



# Navigating the PILC Fair

Strategies for Virtual Interviewing &  
Networking

# We will discuss...

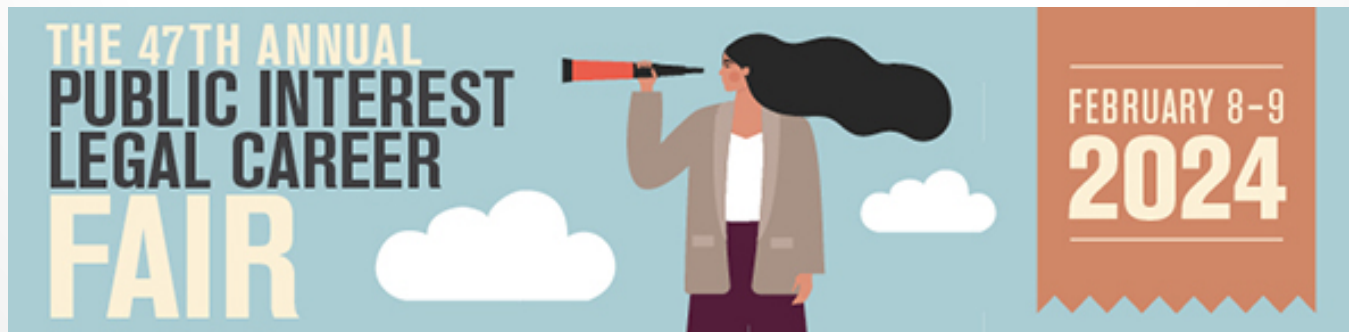
- **Interviews**
  - When do I get my schedule?
  - What is Free Sign-Up?
  - How do I use Flo Recruit?
- **Table Talk**
  - What is Table Talk?
  - How do I sign up?
  - How do I use Flo Recruit?
- **Strategies for Interviews and Table Talk**
- **How to Handle Offers**
  - Timing
  - Multiple offers
- **Timeline and To Do List**
  - Important upcoming dates and deadlines
  - Flo Recruit reminders
  - Resources available before and during the Fair



# Interviews



The Basics



# Timeline and Logistics

- **February 2** – initial interview schedules released on the PILC Fair website
- **February 7 and 8 at 3:00pm** – schedules for the following day are final
- **Waitlists** –
  - Scheduling conflicts
  - Alternates
- **February 7 at 3:00pm** – deadline to cancel interviews
  - Cancel in PILC Fair system +
  - *If after 3:00pm the day before your interviews*
    - Email [law.pilcfair@nyu.edu](mailto:law.pilcfair@nyu.edu)
    - Email the employer

# Free Sign-Up

- Feb. 5 at 9:00am – Feb. 7 at 3:00pm (M-W)
- You may upload two applications per day.
- If there is no “apply” button, the employer:
  - Is not participating in free sign-up
  - Is not interviewing your class year
  - Does not have any vacant interview spots
  - Already rejected your application
- **Feb. 7 at 3:00pm** – Thursday schedule is final
- **Feb. 8 at 3:00pm** – Friday schedule is final



# Interviews



How Do I Use Flo Recruit?





Your schedule for

## PILC Fair Interviews Thursday 2/8

Hi Vee,

Please find your schedule for PILC Fair Interviews Thursday 2/8 below. Use the link below to access your interviews throughout the day. You can join an interview waiting room two minutes prior to your scheduled interview time.

You are expected to attend all of your interviews at the designated times. If you need to cancel an interview, you must contact [law.pilcfair@nyu.edu](mailto:law.pilcfair@nyu.edu) in order for the employer to be notified of the cancellation. We also strongly recommend emailing the employer directly to explain why you cancelled.

If you have any questions, please contact your career services or public interest office.

Best,  
NYU Law PILC Fair Team

You may join the video calls by clicking the button below or pasting the link into your browser: <https://forecruit.com/video/nyulawpublic/2662/student/GfM189liqXJWB9x5Yd15/>

Join Virtual Room

### Upcoming Interviews

This link will always show your latest schedule. Add to your calendar by clicking the button below or pasting the link into your browser: <https://forecruit.com/schedules/nyulawpublic/2662/candidate/GfM189liqXJWB9x5Yd15/>

View Schedule/Add to Calendar

The evening before your interviews, you will receive an email with your interview schedule and the link to join your interview sessions.

