the examination room.

(14) Improper conduct in connection with an examination may result in a failing grade for cheating and other sanctions. Communicating with another student during an exam may result in a failing grade for cheating and other sanctions regardless of whether the communication is about the exam. Proctors will at a minimum warn those suspected of improper conduct, but sanctions may apply at the first instance of improper conduct regardless of whether there has been any warning. All students must stop typing when instructed to stop by a proctor. Misconduct will be reported to the faculty member involved, to the Vice Dean, or both.

(15) Absent special permission by the Executive Committee, which is seldom granted and only for extraordinary and unexpected circumstances, alterations in the examination schedule for individual students may be made only in accordance with the published guidelines, provided below, and only by the Office of Academic Services, FH 400; an individual faculty member does not have the authority to reschedule an exam.

TAKE-HOME EXAMINATIONS

(1) All take-home exams will be administered through THES (Take Home Exam System).

(2) Students **MUST** complete a take-home exam within the number of hours designated for that exam. For example, on a fixed-schedule take-home exam a student might have a five (5) hour window in which to complete a four (4) hour exam. In all cases, whether the exam is fixed- or flexible-scheduled, once a student downloads the exam from THES, the clock starts ticking and the student must use consecutive hours to complete the exam. Regardless of when a student starts the exam: (1) he or she may not exceed the number of hours designated by the faculty member for the exam and (2) may not continue the exam beyond the specified THES window.

• Full-period take-home examinations:

Will be available to students on THES not later than the first day of the examination period, in which case the latest date and time for submitting answers to the examination will be 11:59 p.m. on the last day of the examination period.

- **Fixed-scheduled take-home examinations:**

Some take-home exams will be on a fixed schedule and must be taken on the day scheduled by the Office of Academic Services (see exam schedules). A fixed schedule upper-class exam will not last longer than 8 hours, though the window for completion may be longer, while a first-year exam may last up to 8 hours within an 11 hour window.

(3) In the case of classes scheduled to end four or more weeks before the last day of classes posted on the academic calendar the exam must be available on THES on the day of the last meeting of that class. Students will have six business days (including the last day of class) in which to submit their answers. Answers may be submitted no later than 9:00 am on this sixth business day. Final exams for classes that end less than four weeks before the last day of classes posted on the academic calendar are scheduled according to regular exam period dates and rules.

(4) Improper conduct in connection with an examination may result in a failing grade for cheating and other sanctions. Students must work independently on examinations, and any answers to an examination submitted by a student must be that student's own work, unless the instructor expressly authorizes a cooperative effort. A violation of this rule will be deemed "improper conduct" and may be grounds for disciplinary action.

(5) In the event of a server problem, the time allotted for completion of the exam will run from the time at which the exam is successfully downloaded or ten minutes after ITS confirms that the problem is resolved, whichever is earlier. Students who experience technical problems and are unable to download their exam questions should send an e-mail to exams@exchange.law.nyu.edu detailing the time and specifics of the problem. Students should not distribute copies of the exam questions to classmates, even in the event of a server problem.

(6) Students who are not comfortable reading exams on their computer screens for both fixed-scheduled and full-period take home exams should be prepared to print out the exam questions for themselves. No hard copies of exams will be made available.

(7) THES exam answers will be identified only by exam number, and not by name, student identification number, or any other identifier.

(8) When a student is ill and feels he or she will not be able to complete the exam within the designated exam period, the student should not download the exam from THES. The student should contact the Office of Records and Registration (FH 400,) or the Office of Academic Services (FH 474,) or the Student Affairs Office (FH 474) for further instructions. (The student may have to wait until the next time the examination for the course is offered to take the examination.)

(9) Absent special permission by the Executive Committee, which is seldom granted, and only for extraordinary and unexpected circumstances, alterations to the exam schedule for fixed-scheduled exams and the THES window for flexible-scheduled exams for individual students may be made only in accordance with the published guidelines, provided below, and only by the Office of Academic Services, FH 400. Individual faculty members do not have the authority to modify the published THES schedule for individual students.

(10) Individual faculty members will keep THES exam answers on file for 12 months.

The extent, if any, to which an individual faculty member will permit review of these materials or discuss an examination with a student lies within the reasonable discretion of the faculty member and is subject to review by the Vice Dean.

EXAMINATIONS IN ABSENTIA

By special permission of the Vice Dean, a student may take an examination at an ABA-approved law school other than New York University School of Law or at a foreign law school. The student is required to obtain a letter from an official of the law school in which the official indicates willingness to administer and proctor the examination. The examination will be sent directly to the official. The rules governing examinations apply equally to examinations taken in absentia. A fee is charged for each examination taken in absentia.

RESCHEDULING EXAMINATIONS

Students who wish to be excused from one or more scheduled examinations, including fixed-scheduled or full-period THES exams, because of illness, Sabbath observance, or other circumstances of unusual personal hardship should make an appropriate request before the administration of the exam. An unexcused failure to take an examination will result in an automatic "FAB" grade for the course. When a satisfactory explanation for absence has been submitted to the Vice Dean, an "EXC" may be temporarily recorded and will be replaced by the regular course grade earned in the make-up examination. In seminars, a grade is submitted for each student at the conclusion of the semester. A grade of "IP" may be recorded for students who have made prior arrangements with the instructor to complete the assigned work at a later date. Such a grade must be removed before the student's graduation.

1. The policy of NYU School of Law is that all students must take examinations at the scheduled time unless there exist compelling circumstances, as defined below:

- A student who is scheduled for two exams on the same day: the exam given at the later time will be postponed to the morning of the first day on which the student does not have a scheduled examination and that does not create a need for further postponement.
- A student who has an evening exam (starting at 6:00 pm) followed by a morning exam: the morning exam will be postponed to the afternoon that does not create a need to further postponement.
- A student with an 8-hour fixed take-home exam who has an in-class or take-home examination scheduled for the following day may postpone the second exam to the morning of the first day that does not create a need for further postponement.
- A student with a fixed take-home exam that is 6 hours to less than 8 hours who has an examination scheduled for the following morning may postpone the morning exam to the afternoon of that day that does not create a need for further postponement.

Law School Exams

continued

- A student who has three exams on consecutive days with course credits totaling 11 credits or greater may postpone one exam of their choice to the fourth day. A student who has four exams on consecutive days within one calendar week may postpone one exam on their choice to the next available day in the following week (Monday through Friday).

2. An examination will be rescheduled, subject to approval of the Vice Dean, in the following circumstances:

A) Where illness or pregnancy of the student actually prevents a student from taking an exam, upon a physician's written certification to the Vice Dean's office. Once an exam is completed and handed in, a grade for that exam must be tabulated. A student who becomes ill during an examination and is unable to complete it must take a new examination. The student must indicate to the proctor that s/he is handing in an incomplete exam due to illness and will be referred to the appropriate administrative office. The student may have to wait until the next time an examination for that course is offered to take the examination.

B) Where a member of a student's family or his or her "significant other" has died, and the student is attending the funeral or grieving.

C) Where a Sabbath or other religious observance precludes a student from taking an examination.

D) Where a student is attending the birth of his/her child.

3. An examination will be rescheduled, with the prior approval of the Executive Committee, in the following circumstances:

A) Where a student is attending the wedding or graduation ceremony of a member of a student's immediate family.

B) In exceptional circumstances where equity demands that rescheduling occurs in the view of the Executive Committee.

4. The following are examples of circumstances where examinations will not be rescheduled:

A) Where a student is taking a bar review course.

B) Where a student has a professional opportunity that conflicts with a scheduled examination.

C) Where a student is late, oversleeps, is caught in traffic, etc. and arrives at the examination more than one half hour after the exam has begun.

D) Where a student wishes to leave early for the winter or summer break.

5. If a student is excused from taking an examination at the scheduled time, every effort will be made to administer the examination at a time that overlaps the time of the scheduled examination, whether or not the examination is conducted at the Law School. If same-day scheduling is not practical, or if a student's non-academic circumstances (e.g., grieving) make such scheduling severely prejudicial to the student's exam preparation, the examination will be administered at the earliest possible time after the scheduled examination (usually early on the next day).

A) Except in extraordinary circumstances, an examination will not be scheduled later than the end of the examination period in which the examination is scheduled.

B) Except in extraordinary circumstances, an examination will not be offered prior to the scheduled time of an examination unless the new examination time substantially overlaps with the scheduled examination.

C) If an examination cannot be rescheduled within the period for examinations in the semester in which a course is offered, including any extension granted pursuant to Sections 3 and 4, the student should petition the Executive Committee for a resolution. Absent a compelling excuse, failure to take an examination in the semester the course is given will result in a grade of "FAB."

6. Requests for postponements should be made to the Office of Academic Services in accordance with these rules not later than four weeks before examinations begin. Students should not request special arrangements for examinations from the instructor in a course.

Questions about the meaning or application of these rules should be addressed to the Vice Dean or the Law School's Executive Committee. To submit a request to postpone an exam, you must do so by using the online system Exam Reporter (<https://examreporter.law.nyu.edu>) by stated deadlines.

7. Where an examination is properly postponed pursuant to paragraphs 3 and 4 for a student who is required to be away from the New York area during the time of a scheduled examination, the Law School may arrange for the examination to be taken at a venue convenient to the student, if proctoring and other arrangements can be made.

