

BUDGET APPEAL

Fall 2019 Deadline: Friday, November 15th

Spring 2020 Deadline: Friday, April 3th

Name: _____

UID: _____

NYU recognizes that a student's total expenses for the academic year may exceed the NYU standard cost of attendance. This appeal form allows the Office of Financial Aid to examine selected **education related** expenses and evaluate your option for additional loan funding.

The University Office of Financial Aid will review this request within 3 weeks. Once a decision has been made, the student will be notified of the results by the NYU Law Office of Student Financial Services. Decisions are based upon your provided documentation and are directed by administrative parameters previously established by New York University. All decisions are final. You may also alternatively obtain your decision results by viewing your record on NYU Albert at albert.nyu.edu. **Incomplete requests will not be processed until all supporting documentation is received. Please note, it is recommended that you submit all documentation for the term you are requesting be reviewed within the same budget appeal, as subsequent budget appeals may not be approved.**

Students who plan to enter the Loan Repayment Assistance Program (LRAP) may request coverage of a one-time computer purchase. No additional Budget Adjustment Requests will be eligible for coverage under LRAP.

* Approval for a laptop computer will be granted once per degree. If you are a JD student interested in participating in the Loan Repayment Assistance Program (LRAP), a maximum amount of \$2,000 will be eligible for coverage for a laptop computer. No supplemental hardware, extended warranties, accessories or enhanced software will be eligible for coverage in LRAP. A proof of purchase for the laptop computer must be provided in order for the additional loan to be covered under LRAP. Approval for coverage of laptop computer purchases will be at the sole discretion of the LRAP administrator.

1. Please check one:
- | | | | |
|--------------------------|-----------------|-------------|--|
| | <u>Semester</u> | <u>Year</u> | <u>Semester</u> <u>Year</u> |
| <input type="checkbox"/> | Fall/Spring | _____ | <input type="checkbox"/> Spring only _____ |
| <input type="checkbox"/> | Fall only | _____ | <input type="checkbox"/> Summer only _____ |

2. Please itemize below your additional budgetary needs, apart from the normal amount for tuition and fees. If you need more space, or to further explain your circumstance, please attach a separate sheet of paper (include your name and University I.D. on all sheets).

Budget Item	Monthly \$ Amount (where applicable)	Total \$ Amount (for entire period indicated in #1 above)	Documentation*
Room and Board			Copy of signed lease, Utility bills and food receipts
NOTE: Anything above would need to exceed your current Room and Board budget to be considered. Room and Board consists of rent, food, and utilities. You may view your current budget on the Financial Aid Summary, available on your Albert Student Center.			
Transportation (Note: If traveling to somewhere other than the permanent address that NYU has on file, please explain)			Receipt
Books & Supplies			Syllabus and receipts
Computer (Note: Only one purchase per degree)			Receipt/Copy of Bill
Other			Receipt/Copy of Bill
Other			Receipt/Copy of Bill
Other			Receipt/Copy of Bill

* Documentation must be provided for all claimed items. Additional information may be requested at a later date.

3. If your budget appeal is approved, it will not automatically increase your financial aid. If approved and your budget allows for additional loans, please indicate if you want NYU to suggest these loans and send a revised award letter to you (Federal loans will be suggested first, if you are eligible):

- ☐ YES, please suggest loans based on my new eligibility.**
- ☐ NO, please adjust my budget, but do not suggest additional loans.

** Forms must be submitted 20 business days prior to the end of each semester to allow for processing time. Students are required to review and accept the loan on their Albert Student Center, complete any required documentation for the loan on studentloans.gov, and promptly review holds in addition to any items on their Albert To-Do list to allow for full disbursement prior to the end of the term.

*You confirm that all the information on this form is true and accurate to the best of your knowledge. The penalty for intentionally giving false information may include the forfeiture and return of any funds received. NOTE: **Electronic signatures are not accepted.***

Student Signature

Date

Include your University I.D. number on all pages and submit by one of the following:

MAIL/IN PERSON -

NYU School of Law Office of Student Financial Services
245 Sullivan Street, 4th Floor, New York, NY 10012

FAX

212-995-4525

SCAN/EMAIL

Law.finaid@nyu.edu

Please budget at least one month to receive additional loan funds if approved.
Budget Adjustment Policy

The federal government requires all universities to set a cost of attendance (COA) for its students based on a nine-month academic year. Universities use this figure as a basis for awarding financial aid. NYU recognizes that a student's total expenses for the academic year may exceed the NYU standard COA. This appeal form allows the financial aid office to examine selected **education-related** expenses and evaluate your option for additional loan funding. In some circumstances, the financial aid office is allowed to exercise professional judgment to make adjustments to the standard COA. Adjustments must be reasonable, supported by appropriate documentation and must have occurred while the student is in attendance at NYU School of Law. Please see below for instructions:

Budget Item	Required Documentation
Childcare	Receipt and Notarized Statement. Adjustments will only be made for the time periods in which the student is attending class. Include letter noting the hours of care.
Rent & Board <ul style="list-style-type: none"> • Rent • Utilities/Phone • Food 	Copy of signed lease <ul style="list-style-type: none"> • If more than one tenant is listed, costs will automatically be divided accordingly. • If student is subletting, a copy of the sublettor's lease is required. Also needed, is a signed letter from leaseholder stating the student's monthly rent obligation. In the absence of this letter, canceled checks may be submitted as documentation Bill/Credit Card Statement of gas, heat, electricity, water, cable, cellphone, etc. Receipts for one week worth of food purchases OR Credit card statement showing grocery store and/or dining establishment charges only
Travel Home	Receipt/Printout (coach section only). Only ONE roundtrip ticket per semester is permitted. Maximum amount considered for review is \$555 per roundtrip ticket.
Computer	Bill/Receipt/Credit Card Statement. Only ONE purchase per degree is permitted.
Academic Travel (for study abroad)	Confirmation of acceptance to program. Receipt/Credit Card Statement/Bursar bill showing fee charged. Airfare: Receipt/Printout (coach section only)

The following expenses **CANNOT** be appealed:

Car/Rental/Parking/Gas/Tolls	Dry Cleaning	Renters Insurance
Cell Phone Device	Entertainment	Storage
Childbirth	Furniture	Summer Living Expenses
Club Dues & Activity Fees	Job Search	Undergraduate Student Loans
Conferences	Moving/Security Deposits	Wardrobe Expenses
Credit Card Debt	Bar Study Expenses	Wedding