View schedule



### PILC Fair Interviews Thursday 2/8

Join Call

Test Video & Audio



ORCA  
law  
edu

Test  
video  
&  
audio

#### Up Next Past Sessions

- 8 FEB** NYU Law PILC  
9:20 AM - 9:40 AM EST  
Lisa Hoyes  
Add to calendar
- 8 FEB** Attorney General, New Jersey, Department of Law & Public Safety  
11:00 AM - 11:20 AM EST  
Farrah Repollet  
Add to calendar
- 8 FEB** Global Justice Center  
11:22 AM - 11:42 AM EST  
Grant Shubin  
Add to calendar
- 8 FEB** Access Now  
11:44 AM - 12:04 PM EST  
Jen Lee  
Add to calendar
- 8 FEB** AJC  
4:19 PM - 4:39 PM EST  
Marc Stern  
Add to calendar

Join interviews

Add interviews to your calendar

Each block is an interview.






## PILC Fair Interviews Thursday 2/8

### Upcoming

- Thu Feb 08 2024  
**NYU Law PILC**  
9:20 AM - 9:40 AM EST  
Lisa Hoyes
- Attorney General, New Jersey,  
Department of Law & Public Safety**  
11:00 AM - 11:20 AM EST  
Farrah Repollet
- Global Justice Center**  
11:22 AM - 11:42 AM EST  
Grant Shubin
- Now**  
11:44 AM - 12:04 PM EST



**Your next interview is scheduled for  
Thursday, February 8th**

You'll be able to join two minutes before your call begins

**Lisa Hoyes**  
9:20 AM - 9:40 AM EST

[Test Audio and Video](#)




**flo**

## Need help?


Send us a question or your feedback.

**Start a conversation**

 Our usual reply time  
⌚ Under 5 minutes

[Send us a message](#)

**Video Chat Troubleshooting**  
Steps to take to troubleshoot your video chat if you're having...

 We run on Intercom



**Your next interview is scheduled for**  
**Thursday, February 8th**  
You'll be able to join two minutes before your call begins

Lisa Hoyes  
9:20 AM - 9:40 AM EST

[Test Audio and Video](#)



Shubin  
Now



## Get set up for your future calls



Allow your browser to access your camera and microphone



Start a test call to make sure everything is working



Need help?  
We're here if you have any questions

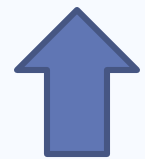
Get help



## Start a test call

Jump in to a test call to make sure everything is working correctly

Start a test call



This is only a test room, please go back to your original video chat link to join your meeting.

flo

Get set up for your future calls



Allow your browser to access your camera and microphone



Start a test call to make sure everything is working



Need help?

We're here if you have any questions

Get help

The meeting will end in 4:32

Waiting for others to join

Speaker view

People Chat Network

1 person in call  
Student (You)

Change viewing options

Student (You)

Your picture here

No camera

No mic

People

Chat

Share

Network

Leave

Check settings and network

This is only a test room, please go back to your original video chat link to join your meeting.

The meeting will end in 4:39

Waiting for others to join

Speaker view

flo

Get set up for your future calls



Allow your browser to access your camera and microphone



Start a test call to make sure everything is working

Need help?

We're here if you have any questions

Get help

People Chat Network

Stats refresh every 2s

Packet loss  
Your network is good

GOOD

Download rate  
0 kb/s

Upload rate  
0 kb/s

Download and upload rates reflect bandwidth used by this call.