REVIEWING EXAMINATIONS

All exams are kept on file for one year after they are taken. Students wishing to review their exams must make an appointment through the secretary of the faculty member. Individual faculty members will keep examination answers on file for 12 months. The extent, if any, to which an individual faculty member will permit review of these materials or discuss an examination with a student lies within the reasonable discretion of the faculty member and is subject to review by the Vice Dean.

PAPERS AND TAKE-HOME EXAMINATIONS HANDED IN LATE

A faculty member is not required to accept a late paper or take-home examination, in which case the student will receive a grade of FAB. A faculty member who chooses to accept a paper or take-home examination that is handed in late may, absent an excuse acceptable to the faculty member, reduce the student's grade for the paper or take-home examination by any amount he or she deems appropriate. If the student elected to take the class credit/fail, the faculty member may choose to disregard that election and grade the student with a letter grade after reducing the grade for the paper or examination. Students should note that receiving a grade of FAB may preclude a timely graduation.

ACCOMMODATION FOR STUDENTS WITH DISABILITIES

The Law School provides an array of services for students with disabilities through the Moses Center, 240 Greene Street, Fourth Floor. General services provided include testing accommodations, adaptive computer equipment, sign language interpreters, and readers. Any student who needs accommodation must submit documentation to the Moses Center. The Moses Center evaluates the documentation, determines what reasonable accommodation is necessary, and reports this finding to the Law School.

In order to preserve anonymity in grading, students should not discuss accommodations with the instructor in a course. Students may contact the Moses Center directly at (212) 998-4980 or call the Office of Academic Services at (212) 998-6020 for more information and a referral.

INTERNATIONAL STUDENTS AND TIME ON EXAMINATIONS

No additional time is given to international students taking examinations.

**NEW YORK UNIVERSITY SCHOOL OF LAW
DISCIPLINARY PROCEDURES**

Supplementing Student Disciplinary Procedures of New York University as Approved by Vote of the Law School Faculty on October 27, 1989 and from time to time amended.

*See the Academic Policies guide - listed under the Guides Library section at www.law.nyu.edu/academicservices - for more comprehensive information on student conduct and disciplinary procedures.

**PROCEDURES FOR ADJUDICATING COMPLAINTS POSSIBLY
JUSTIFYING FORMAL DISCIPLINE
(Including Acts of Bias and Sexual Harassment)**

Introduction

Pursuant to applicable New York University by-laws and disciplinary procedures, the faculty of the New York University Law School adopts the following Rules for informal resolution of complaints and for cases of formal student discipline. The procedures described below are not exclusive, and are not intended to prevent any potential complainant from resolving a complaint by informal means (through, for instance, the office of the Vice Dean, the Committee on Bias and Harassment, or the Ombudsperson) or to prevent the Dean from acting independently in cases of emergency.

I. Procedures for Informal Resolution of Complaints

The procedures specified in Part I of the Rules govern cases subject to informal resolution. Participation in the meetings and referrals specified in the procedures in Part I, applicable to all members of the NYU School of Law community, is voluntary.

A. Applicability

Part I of the Rules provides the remedy for complaints which allege bias as defined immediately below.

Bias:

1. Verbal or physical conduct which denigrates any person or group of persons on the grounds of age, disability, ethnicity, gender, marital status, national origin, race, religion, or sexual orientation, and is likely to interfere with the ability of students to participate equally in the pursuit of an education and to enjoy the full freedom of the academic environment.
2. It is the sense of the faculty that a person should not enter into a sexual relationship with a person during the time that the person has a direct authority over the student conferred by the Law School.

B. Initiation of Proceedings

1. When a complaint of bias, as defined in Paragraph A of this Part, is made to the Vice Dean or Ombudsperson, he or she

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(a) shall describe to the complainant the available means of informal resolution, which may include meetings between the complainant and respondent conducted by the Vice Dean or Ombudsperson and referral to the chair of the Committee on Bias and Harassment and

(b) may conduct such meetings and make such referrals as the complainant requests.

2. A matter referred or brought initially to the Committee on Bias and Harassment shall be subject to investigation and possible mediation in accordance with the procedures of that committee.

II. Procedures for Offenses Requiring Formal Discipline

The procedures specified in Part II of the Rules govern cases of formal student discipline. The procedures described below are not exclusive, and are not intended to prevent any potential complainant from resolving a complaint by the informal means described in the Introduction or in Part I.

A. Applicability

The procedures are available for resolution of allegations of the following types of student misconduct, provided that the misconduct is alleged to have occurred on Law School or other University premises, or with the use of Law School or University property or technology, or in the course of Law School or University educational or other business:

1. Physical assault, intentional acts of physical violence, malicious injury to the property of others, conduct which intentionally or recklessly imperils the safety of any person or of Law School premises, or threats to commit any of the above.

2. Physically threatening or intimidating, or otherwise harassing behavior which is overtly and intentionally directed toward a person or group of persons on grounds of ethnicity, gender, national origin, race, religion or sexual orientation.

3. Sexual harassment: conduct, including sexual assault, that constitutes (a) an attempt, physically or verbally, through threats to coerce a person into a sexual relationship, or that subjects a person to sexual acts, reasonable fear of sexual acts, or sexually charged communications when the actor knows that the acts or communications are unwanted, or (b) encouragement of a person to participate in a sexual relationship through the promise of rewards or threats of penalties which the actor is able to promise or threaten by virtue of an authority conferred by the Law School.

4. Cheating, plagiarism, forgery of academic documents, or multiple submissions of substantially the same work for duplicate credits, with intent to defraud.

Plagiarism is an academic crime and a serious breach of Law School rules. Faculty and students are obligated to report cases of plagiarism to the Vice Dean for appropriate action. Among the possible sanctions for plagiarism are expulsion, suspension, grade reduction (including a grade of "FX" indicating a failure for plagiarism), and a statement of censure placed in the student's file. All disciplinary code violations will be made available to bar admission committees and others on proper waiver of confidentiality.

A student's submission of work (including journal submissions) under the student's name constitutes a representation that the research, analysis, and articulation of

Disciplinary Procedure

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the work is exclusively that of the student, except as expressly attributed to another in the work, and that it has been prepared exclusively for the particular course, seminar, or use entitling the student to credit.

Plagiarism occurs when one, either intentionally or through gross negligence, passes off someone else's words as one's own, or presents an idea or product copied or paraphrased from an existing source without giving credit to that source. Although not within the definition of plagiarism, it is also forbidden, without permission of the instructor, to submit the same work or a portion of the same work for academic credit in more than one setting, whether the work was previously submitted at this school or elsewhere.

What follows are some examples -by no means exhaustive- of common situations in which plagiarism (or other conduct prohibited by this policy) has occurred. These are meant to be purely illustrative and in no sense establish floors or minimal requirements.

Example 1: A student submits work in which portions are copied verbatim from another text without quotation marks and a citation.

Example 2: A student rearranges or paraphrases portions of the copied material, but still fails to put verbatim language in quotations or to cite the source for material that has been paraphrased.

Example 3: A student uses part of a paper previously submitted in another course, without the permission of the instructor to whom the student is submitting the paper.

Example 4: A student relies on the discussion of Source A that is contained in Source B but fails to cite Source B.

Example 5: A student takes notes from various sources onto note cards or a computer; the notes include both verbatim quotes and the student's own thoughts. The student transfers information from the note cards or computer without preserving quotation marks. Even if the student was pressed for time, or wrote the paper hurriedly, plagiarism has occurred.

Example 6: A student downloads work from the Internet and modifies it in important respects to conform to a specific topic without acknowledging the original source.

Students are advised to steer clear of the border line. It is never a problem to recognize that ideas and arguments were derived from another source or to use quotation marks for words or phrases borrowed from someone else's work. Where doubts exist, students should seek advice from their instructor.

5. Intentional disruption of a lecture hall, classroom, or any other premises used for academic purposes.

6. Submission of paper or written work, or portion thereof, for credit, of work that has been previously submitted in identical or similar form in another course, or any other forum, either within the Law School, or any other setting.

7. Theft of library materials, or destruction of all or part of a library book or archival document.

8. Intentional interference with access to lecture halls, classrooms, or academic

Disciplinary Procedure

continued

offices.

9. Intentional physical detention or restraint of a student, instructor, staff member or administrator while that person is attempting to exercise Law School duties.

10. Engaging in any violation of law, or school rule, or other conduct that adversely reflects on fitness as a law student or fitness to practice law. Law students must also adhere to the University Policy on Student Conduct, and the following procedures may be invoked for alleged violation of those rules.

B. Discipline Committee

Each year the Dean shall designate five faculty members who shall constitute the Discipline Committee. The Dean shall designate one faculty member of the committee as the chair. The faculty members of the committee shall not be members of the Executive Committee.

A hearing panel of the committee shall consist of two of the five faculty members and one student who is a member of the Executive Committee. The faculty members of a hearing panel shall be chosen by the chair and may include the chair. The student member shall be chosen by lot. If the chair of the Discipline Committee is on the panel, he or she shall chair the panel; otherwise, he or she shall designate a faculty member as chair. If the chair of the committee cannot serve because of a conflict, the senior full-time faculty member on the committee shall be acting chair. The Vice Dean shall give the members of the panel a copy of the charge and the answer.

