PILC’s mission is to give all students the inspiration and information to incorporate public service into their careers.

2L Public Interest Job Search Handbook 2014-2015

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2L PUBLIC INTEREST JOB SEARCH HANDBOOK

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A. PREPARING FOR YOUR 2L SUMMER JOB SEARCH

INTRODUCTION

As you embark on the search for your second summer public interest job, you should realize that as an NYU 2L student, you are likely to obtain one of your top three choices. Thus, you should strategize about how your 2L job will deepen your skills, expose you to new fields, and position you for your post-graduate job search.

You may wonder how your 2L summer job will affect your post-graduate job search or how to divide your summer between the private and public sectors. This handbook is designed to answer many of your questions. We encourage you to make an appointment for an individualized counseling session with one of the PILC counselors (see Appendix 1 for counselor bios) or attend our Drop-In Hours, from 3:30 – 4:30 p.m. on Mondays, Tuesdays, Wednesdays, and Thursdays. We want to work with each of you to formulate a career path that will fulfill your goals!

1. SUMMER FUNDING

NYU funds all of its second year students who wish to do public interest summer internships, at a gross of $6,500 for eight to ten weeks of work at a qualifying public interest placement. You are guaranteed funding if you register by the deadline of December 1, and complete program requirements as outlined below. December 1 is an absolute deadline. You may drop out after that date if you decide you do not want funding, but you cannot register later than that date, so we recommend that you register early even if you are considering working at a firm; you can always withdraw or contact us if you have serious extenuating circumstances. Registration is open already, so we suggest you do so now if you plan on doing or are considering public interest next summer – the registration form is at its.law.nyu.edu/pilc/summerfunding/index.cfm.

REQUIREMENTS FOR 2L SUMMER FUNDING

1. All 2L students will be required to work for the Public Service Auction. Fundraising through the Auction is a crucial component of PILC summer funding - the auction is an important fundraising and community-building event. To fulfill the 2L summer funding volunteer requirements, 2Ls may serve as a chair or co-chair of an Auction committee. Any student not serving as a committee chair or co-chair will be asked to perform various tasks necessary to the Auction, such as soliciting donations from faculty, performing publicity/promotion duties, and/or assisting with office work (among other tasks). You must fulfill your assigned tasks in order to receive funding. All 2Ls applying for summer funding should sign up to volunteer no later than November 1 by filling out the following form: tinyurl.com/2Lauctionsurvey If you have any questions or concerns, please contact the auction co-chairs (Janice Martindale and Alana Mildner) at nyupilcauction@gmail.com.

2. 2L students who received PILC summer funding last summer are required to attend only one mandatory meeting, “The 2L Job Search,” on September 8, 12:30 – 1:00 PM, Lipton
Hall. We also encourage you to attend as many Leaders in Public Interest Lectures as possible, for networking.

3. 2L students who are US citizens or permanent residents are required to file the Free Application For Student Aid (FAFSA) form for academic year 2014-2015 and for 2015-2016 by February 15, whether you are applying for financial aid or not. Note that you will not need to provide parental information. The 2015-2016 FAFSA will become available in January. If you have any questions regarding the FAFSA, go to www.fafsa.ed.gov or contact the Office of Student Financial Services (OSFS) at 212-998-6050.

**ARE THERE TYPES OF INTERNSHIPS THAT PILC WILL NOT FUND?**

PILC will not fund research assistant work for professors or work at for-profit entities (other than public interest law firms in limited circumstances, as discussed below). PILC will not fund split summers with law firms, even if you spend 8 weeks at a public interest organization.

**SHOULD I APPLY FOR OTHER SOURCES OF FUNDING?**

Yes. As part of the new, improved PILC Summer Funding Program, the Law School will allow students to supplement their summer grants with additional funding from other sources. We allow 2Ls to keep up to a total of $15,000, including PILC and external funds (i.e. if you get $8500 or less from another source, you can keep your entire PILC grant; if you get more than $8500 from another source, PILC will reduce your grant so the total does not exceed the $15,000 cap). If you are awarded monetary compensation from an employer or any other source, you will be required to complete the Additional Funding Form online. Note that this funding cap is applicable only to internships at government and non-profit organizations; PILC will not supplement paid internships with private public interest firms. As noted above, PILC does not fund split summers with law firms even if you spend at least 8 weeks in the public interest organization.

