Welcome to NYU School of Law!
What You Need to Know for the LLM Year
What we will cover today

- Law School Community
- Academic Reqs. & Opportunities
- Academic Integrity
- Community Expectations
- Office of Global Services
Office of Graduate Affairs (OGA)

Barbara Landress
Director

Ivanna Bilych
Associate Director

Calvin Tsang Yohay
Graduate Affairs Assistant

Furman Hall
Suite 340
Graduate Tax Program

John Stephens
Director

Furman Hall
Suite 340
What we do at OGA:

• First stop
• Academic Advising – degree requirements, course selection, writing options, NY bar eligibility requirements
• Academic Services – adding/dropping, waivers, etc.
• General Advising
• Provide programming supportive programming
• Connect you with NYU Law and University community, including Faculty
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<th>Office of Career Services (OCS)</th>
<th>Public Interest Law Center (PILC)</th>
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<td><strong>Clara Solomon</strong></td>
<td><strong>Miriam Eckenfels-Garcia</strong></td>
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<td><strong>Efua Feldman</strong></td>
<td><strong>Samantha Wynne</strong></td>
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<td>• private sector employment</td>
<td>• public sector and NGOs</td>
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<td>• one-on-one career counseling</td>
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<td>• International Student Interview Program (ISIP)</td>
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- Welcome Reception, Wed. Aug. 28
- PILC-A-Palooza, Wed. Sept. 4
Law School Offices

Academic Services & Records and Registration

- Oversee Registration
- Administer Exams
- Provide/Certify Docs.
  - official transcripts
  - letters of enrollment

Student Affairs

- Law School-Wide Events
  - Fall Ball/Spring Fling
  - Dean’s Cup
  - Convocation
- Tutoring
- Another Source of Advice
Maisie Chou Chaffin, Psy.D.

To make an appointment, call
CWS: 212-998-4780
The Wellness Exchange, 24/7:
212-443-9999
Nancy Mah-Chau
Director for Residence Services

Vanessa Laureano, Coordinator, Residence Services
Frank Mieles, Administrative Aide
Jessica Ciemniecki, Administrative Secretary

Community Advisors:
Al Brooks
Giannina Crosby
Adwoa Hinson
Samuel A. Ison
Maria Kim
Jesica Tenaglia
Joan Timmins

law.reslife@nyu.edu and law.housingfacilities@nyu.edu
Phone: 212.998.6510
Centers and Institutes
Centers and Institutes

- faculty research projects
- conferences and symposia
- fellowships

Plug into recent developments in a particular area of law by checking out activities of the relevant Center.
Get Involved!

• over 50 student groups
• some LLM leadership positions
• Student Groups Fair – Sept. 11
  Van Hall, Greenberg – 4:30-6:00 pm.
• Listservs at NYU Global Home
Student Associations

- Perform public service work
- Develop valuable legal skills
  - REACH: advise homeless
  - Mediation Organization: mediate disputes in courts
  - Suspension Representation Project: represent youth who face suspension from school
Student Bar Association (SBA)

SBA (student government) works to:
- express students’ views
- fund student groups
- sponsor social activities
- 3 LLM representatives
  - attend SBA meetings
  - share info with students
  - bring concerns to SBA and OGA and liaise with School administration
  - oversee SBA LLM budget allocation

Kevin Tupper, President
Eliezer Lipnik, Social Chair
Siena Cornacchini, Social Chair
OGA Programs and Events

• Social
• Academic Enrichment
• Professional Development
Community-Building Events

- Manhattan Harbor Cruise
- Fall Specialization Receptions
- Ice Skating at Bryant Park
- Lunar New Year event
- Spring Karaoke
CONSTITUTIONAL LAW

LLM Inaugural Lecture

AUGUST 29, 2018
12:45–2:00 P.M.
Lunch available at 12:30 p.m.
Vanderbilt Hall, Greenberg Lounge

Professor
BURT NEUBORNE
Norman Dorsen Professor of Civil Liberties
Academic Enrichment

Intro to U.S. Law Exam Review
Wednesday, September 4
12:45-2:00 p.m.