C. Procedures

1. Any person (a "complainant") may inform the Vice Dean of an apparent violation of the rules contained in Part II (A) or the Rules of Conduct of the University (collectively "a Part A rule") by another person (a "respondent"). A complaint shall be filed in writing not later than 45 days after the complainant knows or reasonably should have known the facts giving rise to the subject of the complaint. In computing these periods, the days between the last day of class in each semester and the first day of class in the following semester shall not be counted. The Vice Dean shall conduct such investigation as is reasonably necessary to determine whether there is reason to believe that a Part A rule has been violated and that a formal or informal response is appropriate. If the Vice Dean determines that the allegations in the complaint warrant an investigation, he or she shall provide the respondent with a copy of the complaint. The investigation shall be completed within 20 days subject to the agreement of the respondent or a majority of faculty members of the Executive Committee to extend the period of the investigation. This investigation may include speaking with the complainant, speaking with other witnesses if any, and speaking with the respondent. The respondent shall be informed that statements offered in this investigation can be used in the investigation and any disciplinary proceeding. After conducting this investigation, the Vice Dean shall proceed as described hereafter. In cases where the perpetrator is unidentified, the Vice Dean shall conduct such investigation as he or she deems appropriate for the purpose of identifying the perpetrator. This investigation shall be completed in 30 days. At the conclusion of such an investigation, the Vice Dean shall inform the complainant of the results of his investigation. A complaint may be filed by any person within 30 days of the conclusion of the investigation. The Vice Dean may designate another member of the tenured faculty to act in his or her stead with

Disciplinary Procedure

continued

regard to the authority given to the Vice Dean in this Part C. If the Vice Dean is the complainant or otherwise has a conflict, the Dean shall designate another tenured member of the faculty to perform the duties assigned to the Vice Dean in this Part C.

2. If after an investigation the Vice Dean concludes that the circumstances do not warrant further action, he or she shall dismiss the complaint and inform the complainant and respondent forthwith. The Vice Dean may make this determination because the facts do not constitute a rules violation, because the allegations lack sufficient credibility, or because in the Vice Dean's discretion no further action is warranted. The Vice Dean may accompany any such decision with an oral or written caution to the respondent and an explanation of the requirements of the rule allegedly violated. Any such caution is not discipline and no record of it shall be kept in the respondent's file. If the Vice Dean decides that no further action is warranted, whether before or after an investigation, the complainant may appeal that decision to the dean within 10 days of receiving notice of the Vice Dean's decision. The Dean, after reviewing the record and hearing the parties and any witnesses he or she may choose, may affirm the Vice Dean's decision or reverse it. If the Dean reverses the Vice Dean's decision, the Dean shall appoint a tenured member of the faculty to perform all of the tasks of the Vice Dean hereafter described. Except as provided in this paragraph, a decision of the Vice Dean that no further action is required is not subject to further review.

3. If after conducting the investigation identified in Paragraph C1 the Vice Dean determines that dismissal is not appropriate, he or she shall attempt to resolve the matter without formal hearing. The respondent may insist on a hearing before the Discipline Committee at any time after the Vice Dean determines that dismissal is not appropriate (or the Dean so decides on appeal of a decision of the Vice Dean to dismiss). Resolution without a hearing will usually entail an agreed statement of facts and sanction. The Vice Dean shall keep the complainant informed of any progress toward a resolution and shall take the complainant's views into consideration, but the nature of any resolution shall be decided between the Vice Dean and the respondent. In evaluating whether a dismissal is appropriate, and, if not, whether to seek a resolution of the complaint without formal hearing and the nature of the resolution, the Vice Dean may consult with any member of the faculty or administration other than faculty members of the Discipline Committee. A resolution without formal hearing requires the agreement of a majority of the faculty members of the Executive Committee. The respondent may have the assistance of any adviser, whether from inside the Law School or not, in negotiation of a resolution or in the event of a formal hearing as hereafter described. If a resolution without a hearing is not possible, the Vice Dean shall proceed as described hereafter.

4. If the matter is not resolved without hearing as described above, the Vice Dean (or his or her designee) shall prosecute the alleged rules violation against the respondent. From this point in the proceeding, the "parties" are the prosecutor and the respondent. If the Vice Dean is not the prosecutor, he or she shall provide the prosecutor with the file and consult as requested by the prosecutor. The complainant and respondent shall be informed of the identity of the prosecutor. The Vice Dean shall notify the chair of the Discipline Committee and he or she shall convene a hearing panel pursuant to paragraph B. The Vice Dean shall provide the hearing panel with a copy of his or her file in the matter, including the results of the investigation, but not the terms proposed for resolving the matter without a hearing. The prosecutor shall prepare a document ("the charge") describing the conduct that allegedly constitutes a rules violation and shall specify the rule violated. The charge shall be served on the respondent in person or by registered or certified mail or an express mail service at the respondent's local address on file

Disciplinary Procedure

continued

with the law school and if school is not in session, at the respondent's permanent address on file with the Law School. The charge shall be served within 20 days of the date that the respondent exercises the right to a formal hearing or the faculty members of the Executive Committee or the respondent inform the Vice Dean that a resolution without a formal hearing is not possible. The allegations and the charge shall be deemed denied by the respondent, but the respondent may serve an answer to the allegations in the charge within 14 days after the charge is served. The answer shall be served on the prosecutor in person or by registered mail or an express mail service to his or her Law School office. The answer may simply deny the accusations or specify the respondent's position. The hearing shall commence two weeks after the charge is served or a reasonable time thereafter unless (a) the respondent waives a hearing and the hearing panel concludes that no hearing is needed, or (b) a party shows the Discipline Committee good cause why the hearing should be postponed, or (c) both parties and the chair of the hearing panel agree to a postponement.

5. Unless otherwise stated in these rules or required by law, all proceedings described in this Part C shall be confidential except for participants to the proceedings and others whose assistance is reasonably necessary to effectuate the purpose of these rules. The respondent may elect in writing to the Vice Dean to waive confidentiality generally or for a particular person or entity. Confidentiality shall not extend to reports to the Law School community to the extent described in paragraph 9.

6. The purpose of the hearing is to determine fairly and accurately the facts and the appropriate sanction, if any, in the event a violation of the rules is found. The rules governing the formal hearing shall be interpreted to advance these goals. The hearing shall be conducted according to the following procedures:

(a) The respondent (and his or her adviser) and the prosecutor shall have the right to be present at the taking of all evidence, to make opening and closing statements, and to be present whenever the other is addressing a member of the discipline panel on the subject of the hearing.

(b) The panel may pose written questions to the parties and witnesses at the hearing or thereafter, but it does not have the power to compel testimony or production of documents. The faculty strongly urges members of the Law School community to cooperate with requests from the hearing panel or from a party, for testimony and production of documents. The panel may draw negative inferences from a party's failure to cooperate.

(c) All three members of a panel shall be present at the hearing. All actions shall be by majority vote.

(d) Any hearing panel member may excuse himself or herself sua sponte from hearing a particular charge. Any party may request that a hearing panel member disqualify himself or herself for cause from hearing a charge. Such a request will be resolved by the hearing panel. Each party is also entitled to one peremptory challenge. If, as a result of the exercise of challenges and recusals, there are insufficient replacements to constitute the Discipline Committee, the Dean shall designate additional persons so that the hearing panel can be composed of two faculty members and one student.

(e) The rules of evidence may inform but are not binding on the hearing panel. The parties may present written and oral evidence but each party shall have the right to respond to written evidence submitted by the other. The chair of the hearing panel will determine the mode and order of the parties' presentations. The parties may examine and cross-examine each witness, either by putting questions directly to the witness or by asking questions through members of the hearing panel. The method of questioning is determined by the hearing panel and may be altered by the hearing panel at any time during the hearing. The prosecutor has the burden

Disciplinary Procedure

continued

of production and the burden of persuasion. The standard of proof is clear and convincing evidence.

(f) The proceedings shall be recorded on audiotape or by such other method (including videotape or stenographic record) as the hearing panel may direct.

(g) The hearing panel shall make a written report which sets forth findings of fact, together with the hearing panel's conclusions and reasons, within 14 days of the completion of the hearing. Copies of the report shall be served in person or by certified or registered or express mail on the prosecutor, the respondent (at the addresses in paragraph 4), the respondent's adviser if any, and the Vice Dean (if not the prosecutor).

(h) If the hearing panel dismisses the charge, the record shall be kept confidential except to the extent that disclosure may be required by law.

(i) If the charge is sustained in any respect, the hearing panel's report shall designate one or more of the following sanctions:

- 1. Warning**
- 2. Censure**
- 3. Denial of academic honors**
- 4. Disciplinary probation***
- 5. Restitution**
- 6. Monetary fine**
- 7. A grade of FX for the class**
- 8. Suspension for a specified period**
- 9. Dismissal**
- 10. Revocation of degree according to University Rules**

*Disciplinary probation is a decision that the underlying conduct will be revisited for a sanction (or a harsher sanction) if the student is found culpable of another infraction under these rules during the remainder of his or her time in school or if the student fails to abide by conditions the panel imposes as part of its sanction.

The panel may also impose one of the listed sanctions but suspend it on condition that the student accepts another sanction not on the list but appropriate in the panel's opinion. If the disciplinary violation is in connection with a class and the panel's sanction does not provide for a grade of FX, the faculty member shall determine the grade for the class. The panel has no authority to impose a grade for the class other than a grade of FX.

7. The investigation and determination described in this Part C shall be conducted with appropriate speed taking into consideration the nature of the charge, the availability of witnesses, and the time of the academic year in which the allegation is made, including whether class is in session and whether examinations are imminent or in progress. In the ordinary course, any hearing before a hearing panel should be held not later than the last day of classes in the semester in which the allegation is made, unless in the opinion of the hearing panel in consultation with the Vice Dean and the parties' further delay is warranted. Time limits contained in this Part C except those in paragraph 1 can be extended by the hearing panel chair for good cause.