Some public interest employers, such as the New York City Law Department and the U.S. Department of Justice, have funding to pay 2L students. Also, Appendix 7 lists selected sources of funding that come with special mentoring opportunities and that may be listed as honors that you can list on your resume. An example is the Peggy Browning Fund, which sponsors 28 fellowships for labor-related organizations around the country; applications are typically available in late November and due mid-January. Full details are available at www.peggybrowningfund.org.

PSJD maintains a comprehensive list of funding sources in “Summer Funding Sources” at www.psjd.org.
What special internship programs are available to 2Ls at NYU Law?

2Ls are eligible to apply for several special internship programs. These include:

- Ford Foundation Fellowships
- Guarini Center for Environment and Land Use Fellowships
- The Helaine Barnett Fellowship at the Legal Services Corporation
- International Law & Human Rights Summer Fellowships
- Sudler Family Fellowship for Prosecutors

Each of the fellowship programs is described below.

**Ford Foundation Law School Public Interest Fellowship Program**

This program places a small number of first and second year law students from NYU, Harvard, Stanford, and Yale at 10-week summer internships at organizations, both domestic and abroad, which are grantees of the Ford Foundation. Fellows receive a small stipend and participate in a fall colloquium. The application deadline for 2L’s has not yet been set; last year it was September 30. Prospective applicants can direct inquiries to Sarah Hudson-Plush.

**Guarini Center for Environmental and Land Use Law Fellowships**

This program, available to up to ten first and second year students, is designed to encourage and support students interested in public interest environmental law through summer internships, mentoring by the School’s environmental and land use faculty, and exposure to leading practitioners in the field. Eligible students will have or be applying to summer internships working in environmental and land use law with environmental groups, government agencies, and other public interest law practice institutions in the United States or abroad. The Program provides a $500 supplement to the fellows' PILC Summer Funding grants (in other words, with fellowship funds and PILC funds combined, fellows receive a total of $7,000 for 2Ls and $5,000 for 1Ls). Recipients will be required to attend three special events with the School’s environmental and land use law faculty and distinguished public interest environmental law practitioners during the fall semester following their internship. These events will give students an opportunity to meet leading environmental law practitioners and to engage with the Law School’s environmental and land use law faculty and students with similar interests. See guarinicenter.org/about/fellowships-and-internships for more information. If you are interested in the program, you will be required to (1) complete the Public Interest Summer Internship Funding registration before December 1 and (2) submit the Guarini Center for Environmental and Land Use Law Fellowship application due on February 3, 2015. Selections will be made by a faculty. To apply, please submit a resume, unofficial transcript, and statement of interest in public interest environmental and land use practice.

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1 Please note that these are special instances of summer funding that require separate applications and award a higher amount; they are not considered forms of additional funding, and their award amounts constitute the total amount provided to their recipients through the Summer Funding Program.
including information about placements secured or contemplated to Professor Stewart’s assistant Michelle Wolfson, michelle.wolfson@nyu.edu, VH Room 411. Students are responsible for finding their own placements, but the faculty listed above will be happy to provide suggestions and other help.

- **Helaine Barnett Fellowship at the Legal Services Corporation**

  The Helaine Barnett Summer Fellowship Program sends a first or second year law student at NYU School of Law to work at the Legal Services Corporation (LSC) at its office in Washington, DC. Second year law students are eligible to apply, but we recommend you consult a PILC counselor before doing so. Applications are due on January 6, 2014. Applicants should submit a cover letter, resume, and list of three references to helainebarnett@aol.com.

- **International Law and Human Rights Fellowships**

  2Ls are eligible to apply for the International Law and Human Rights Student Fellowship Program, coordinated by the Center for Human Rights and Global Justice in cooperation with the Institute for International Law and Justice, as well as the internship at the Hague Conference on Private International Law organized by Professor Linda Silberman. Detailed information about the ILHR Fellowship Program, including a list of placements, will be available in October. The application deadline will be Wednesday, November 12 at noon. Confirmation of internship placement sites for 2015 International Law and Human Rights Fellowship Program is still in process, but among the 20-25 institutions and organizations being considered are the following:

