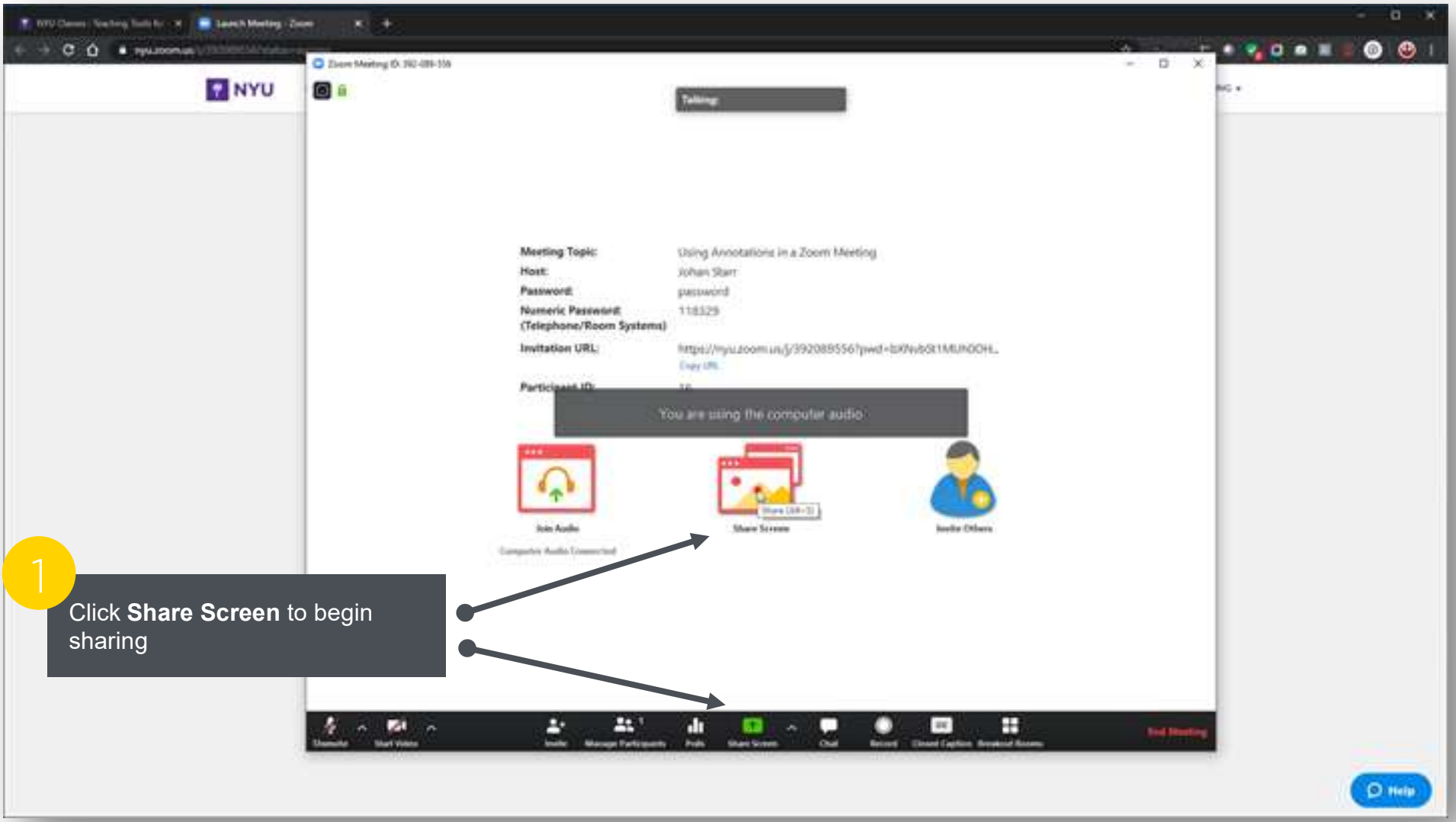
NYU | LAW

Using Zoom Meeting Annotations

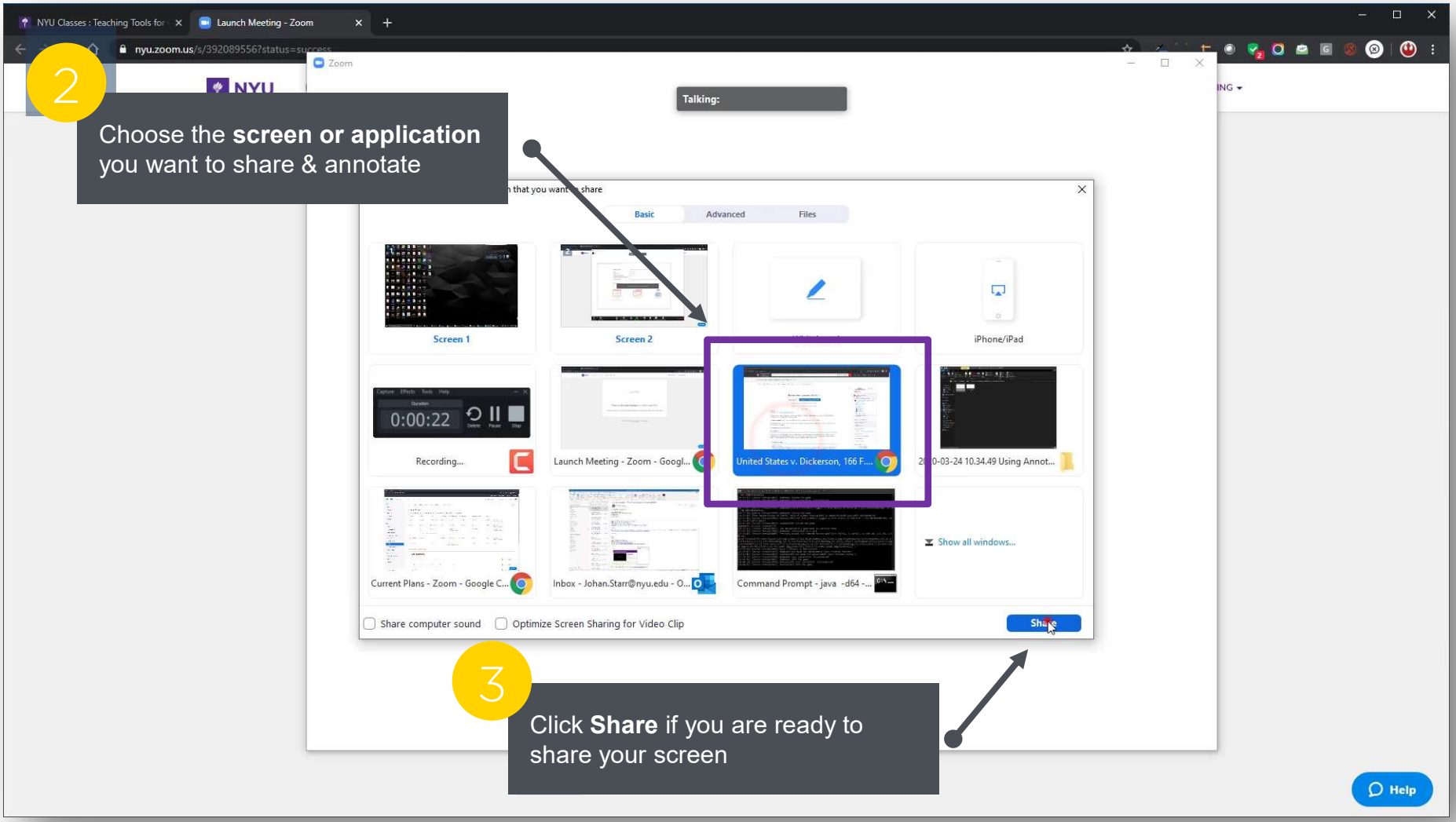
With shared content