Student (You)



No camera

No mic

People

Chat

Share

Network

Leave

# How do I use Flo Recruit?

## [3 Minute Student Interview Training Video](#)

Find other  
Flo Recruit  
Resources in the  
FAQs on the  
PILC Fair  
website

### How do I use FloRecruit?

FloRecruit is very user-friendly, and you may join your interviews and Table Talk sessions easily using the links in the emails that you will receive about each event. We highly recommend that students review the **3 Minute Student Interview Training Video** in preparation for your interviews. This short video will walk you through the process, starting with receiving an email the evening before your interviews with your schedule. FloRecruit will also be available during the Fair to handle any technical issues that may arise. There will be a FloRecruit “Live Chat” button, and someone will get back to you within 5 minutes. Other helpful resources from the FloRecruit team include:

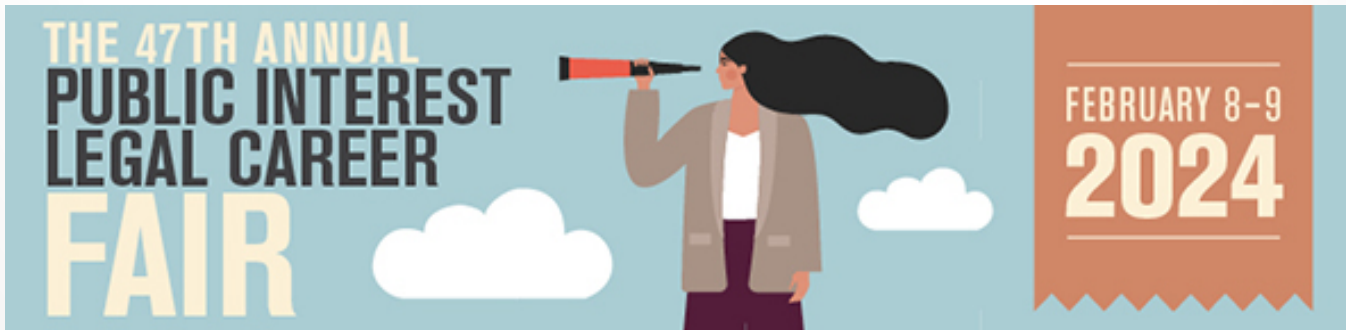
- [How to Interview Virtually](#)
- [Prepping for your Video Chat](#)
- [Video Chat Troubleshooting](#)

<https://start.florecruit.com/resources#Student>



# Table Talk

• • •  
The Basics



# What Is It?

- Over 100 employers participate – share information and look for interns
- Held virtually via Flo Recruit
- 15-minute slots with up to four students
- To participate, you must register for the Fair in the PILC Fair online system by 8:00am on February 5.



# How Do I Sign Up?

- Feb. 5 at 9:00am – Feb. 7 at 3:00pm
- Sign up with individual employers and representatives
- Only sign up for one time slot per employer
- Sign up to speak with up to 15 employers each day of the Fair
- Email on Feb. 5 at 9:00am with two links to register and create your Table Talk schedule for each day
- Create your Table Talk schedule for each day of the Fair in Flo Recruit (separate events)



# Table Talk



How Do I Use Flo Recruit?





NYU Public Interest Law Center has invited you to

## PILC Fair Table Talk Thursday 2/8

2/8/24	>	2/8/24
9:20 AM EST		5:00 PM EST

Welcome to PILC Fair Table Talk for Thursday, February 8! Enjoy meeting informally with public interest employers from around the country! Each Table Talk session is 15 minutes and may include up to 4 students. If you choose to upload a resume, you must choose one file, and it will be accessible to all employers you are scheduled to speak with, beginning at the time of each scheduled session.

If you wish to participate, please submit your registration before 2/7/24 at 5:00 PM EST.

When you click on one of the links in the email, you will be taken into Flo Recruit to register for Table Talk.

← Enter email address for verification



We sent an email to  
veeduran00@gmail.com.

You need to verify your email to continue. Your email will arrive in a few minutes. Check spam if you don't see it in your inbox.



Resend Email

Powered by *fto*

You must confirm your email address to continue.

Search mail

1 of 2,525

### Registration for: PILC Fair Table Talk Thursday 2/8



**nyulaw...@floevents.email**

to me

6:37 PM (1 minute ago)

Hello,

Please click the link below or copy and paste it into your browser to confirm your email address. After you confirm, you'll be able to proceed in registering for PILC Fair Table Talk Thursday 2/8/24 hosted by NYU Public Interest Law Center. You can also go to this link to reschedule or cancel your reservation.

