

Office of Student Affairs
 245 Sullivan Street, Room 474
 New York, NY 10012
 P: 212 998 6658
 F: 212 995 3826
 law.studentaffairs@nyu.edu

Checklist

Complete the request form
Provide a memo explaining the basis of your request
 Send all required documents to the Office of Student Affairs via email at law.studentaffairs@nyu.edu

WITHDRAWAL REQUEST FORM

| Name | University ID | Today's Date* |
|------|-----------------------------------|---------------|
| | (May be found on back of ID) N | |

*Request based on when the Office of Student Affairs receives this form.

| NYU Email Address and Alternate Email Address | Phone Number |
|---|--------------|
| | |

*All communications will be via your NYU email account while you are visiting away.

| Current Address | Address Post Withdrawal |
|-----------------|-------------------------|
| _____ | _____ |

To which address should we send a confirmation letter? **Current Address** **Post Withdrawal Address**

1. Semester(s) during which this request applies: ☐ Fall 20____ ☐ Spring 20____

2. I am currently a: 1L 2L 3L P/T LLM F/T LLM Exec. LLM MSL Adv. Prof. Certificate

3. Are you a U.S. citizen? Yes No If no, please indicate visa type: _____

| Answer each question below by marking an "X" in the Yes or No column at right | YES | NO |
|--|-----|----|
| Are you currently receiving, or are scheduled to receive, financial aid/grants/loans? <i>If "Yes":</i> Contact Student Financial Services at (212) 998-6050 to discuss financial obligations after withdrawal. | | |
| Have you applied for/been accepted to Law School housing for during the semester you are withdrawing ? <i>If "Yes":</i> Please contact Residence Services at (212) 998-6510 and notify them of your withdrawal once it has been approved. | | |
| Have you registered for courses in the semester for which you are requesting withdrawal? | | |
| Have you paid tuition for the semester for which you are requesting withdrawal? | | |

 Your signature

 Date

 Katie Shirley, Interim Dean of Students

 Date