Last Updated 3/6/2020

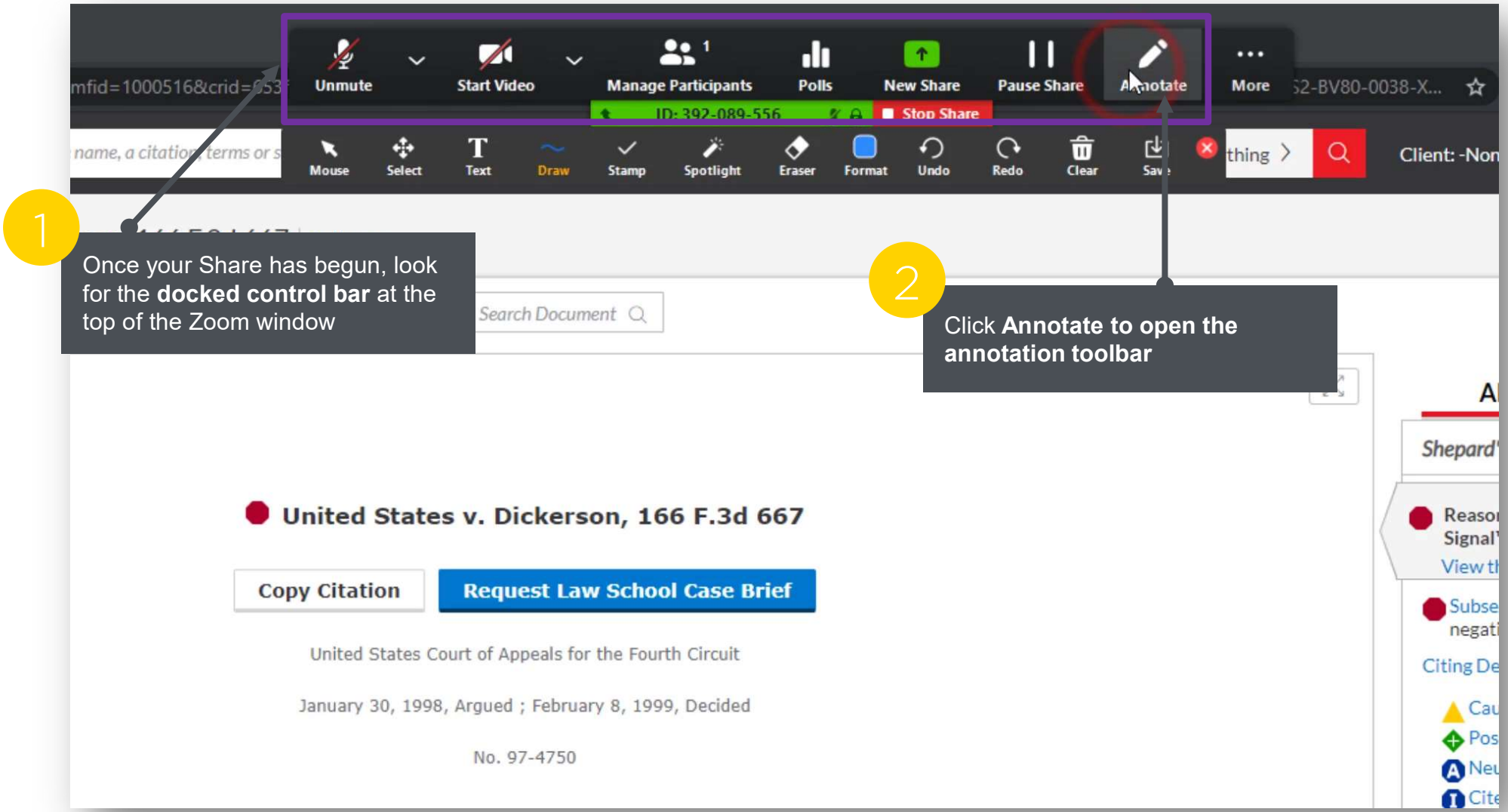
Sharing Content for Annotation



Sharing Content for Annotation (cont.)

