

NEW YORK UNIVERSITY SCHOOL OF LAW

Passing Grade Certification Request Form

Please complete this form and return it to the Office of Academic Services, Furman Hall, Suite 400.

Last Name _____ First Name _____

Student ID: N _____ Phone Number: _____

NYU email address: _____

Name of School Granting Degree

Mailing Address of School

City State Zip

Registrar's Contact Information:

Name: _____ Phone No. _____

Email: _____ Fax No: _____

Deadline to submit passing grade certifications: _____

COURSES TAKEN IN FINAL SEMESTER AT NYU SCHOOL OF LAW

Semester _____ Year _____

Exam ID# _____

Professor	Course Name	Credits	Exam Date	Date paper will be submitted

Professors must be given at least three days to review your exam or paper in order to issue a passing grade certification. We cannot guarantee receipt of final grades or certification of passed courses by the deadline your school has requested. **You are responsible for requesting a final transcript be sent to your school.** STUDENTS MAY NOT TAKE EXAMS BEFORE THE SCHEDULED DATES.