  - Al-Haq, Ramallah
  - Association for Civil Rights in Israel, Tel Aviv
  - Bangladesh Legal Aid and Services Trust, Dhaka
  - Center for Justice and International Law, San José
  - Defense for Children International, Sierra Leone
  - Extraordinary Chambers in the Courts of Cambodia (Office of the Co-Prosecutor), Phnom Penh
  - Human Rights Law Network, New Delhi
  - Human Rights Network for Journalists-Uganda, Kampala
  - Institute for Human Rights and Democracy, Lima
  - Inter-American Commission on Human Rights, Washington
  - International Center for Transitional Justice, Bogotá and perhaps one other office
  - International Criminal Tribunal for the former Yugoslavia, The Hague
  - International Law Commission, Geneva
  - International Organization for Migration, Bangkok
  - International Women’s Rights Action Watch-Asia Pacific, Kuala Lumpur
  - Judicial Reform Foundation, Taipei
  - JUSTICE, London
  - Legal Assistance Centre, Windhoek
  - Minority Rights Group International, London
  - Southern Africa Litigation Center, Johannesburg
- Special Tribunal for Lebanon, The Hague
- UN High Commissioner for Refugees, several offices including Amman, Ankara, Dakar and Geneva
- Zhicheng Public Interest Law Firm (including Beijing Legal Aid Office for Migrant Workers and/or Beijing Children’s Legal Aid & Research Center), Beijing

We strongly recommend that students interested in this internship meet with a PILC counselor before applying, to discuss your job search strategy in light of your background and career goals. If you are interested in internships at placement sites within the Fellowship program, you must apply through NYU Law.

- **Sudler Family Fellowship**

  The summer of 2015 will be the inaugural year of the Sudler Family Fellowship, a wonderful opportunity for those spending their summers in prosecutor offices. Through this program, 8-10 NYU 1L’s and 2L’s who have already secured summer internships at federal and state prosecutor offices throughout the United States will receive $8,000 instead of a regular PILC grant. Sudler Family Fellows will also participate in a special training program in late March, for which there will be required reading. The selection committee will be a panel of former and current prosecutors who are connected to NYU School of Law. To apply, please send a personal statement (or 1-2 pages double-spaced) on why you want to be a prosecutor, to pilc.info@nyu.edu, with the subject line “Sudler Family Fellowship,” by Friday, February 20. It is optional to append an additional one-paragraph statement on how you will enhance the diversity of the profession. The Sudler Family Fellows will be notified of their acceptance and training details by Friday, March 13.

**SUMMARY OF KEY DATES**

These are the deadlines to remember for summer internship funding and placement opportunities:

- **November 1**  
  Deadline to email tinyurl.com/2Lauctionsurvey for auction assignment

- **November 12**  
  Deadline for ILHR Fellowship Applications (noon)

- **December 1**  
  Last day to Register for the Public Interest Legal Career Fair (Separate from Summer Funding registration!)

- **December 1**  
  PILC Summer Funding registration due

- **February 3**  
  Center for Environmental and Land Use Law Fellowship application due
- February 5-6  Public Interest Legal Career Fair
- March 16  Deadline for all students to confirm internship placements in Participant Tracker
2. STRATEGIC CONSIDERATIONS FOR 2L SUMMER AND BEYOND

HOW DOES MY 2L SUMMER RELATE TO MY POST-GRADUATE JOB SEARCH?

As you consider how to spend your 2L summer, you should be proactive and strategic to position yourself for the post-graduate search. Because public interest organizations tend to not know their hiring needs and capacity a year in advance, most do not bring in a class of summer associates expecting to offer post-graduate jobs to those in the class. But it is still true that your choice of a second summer job greatly affects your post-graduate search and can lead directly to post-graduate employment. When we meet with employers, we often hear that the best way to get a permanent position is to intern at their organization, or that they are looking for people who spent their summer doing a certain type of work.

Our best advice: if you know what kind of work you want to seek after graduation, for most people, that is the kind of work that you should try to do for 2L summer. If you have not decided or would like to keep some options open, you should try to spend the summer at an organization where you can develop the skills and network to make you a strong candidate in several areas.

Even if you decide not to apply for a post-graduate job where you spend your 2L summer, it is still a valuable time to network; see Section C on “Networking 101.” Contacts made in the second summer are often excellent leads for post-graduate jobs. Moreover, if you are interested in working outside of NYC, your 2L summer is a good time to see how satisfying work and life can be in other parts of the country.