8. The respondent may appeal to the Dean from any adverse determination of the hearing panel. Notice of appeal shall be filed with the panel chair, the Vice Dean, and the prosecutor within seven days of the action from which the appeal is taken by registered or certified mail or express mail or in person. Within seven days of receipt of the notice of appeal or such reasonably longer time if necessary to transcribe the record, the panel chair shall forward to the Dean the entire record of the proceedings on the charge. The respondent and the prosecutor may make

Disciplinary Procedure

continued

written submissions to the Dean and reply to the submissions of the other, and may make oral arguments, according to a time schedule the Dean shall determine. Each party has the right to reply to the oral or written submissions of the other party. The Dean may affirm the hearing panel's action, reverse it, or reverse it and return the charge for further proceedings by the hearing panel. In a case where the Dean affirms a hearing panel action sustaining a charge, or where the appeal is limited to the recommended sanction, the Dean may reduce but may not increase the sanction recommended by the hearing panel. If a hearing panel finds against a respondent and its findings or sanction are not appealed as described in this paragraph, they shall be final.

9. The Vice Dean shall prepare an annual written report of any discipline imposed under these rules during the prior academic year and issue it to the faculty and student body at the beginning of each academic year. The report shall generally describe the nature of any violations and sanctions but shall not contain names of parties or witnesses or give details that will identify the parties or witnesses.

Key Law School and University Offices

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HAUSER GLOBAL LAW SCHOOL PROGRAM

Gráinne de Búrca, Faculty Director and Florence Ellinwood Allen Professor of Law

Un Kyung Park, Director of Global Visitors Programs

Colleen Johnson, Manager

José Espinosa-Machado, Program Assistant

Furman Hall, Suite 340

law.global@nyu.edu

www.law.nyu.edu/global/abouthauser

NYU's unique Hauser Global Law School Program, established in 1995 with a generous gift from Rita and Gustave Hauser, incorporates non-U.S. and transnational legal perspectives throughout the Law School's curriculum, promotes scholarship on comparative and global law, and brings the world's leading faculty, postdoctoral scholars, and graduate law students to NYU to teach, conduct research and study side by side with their American counterparts. The Hauser Global Law School Program comprises four distinct and important groups:

- Hauser Global Scholars - graduate law students selected from around the world as future leaders across various fields and awarded the Hauser Global Scholarships.
- Hauser Global Fellows - academics, lawyers, government officers, and postdoctoral scholars from around the world who spend up to one year in residence at NYU Law working on personal research projects.
- Hauser Global Faculty - renowned international academics and practitioners who visit the Law School to teach courses in a wide range of fields.
- Hauser Distinguished Global Fellows - notable intellectual figures who visit the Law School for short periods to give lectures and contribute to other educational and scholarly events.

GRADUATE TAX OFFICE

John Stephens, Director

Nick Robertson, Administrative Assistant

Furman Hall, Suite 340

Telephone: (212) 998-6394

law.taxprograms@nyu.edu

This office oversees the following degree and certificate programs: the LLM in Taxation (full-time and part-time), the JD/LLM in Taxation, the LLM in International Taxation, the Executive LLM in Taxation, the Advanced Professional Certificate Programs in Taxation, and the MSL in Taxation. The office provides counseling on academic concerns, including course selection, degree requirements, and school rules and regulations. Students in the JD or other graduate programs who have an interest in tax are welcome to stop by to find out more about tax-themed events and the vibrant tax community at NYU.

OFFICE OF STUDENT AFFAIRS

Jason Belk, Dean of Students
Israel Rodriguez, Director of the Office of Student Affairs
Sarah Bowman, Assistant Director for Student Activities
Tracee Nwafor, Assistant Director for Student Affairs
Furman Hall, Suite 474
Telephone: (212) 998-6658
law.studentaffairs@nyu.edu
www.law.nyu.edu/studentaffairs

The Office of Student Affairs is committed to promoting the quality of life in our community.

- We offer the following services: counseling (academic and non-academic), tutoring, evaluating matriculation requests (leaves of absence, withdrawals, and visiting status), and arranging for special accommodations. If we are not able to meet your needs, we will tap into the network of resources throughout the University to assist students.
- We facilitate opportunities to interact with the Dean and faculty. Throughout the year, we will organize various events to allow you to interact with the faculty and administration in social settings.
- We also oversee student journals, coordinate school-wide and intra-group activities, match students to student organizations in a mentoring program, and organize workshops.

Together with the SBA, student groups, and other administrators, we organize programs that keep the NYU Law community vibrant, intellectually engaging, and socially dynamic.

OFFICE OF ACADEMIC SERVICES

Michelle L. Kirkland, Assistant Dean for Academic Services and Records and Registration
Amy Chu, Senior Director
Paula Bailey, Associate Director
Adam Popp, Assistant Director
Furman Hall, Suite 400
Telephone: (212) 998-6020
law.acadservices@nyu.edu
www.law.nyu.edu/academicsservices

The Office of Academic Services offers academic advising to JD students. Academic Services publishes the curriculum and provides all students (JD, LLM, JSD, and Exchange) with the Year-Long Registration Guide, Registration Calendar, and Course Updates. These materials contain academic regulations, an overview of and instructions for registration, course options and information on examination numbers, preparation for graduation, financial compliance, withdrawal and tuition refund schedule. The Office also oversees and coordinates requests for postponement of examinations and accommodations for students with disabilities.

OFFICE OF RECORDS AND REGISTRATION

Michelle L. Kirkland, Assistant Dean for Academic Services and Records and Registration

Amy Chu, Senior Director

Kevin Anterline, Manager of Records and Registration

Ann-Margaret Joseph, Supervisor, Registration & Recording

Furman Hall, Suite 400

Telephone: (212) 998-6040

law.registration@nyu.edu

www.law.nyu.edu/recordsandregistration

The Office of Records and Registration handles a variety of student issues ranging from registration to graduation. The office handles the following areas of concern for law students:

- Registration
- Retention of records and grading
- Student requests for official transcripts
- Administration of examinations/Student exam survival guide
- Enrollment and various types of certification, including loan deferments
- Certification for State Bar Examinations and supervision of handwriting samples
- Continuing Legal Education Credit (CLE)

The office maintains an open door policy and is available to students for advice in the above areas between the hours of 9:00 a.m. and 5:00 p.m.

DEPARTMENT OF RESIDENCE SERVICES

Nancy Mah Chau, Director of Residence Services

Vanessa Laureano, Coordinator

Office of Residential Life

240 Mercer Street

New York, NY 10012

Telephone: (212) 998-6510

law.reslife@nyu.edu

www.law.nyu.edu/housing

Ken Stenstrom, Facility Manager

Office of Facility Services

D'Agostino Residence Hall

110 W. 3rd Street, M104

New York, NY 10012

Telephone: (212) 998-6508

The Department of Residence Services strives to provide an environment that supports your studies at the New York University School of Law through well-maintained facilities and community-enhancing activities.

The Department of Residence Services maintains two offices to meet the needs of the NYU School of Law community. The main office, the Office of Residential Life, is located on the first floor at 240 Mercer Street. This office should be contacted for most housing-related issues. Housing facility and maintenance issues should be directed to the Office of Facilities Services, located on the mezzanine level of D'Agostino Hall or by phone at (212) 998-6508.

OFFICE OF CAREER SERVICES (OCS)

Clara Solomon, Director of Counseling and Career Development

Efua Feldman, Career Counselor

Laura Mowry, Program Coordinator

Furman Hall, Room 430

Telephone: (212) 998-6090

law.ocs.llm@nyu.edu

www.law.nyu.edu/careerservices

The Office of Career Services (OCS) helps LLM students and alumni find private- sector positions (e.g. law firms and corporations). If you plan to seek post-graduate employment in the private sector (or, for Tax LLM students, at the Tax Court or IRS), you will be using the OCS. Students interested in the public sector should take advantage of the services offered by the Public Interest Law Center (PILC). Students are welcome to use both career offices, which are located on the fourth floor of Furman Hall.

Registering with the Office of Career Services

There are a number of steps you must take before you will be able to make an appointment to meet with a counselor in the OCS:

- Complete your CSM Profile. You will receive a password for CSM Symplicity, a career services management platform, via email in August. Please log in and complete your online profile by early September. The OCS uses this website for all communication with students, and to provide you with important updates on upcoming programs and deadlines.
- Read and Agree to the Confidentiality Statement and Principles of Professional Conduct. These documents will be available on your CSM profile page, and you will be asked to review and agree to these policies when completing your profile.
- Attend a Job Search Workshop. You are required to attend a job search workshop before you meet with an OCS counselor. This way, you will already have all of the basic job search tools, and counselors will provide targeted advice on your personal situation. If you are unable to attend a workshop, you can view a recording of the session through the CSM homepage.
- Revise your Resume. You will receive detailed instructions about submitting a resume for review over the summer. You will receive comments on your resume by email once it has been reviewed by our office. Please be patient, as we have close to 300 resumes to review each year! Once you have received our comments, please revise your resume, and upload the updated version to CSM. You may also bring any resume questions to a counseling appointment.

