

**NYU SCHOOL OF LAW – J.D. AND LL.M. FORM  
REQUEST TO REGISTER FOR GRADUATE LEVEL STERN COURSE  
SUMMER 2019  
(INSTRUCTIONS)**

<b>Academic Calendar for Summer 2019 Courses at Stern School of Business</b>		
	Summer Sessions	
	Summer I	Summer II
Classes Begin	May 22	July 6
Last Day to Register	See Stern schedule	See Stern schedule
Last Day to Drop	Last day of class	Last day of class

**STERN SUMMER 2019 COURSE LISTINGS:**

<http://www.stern.nyu.edu/portal-partners/registrar/course-information/course-schedule>

Please check if the class you want to take is open before you submit the request form to the Office of Academic Services (for J.D. students) or the Office of Graduate Affairs (for LL.M. students). Students will be permitted to enroll for non-Law School graduate courses within the University only if they have permission from their respective program office.

Permission to enroll, in all cases, will be subject to the availability of space in the class after registration by Stern students is complete. You will be required to pay tuition at the Law School rate for the Stern credits. Please review the summer 2019 Automatic Enrollment Student Health Insurance information sheet. The deadline for a waiver of the health insurance is **June 5<sup>th</sup>**.

You are responsible for checking Albert to learn whether or not you have been registered, and you are responsible for dropping courses within the stated deadlines.

Please note the following Stern schedules:

**Start dates** of all summer 2019 courses, including **last day to register** for each course:

<http://www.stern.nyu.edu/portal-partners/registrar/course-information/last-day-to-add>

**Summer 2019 calendar**, including the **last day to drop** a summer course:

<http://www.stern.nyu.edu/portal-partners/registrar/course-information/refund-withdrawal-dates>

**Summer 2019 refund schedule:**

<http://www.stern.nyu.edu/portal-partners/registrar/course-information/refund-withdrawal-dates>

**PREREQUISITE WAIVER:**

*Proficiency Exam:* Many Stern courses maintain course prerequisites/co-requisites. If you seek a waiver for a prerequisite course, you must pass the Stern Proficiency Exam for the relevant course subject. Please note that you can take each proficiency exam only once. Exam grades may not be appealed. If you do not pass the exam, you have not satisfied the prerequisite waiver, and you cannot register for the course in question. You may not take more than one proficiency exam per session.

- Information regarding proficiency exams can be found at: <http://www.stern.nyu.edu/AcademicAffairs/>
- Law School students interested in taking the exam should email: [academicaffairs@stern.nyu.edu](mailto:academicaffairs@stern.nyu.edu)

**-(CONTINUED INSTRUCTIONS)-**

If your educational background qualifies you for a waiver, you should obtain permission from the Senior Director of Academic Services and Registration for J.D. students, or the Director of Graduate Affairs for LL.M. students via the appropriate Course Permission and Prerequisite Waiver Request Form found at the following links:

**J.D. FORM:** <http://www.law.nyu.edu/academicservices/forms/>

**LL.M. FORM:** <http://www.law.nyu.edu/graduateaffairs/llmforms>

You may obtain a waiver of the prerequisite if you meet one of the following conditions:

- You have an M.B.A. degree and have taken finance courses as part of that degree.
- You are in the LL.M. A.P.C.L.B. program and took the Stern summer course on finance topics that is part of this program.
- You were a Finance undergraduate major, or you can provide a minimum of **five courses**, from an accredited institution, which directly correspond to the subject matter.

If you do not meet the above-listed requirements to waive the required prerequisite for Stern courses, you will need to take the Foundations of Finance proficiency exam (see above). **All students enrolled in higher level electives need to meet the prerequisite requirement before the class begins.**

#### **ALLOCATION OF CREDITS:**

According to ABA Rules, a “credit hour” is an amount of work that reasonably approximates: (1) not less than one hour of classroom or direct faculty instruction and two hours of out-of-class student work per week for fifteen weeks, or the equivalent amount of work over a different amount of time; or (2) at least an equivalent amount of work as required in subparagraph (1) of this definition for other academic activities as established by the institution, including simulation, field placement, clinical, co-curricular, and other academic work leading to the award of credit hours. For purposes of this Standard, fifty minutes suffices for one hour of classroom or direct faculty instruction. An “hour” for out-of-class student work is sixty minutes. The fifteen-week period may include one week for a final examination.

Therefore, the number of credits received will differ despite the actual credits assigned by the graduate school. You are responsible for calculating the number of credits you will receive and include your calculations in the form as required. You can check with the Office of Academic Services, once you have calculated the credits, if you have any questions about the number of credits to be awarded.