How to Succeed in Law School Classes: Tips from JD Students
Monday, September 9
12:45-2:00 p.m.
Vanderbilt Hall, Room 210
Professional Development

Peer-To-Peer Networking Breakfasts
Academics
Registration/Requirements
Academic Opportunities
Credit Load

- Minimum of **24 credits** in fall and spring to earn LLM degree (does not count summer)
- May take **up to 30 credits** in fall and spring
- More than **30 credits** – additional tuition
Credit Load

- Full-Time LLM students may take between \textbf{11} \& \textbf{15} credits per semester; below 10 requires permission
- The University requires at least 9 credits to be considered full-time
Credit Load vs. Workload

- Think more about **NUMBER of classes NOT credits**
- **4 classes** – Ideal
  - **5 classes** (if including *Graduate Lawyering*) typically doable
- Avoid taking too many classes in fall while adjusting to the style and workload of NYU Law classes
Specialization

- Neither COURSES nor Albert will inform you of failure to meet credit or specialization requirements: **It is your responsibility**

- If you’d like to change your specialization, contact the Office of Graduate Affairs

- Deadline for change of specialization: first week of spring semester
Grade Point Average (GPA)

- GPA of **2.67 (B-)** overall and within your specialization

- Concerned about meeting the GPA requirement?
  - consult with OGA
  - in spring, see us before add/drop ends
Attendance

• Missing 20% or more than one fifth of classes is “presumptively excessive”

• Professors may have stricter rules on attendance
Excessive absenteeism can result without warning in:

• Grade lowering
• Denial of permission to complete course work and/or sit for the exam (withdrawal)
• Receipt of a grade of FAB (failed for absence)
Attendance

- Medical or other serious issues that result in absence from class

- Talk to your professors and come see me in OGA, or Lindsay Kendrick, Dean of Students
Academic Opportunities
Language Resources

• Non-credit Legal English class

• Friday English Conversation groups, Mary Yepez, Language Consultant; International Student Center

• NYU Writing Center (University)  
  http://cas.nyu.edu/ewp/writing-center.html

• Speaking Freely (University) – informal classes in various languages  
  http://cas.nyu.edu/content/nyu-as/cas/speakingfreely.html
Reach Out to Faculty

- Do not hesitate to approach faculty and staff in person
- Office hours: hours set aside by faculty for meeting with students
- Speak up in class
Writing Opportunities

Directed Research

• Independent project under supervision of a faculty member

• Typically 40 pages - 2 credits

• May be added through September 19 for fall semester
Writing Credit with Seminar

- Seminar paper – typically, 20-25 pages long
- Some seminars allow 1 additional credit for a longer paper (approx. 40 pp.– depends on prof.)
- Registration: via COURSES or add/drop form at OGA by September 19 in fall
Thesis Option

- Either a Directed Research or a Writing Credit can be noted as a “Thesis" on your transcript
- Prior approval from the supervising professor
Tips for the First Week of Classes

- DO shop classes
- If you haven’t already, view course evaluations
- Ask questions now:
  - Consult faculty members via office hours or email
  - *Intro* TAs are a good source of advice
  - Consult the Office of Graduate Affairs
What if a class is full?

- Keep bidding
- Use the conditional add/drop function to drop a class if and only if you get into a class you want more
- seminar/colloquia - faculty may add 2 students to a closed class; attend the first classes if you wish to be considered
Can I Add Classes After COURSES Closes?

Deadline to add for fall: **September 5 at 9:30 a.m.**

- This is true, even if a class has not been filled
- If you are in a closed class that you are not taking please drop so others can add it
- There are few exceptions to this deadline…
Exceptions

• **Writing Credits/Directed Research**
  • Until **September 18** for fall

• **Courses that start late**
  • Such as “Law and Business of…”
  • **MUST** attend first class

• **Seminars/colloquia**
  • If you have been attending AND
  • a spot opens up early in the semester AND
  • professor approve

• **Truly extenuating circumstances**
  • Petition to OGA and reviewed by Academic Services
Until When Can I Drop a Class

- Last day of Classes - Dec. 6
- If the class meets for less than the full semester – last day of class
- If you drop after submitting work that will be evaluated (e.g. a paper or a midterm exam) your transcript will show a “WD” for Withdrawn
How do I drop a class?