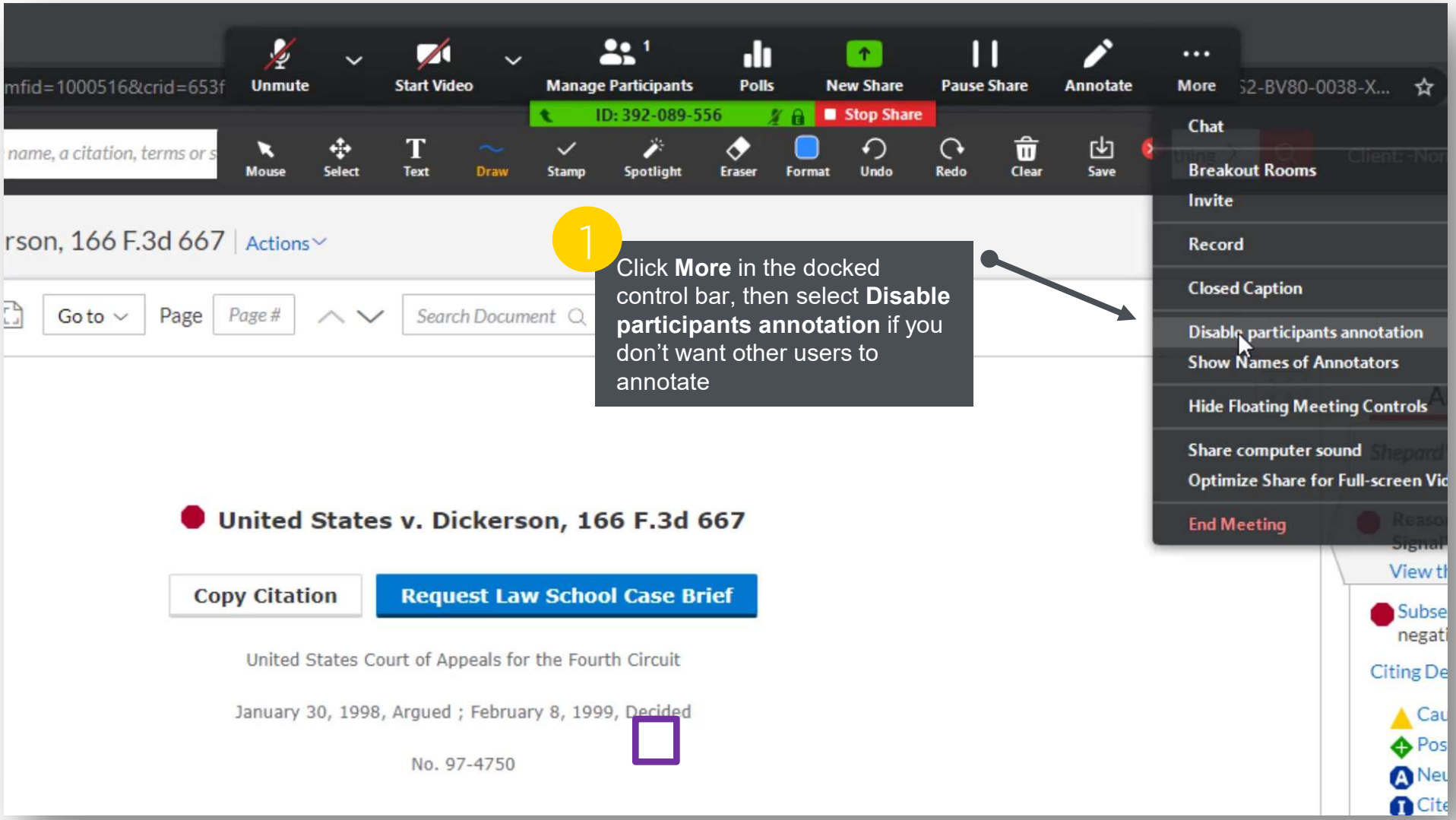


Getting Started with Annotations



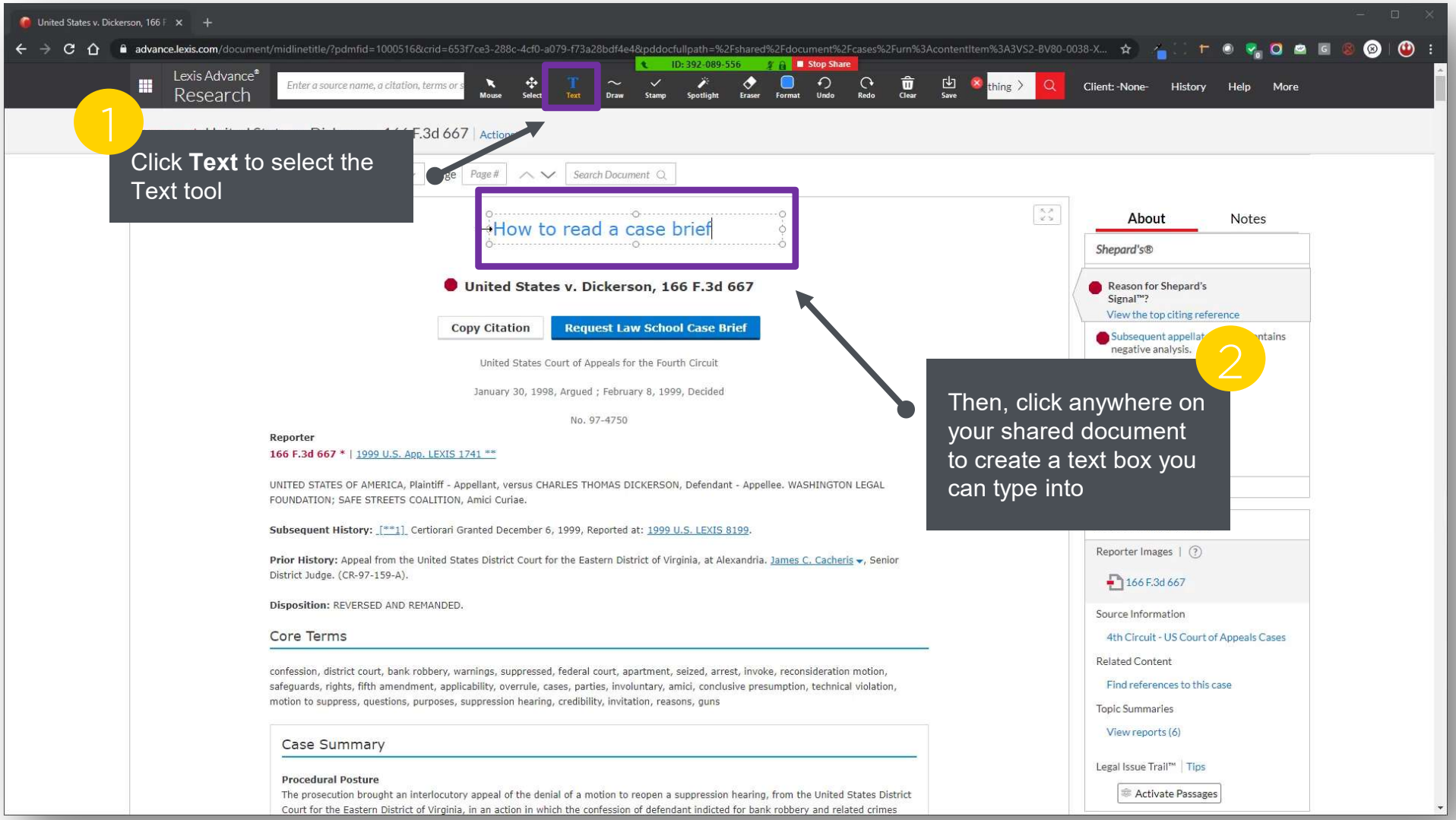
Setting Annotation Permissions