#### **HOW TO APPLY FOR A STERN SUMMER COURSE:**

**\* Carefully read the following instructions before submitting this form. Thank you. \***

Complete this request form and attach a petition. Your petition must include:

1. An explanation of your reasons for seeking to receive law school credit for the course. If you are able to show that the course is directly related to the study of law, the law school administration will usually grant the request to allow law school credit as long as the course is appropriately rigorous. If the course is not directly related to the study of the law, the law school generally will not allow law school credit unless you are able to make a detailed, persuasive showing that taking the course will further the career that you intend to pursue and/or enhance the value of law school courses that you plan to take. Basic courses in foreign languages will not qualify but a course conducted in a foreign language that is directly related to the study of law may be permitted upon petition, and you can petition to take one course conducted in a foreign language that is not directly related to the study of the law by showing that the course will further the career that you intend to pursue or enhance the value of law school courses that you plan to take.

2. The syllabus for the course that you are seeking to take at the other division of the University for law school credit.
3. Information about the teacher of the course that you are seeking to take at the other division of the University for law school credit.

Submit the request form and your petition to the Office of Academic Services for approval.

Students will be permitted to enroll for non-law school graduate courses within the University **only** if they have permission from the Office of Academic Services. Permission to enroll, in all cases, will be subject to the availability of space in the class after registration at the particular department within the University is complete.

**Tuition**

Students will be required to pay tuition at the law school rate for the designated credits assigned by the graduate school.

**J.D. students:** submit all of the above to the Office of Academic Services for approval.

**LL.M. students:** must follow steps 1, 2 and 3 above **and** obtain the approval of the Faculty Director and the Office of Graduate Affairs.

**NYU SCHOOL OF LAW – SUMMER 2018  
REQUEST TO REGISTER FOR GRADUATE LEVEL STERN COURSE \***

Student ID: N \_\_\_ \_\_\_ - \_\_\_ \_\_\_ - \_\_\_ \_\_\_ \_\_\_ \_\_\_      Date of Birth \_\_\_\_\_

\_\_\_\_\_ Last Name      \_\_\_\_\_ First Name

Email Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Course Level: 2L \_\_\_ 3L \_\_\_ LL.M. F/T \_\_\_ P/T \_\_\_ Specialization \_\_\_\_\_ J.S.D. \_\_\_\_\_

**First Choice:** Course title: \_\_\_\_\_

Course Number: \_\_\_\_\_ Section: \_\_\_\_\_

Instructor: \_\_\_\_\_ Adjunct? Yes  No

Meeting Days/Times: \_\_\_\_\_ Date of first class: \_\_\_\_\_ Last Date of Class \_\_\_\_\_

Prerequisites (if any): \_\_\_\_\_

Stern Credits: \_\_\_\_\_ Law School Allocation of Credits (see reverse for instructions for calculating): \_\_\_\_\_

Approval of instructor (if required): \_\_\_\_\_

**Alternate Choice:** Course title: \_\_\_\_\_

Course Number: \_\_\_\_\_ Section: \_\_\_\_\_

Instructor: \_\_\_\_\_ Adjunct? Yes  No

Meeting Days/Times: \_\_\_\_\_ Date of first class: \_\_\_\_\_ Last Date of Class \_\_\_\_\_

Prerequisites (if any): \_\_\_\_\_

Stern Credits: \_\_\_\_\_ Law School Allocation of Credits (see reverse for instructions for calculating): \_\_\_\_\_

Credits: \_\_\_\_\_ Law School Allocation of Credits (see reverse for instructions for calculating): \_\_\_\_\_

Approval of instructor (if required): \_\_\_\_\_

**NOTE:** please attach a separate sheet and adhere to the Evaluation Parameters in the instructions.

\_\_\_\_\_  
Approval Signature of Office of Academic Services      Date

\_\_\_\_\_  
Approval Signature of Faculty Director (for LL.M. students only)      Date

\_\_\_\_\_  
Approval Signature of Office of Graduate Affairs      Date

# **Student Health Insurance Services Office New York University Health Center**

**Attention: ALL NYU STUDENTS**

## **Summer 2019 Automatic Enrollment in Student Health Insurance Plan**

Students in a degree-granting program who register for at least six (6) credits during the summer will be enrolled automatically in and charged for an NYU-sponsored Student Health Insurance Plan unless:

- a) You previously were enrolled in the spring term for spring/summer 2019 coverage, or
- b) You waived insurance coverage before the summer deadline, June 5th.

Students who are charged the summer insurance fee have the option of waiving coverage, or selecting enrollment in a different plan, by submitting a 2018-2019 Student Health Insurance Selection/Waiver Form by the June 5, 2019 deadline. For information on how to waive the insurance coverage, please see:

<https://www.nyu.edu/students/health-and-wellness/student-health-center/insurance-patient-accounts.html>

For information about the benefits, costs and provisions of the NYU-sponsored Student Health Insurance Plans, please check our website at:

<http://www.nyu.edu/life/safety-health-wellness/student-health-center/insurance-patient-accounts/student-health-insurance.html>

**Reminder: The selection/waiver deadline is June 5, 2019.**