Key Fall Semester Programs Include:

- Job Search Skills Workshop. All students must attend one of these sessions before meeting with an OCS Counselor.
- Interview Skills Webinar
- NYU Day at the Tax Court Info Session & Panel
- International Student Interview Program Info Webinar
- NYU's Global Advantage Panel & Networking Reception
- Tax LLM programs include practice area breakfasts and an accounting firm careers panel

Please be sure that you have completed your CSM profile so that you receive messages from the Office of Career Services, and please remember to check your email frequently for information on the many other exciting events and panels we have planned for the academic year.

PUBLIC INTEREST LAW CENTER (PILC)

Lisa Hoyes, Assistant Dean, Public Service
Miriam Eckenfels-Garcia, Associate Director
Furman Hall, Room 430
Telephone: (212) 998-6686
pilc.info@nyu.edu
www.law.nyu.edu/publicinterestlawcenter

What Is Public Interest Law?

Public interest law is legal work that is pursued to advance notions of justice and fairness, rather than commercial gain. Our definition of public interest is deliberately broad and includes paid and pro bono work in government and inter-governmental organizations (IGOs), non-profits, and non-governmental organizations (NGOs).

PILC provides career development services to all students and alumni/ae interested in public interest work. PILC's staff provides advice on job, internship and fellowship opportunities, pro bono work, and courses, clinics, and extracurricular activities.

The LLM Public Interest Job Search

The PILC website contains a wide variety of information about public service careers. PILC's website for LLM students, which contains links to relevant publications and post-graduate fellowship opportunities, can be found [here](#).

In addition, PILC publishes a job search handbook for LLM students. The handbook is distributed early in the fall semester and is available at the PILC office or on the [PILC website](#).

One-on-One Counseling

One of the most valuable career development services that PILC offers students and alumni/ae is one-on-one counseling. Students and alumni/ae are welcome to make individual appointments to meet with PILC's counselors for advice on cover letters, resumes, internships, pro bono opportunities, post-graduate jobs and fellowships, interview preparation, and more. Individual counseling sessions are particularly useful as they are tailored to individuals' unique backgrounds and interests.

Associate Director Miriam Eckenfels-Garcia works closely with many LLM students, advising them on a broad range of domestic and international public interest careers and pro bono opportunities, as well as the 50-hour pro bono requirement of the New York State Bar.

Programs

PILC sponsors a wide variety of educational and career development programs throughout the year. Programs that PILC has sponsored include:

- Two public interest welcome events held early in the fall, which introduce topical issues in public interest law, orient students on how to utilize the Public Interest Law Center, and help form connections among like-minded students and alumni/ae.
- An LLM Public Interest Job Search Workshop and International Fellowships Information Session held in the fall, which orient LLM students to public interest opportunities at NYU and beyond.
- A series of brown bag lunches with alumni practitioners working in international public interest, which offer opportunities to ask questions and discuss cutting edge issues.
- Speakers and panels on a range of substantive domestic and international public interest law topics, such as human rights, development, voting rights, policing, and alternatives to incarceration.
- LLM pro bono info sessions for students who intend to sit for the New York Bar exam and need to fulfill the 50-hour pro bono requirement during their time in New York.
- Pro bono research projects over winter and spring break, which offer opportunities for LLM students to work with domestic and international NGOs.

Getting Involved

There are many student organizations relevant to students interested in public service. Participation in these groups offers opportunities for education, leadership and service. You can learn more about these organizations [here](#).

OFFICE OF STUDENT FINANCIAL SERVICES

Joel Schoenecker, Director
Furman Hall, Suite 474
Telephone: (212) 998-6050
Fax: (212) 995-4525
law.finaid@nyu.edu
www.law.nyu.edu/financialaid

The Office of Student Financial Services is a versatile service center, administering scholarship, grant, and fellowship programs. The office also serves as students' principal source of information on federal and private loan programs, debt management strategies, credit counseling, loan repayment, and outside funding opportunities. Our staff is available to assist in resolving issues with lenders, guarantors, and federal or state agencies. As your liaison to the main University Bursar and Financial Offices, we encourage you to contact us first with concerns about your bill, payments, or financial aid.

LAW LIBRARY

Radu D. Popa, Director
Vanderbilt Hall, Room 102
Access Questions: (212) 998-6306
Circulation Desk: (212) 998-6312
lawlibrary@nyu.edu
www.law.nyu.edu/library

The New York University Law Library provides extensive information resources and research services. NYU Law Library has highly trained librarians and staff always ready to provide high-caliber service. Our collections have historically been regarded as among the deepest research collections not only in the country but also in the world. We make every effort to continue in this tradition, keeping pace with the ever-changing nature of legal and interdisciplinary research. In order to maintain our position of predominance in the global legal academic field, we are committed to staying on the forefront of technological change, as the ways in which people conduct research evolve continuously.

OFFICE OF INFORMATION AND TECHNOLOGY SERVICES (ITS)

Tolga Ergunay, Associate Dean for Innovation and Chief Information Officer
Vanderbilt Hall, Suite B7
Telephone: (212) 992-8810
www.law.nyu.edu/technology

ITS Helpdesk
Vanderbilt Hall, Room 211
Telephone: (212) 992-8183
law.helpdesk@nyu.edu

Classroom activities can have multimedia components, making the most of the Smart Classroom technology. Class Web pages extend the learning beyond the classroom. A computer lab is located in the Law Library and e-mail workstations are available throughout the School of Law. There are also Web-based services available only to law students.

In addition, all exams (whether in-class or take-home) are taken on laptops. In-class exams can be uploaded to the server after completion of an exam. Take-home exams are uploaded to the server within a specific time frame. Every student is required to have a laptop with wireless access to the Internet for academic purposes. It is equally important for students to have some type of data storage device such as, external USB hard drive or key, writable CD/DVD), or access to a cloud based file storage service, such as Google Docs (available through your NYU account), Dropbox, or iCloud for backing up and archiving data.

ITS will assist in configuring students' laptops to connect to the Internet using a variety of options available at the School of Law. (Please note that the ITS department does not provide or arrange repair services for student-owned machines.) For specific information about the services provided, as well as helpful information on laptop use see the ITS Handbook available in the Information and Technology Services office or visit our website.

OFFICE OF THE DEAN

Trevor Morrison, Dean
Julie Ehrlich, Assistant Dean for Strategic Initiatives and Chief of Staff
Vanderbilt Hall, Room 406
Telephone: (212) 998-6000
trevor.morrison@nyu.edu
julie.ehrlich@nyu.edu

The Dean is responsible for the administration of the Law School, including the academic program, admissions, financial management, operations, communications, development and alumni relations, and the various centers and institutes. The Dean is also head of the faculty and an ex-officio member of the Law School Foundation Board of Trustees. He encourages students to e-mail him with any questions or concerns or to make an appointment to see him in his office by contacting his assistant, Ken Seagreaves, at ken.seagreaves@nyu.edu.

Throughout the academic year, the Dean holds roundtable discussions with prominent guests who have used their law degrees in a variety of non-traditional ways. Notices for roundtables are sent by email, as well as posted in The Docket and on the NYU School of Law online calendar. The Dean's office will also direct you, depending on your need, to the appropriate administrative or program office. Please feel free to contact the [Dean's Office](#).

→ University Offices

OFFICE OF GLOBAL SERVICES (OGS)

383 Lafayette Street
Telephone: (212) 998-4720
Fax: (212) 995-4115
ogs@nyu.edu
www.nyu.edu/ogs

The Office of Global Services (OGS) coordinates services for the University's international students, scholars, and faculty. It assists students from other countries with all matters of special concern to them and serves as a referral source to other University departments. The OGS maintains an extensive website with helpful information for students with F-1 and J-1 visas including information on taxes, employment, and programs of interest to international students.

The OGS is the University's liaison to the US Department of Homeland Security and the US Department of State and its staff provides documentation and advisory services to international students in matters concerning US immigration law and regulations. All international students are required by law to do the following:

- Complete immigration check-in with OGS upon arrival;
- Register on a full-time basis every semester. LLM students must register for the equivalent of at least 10 Law School credits each semester;
- Notify OGS of any change in their academic program, address, or enrollment status.

All questions regarding one's status as an international student or exchange visitor in the United States should be addressed to this office.

STUDENT HEALTH CENTER (SHC)

726 Broadway
3rd and 4th Floors
New York, NY 10003
General Information: (212) 443-1000
health.center@nyu.edu
www.nyu.edu/shc

All matriculated students may use the Student Health Center whether enrolled in an NYU-sponsored Student Health Insurance Plan or maintaining alternate health insurance coverage. No student will be denied services. The multidisciplinary staff of board-certified physicians and highly trained clinicians provide confidential, comprehensive health and wellness services for routine and acute medical care, counseling and wellness services, and health education. SHC offers routine and walk-in primary care and women's health services at either no cost or at very reduced cost.

There are fees for some procedures performed at the SHC. These fees will be billed to the student or his/her

insurance company. Students may be billed for deductibles, co-insurance or fees not covered by insurance. A Sample of Services Chart with a list of free and billable services can be found on [this](#) page. Please visit the SHC website for hours of operation and additional information about each of our services.

STUDENT HEALTH INSURANCE SERVICES

726 Broadway
3rd Floor, Suite 346
Telephone: (212) 443-1020
health.insurance@nyu.edu
www.nyu.edu/health/insurance

The high cost of healthcare in the United States presents a potentially serious financial risk to students. Therefore NYU requires that all students registered in degree-granting programs maintain health insurance. Most students are automatically enrolled in either the Basic Plan or the Comprehensive Plan as part of the course registration process, but have the option of upgrading or downgrading their coverage. Students who maintain alternate health insurance coverage that meets the University's waiver criteria may waive these plans entirely.