By default, all participants will be able to annotate



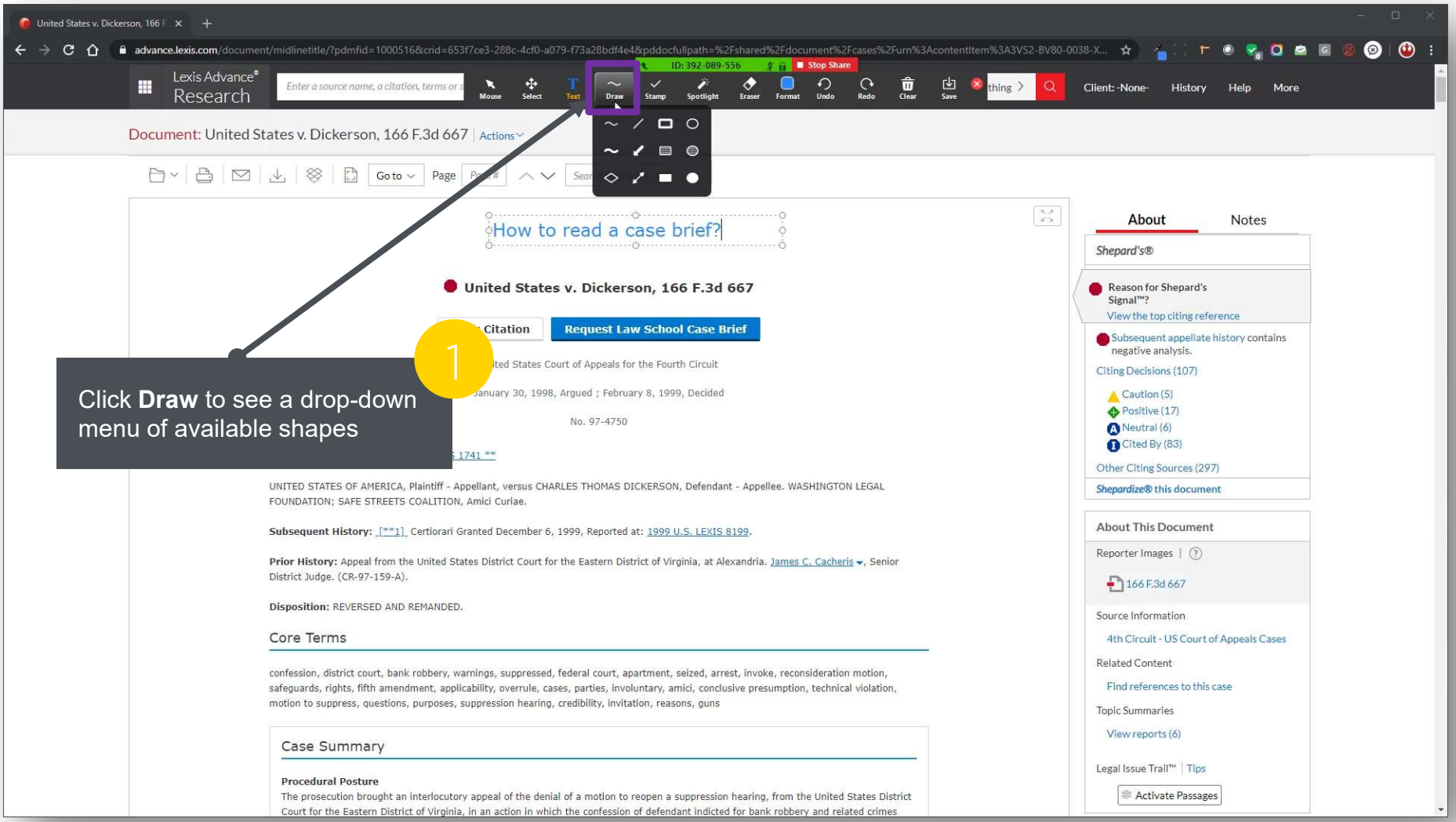
Annotation Tools – Text

Create a text box that can be typed into and edited



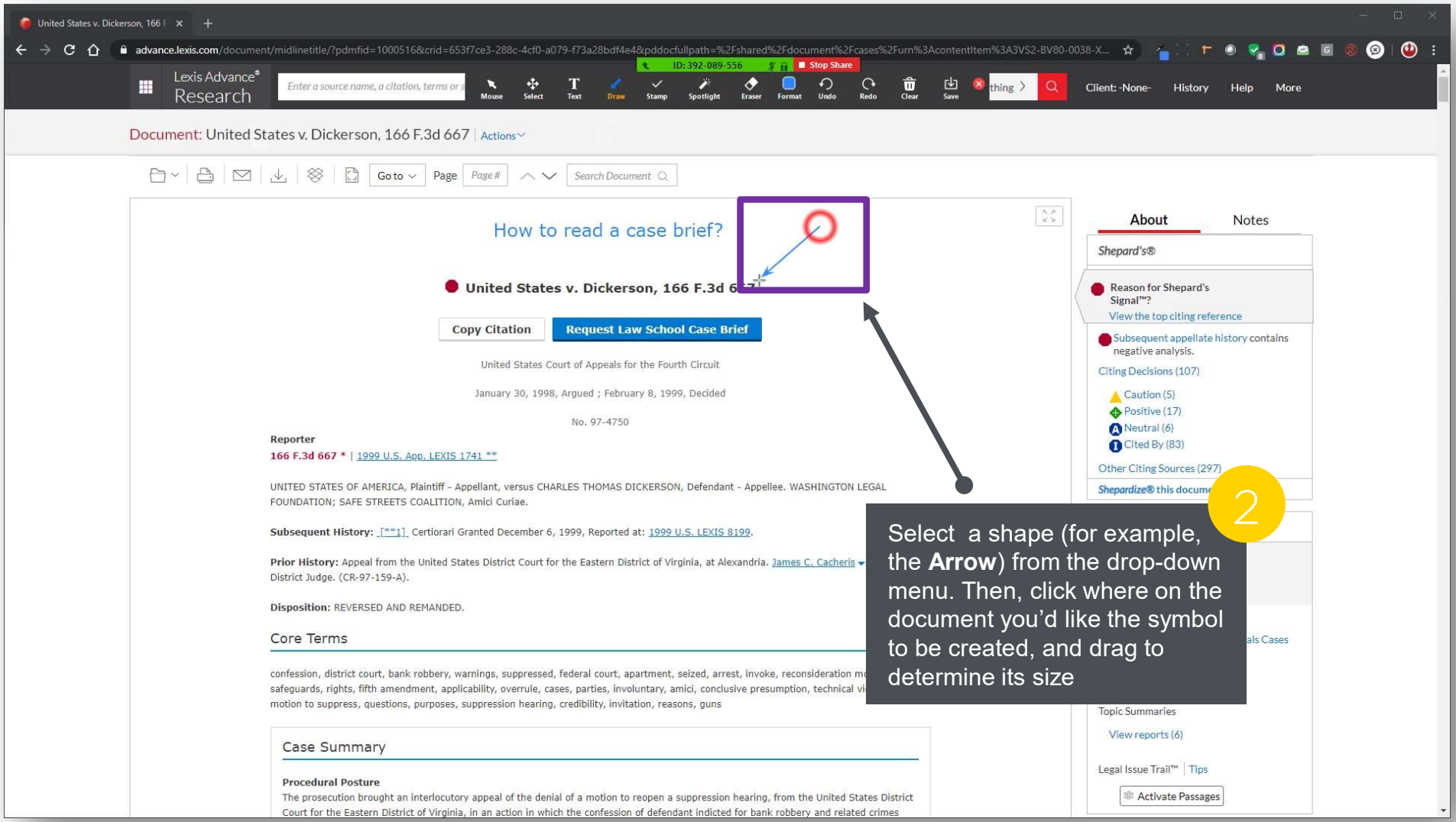