• Until September 5 at 9:30 a.m., use COURSES to drop a class
• After, come to the Office of Graduate Affairs for a Drop/Add Form
• After Sept. 5, to drop a seminar, simulation or colloquium also need an email showing the prof’s approval to drop
Academic Integrity

Michelle Kirkland
Assistant Dean for Academic Services & Records and Registration
RULES

What are the rules?

Where can I find them?
Pledge of Academic Honesty

Sets forth the prohibitions against cheating, plagiarism, forgery, and improper submission of written work.

You will sign this pledge electronically and here are some of the general items covered.
What is cheating/plagiarism?

"Cheating, plagiarism, forgery of academic documents, or multiple submissions of substantially the same work for duplicate credits, with intent to defraud."
What is cheating/ plagiarism?

“Plagiarism is an academic crime and a serious breach of Law School rules.”
What is cheating/ plagiarism?

“Among the possible sanctions for plagiarism are:
• Expulsion
• Suspension
• Grade reduction (including a grade of "FX" indicating a failure for plagiarism)
• Statement of censure placed in the student's file.”
What is cheating/plagiarism?

“All disciplinary code violations will be made available to bar admission committees and others on proper waiver of confidentiality.”
Each semester the Vice Dean and Dean of Students will send a message to students regarding academic integrity prior to exams.

The basic takeaway – cheating is NOT WORTH IT!
Don’t talk to any student during an in-class exam.

All talking **must** cease once the proctors tell you that there is no more talking in the room and exams are given out.
Don’t collaborate on a take-home exam unless specific instructions from the faculty member dictate otherwise.

That means don’t email, text or call your classmates or anyone else during a take-home exam.
Always attribute passages to the appropriate author and always place that passage in quotes.

If you did not write the text, make sure you are giving credit to someone else for the same.
Where to find the rules:

• Academic Policies Guide
• Exam Guide
• Pledge of Academic Integrity
Harassment, Discrimination, and Sexual Misconduct

Megan McDermott
Chief of Staff and Assistant Dean for Strategic Initiatives at NYU Law
New York University is committed to maintaining an environment that fosters appropriate conduct among all persons, encourages respect for individual values, and promotes equal treatment and opportunity for its students.

Accordingly, NYU and NYU Law are committed to enforcing our Non-Discrimination and Anti-Harassment Policy and Complaint Procedures at all levels.
Prohibited discrimination is adverse treatment of any student based on race, gender and/or gender identity or expression, color, religion, age, national origin, ethnicity, disability, veteran or military status, sexual orientation, marital status, or citizenship status, rather than on the basis of her/his individual merit.

Prohibited discrimination also includes any conduct that constitutes illegal discrimination under the law of the jurisdiction in which the conduct occurs.
Prohibited harassment is unwelcome verbal or physical conduct based on race, gender and/or gender identity or expression, color, religion, age, national origin, ethnicity, disability, veteran or military status, sexual orientation, marital status, or citizenship status.

Prohibited harassment includes:

- conduct that creates an intimidating, hostile, or offensive academic or residential environment or otherwise adversely affects academic opportunities or participation in an NYU activity or benefit.
- any conduct that constitutes illegal discrimination under the law of the jurisdiction in which the conduct occurs.
Examples of actions that constitute prohibited harassment may include, but are not limited to:

- Verbal abuse or hostile behavior, which could include insulting, teasing, mocking, degrading, or ridiculing another person or group;
- Inappropriate physical contact, comments, questions, advances, jokes, epithets, or demands;
- Physical assault or stalking; or
- Displays or electronic transmission of derogatory, demeaning, or hostile materials.
RESOURCES

- NYU Office of Equal Opportunity
  - equal.opportunity@nyu.edu

- NYU Law Office of Student Affairs
  - Dean of Students and Assistant Dean for Diversity and Inclusion Lindsay Kendrick
  - lindsay.kendrick@nyu.edu

- Wellness Exchange
  - nyu.edu/999 or wellness.exchange@nyu.edu
New York University prohibits:

- **sexual misconduct**, which includes sexual or gender-based harassment, sexual assault, and sexual exploitation.

- relationship violence and stalking.

- **retaliation** against an individual for making a good faith report of conduct prohibited under this policy.

