NOTE: Student must submit this form along with an approved Wasserman Appointment Form for the academic year to lawhr@nyu.edu

NYU SCHOOL OF LAW
EMPLOYMENT CONFIRMATION FORM FOR STUDENTS

Part I: To be completed by supervisor, faculty member, or faculty assistant prior to submitting to student

Student's Full Name: _____ Hourly Rate: $_____

Appointment Start Date: _____ Appointment End Date: _____

Position Title: _____ Department (if any): _____

Maximum # of Hours Per Week or Total # of Hours for Assignment: _____ hrs/week or _____total hours

Faculty/Supervisor: _____ _____ NetID: _____
Full Name Signature

Timesheet Approver (if not Faculty/Supervisor): _____ NetID: _____
Full Name

Chartfield: _____ Today's Date:_____
Fund - Org - Program – Project MM/DD/YYYY

Part II: To be completed by student

Full Name: _____ _____ _____
First Name M.I. Last Name

University ID: N_____ NetID: _____ Phone Number: _____

Date of birth (MM/DD/YYYY): _____ Last 4 Digits of Social Security Number: _____

Ethnicity: Hispanic or Latino ☐ Yes ☐ No

Race (you may select more than one):

☐ Native American or Alaskan Native ☐ Asian ☐ Black or African American

☐ White ☐ Native Hawaiian or Other Pacific Islander

Citizenship status: ☐ U.S. Citizen ☐ Permanent Resident ☐ F1 or J1 Visa

Emergency Contact: _____ _____ _____
Full Name Relationship Phone Number

Please check:

☐ I confirm that I am enrolled at NYU for ___# of credits in Fall 20___ and ___# of credits in Spring 20___

_____ _____
Student Signature Today's Date (MM/DD/YYYY)

Instructions regarding student appointment are available at www.law.nyu.edu/hr/hiringstudents.