

BIRNBAUM WOMEN'S LEADERSHIP CENTER



Birnbaum Women's Leadership Center at NYU School of Law Legal Fellow (AY 2026-27)

The Birnbaum Women's Leadership Center (BWLC) at NYU School of Law invites applications for the position of Legal Fellow for the 2026-27 Academic Year.

The BWLC builds on NYU Law's rich history at the forefront of advancing women in the legal profession. The BWLC develops, empowers, and inspires the next generation of leaders in the law, including through an array of leadership development programs. The BWLC is a hub for thought leadership — incubating and championing ideas that foster equality in the workplace and society through public events and curated discussions. The BWLC is simultaneously a movement strategy engine, working to catalyze meaningful systemic change, including as home to the nationally recognized think tank, The ERA Project.

The Legal Fellow is a new role established for a recent NYU Law JD graduate. It offers an opportunity to contribute to a premier leadership development and law school program, as well as to engage in advocacy and scholarship that advances sex-based equality under the law. The position is an excellent fit for recent graduates interested in leadership development, public interest law, and/or academia.

Ideal candidates are current 3L or recent JD graduates of NYU Law. The Legal Fellow works directly with BWLC Faculty Director, Frederick I. and Grace Stokes Professor Melissa Murray; Executive Director Jennifer Weiss-Wolf; ERA Project Director Ting Ting Cheng; Program Associate; and other Center stakeholders. This is a one-year position starting in mid-August 2027, with possibility of renewal. The Legal Fellow is expected to work in person at NYU Law.

Responsibilities

Law Student / Leadership Development Programming (under direction of Executive Director)

- Program Recruitment and Selection
 - Manage all aspects of Fellows application, publicity, review, and selection processes
- Leadership Development Programming
 - Manage year-round programming (informational and promotional events; coaching, networking, and social events; student leadership development events)
 - Manage annual Sara Moss Leadership Intensive for 1L Fellows
 - Provide support for Executive Director and Faculty Director, consultants, coaches, mentors, Fellows-in-Residence, student Fellows
 - Draft and process contractor agreements, liaise with NYU Law Finance department
 - Help develop new leadership development opportunities and programming
- Alumni/ae Relations
 - Manage mentor bank, 1L assignments, and 2L/3L engagement
 - Maintain alumni/ae Fellows directory, manage communication and events
- Communications
 - Lead on all updates, reminders, requests for engagement

ERA Project (under direction of ERA Project Director)

- Undertake a year-long research and advocacy initiative, such as:
 - Building resources for legal scholars, activists, and/or elected officials
 - Drafting model legislation
 - Supporting state-level ERA work, including adding new ERAs to state constitutions and implementing existing state ERAs
 - Developing ERA curricula for Constitutional law courses
 - Engaging in movement building through coalitions and fostering relationships with advocates and across civil rights organizations
- Conduct legal research and analysis, produce memoranda, contribute to policy briefs and other written materials to advance the ERA
- Coordinate and help manage public and strategy events
- Coordinate and help manage joint initiatives with NYU Law Reproductive Justice Clinic
 - Examples include 1L reading group, clinic student research projects

Advocacy and Public Initiatives (with support of Program Associate)

- Coordinate and help manage the BWLC's Dechert Symposium, an annual public event featuring legal scholars and practitioners on topical law and policy issues (Spring 2027)
- Coordinate and help manage the BWLC-Yale Law School annual closed-door strategy convening, *Democracy and Reproductive Rights and Justice*, and companion public events (Spring 2027)
- Coordinate with NYU Law student groups and faculty

General

- Budget tracking for Fellows- and Student-related programs
- Liaise across Law School administration
- Serve as creative thought partner about the BWLC's overall work, mission, reputation – especially as it continues to grow its visibility, programming, and national presence

Qualifications

- NYU Law JD degree awarded by Spring 2026 or within last two years
- Proficiency managing multiple projects and deadlines
- Experience conducting legal research and writing
- Exceptional verbal and written communication skills
- Ability to take initiative, demonstrate attention to detail
- Commitment to leadership development, law school life, and the public interest

Salary and Benefits

- \$75,000.00 annually plus standard NYU Law benefits

How to Apply

Please submit a cover letter, resume, transcript, writing sample, and three professional/academic references to womensleadership@nyu.edu with the subject line “BWLC 2026-27 Legal Fellow.”