Annotation Tools - Draw

Use the Draw tool to insert shapes like arrows and lines



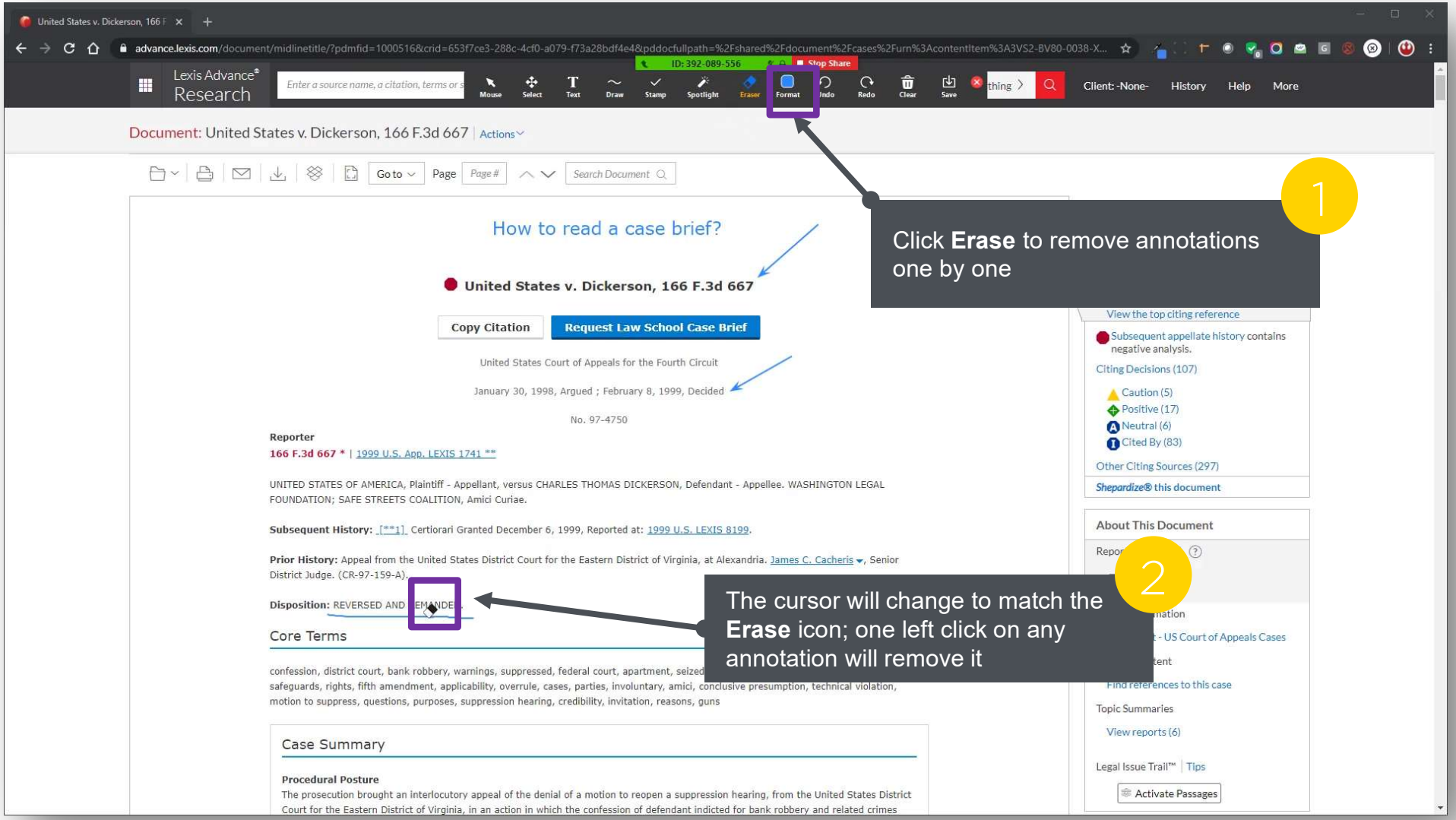
Annotation Tools – Draw (cont.)