<https://www.florecruit.com/register/nyulawpublic/2834/school/scheduler/95yqYBiXmZhPdOnj72bsShD8WQnLnYERlouYLwf0zKuElyhY2VUs7oh0roghzenm/>

This link is unique to you, do not share it with anyone else.

Thanks,

NYU Public Interest Law Center powered by Flo Recruit

Reply

Forward



You will now be able to start booking your Table Talk sessions.

Search for an employer here

**Book your Sessions**

Please choose as many timeslots as you would like for as many groups as you would like. Once you have chosen your timeslots, you will need to complete a few questions before you can reserve them.

Search

U.S. Department of Labor, Office of the Solicitor

U.S. Federal Deposit Insurance Corporation

Urban Justice Center, Mental Health Project

Volunteer Lawyers for Justice

**U.S. Department of Labor, Office of the Solicitor** VIEW TT

Amanda Wilmsen (Wilmsen.Amanda.M@dol.gov)

2/8/24 9:20 AM - 9:35 AM EST 4 out of 4 spaces left	2/8/24 9:35 AM - 9:50 AM EST 4 out of 4 spaces left	2/8/24 9:50 AM - 10:05 AM EST 4 out of 4 spaces left
2/8/24 10:05 AM - 10:20 AM EST 4 out of 4 spaces left	2/8/24 10:20 AM - 10:35 AM EST 4 out of 4 spaces left	2/8/24 10:50 AM - 11:05 AM EST 4 out of 4 spaces left
2/8/24 11:05 AM - 11:20 AM EST 4 out of 4 spaces left	2/8/24 11:20 AM - 11:35 AM EST 4 out of 4 spaces left	2/8/24 11:35 AM - 11:50 AM EST 4 out of 4 spaces left
2/8/24 11:50 AM - 12:05 PM EST 4 out of 4 spaces left	2/8/24 12:05 PM - 12:20 PM EST 4 out of 4 spaces left	

Carina De La Paz (DeLaPaz.Barbara.C@dol.gov)

Your Schedule (0)

Your selected sessions will appear here

Submit Timeslots

You may select up to 15 Table Talk sessions per day.

# Book your Sessions

Please choose one timeslot for up to 15 groups. Once you have chosen your timeslots, you will need to complete a few questions before you can reserve them.

U.S. Department of Labor, Office of the Solicitor

U.S. Federal Deposit Insurance Corporation

Urban Justice Center, Mental Health Project

Volunteer Lawyers for Justice

## U.S. Department of Labor, Office of the Solicitor

VIEW [grid icon] [list icon]

Amanda Wilmsen (Wilmsen.Amanda.M@dol.gov)

2/8/24 <b>9:20 AM - 9:35 AM EST</b> 4 out of 4 spaces left	2/8/24 9:35 AM - 9:50 AM EST 4 out of 4 spaces left	2/8/24 9:50 AM - 10:05 AM EST 4 out of 4 spaces left
2/8/24 10:05 AM - 10:20 AM EST 4 out of 4 spaces left	2/8/24 10:20 AM - 10:35 AM EST 3 out of 4 spaces left	2/8/24 10:50 AM - 11:05 AM EST 4 out of 4 spaces left
2/8/24 11:05 AM - 11:20 AM EST 4 out of 4 spaces left	2/8/24 11:20 AM - 11:35 AM EST 4 out of 4 spaces left	2/8/24 11:35 AM - 11:50 AM EST 4 out of 4 spaces left

### Your Schedule (1)

2024-02-08  
**9:20 AM - 9:35 AM EST**  
U.S. Department of Labor, Office of the Solicitor - Amanda Wilmsen  
(Wilmsen.Amanda.M@dol.gov)

✕

Submit Timeslots

## Book your Sessions

Please choose one timeslot for up to 15 groups. Once you have chosen your timeslots, you will need to complete a few questions before you can reserve them.

You cannot choose a timeslot that conflicts with other timeslots.