Students at the School of Law are enrolled in the Student Health Insurance Plans as follows:

- International students with F-1 or J-1 visa status (any number of credits, degree and non-degree) are enrolled automatically in the Comprehensive Plan, but may select the Basic Plan or Waiver Option.
- Students registered in a degree-granting program for six or more credits are enrolled automatically in the Basic Plan, but may select the Comprehensive Plan or Waiver Option.
- Students registered in a degree-granting program for less than six credits are not enrolled automatically, but may select to enroll in the Basic Plan or Comprehensive Plan.

All matriculated NYU students have access to care at the Student Health Center (SHC), 726 Broadway, New York, NY whether they are enrolled in an NYU Student Health Insurance Plan or maintaining alternate health insurance coverage.

COUNSELING AND WELLNESS SERVICES (CWS)

726 Broadway
Phone: (212) 998-4780
Wellness Exchange 24/7 Hotline: (212) 443-9999
wellness.exchange@nyu.edu
www.nyu.edu/shc/counseling

CWS offers students short-term individual counseling, group counseling, toolkits, referrals, walk-in counseling and psychiatric medication management services. All services are provided at no out of pocket expense to students. CWS has providers who specialize in issues that are unique to Law School students.

CWS and the Wellness Exchange work to meet the needs of all students by creating individualized plans and connecting them with services in a timely fashion. Students can be connected to counseling in two ways: scheduling a brief phone appointment by calling the main office (212-998-4780), or a Wellness Exchange walk-in session at 726 Broadway, suite 402. They can also provide you with referrals in the NYC community for long-

term counseling. The Wellness Exchange Hotline (212-443-9999) is available 24 hours a day, 7 days a week, with professional counselors offering support for a variety of concerns. In cases of emergencies, a Crisis Response Counselor is available 24/7 by calling the Wellness Exchange Hotline or Public Safety (212-998-2222).

What kind of problem is appropriate to discuss with a CWS counselor? Anything that troubles you. Here is a partial list of common student concerns:

- homesickness
- stress
- anxiety
- alcohol or drugs
- eating concerns
- academic anxieties
- roommate and friendship problems
- family problems
- depression
- suicidal thoughts
- sexual concerns
- identity issues

MOSES CENTER FOR STUDENTS WITH DISABILITIES

726 Broadway, 3rd Floor
Telephone and TTY: (212) 998-4980
Fax: (212) 995-4114
www.nyu.edu/csd/

The University provides an array of services for students with disabilities through the Moses Center. General services provided include testing accommodations, adaptive computer equipment, sign language interpreters, and readers. To request accommodations, students must submit documentation to the Moses Center. The Moses Center evaluates the documentation, determines what reasonable accommodation is appropriate, and reports this finding to the Law School. In order to preserve anonymity in grading, students should not discuss accommodations with the instructor in a course. Students may contact the Moses Center directly or call the Office of Academic Services for more information and a referral.

NYU WRITING CENTER

411 Lafayette Street, 4th Floor
Telephone: 212 998-8866
writingcenter@nyu.edu
cas.nyu.edu/ewp

At the Writing Center, any NYU student can get help with his or her writing. The Writing Center is a part of NYU's Expository Writing Program in the College of Arts and Science. It is a place where one-on-one teaching and learning occur, as students work closely with professional consultants at every stage of the writing process and on any piece of writing.

LGBTQ STUDENT CENTER

NYU Lesbian, Gay, Bisexual, Transgender and Queer Student Center
Kimmel Center for University Life
60 Washington Square South, Suite 602
New York, NY 10012
Telephone: (212) 998-4424
lgbtq.student.center@nyu.edu
www.nyu.edu/lgbtq

The New York University Lesbian, Gay, Bisexual, Transgender and Queer Student Center creates a welcoming environment for all University students and faculty interested in developing their understanding of LGBTQ issues. Support services, resources, programs, advocacy, training, education and consultation are provided to members of the NYU community. With its services, programs and resources, the NYU LGBTQ Student Center exists to create campus environments that are inclusive and supportive of student diversity in the areas of sexual orientation and gender identity and expression.

The center offers a number of opportunities to help build personal communities and support by connecting students with other members of the NYU community as well as providing information on what New York City has to offer in terms of LGBTQ services. The NYU LGBTQ Student Center is a place where students can meet, discuss, learn and voice the LGBTQ issues they encounter on a daily basis. For faculty and staff, the center is a great resource for ensuring all University services and events are inclusive and supportive of the LGBTQ community. As an institution that fosters and encourages diversity, NYU is committed to supporting the LGBTQ community, and the center is the liaison dedicated to this endeavor and the voice of the NYU LGBTQ network.

GRADUATE LIFE

Graduate Life
Student Resource Center
Kimmel Center, Suite 210
60 Washington Square South
New York, NY 10012
Telephone: (212) 998-4411
www.nyu.edu/students/communities-and-groups/graduate-students/graduate-life.html

The Graduate Student Life office at the Student Resource Center provides an opportunity for graduate students across schools to engage with the NYU community. The Student Resource Center offers resources for NYU's graduate student community, including information for commuter students and students with children.

Graduate Student Life distributes a biweekly newsletter for all graduate students to let students know what's happening around campus and around the city. If you are not already subscribed to receive the Grad Life newsletter, please email src.grads@nyu.edu with your full name and email address.

Graduate Student Life makes it their mission to help students access all the information and services that are available across NYU.

CENTER FOR MULTICULTURAL EDUCATION AND PROGRAMS

Kimmel Center, Suite 806
60 Washington Square South
New York, NY 10012
Telephone: (212) 998-4343

www.nyu.edu/students/communities-and-groups/student-diversity/multicultural-education-and-programs.html

NYU CMEP enhances the NYU experience by fostering a more inclusive, aware and socially just community. CMEP accomplishes this by:

- Fostering dialogue that explores issues of identity, diversity and social justice.
- Supporting the diverse NYU community in their personal, professional and academic lives.
- Creating educational initiatives and campus-wide programming that engage the NYU community.
- Cultivating allies and advocates to create and promote positive change.



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Note:

For a comprehensive list of NYU resources including University programs for international students, community service opportunities, and much more, go [here](#).

LOCKERS

Due to limited space availability, only full-time commuter students receive locker assignments. Eligible students will receive an email with their locker assignment during the first week of classes.

Lockers are not assigned to students that live in on-campus housing with the exception of a few special assignments (e.g. medically documented). For inquiries regarding lockers, contact law.studentaffairs@nyu.edu.

CAMPUS CASH

Your NYUCard may be activated as a debit account, a convenient alternative to cash. Working much like a bank debit card, money can be placed in an account that can be drawn upon for purchases at many locations on and off campus.

Campus Cash is accepted at all NYU Bookstores, NYU Health Center, Palladium Sweat-n-Shop, NYU Ticket Central, Campus Mail Services, NYU Copy Center, select vending machines, and select residence hall laundry machines on campus, for copy and printing at Bobst and Law Libraries, and at all Campus Dining facilities.

Your Campus Cash Account is managed online on the NYULife section of NYU Home.

MAIL AND PACKAGES

NYU Mail Services

547 LaGuardia Pl, New York, NY 10012

mail.services@nyu.edu

(212) 998-1010

Lobby Service Hours: 8:30 a.m. - 5:30 p.m. Monday-Friday
Postal Services are available to students using NYU Campus Cash and/or regular cash. Services provided are similar to those of the US Post Office. Copy Central is also now located in the facility.

Local Post Offices:

Patchin Station

70 West 10th Street (near 5th Avenue)

New York, NY 10011

(212) 475-2534

Monday - Friday 9:30 a.m. - 5:00 p.m.

Saturday 9:00 a.m. - 4:00 p.m.

Sunday closed

Village Station

212-645-0327

201 Varick Street (near West Houston Street)

New York, NY 10014

Monday – Friday 8:00 a.m. - 5:30 p.m.

Saturday 9:00 a.m. - 4:00 p.m.

Sunday closed

Cooper Station

93 4th Avenue (at 11th Street)

New York, NY 10003

(212) 254-1390

Monday – Friday 9:00 a.m. - 5:45 p.m.

Saturday 9:00 a.m. - 3:45 p.m.

Sunday closed

BANK ACCOUNTS

A social security number is not required for an F-1 or J-1 student to open a bank account, but you will need proof of identification and immigration status in the US (passport, I-94, and I-20 or DS-2019). You will also need to provide your NYU ID card and any identification documents issued by your government. Several banks also require a letter of enrollment which you may obtain from the StudentLink Center at 383 Lafayette Street. The bank may also ask for proof of residence. Contact the OGS if you encounter problems in opening an account.

Here is a list of banks with branches near NYU campus that will open accounts for international students:

- [Chase](#), 340 Avenue of The Americas (6th Avenue and West 4th Street) (212) 353-6266

- [Citibank](#), 555 LaGuardia Place (next door to OGS) (917) 388-1190

- [HSBC](#), 769 Broadway (Broadway and 9th St) (800) 975-4722

*These banks have ATMs and Branches throughout NYC and the rest of the US. Note that Chase ATMs are also available at all Duane Reade drug stores.

BUSINESS CARDS

You may obtain NYU business cards by following the instructions [here](#).