These forms of conduct are unlawful, undermine the character and purpose of NYU and NYU Law, and will not be tolerated.
Our policy covers ALL students at the University:

- undergraduate and graduate, and part-time and full-time students
- including when conduct occurs at a study away site, or research or internship program
- including when conduct occurs in the context of an NYU employment or education program activity
- applies regardless of sexual orientation, gender, gender identity, or gender expression
# Sexual Assault

- Having or attempting to have nonconsensual sexual intercourse with another individual
  - **Sexual intercourse** means anal, oral, vaginal or other penetration, however slight, with a body part (e.g., penis, finger, hand, tongue) or object

- Having or attempting to have nonconsensual sexual contact with another individual
  - **Sexual contact** includes touching, fondling, or other intentional contact with the breasts, buttocks, groin, or genitals, over or under clothing, for sexual gratification or in a sexual manner

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*Importantly, the jurisdiction in which the conduct occurs may differently define these terms. NYU policy does not override the laws of the jurisdiction in which NYU or our community members operate. Jurisdictional prohibitions and University regulations both apply.*
Lack of CONSENT occurs:

1) when there is force, threat of force, or coercive conduct
2) without affirmative consent
3) where an individual is incapacitated

Importantly, the jurisdiction in which the conduct occurs may differently define these terms. NYU policy does not override the laws of the jurisdiction in which NYU or our community members operate. Jurisdictional prohibitions and University regulations both apply.
Affirmative Consent:

- Knowing, voluntary, and mutual decision among all participants to engage in sexual activity. Affirmative consent can be given by words or actions, as long as those words or actions create clear permission regarding willingness to engage in the sexual activity. Silence or lack of resistance, in and of itself, does not demonstrate consent.

- Ambiguity is not clear permission
- Prior consent does not imply future consent
- Consent can be withdrawn at any time

Importantly, the jurisdiction in which the conduct occurs may differently define these terms. NYU policy does not override the laws of the jurisdiction in which NYU or our community members operate. Jurisdictional prohibitions and University regulations both apply.
Incapacitation:

- Occurs when a person lacks the ability to make informed, rational judgments. **Incapacitation includes:**
  - Physical and mental helplessness
  - Being involuntarily restrained
  - Being asleep, being unconscious, or being unaware that sexual activity is happening
  - Certain states induced by consumption of drugs or alcohol

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Sexual Exploitation

- Nonconsensual use of another individual’s nudity or sexuality

- Examples include:
  - Voyeurism – watching or taking pictures or recording video or audio of another person engaged in a sexual act, in a state of undress, or in any place or time when privacy is reasonably expected, like in a changing room or bathroom, without their consent.
  - Disseminating, streaming, or posting images of another person in a state of undress or engaged in a sexual act, without their consent.
  - Administering alcohol or drugs to another person for the purpose of making that person vulnerable to nonconsensual sexual activity.
  - Exposing one’s genitals to another person without their consent.

Importantly, the jurisdiction in which the conduct occurs may differently define these terms. NYU policy does not override the laws of the jurisdiction in which NYU or our community members operate. Jurisdictional prohibitions and University regulations both apply.
Sexual or Gender-Based Harassment

- Sexual harassment is any unwelcome sexual advance, request for sexual favors, or other unwanted conduct of a sexual nature, whether verbal, non-verbal, graphic, physical, or otherwise, when one or more of the following conditions are present:
  - Submission to or rejection of such conduct is used as a basis for decisions affecting the individual (quid pro quo)
  - Submission to or rejection of conduct is an explicit or implicit term or condition of an individual’s employment or advancement in employment, evaluation or advancement in academic work or program, or basis for participation in a program or activity.
  - Such conduct has the purpose or effect of unreasonably interfering with an individual’s learning, working, or living environment (hostile environment)

Importantly, the jurisdiction in which the conduct occurs may differently define these terms. NYU policy does not override the laws of the jurisdiction in which NYU or our community members operate. Jurisdictional prohibitions and University regulations both apply.
Sexual or Gender-Based Harassment

- Gender-based harassment includes harassment based on gender, sexual orientation, gender identity, or gender expression, which may include acts of aggression, intimidation, or hostility, whether verbal or non-verbal, graphic, physical, or otherwise, even if the acts do not include conduct of a sexual nature.
  - Includes unwelcome comments or jokes about a person’s gender identity or gender expression

Importantly, the jurisdiction in which the conduct occurs may differently define these terms. NYU policy does not override the laws of the jurisdiction in which NYU or our community members operate. Jurisdictional prohibitions and University regulations both apply.
Relationship Violence

- Any act of violence or threatened act of violence against a person who is, or has been involved in a sexual, dating, domestic, or other intimate relationship with that person, or who shares a child in common with that person.