Error message when you pick conflicting time slots

### Your Schedule (1)

2024-02-08 -  
2:00 PM - 2:15 PM EST  
U.S. Department of Labor, Office of the Solicitor - Carina De La Paz (DeLaPaz.Barbara.C@dol.gov)

Search

### U.S. Federal Deposit Insurance Corporation

VIEW

Jennifer Barozie (JBarozie@FDIC.gov), Kearra Durant

U.S. Department of Labor, Office of the Solicitor

U.S. Federal Deposit Insurance Corporation

Urban Justice Center, Mental Health Project

Volunteer Lawyers for Justice

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2/8/24 2:45 PM - 3:00 PM EST 4 out of 4 spaces left	2/8/24 3:00 PM - 3:15 PM EST 4 out of 4 spaces left	2/8/24 3:15 PM - 3:30 PM EST 4 out of 4 spaces left
2/8/24 3:45 PM - 4:00 PM EST 4 out of 4 spaces left	2/8/24 4:00 PM - 4:15 PM EST 4 out of 4 spaces left	2/8/24 4:15 PM - 4:30 PM EST 4 out of 4 spaces left
2/8/24 4:30 PM - 4:45 PM EST 4 out of 4 spaces left	2/8/24 4:45 PM - 5:00 PM EST 4 out of 4 spaces left	

Submit Timeslots



# Book your Sessions

Please choose one timeslot for up to 15 groups. Once you have chosen your timeslots, you will need to complete a few questions before you can reserve them.

U.S. Department of Labor, Office of the Solicitor

U.S. Federal Deposit Insurance Corporation

Urban Justice Center, Mental Health Project

Volunteer Lawyers for Justice

## U.S. Department of Labor, Office of the Solicitor

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Carina De La Paz (DeLaPaz.Barbara.C@dol.gov)		
2/8/24 2:00 PM - 2:15 PM EST 4 out of 4 spaces left	2/8/24 2:15 PM - 2:30 PM EST 4 out of 4 spaces left	2/8/24 2:30 PM - 2:45 PM EST 4 out of 4 spaces left
2/8/24 2:45 PM - 3:00 PM EST 4 out of 4 spaces left	2/8/24 3:00 PM - 3:15 PM EST 4 out of 4 spaces left	2/8/24 3:15 PM - 3:30 PM EST 4 out of 4 spaces left

## Your Schedule (4)

- 2024-02-08  
9:20 AM - 9:35 AM EST  
Volunteer Lawyers for Justice - Nari Wang (nwang@vljn.org), Stella Lyubarsky (slyubarsky@vljn.org)
- 2024-02-08  
2:30 PM - 2:45 PM EST  
U.S. Federal Deposit Insurance Corporation - Jennifer Barozie (JBarozie@FDIC.gov), Kearra Durant
- 2024-02-08  
2:45 PM - 3:00 PM EST  
U.S. Department of Labor, Office of the Solicitor - Carina De La Paz (DeLaPaz.Barbara.C@dol.gov)
- 2024-02-08  
3:45 PM - 5:00 PM EST  
Urban Justice Center, Mental Health Project

Submit Timeslots



### Complete next steps to confirm timeslots

The timeslots you have chosen will be temporarily held while you complete the next steps. If you are inactive on these next pages for more than 15 minutes you will lose your timeslots and will have to restart the entire process.

Continue

Powered by *flo*

A temporary hold will be placed on selected time slots until the next steps are completed.

### Enter your information

Email

veeduran00@gmail.com

First Name

Vee

Last Name

Duran

Phone

7188212137

Continue

Fill in all information requested in order to continue.

### Upload your resume

To complete your registration, upload your resume for employers to view.

Resume (optional)

No resume  
[Change Resume](#)

Continue

Powered by *flo*

This is optional but recommended. All employers will view the same resume.

### LinkedIn URL

LinkedIn URL (optional)

Continue

Powered by *flo*

Optional!  
Click  
continue if  
you wish to  
skip.

### Upload headshot

Photos are only used to identify you after the event.  
Click continue to skip.



Continue

Powered by *flo*

Optional!  
Click  
continue if  
you wish to  
skip.

### Confirm submission

You have completed all questions for registration. You may go back and review your answers or submit to reserve your timeslots.