HEALTH, FITNESS & ATHLETIC OPTIONS

NYU athletic facilities:

404 Fitness

404 Lafayette Street

Palladium Athletic Facility

140 East 14th Street

404 Fitness is closer to the Law School, but is considerably smaller. Palladium has more amenities, including a pool.

NYU Students who are enrolled in credit-bearing courses that have a valid NYU student ID card are eligible to use the NYU Sports and Recreation Centers. There are membership options for student family memberships for a fee.

The NYU Sports and Recreation Centers also offer various classes such as yoga, tennis, and aerobics. Students may sign up for these classes for a fee.

Students taking classes before the semester begin, such as *Introduction to US Law* have free access to the facilities as long as they have made their first installment payment to the Law School.

For up-to-date policies, hours of operation and rates for non-student members, obtain an "Information and Procedures" guide from the lobby of Coles or [online](#).

Additionally, there are many free workout programs offered throughout the city.

Yoga to the People

12 Saint Marks Pl 2R

(917) 573-9642

Yoga to the People offers free yoga classes where you have the option of donating money at the end of class.

DISCOUNT TICKETS TO MOVIES, SHOWS, AND SPORTING EVENTS

NYU Ticket Central

Skirball Center for the Performing Arts

566 LaGuardia Place at Washington Square South (Side entrance to the Kimmel Center)

(212) 998 - 4941

ticket.central@nyu.edu

NYU Ticket Central is NYU's clearinghouse for tickets to the movies, Broadway and Off-Broadway shows, sporting events, musical concerts and more, all at a reduced price.

With so much going on at NYU Ticket Central, the best way to keep informed of specials, discounts, bargains and giveaways is to join their email listserv. You can do this online [here](#).

Broadway Discounts

If Ticket Central is not offering a discount on the Broadway show you want to see, there are other resources available to help you:

Student Rush and Standing Room Only (SRO) Policies

- Rush tickets: Rush tickets are usually for students only, so be prepared to flash your NYU ID!

In most cases, scoring rush tickets means waiting on line at a specified time at the theatre's box office for an opportunity to purchase discount tickets. Beware that usually the line for rush tickets can form much earlier than the time that the box office puts them on sale.

In other cases, the box office conducts a lottery in order to determine who will have the opportunity to purchase tickets. You don't need to arrive early to the box office in such cases - you just need a little luck. For up-to-date information on Broadway and off-Broadway rush policies, go [here](#).

- Standing Room Only tickets: Standing room patrons stand in numbered spaces that are the width of a regular seat. They are usually located at the back of the orchestra. SRO tickets are trickier to get because they are only available if the show is sold out. There's no definite way to predict in advance whether a performance will sell out, without actually calling the box office a few hours before curtain time.

TKTS Ticket Booths

TKTS ticket booths are a resource you can use to purchase discount tickets on the day of the performance you want to see. (There are some exceptions for weekend matinees.) TKTS sells unsold tickets on the day of performance for many Broadway shows for 25-50% off the box office price plus a \$3.00 service charge per ticket.

The main TKTS booth is located on 47th Street and Broadway under the "red steps". The electronic signs in front display what shows are available for that day.

The hours for the Times Square TKTS booth are as follows:

- Monday, Thursday, Friday
(for same-day evening performances): 3:00 p.m. to 8:00 p.m.
- Tuesday: 2:00 p.m. to 8:00 p.m.
- Wednesday and Saturday: 10:00 a.m. to 2:00 p.m. and 3:00 p.m. to 8:00 p.m.
- Sunday: 11:00 a.m. to 7:00 p.m.

Tip: Get there early! Lines can get long very quickly - especially during good weather and the holiday season!

Theater Mania

Theater Mania is an online resource where you can find discounts for Broadway and off-Broadway shows. For tickets and information, visit [here](#).

ON-CAMPUS DINING

There are several on campus dining options beyond the Law School. The following are options closest to the Law School. For complete information on dining, meal plans and payment options, visit nyu.campusdish.com.

The Market Place in the Kimmel Center

A unique blend of cuisines to suit every taste with an emphasis on quality, freshness, and flexibility. Indoor and outdoor seating is available from which you can enjoy great views of Washington Square Park and the Empire State Building.

The Market Place accepts Meal Exchange, Dining Dollars, Campus Cash, Cash, and Credit Cards.

60 Washington Square Park South 3rd Floor

(212) 998-4573

Monday–Thursday: 10:30 a.m. - 8:00 p.m.

Friday: 10:30 a.m. - 3:00 p.m.

Lipton Dining Hall

Sustainable and healthy eating initiatives, serving a selection of seasonal, locally grown fruits and vegetables. Hormone free meats at the deli station and carving station, cage free eggs and fish harvested using sustainable farming methods. Lipton is the home base for vegan cuisine.

* Lipton dining hall accepts Cash, Credit Cards, Dining Dollars, Campus Cash, and Meal Plans.

33 Washington Square West

(212) 995-3074

Monday–Friday: 7:30 a.m. - 3:00 p.m.; 4:30 - 8:00 p.m.

Saturday and Sunday: 11:00 a.m. - 8:00 p.m.

Peet's Coffee and Tea

Fresh, hand roasted coffee, also serves tea, pastries and smoothies.

60 Washington Sq. South, 2nd Floor

(212) 998 - 4216

Monday–Saturday: 8:00 a.m. - 9:00 p.m.

Sunday: 12:00 p.m. - 8:00 p.m.

Starbucks at Faye's

On campus Starbucks café with free wireless access.

Cash, Credit, Dining Dollars, Starbucks cards and Campus Cash accepted.

West 4th street and Washington Square East

Monday-Thursday: 7:00 a.m. - Midnight

Friday: 7:00 a.m. - 11:00 p.m.

Saturday & Sunday: 8:00 a.m. - 11:00 p.m.

Weinstein Passport Dining Hall

Also known as Downstein, has made to order entrees, a first rate salad area, and mouth-watering desserts.

11 University Place, between Waverly place and 8th street

Monday–Friday:

7:00 - 10:30 a.m. breakfast

10:30 a.m. - 3:00 p.m. lunch

4:00 p.m.- 9:00 p.m. dinner

3:00 p.m.-9:00 p.m. Friday dinner

Saturday & Sunday: 8:00 a.m. - 3:00 p.m. brunch; 4:00 p.m. - 9:00 p.m. dinner

Weinstein Food Court (at Weinstein – upper level)

The Food Court serves Lunch, Dinner and Late Night meals, features a Quiznos Sub, Jamba Juice and Chick Fil-A. There is also a soup and salad bar. All day breakfast is also served.

Monday-Thursday: 10:30 a.m.-12:00 a.m.

Friday: 10:30 a.m. - 8:00 p.m.

Saturday: 12:00 p.m. - 11:00 p.m.

Sunday: 3:00 p.m. - 11:00 p.m.

Chick-Fil-A closed on Sundays

Kosher Eatery (at Weinstein)

Homemade entrees every day for lunch and dinner. All food is prepared under strict rabbinical supervision and is Kof-K certified. Meat entrees are served on Monday, Wednesday, Friday, and Sunday. Tuesdays and Thursdays dairy foods are served. Shabbat Dinner.

If you plan to dine at Weinstein during Shabbat you must purchase a meal voucher no later than 7:00 p.m. on the Thursday before Shabbat. Be advised, only customers with advance reservations will be permitted to dine in the Kosher Eatery on Friday night and Saturday afternoon. Students not on a meal plan may purchase individual tickets for \$12.95. Tickets must be purchased by 7:00 p.m. on the Thursday before the Friday meal with cash, campus cash, or dining dollars.

Monday–Thursday: 11:30 a.m. - 7:30 p.m.

Friday: 11:30 a.m. - 3:00 p.m. (Shabbat starts at sundown)

Saturday: Closed

Sunday: 12:30 a.m. - 7:30 p.m.

Tapingo

Tapingo is an application you can download on iPhones and Androids. This app allows you to order and pay for food from several restaurants on and around campus, allowing you to walk in and pick it up without the wait. You can pay using dining dollars, campus cash, credit card, debit card, or paypal.

CAMPUS TRANSPORTATION AND THE SUBWAY SYSTEM

NYU has its own bus system, which students can use for free. There are seven routes, detailed on the Campus Transportation [website](#).

A free safe ride van is also available for late night transportation around the NYU campus 7 days/week from midnight - 5:00 a.m. The safe ride van can be called during these hours at 212-998-RIDE (998-7433) A valid NYU ID must be presented to use any campus transportation.

Subway and bus information is available [here](#).

[Citymapper](#) also has a convenient trip planner features when you need specific directions.

NYU BIKE-SHARE

The NYU Bike Share provides free short-term bicycle rentals to NYU students, faculty, and staff. It's founded on the idea that bicycling can be a safe, healthy, sustainable, and fun way to get around New York City. The program expanded to 75 bikes in spring 2012 and will continue to grow as it becomes a larger force on campus.

As a Bike Share participant, you can display your NYU ID card to check out one of our lightweight Workman Cycles or Biria cruiser bikes from one of several convenient locations on campus, ride as much as you want, and drop the bike off at any other open location the same day.

More information can be found [here](#).

The closest pickup location is Kimmel Center.

Monday - Saturday 10:00 a.m. - 10:00 p.m.

Sunday 1:00 p.m. - 7:00 p.m.