Most importantly, your second summer is a time to explore the type of work that you are passionate about and a time to develop your legal skills. If you did litigation during the first summer, you might want to explore policy work now, or vice versa. You may want to explore a new substantive area or deepen your knowledge in an area that you expect to focus on. But we do not recommend sojourning without keeping your eye on your post-graduate goals. Decide what kind of practical training you are seeking, e.g., representing a client in court, writing a brief, interviewing clients, doing legislative advocacy, etc. One of the benefits of public service law is that 2L students are often given much greater responsibility (and thus learn much more) than their classmates who work in the private sector. NYU students in placements such as legal services, prosecution, and public defense have been able to write court documents, argue motions, and participate in trials during their 2L summer.

In sum, as you plan your 2L summer, consider:

1. Skills to develop, such as:
   - legal and trial strategy
   - oral advocacy and negotiation
   - legal writing and research
   - client communication
   - exposure to class actions or other complex litigation
   - community organizing
   - language (e.g., Spanish, French)
2. Substantive areas of law
3. potential fellowship sponsor or future employer
4. Location

WHAT IS THE TIMING OF THE 2L SUMMER PUBLIC INTEREST SEARCH?

The 2L public interest search should take place earlier than the 1L search. We suggest that you apply for internships this fall and that you plan to use the NYU PILC Fair in February as a back-up rather than as a main source of jobs. Many government, prosecutors, public defenders, and law reform employers interview applicants in the fall and some even have early fall deadlines. Even if organizations do not have an early deadline, they often encourage applications as early as September and October for 2Ls. Thus, a wise first step for the 2L job search is to construct a list in September of deadlines for organizations that you want to apply to.

However, if you need to do some thinking and networking to explore how you want to spend your 2L summer, that is perfectly fine. There are many public interest organizations that want NYU students, and although some will hire in the fall, there will still be opportunities in January and February.

Finally, we should note that even though we encourage you to apply early, you may not hear back for a while. There is enormous variety in the timeline public interest organizations use for summer hiring, and many will not hire any interns until January or February.

WHAT STEPS SHOULD I BE TAKING TO SECURE MY 2L SUMMER INTERNSHIP?

Some public service employers, primarily government agencies, criminal prosecutors, and public defenders, participate in On Campus Interviewing (OCI) or the Equal Justice Works (EJW) Fair in DC. If you are interested in these employers, we suggest that you look at which employers will interview at both of those, and make sure to sign up in time if employers you want will be there (details in Section B). However, many public interest employers do not attend OCI nor EJW; in that case, you should just apply to them directly.

Information about internships and deadlines can be found by doing an “opportunities” search on PSJD, www.psjd.org, and by going to the organizations’ web sites to see if they have posted an internship notice. However, you should feel free to apply even if no internship announcement is posted. Once you decide on organizations that interest you, we urge you to review the summer intern reports available in the PILC office and online at www.law.nyu.edu/publicinterestlawcenter/summerfunding/index.htm to see what experience prior interns have had.

As you may know, about 200 employers attend NYU’s annual Public Interest Legal Career Fair in February to interview for summer interns. However, because many public interest employers hire their 2L summer interns during the fall, we do not advise postponing your 2L job search until second semester. But, do take advantage of the Career Fair Table Talk; it is the easiest way to meet a large number of employers to gain contacts for the post-grad search!
We want to reiterate that as an NYU 2L student you will definitely find a summer placement. Thus, if you are not sure what you want, please take the time to do some personal inventory, remembering that the 2L summer can be a wonderful time to explore a new practice area, even if you discover that you do not like it in the end.

Please remember that PILC counselors are here to assist you with all your career questions! We can work with you to help narrow your choices and to construct an individualized job search calendar.

ARE THERE GOVERNMENT EMPLOYERS THAT MAKE BOB OFFERS TO 2LS?

A limited number of agencies make offers to 2Ls who perform well during the summer. These have historically included the following (many of which interview at Fall OCI – see below for more details), although government hiring is somewhat uncertain due to federal budget constraints:

- Central Intelligence Agency
- Department of Labor, Employee Benefits Security Administration
- Federal Reserve Board
- Federal Trade Commission – Bureau of Consumer Protection (Bureau of Competition doesn’t make automatic offers, but likes to hire those who spend 2L summer there)
- Internal Revenue Service
- Navy Office of General Counsel (makes offers to some of its 2Ls interns, though often not until the spring)
- Pension Benefit Guaranty Corporation
- State Department

On the local level, the NYC Law Department also tries to hire primarily from its 2L summer class and the Miami Dade County Attorney sometimes makes offers as well. Both interview at NYU’s OCI.