Submit

**You are all set.**



We have sent your confirmed schedules to the email address:

[veeduran00@gmail.com](mailto:veeduran00@gmail.com)

Your link to join the video chat is included in this schedule confirmation email.





NYU Public Interest Law Center <nyulawpublic@floevents.email>  
to me ▾

Jan 15, 2021, 4:10 PM (3 days ago)



You will receive this email with your Table Talk schedule and links to join sessions.

Your upcoming schedule for

## PILC Fair Table Talk Thursday 2/8

Emily,

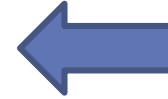
Thanks for registering for PILC Fair Table Talk Thursday 2/8! View your confirmed timeslots below.

You may join the video calls by clicking the button below or pasting the link into your browser: <https://florecruit.com/video/nyulawpublic/2834/student/U7QScisb3lmM5s0GW2dw/>

Join Virtual Room

You may modify your reservation at below link: <https://florecruit.com/register/nyulawpublic/2834/school/scheduler/s4RD5d5aIRh0VIMv2rT32WdvmGz19Iz2N>

Join Virtual Room



You may modify your reservation at below link: <https://floreccruit.com/register/nyulawpublic/3928/school/scheduler/LpKD8HoBMSca53y63v5CIZKaei90wc9Z5brRcteesuJ1fF4CYaeeJEZjW2K0dtLz/>

Scroll down to  
modify or cancel  
your reservation.

Modify Reservation

#### Upcoming Sessions

This link will always show your latest schedule. Add to your calendar by clicking the button below or pasting the link into your browser: <https://floreccruit.com/schedules/nyulawpublic/3928/student/LpKD8HoBMSca53y63v5CIZKaei90wc9Z5brRcteesuJ1fF4CYaeeJEZjW2K0dtLz/>

View Schedule/Add to Calendar



3928/school/scheduler/LpKD8HoBMSca53y63v5CIZKaei90wc9Z5brRcteesuJ1fF4CYaeeJEZjW2K0dtLz/

## Book your Sessions

You have currently reserved some timeslot(s). If you would like to modify your reservation, choose new timeslot(s). Please choose one timeslot for up to 15 groups. Click cancel to cancel your reservation.

U.S. Department of Labor, Office of the Solicitor

U.S. Federal Deposit Insurance Corporation

Urban Justice Center, Mental Health Project

Volunteer Lawyers for Justice

### U.S. Department of Labor, Office of the Solicitor

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### Carina De La Paz (DeLaPaz.Barbara.C@dol.gov)

2/8/24

2:00 PM - 2:15 PM EST

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2/8/24

2:30 PM - 2:45 PM EST

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2/8/24

2:45 PM - 3:00 PM EST

4 out of 4 spaces left

Confirmed

2/8/24

3:00 PM - 3:15 PM EST

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2/8/24

3:15 PM - 3:30 PM EST

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2/8/24

3:45 PM - 4:00 PM EST

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2/8/24

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2/8/24

4:15 PM - 4:30 PM EST

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Confirmed session

### Your Schedule (4)

2024-02-08  
9:20 AM - 9:35 AM EST  
Volunteer Lawyers for Justice · Nari Wang (nwang@vljn.org), Stella Lyubarsky (slyubarsky@vljn.org)

2024-02-08  
2:30 PM - 2:45 PM EST  
U.S. Federal Deposit Insurance Corporation · Jennifer Barozie (JBarozie@FDIC.gov), Kearra Durant

2024-02-08  
2:45 PM - 3:00 PM EST  
U.S. Department of Labor, Office of the Solicitor · Carina De La Paz (DeLaPaz.Barbara.C@dol.gov)

2024-02-08  
4:45 PM - 5:00 PM EST  
Urban Justice Center, Mental Health Project · ...

Modify Reservation

Cancel Reservation

To cancel ALL reservations

If you continue, ALL of your time slots will be cancelled.

### Cancel reservation

Are you sure you want to cancel your reservation? This will release your timeslots.