BUYING GROCERIES

There are several options nearby NYU. There are specialty shops on Bleecker Street offering higher end options for meats (Faicco's), cheese (Murray's) bread (Amy's), and pastries (Francois Payard Bakery). As you familiarize yourself with the neighborhood you will probably find your own favorite places for food shopping. In terms of full service grocery stores, following are nearby suggestions:

Morton Williams Associated Supermarket

Corner of Bleecker Street and LaGuardia Place

This is a supermarket with salad bar, soups, and prepared food. They have a large international foods section and are one of the nicer supermarkets in the area.

Whole Foods

Whole Foods Market is a food retailer of "natural" and organic products, including produce, seafood, grocery, meat and poultry, bakery, prepared foods, catering, beer, wine, cheese, whole body, floral, pet products, and household products. The Whole Foods locations nearest campus are at Union Square and the Bowery at Houston street. Both locations offer grocery/households goods shopping along with salad bars and various made to order foods you can eat there or take to go. The Bowery location has a large beer section with hard to find international

brands as well. Whole Foods also delivers.

Trader Joe's

Trader Joe's is a smaller grocery store and has unbeatable prices. Products sold include gourmet foods, organic foods, vegetarian food, unusual frozen foods, imported foods, and basics like bread, cereal, eggs, dairy, coffee and produce. Non-food items include personal hygiene products, household cleaners, vitamins, pet food, plants, and flowers. The Trader Joe's in Manhattan is located on 14th Street between Union Square and 3rd Avenue right next to NYU's Palladium building. This location also has a wine shop next door. Their wines are very reasonably priced. Be warned that the price you pay for the low prices here are long lines and big crowds. There is also a Trader Joe's on 21st St and 6th Ave in Chelsea.

FreshDirect

If you don't feel like lugging bags of groceries back to your dorm room or apartment than you may want to try www.freshdirect.com. Fresh Direct is an online grocer – you set up an account – select items from their website that you would like to receive and then schedule a delivery time.

24 Hour Convenience Stores

If you have late night needs, there are a few convenience stores in the area. There is a CVS on the corner of 8th Street and University Place, and Walgreens on the Southeast corner of Union Square, and a 7-Eleven on West 3rd St. and 6th Ave. They offer a variety of snacks, groceries, and other products.

DRY CLEANING

You will find no shortage of laundry and dry cleaning facilities in NYC. Some options near campus include:

- Aphrodite French Cleaners – 30 University Place (between 8th and 9th Streets) (212) 475-4869
- Hattan Cleaners – 141 Third Avenue (corner of 15th Street) (212) 477-2980
- Meurice Garment Care – 31 University Place (between 8th and 9th Streets) (800) 240-3377

HOUSEHOLD ITEMS

There are multiple options for picking up household items.

ACE Hardware

125 W 3rd St, New York, NY 10012

ACE is a hardware store that also has small furniture items such as lamps and desks.

M&D Shapiro True Value Hardware

63 Bleecker Street, New York, NY 10012

Modest hardware store offering tools, paint, household items, and locksmith service

Marshalls and TJ Maxx

620 Ave of the Americas

These stores offer discount prices on dining sets, sheets, furniture, and other household items.

Kmart

770 Broadway, New York, NY 10003

Kmart is a large store with groceries, cosmetics, cleaning products and household items including sheets, towels, kitchen and bath ware and some furniture.

Bed, Bath and Beyond

620 Ave of the Americas

This store offers a vast array of household items including towels, sheets, and foam mattress toppers.

There are multiple options for picking up household items.

Options with larger selections beyond the NYU area are:

Target

139 Flatbush Ave

Target is a mega store that has everything from clothes to decorative pillows. They also have a website for online shopping at www.target.com.

Ikea

1 Beard St, Brooklyn, NY 11231

and 1000 Ikea Dr, Elizabeth, NJ 07201

Ikea is a furniture mega store. It offers very affordable furniture and other household items such as mirrors and bedding. There is a free water taxi that goes to and from their location in Red Hook; they can also deliver. This can be expensive so you may want to combine your order with that of other students to save on the delivery charges. You may take the ferry out to Red Hook and when you are finished shopping at Ikea go next door to the Fairway supermarket and get lunch to eat outside while enjoying the view of Manhattan. For more information visit [here](#).

PROGRAMS FOR INTERNATIONAL STUDENTS OUTSIDE OF THE LAW SCHOOL

The Office of Global Services (OGS)

561 LaGuardia Place at the corner of West 3rd street
(212) 998-4720

ogs@nyu.edu

OGS offers programs and events for students and scholars designed to facilitate international exchange, mutual understanding, and cross-cultural awareness. They also organize social groups and English-language classes for the spouses and partners of international students and scholars.

NYU's international students are encouraged to read the OGS's bi-weekly on-line and email newsletter. For information about subscribing to the newsletter, send an e-mail with your name, e-mail address, and NetID to ogs@nyu.edu.

The University is a member of One to World, an organization that offers a myriad of activities and opportunities designed to connect international students in NYC with each other and American students.

View their program calendar and sign up for their mailing list [here](#).

COMMUNITY SERVICE AND CIVIC ENGAGEMENT OPPORTUNITIES AVAILABLE THROUGH NYU

Commitment to service is one of the cornerstones of New York University. Over 5,000 students, staff and faculty are involved in University-sponsored community service activities each year. New York City is full of opportunities to volunteer and the Office of Student Activities is your link to service projects of every kind, from ongoing opportunities and one-day experiences to long-term leadership. Tutoring, visiting with senior citizens, painting public schools, and conducting clothing and food drives are just a few of the hundred programs available if you want to make a difference in your community. Students should contact the Office of Student Activities directly to find out more about volunteer opportunities and alternative breaks and weekends. There is a wealth of information available on their [website](#).

www.volunteermatch.org is another good resource for searching for community service options in the city.

CAMPUS RESOURCES DEDICATED TO RELIGION AND SPIRITUALITY

NYU's Global Center for Academic and Spiritual Life is a multi-faith initiative to enhance the educational experience by fostering a community of scholars who support religious expression, leadership, integrity, mutual respect and open dialogue. We seek to provide a safe environment for all students to grow, explore and deepen their own beliefs and values. Additionally, the Center offers a sanctuary for learning and exploration, and for deepening one's understanding of self, of others, and of the world, while fostering the education of the whole person.

The Center encourages students to expand their knowledge within and beyond their own faith traditions. By doing so, students have the opportunity to embrace choices and create meaningful connections within NYU, in their home communities, and in the global community.

The Center for Spiritual Life and the Chaplains' Circle Seek to Promote:

- spiritual wholeness
- respect within & beyond one's faith community
- engagement with religious diversity
- dialogue
- community service
- ethical reasoning
- personal responsibility and value development

For questions about specific information religious groups, referrals, or to receive the Center for Spiritual Life's newsletter for recent religious events in NYU and other details, contact:

[The Global Center for Academic and Spiritual Life](#)

238 Thompson St. 4th Floor

spiritual.life@nyu.edu

212.998.4959

A list of religious centers, organizations, and student clubs that focus on faith, religion, and spirituality can be found on their homepage under "Student Clubs."

MUSIC AND DANCE PRACTICE ROOMS

There are music practice rooms with pianos available to be booked by all NYU students. Please visit [here](#) to reserve a room.

MUSEUM DISCOUNTS

With your NYU student ID, many museums around New York offer free or discounted tickets. You can find a complete list of museums [here](#).

SHOPPING DISCOUNTS

Be sure to ask at check out as many stores offer discounts to students, such as 15% off clothes at Banana Republic, J. Crew and Club Monaco, as well as 10% off at TopShop. Anne Taylor and Loft also offer 20% off.

→ In Case of Emergency

Campus Safety

(212) 998-2222

Wellness Exchange 24-Hour Hotline

Puts students in touch with professionals who can help them address a broad range of challenges and concerns

(212) 443-9999

Sexual Assault

(212) 998-4780

(University Counseling Service)

New York City Police Department, 6th Precinct (West Village)

911 or (212) 741-4811

233 West 10th Street

(between Bleecker and Hudson Streets)

New York City Police Department, 9th Precinct (East Village)

911 or (212) 477-7811

321 East 5th Street

(between 1st and 2nd Avenues)

New York City Transit Police

(718) 694-4050

Poison Control Center

(212) 764-7667 (spells "P-O-I-S-O-N-S")

Emergencies and After-Hours Crisis Response

For information about how to get help for medical, mental health, and dental emergencies as well as help with urgent needs when the Student Health Center is closed, please visit [here](#).

Safe Horizon Crime Victims Hotline

Safe Horizon is an independent, not-for-profit organization that provides practical services, counseling, and courtroom assistance to help victims cope with crime and its aftermath.

www.safehorizon.org

Domestic Violence Hotline: (800) 621-4673

Crime Victims Hotline: (866) 689-4357

Rape & Sexual Assault Hotline: (866) 689-4357

Samaritans Suicide Hotline

(212) 673-3000

The Samaritans is a non-profit, non-religious volunteer organization that provides support to individuals and groups that are in crisis, have lost someone to suicide, or are feeling suicidal.

Substance Abuse Hotline (New York State Office of Alcoholism and Substance Abuse Services)

(800) 522-5353

New York City Human Rights Commission

(212) 306-7500

Beth Israel Hospital

First Avenue at 16th Street

ER Telephone: (212) 420-2840

www.mountsinai.org/locations/beth-israel

NYU Langone Medical Center – Tisch Hospital

First Avenue at 33rd Street

ER Telephone: (212) 263-5550

nyulangone.org/locations/tisch-hospital



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