Note that this is unusual in public interest employers, but important to keep in mind if you are interested in any of these agencies. And, regardless of whether an agency makes offers to its 2Ls, it is always an advantage to spend your 2L summer where you hope to work after graduation!

HOW CAN MY 2L SUMMER RELATE TO FELLOWSHIP APPLICATIONS?

There are two kinds of post-graduate fellowships: 1) project fellowships, where you develop a project with a host organization and then apply to a funding organization—such as Skadden, Equal Justice Works, or Kirkland & Ellis; and 2) organization fellowships, where an organization, such as the ACLU or AFL-CIO, hires an entry-level attorney for one or two years.

For project fellowships, many students find that it is easiest to develop a project if they have already worked with the organization that will sponsor them. A term-time internship is another way to develop contacts that can lead to a strong fellowship application.

If you know you want to apply for a project fellowship, consider focusing on organizations that have had fellows in the past. The attorneys at these organizations are likely to be familiar with
the fellowship process and therefore should be happy to write their part of the fellowship applications. In addition, fellowship funders seem to favor certain organizations, and those that have had fellows in the past are more likely to be on the “favored” list. You can research organizations that have sponsored fellows by looking at the funders’ web sites.

The cases you handle during the summer are an obvious starting point for developing a fellowship project. Additionally, those cases that the organization does not accept (for lack of time, resources, expertise, etc.) might provide fertile ground for a project idea, since some compelling fellowship projects are designed to meet a currently unmet need.

Don’t be afraid to discuss fellowships with potential employers during the summer interview process. Those actively seeking fellowship applicants may bring up the issue themselves, but others may not. Without forcing the issue, you could include the fact that you are considering applying for a post-graduate public interest fellowship in a discussion of your future plans. The potential employers’ reactions should let you know whether or not they are receptive to the idea of having a fellow, are familiar with the fellowship process, and have any interesting project ideas. For a timeline for applying to project fellowship, see section 2 of our 3L Fellowship Handbook.

**HOW IMPORTANT ARE RECOMMENDATIONS FROM MY 2L SUMMER TO THE POST-GRADUATE JOB SEARCH?**

Very important. Because the post-graduate job search is competitive, you will be in the best position if you have the enthusiastic support of your 2L organization. Therefore, you should go out of your way to produce quality work, get along with everyone (be considerate to support staff!), and become a valuable asset to the organization during the summer. This may mean taking on extra projects or working late, but the effort is well worth it. (Recommendations from the employer will still be important even if you decide that the type of work it does is not what you want to do after you graduate.)

**HOW SHOULD I HANDLE MULTIPLE SUMMER JOB OFFERS?**

You may find yourself in the enviable position of getting more than one offer. It is acceptable to ask for some time to consider the offer and organizations that are members of NALP agree to give students two weeks. However, most public interest organizations are not NALP members, so you must negotiate for time. We suggest asking for two weeks, using the NALP guideline as your standard, while realizing that the organization is likely to give you less. Be careful about the way that you ask, and make sure to tell the organization that you are excited and grateful for the offer.

Having an offer in hand is an excellent strategy for helping another organization to speed up its process and make a decision about you. If you receive an offer from one organization, you should feel free to call or email your first choice organization to let them know that you have a pending offer but you’d prefer to work there. It is important, however, to only do this with your top-choice organization, and only if you would indeed accept their offer if they rushed to make you one.
If you are faced with this question and would like individual advice, feel free to stop by PILC during our drop-in hours, Monday, Tuesday, Wednesday, and Thursday from 3:30 – 4:30 p.m.

**SHOULD I CONSIDER A PUBLIC INTEREST LAW FIRM FOR MY 2L SUMMER?**

Many public interest law firms, which represent underrepresented clients or causes, hire 2Ls as summer associates. Phillips and Cohen in DC and San Francisco, for example, is a whistle-blower firm that has hired several NYU graduates as fellows. If you are interested in public interest law firms, we urge you to meet with a PILC counselor to discuss it in relation to your career goals. “Private Public Interest and Plaintiff’s Firm Guide” lists such firms throughout the country and is available at PILC or at www.law.harvard.edu/students/opia/details.php?id=pub-specialty.