Select and click to insert shapes, then drag to adjust size if needed



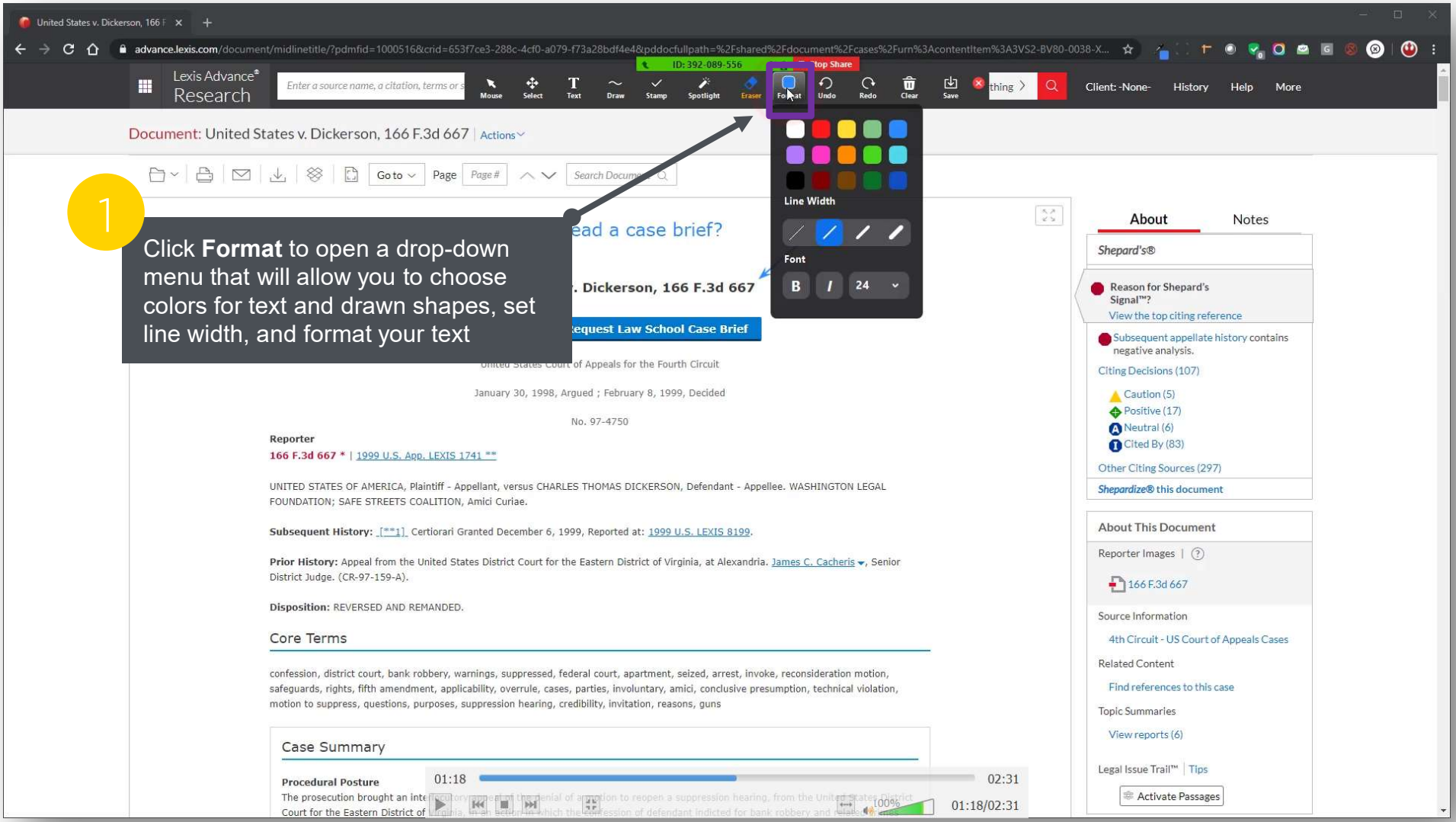
Annotation Tools – Erase

The Erase tool allows a user to clear any annotation in a single click



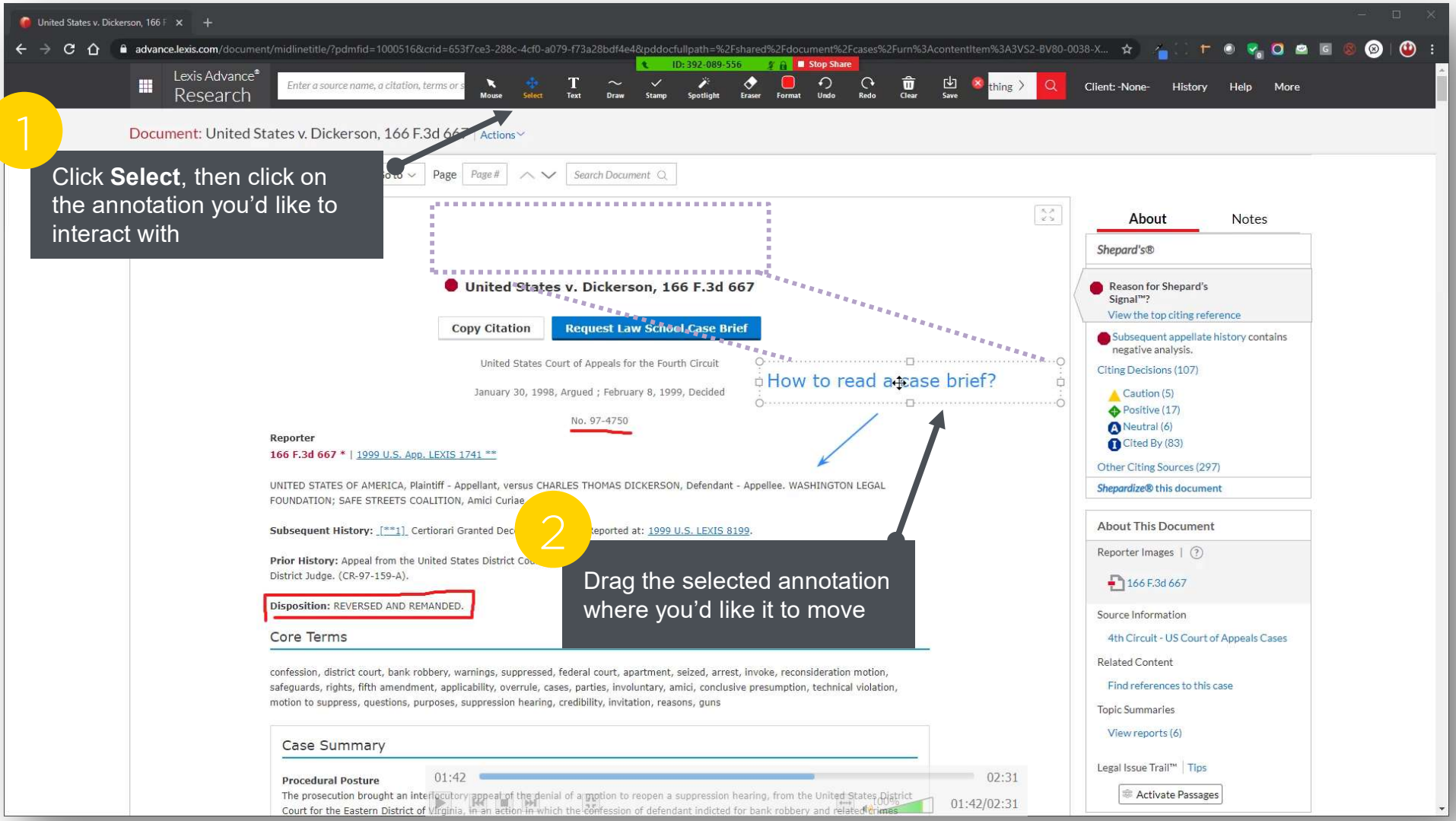
Annotation Tools - Format

