

# NYU School of Law Student Record Request

All material contained in student files is confidential and the sole property of New York University School of Law. If you wish to look at this material, please complete this form and submit it to the Office of Records & Registration (Furman Hall 400, law.registration@nyu.edu).

Please allow a minimum of two business days before coming in-person for the results of your request and bring a valid ID with you.

Date: \_\_\_\_\_ Class: 1L    2L    3L    LL.M. F/T    P/T    J.S.D.

Name: \_\_\_\_\_ Student ID: N\_\_\_\_\_

Email: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Please note the following:

- Transcripts from other educational institutions **cannot** be released directly to the student nor can they be photocopied and mailed to third parties.
- NYU transcripts may be ordered through Albert or directly the National Student Clearing House. See [Request Your Transcript](#).
- Letters of recommendation cannot be reviewed if the student expressly waived their right to see them.

I would like to review the following records from my application file:

Hold For Pick-Up

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_