Cancel Reservation

Go Back

## BOOK YOUR SESSIONS

You have currently reserved some timeslot(s). If you would like to modify your reservation, choose new timeslot(s). Please choose one timeslot for up to 15 groups. Click cancel to cancel your reservation.

- U.S. Department of Labor, Office of the Solicitor
- U.S. Federal Deposit Insurance Corporation
- Urban Justice Center, Mental Health Project
- Volunteer Lawyers for Justice

### U.S. Department of Labor, Office of the Solicitor

VIEW [grid icon] [list icon]

Amanda Wilmsen (Wilmsen.Amanda.M@dol.gov)

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2/8/24 10:05 AM - 10:20 AM EST 4 out of 4 spaces left	2/8/24 10:20 AM - 10:35 AM EST 3 out of 4 spaces left	2/8/24 10:50 AM - 11:05 AM EST 4 out of 4 spaces left
2/8/24 11:05 AM - 11:20 AM EST 4 out of 4 spaces left	2/8/24 11:20 AM - 11:35 AM EST 4 out of 4 spaces left	2/8/24 11:35 AM - 11:50 AM EST 4 out of 4 spaces left
2/8/24 11:50 AM - 12:05 PM EST 4 out of 4 spaces left	2/8/24 12:05 PM - 12:20 PM EST 4 out of 4 spaces left	

Desired session

2024-02-08  
9:20 AM - 9:35 AM EST  
Volunteer Lawyers for Justice · Nari Wang (nwang@vljn.org), Stella Lyubarsky (stlyubarsky@vljni.org)

2024-02-08  
9:35 AM - 9:50 AM EST  
U.S. Department of Labor, Office of the Solicitor · Amanda Wilmsen (Wilmsen.Amanda.M@dol.gov)

2024-02-08  
2:00 PM - 2:15 PM EST  
Urban Justice Center, Mental Health Project · Marissa Sobel

2024-02-08  
3:15 PM - 3:30 PM EST  
U.S. Federal Deposit Insurance Corporation · Jennifer Barozie (JBarozie@FDIC.gov), Kearra

Modify Reservation

Cancel Reservation

Click Modify Reservation

Carina De La Paz (DeLaPaz.Barbara.C@dol.gov)

You will have to go through the same steps to confirm your time slots, but your information will be autofilled.

### Complete next steps to confirm timeslots

The timeslots you have chosen will be temporarily held while you complete the next steps. If you are inactive on these next pages for more than 15 minutes you will lose your timeslots and will have to restart the entire process.

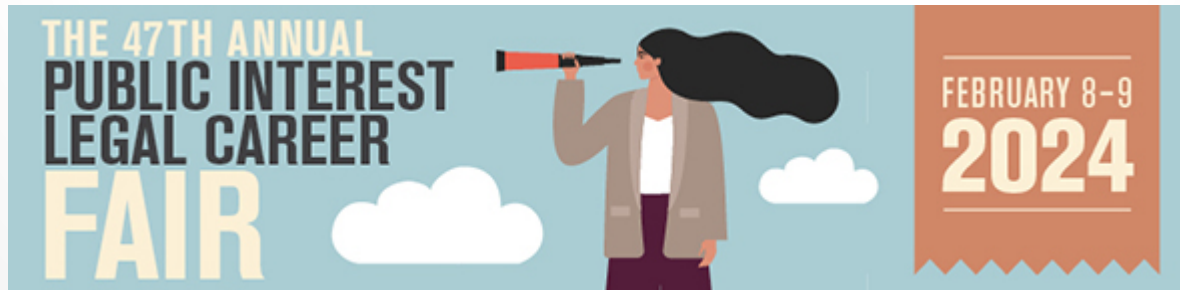
[Continue](#)



# Strategies for Interviews and Table Talk



Tips to Wow Employers



# Tips to Wow Employers

- **Research the organization.**
  - Review their website
  - Read PILC intern reports
  - Research the representative (if possible)
- **Know your resume in detail AND...**
- **...be able to relate your experience to the organization's work.**
- **Have talking points and keep your answers concise.**
  - Come up with 2-3 main points about yourself that you want to get across and relate them to the organization's work.
  - Even if you are asked broad questions, keep your answers concise.
  - For Table Talk, practice a self-introduction.