Importantly, the jurisdiction in which the conduct occurs may differently define these terms. NYU policy does not override the laws of the jurisdiction in which NYU or our community members operate. Jurisdictional prohibitions and University regulations both apply.
Stalking

- When a person engages in a course of conduct toward another person under circumstances that would cause a reasonable person to fear bodily injury or experience substantial emotional distress.

  - **Course of conduct means two or more acts** including but not limited to unwelcome acts in which the stalker directly, indirectly, or through a third party, by any action, method, device, or means, follows, monitors, observes, surveils, threatens, or communicates to or about a person, or interferes with that person’s property.

  - **Substantial emotional distress** means significant mental suffering or anguish.

  - **Stalking includes cyber-stalking.**

Importantly, the jurisdiction in which the conduct occurs may differently define these terms. NYU policy does not override the laws of the jurisdiction in which NYU or our community members operate. Jurisdictional prohibitions and University regulations both apply.
Retaliation

- Adverse action taken against an individual for making a good faith report of prohibited conduct or participating in any investigation or proceeding under this policy.

- Retaliation includes:
  - Threatening, intimidating, harassing, or any other conduct that would discourage a reasonable person from reporting conduct or participating in the investigation or proceeding.

Importantly, the jurisdiction in which the conduct occurs may differently define these terms. NYU policy does not override the laws of the jurisdiction in which NYU or our community members operate. Jurisdictional prohibitions and University regulations both apply.
RESOURCES

- NYU Title IX Coordinator
  - mary.signor@nyu.edu

- NYU Office of Equal Opportunity
  - equal.opportunity@nyu.edu

- NYU Law Office of Student Affairs
  - Dean of Students and Assistant Dean for Diversity and Inclusion Lindsay Kendrick
  - lindsay.kendrick@nyu.edu

- NYU Office of Public Safety
  - nyu.edu/public.safety

- Wellness Exchange
  - nyu.edu/999 or wellness.exchange@nyu.edu

- Sexual Misconduct Resource Guide
Privacy vs. Confidentiality

Confidential Resources: licensed mental health professionals, physicians, pastoral counselors

Other Resources: Responsible employees, NYU Office of Public Safety, NYU Title IX Coordinator, NYU Law Office of Student Affairs, residence hall staff, faculty
Accessing Information

• **The Docket**
  - blogs.law.nyu.edu/docket/
  - Events this Week
  - Don’t expect emails

• **Student Group Listservs (via NYU Global Home)**
  - use NYU email address
  - Coases List

• **OGS and Center for Student Life**
  - newsletters via email
Accessing Information

NYU Law Website

- Law School Calendar
- Directory
- Office of Graduate Affairs – Orientation Schedule
- NY Bar Exam Information
- Student Authored Course Outlines
University-Wide Services

Wide Range of Resources

http://www.law.nyu.edu/graduateaffairs/nyuresources

- bike-share
- music and dance practice rooms
- activities for partners and spouses
An effective tool for finding info on the NYU and Law School websites
Orientation - Tomorrow

Graduate Tax Breakfast with Tax Alumni
9:15-10:45 a.m.
D’Agostino Hall, Lipton Hall

Welcome Breakfast with NYU Law Alumni
9:30-11:00 a.m.
Vanderbilt Hall, Greenberg Lounge

Pro Bono Information Session
2:00-3:00 p.m.
Vanderbilt Hall, Room 210

Making the Most of Your Time in New York: Navigating US and NY Culture
3:00-4:00 p.m.
Vanderbilt Hall, Room 210

JSD Application Info Session
4:00-5:00 p.m.
Furman Hall, Room 334
Drop-In Hours
Monday, Aug. 27  4:30 - 8:00 p.m.
Tuesday, Aug. 28  5:00 - 8:00 p.m.
Wednesday, Aug. 29  2:30 - 7:00 p.m.
Thursday, August 30  10:00 a.m.-4:00 p.m.
Visit Us in OGA

Any questions/concerns during the year – come see us!
Welcome to NYU School of Law and NYC!