For customizing your annotations



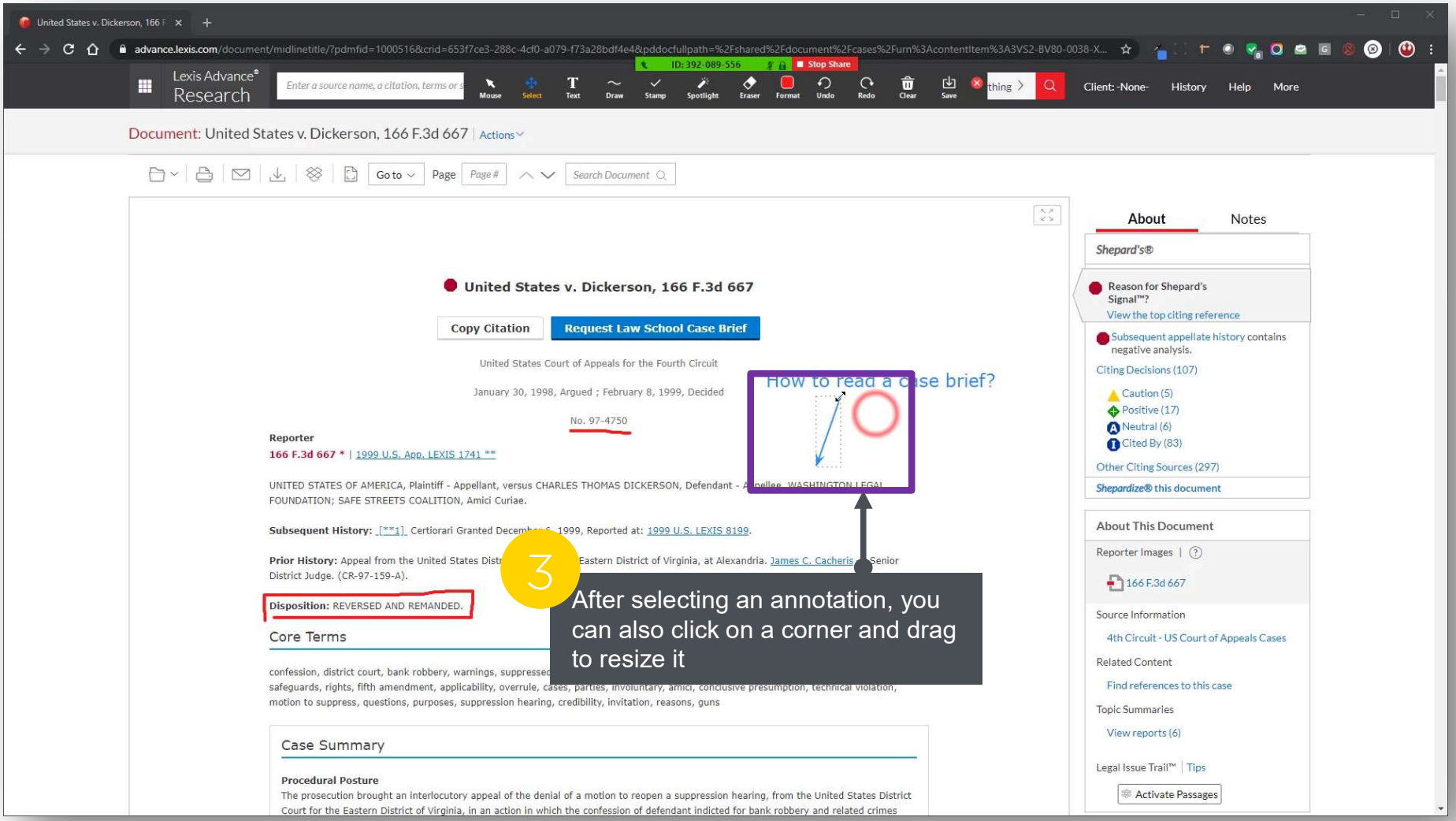
Annotation Tools - Select

To relocate and resize your annotations



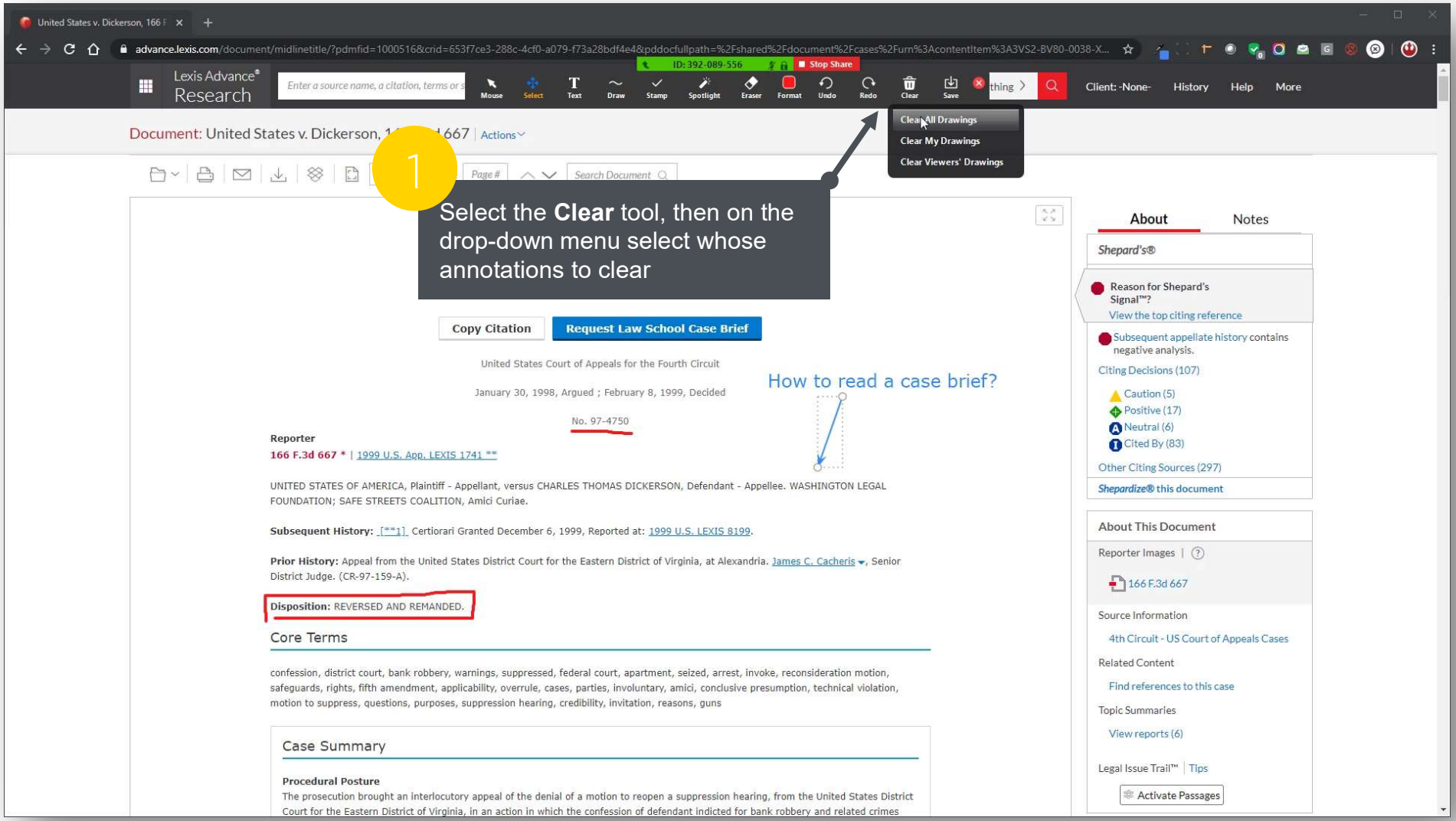
Annotate Tools - Select (cont.)

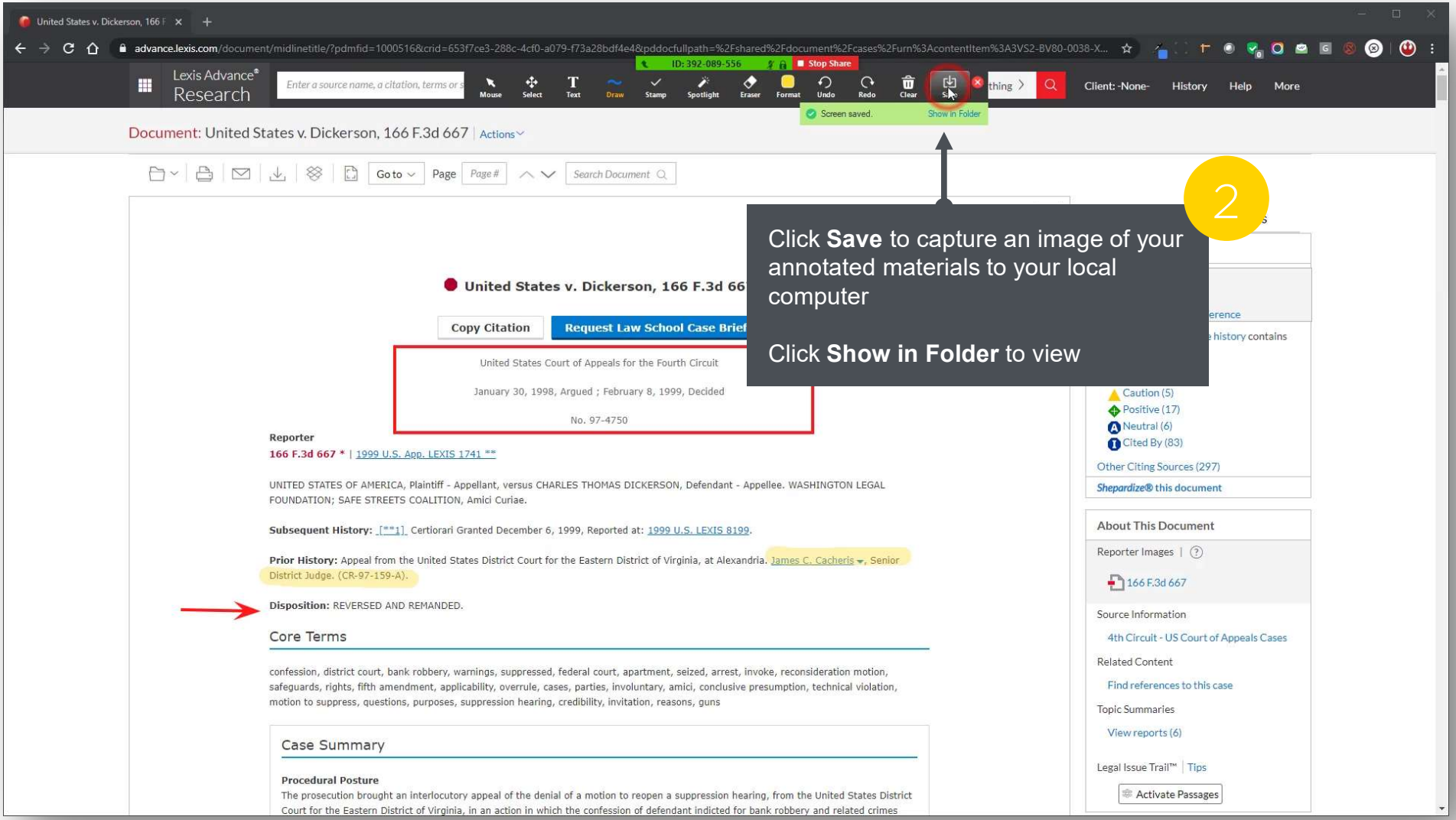
The select tool can also be used to change the size and shape of drawn objects



Annotation Tools - Clear

Erase all annotations together, rather than one at a time



Annotation Tools – Save Screen

Zoom can save a screen capture of your annotations and shared content