- **Be prepared to answer: “Why do you want to work here?”**
  - Have a clear and concise answer ready to go.
  - Touch on why this field and why this organization.
  - Let your answer show that you are also qualified.
  - Identify something specific/unique you like about the office.
- **Prepare questions for them!**
  - Especially important for Table Talk.
  - Try to weave in your knowledge of the organization.
  - Okay to ask about internship program with tailored questions.
- **Prepare materials**
  - Interviews – references, writing sample, transcript
  - Table Talk – option to upload resume, LinkedIn profile, and headshot
- **Get contact info and write thank you notes.**
  - Send an email that day or the following day.
  - Try to personalize it with something from your conversation.



# How to Handle Offers



I have an offer, now what?



# Timing

- Usually extended within 2 weeks after the Fair; occasionally the same day or on the spot.
- You can ask for time to decide.
  - 2 weeks is acceptable (but it's up to the employer)
  - Be respectful and gracious in your request.
  - Consider if there are neutral factors you can use (if necessary)
- You can use an offer to try to expedite the process with your favorite employer. (But don't do this with more than one organization at a time!)

# Multiple Offers

- If you have more than one offer, we can help you!
- Consider your post-graduate goals.
- Read intern reports and talk to other students.
- Think about your interview.
- When declining an offer, be professional and considerate.
- Once you accept an offer, cancel any interviews you may have scheduled and notify employers with whom you have interviewed.
- You can still participate in Table Talk!





# Timeline and To Do List



Reminders and Resources



# Important Dates and Deadlines

- **Next week**
  - Choose and research organizations for Table Talk
  - Prepare materials
- **February 2** – initial interview schedule released
  - Cancel any unwanted interviews
  - Keep an eye on your schedule if you were waitlisted
  - Start preparing for interviews
  - Adjust Table Talk selections as needed
  - Check organizations doing Free Sign-Up
- **February 5 – Feb. 7** – Free Sign-Up for interviews
- **February 5 – Feb. 7** – Table Talk Sign-Up
  - Email with TWO registration links
  - Register and create schedule for Thursday and Friday separately
  - Consider your interview schedule when creating your Table Talk schedule

# Important Dates and Deadlines

- **February 7 after 3pm**

- Thursday interview schedule final
- Thursday and Friday Table Talk schedules final
- TWO emails from Flo Recruit – interview and Table Talk schedules/links for the following day
- If you need to cancel an interview, email [law.pilcfair@nyu.edu](mailto:law.pilcfair@nyu.edu)
- If you need to cancel a TT session, email the employer.

- **February 8 after 3pm**

- Friday interview and Table Talk schedules final
- TWO emails from Flo Recruit – interview and Table Talk schedule/links for the following day
- If you need to cancel an interview, email [law.pilcfair@nyu.edu](mailto:law.pilcfair@nyu.edu)
- If you need to cancel a TT session, email the employer.

- **February 8 and 9 – PILC FAIR!! Have fun!**



# Preparing for Your Flo Recruit Video Chat

- Restart your computer the night before your interviews/Table Talk sessions
- Make sure you are using the latest version of Chrome
- Exit out of other tabs on your browser and close other apps for best performance
- Ensure you have a good internet connection
- Test the video and audio beforehand!
  - <https://florecruit.com/video/testRoom/>

[www.florecruit.com/resources](https://www.florecruit.com/resources)



# Resources & Events

- **Mock Interviews with PILSA** – next week (Jan. 29-Feb. 1) – you should have received an email about it and there is a link to sign up in the Docket
- **Public Interest Interviewing: Tips & Tricks** (NYC Bar Association) – February 1, 12:30-2:00pm – virtual and FREE – register on the NYC Bar Association website
- **PILC Zoom Room** (<https://nyu.zoom.us/j/92822149106>) – check the Docket
  - One or two counselors throughout each day of the Fair
  - Opens at 8:00am each day
  - This should NOT be your first stop if you are having tech issues!
- **Chat function** with Flo Recruit during the Fair
  - Blue icon at the bottom of your screen

QUESTIONS???