Note, however, that placements with private public interest law firms are most often not eligible for PILC Summer Funding. If you work for a private law firm with a predominantly public interest practice, PILC will evaluate whether your placement is eligible for a grant on a case by case basis, in order to maximize our ability to fund the most students. Before seeking Summer Funding for a grant, we encourage you to use your lawyering skills to negotiate a higher summer salary. Many public interest firms pay $600 - $800 per week. If your employer chooses not to compensate you, we ask that the firm provide a statement in writing addressed to Sara Rakita at pilcgrant@exchange.law.nyu.edu confirming the following:

- The law firm does predominately public interest work (at least 51% of time is spent on public interest matters);
- The student will be working solely on public interest matters;
- The student’s time will not be billed to clients;
- The firm will not submit the student’s time in a later application for attorney’s fees; and
- The firm will not pay any of its student interns during the summer.

The employer must agree to all of these points. Once the statement is received, PILC will notify you whether your placement qualifies for funding.

PILC will not fund internships at for-profit entities other than law firms, even if their work is public interest in nature. Note that PILC will not supplement paid internships with private public interest firms, as this would be inconsistent with the requirement that the firm not pay any of its legal interns.

**HOW CAN I SPLIT MY SUMMER BETWEEN A CORPORATE FIRM AND PUBLIC INTEREST?**

Splitting can be a viable option for students who are not sure if they want to work in the private or public sectors, or who need to work at a firm their second summer to finance their education (remember that anything earned over $15,000 will affect your student budget under LRAP). There are two ways to structure a split summer. Some firms offer “sponsored splits.” In this arrangement the firm funds the student (usually at private sector rates) for the whole summer,
and the summer associate spends at least half the summer at the firm and some weeks at a public interest organization. Each firm’s program is slightly different. Some first hire a class of summer associates (at NYU this usually occurs through EIW) then allow those students to apply for the opportunity to participate in a sponsored split. A list of “Firms Sponsoring Split Public Interest Summers” is available on CSM.

The second way to arrange a split summer is to secure a summer associate position with a firm and then after receiving an offer, negotiate to split your summer with a public interest employer. Employers are open to this type of arrangement on a case-by-case basis. You would then volunteer during the public interest half of the summer.

In this economy firms may be reluctant to give permanent offers to those who split their summers. You should confer with an OCS counselor about your individual circumstances.

Note that some public interest organizations do not allow splits. Thus, if you are planning to split your summer, you should research if the public interest employers that interest you allow students to split.

**CAN I HOLD A FIRM OFFER OPEN PENDING A PUBLIC INTEREST JOB SEARCH?**

According to NALP’s “Principles and Standards for Law Placement and Recruitment Activities,” students may request that an employer extend the deadline to accept the employer’s offer until as late as April 1 if the student is actively pursuing positions with public interest or government organizations. Students may hold open only one offer in such circumstances. Employers are encouraged to grant such requests.

**SHOULD I CONSIDER A TERM-TIME INTERNSHIP?**

A term-time internship is especially worth considering if you are not in a clinic or will spend your 2L summer in a law firm, so that you can gain additional skills and contacts for the post-graduate search. Some organizations offer hourly wages (usually $10-15/hour). You may also seek funding for term-time internships from the Public Interest Law Foundation (PILF).

**SHOULD I CONSIDER A POST-GRADUATE JUDICIAL CLERKSHIP?**

Yes. Judicial clerkships give you valuable skills in producing sophisticated legal analysis and writing. Also, by being on “the other side of the bench” you will gain an insider view of what makes an effective advocate. Moreover, judicial clerkships provide excellent mentorship; the small and close atmosphere of the judicial chambers intensifies the learning experience and is a relationship that will help you throughout your career. It is advisable to do a clerkship if you plan to go into impact litigation or academia eventually.

Clerkships are especially valuable to public interest careers because many public interest employers prefer one year of experience for entry-level jobs. Law reform employers and many government agencies strongly prefer to hire former clerks. Although a clerkship is not a prerequisite for other career paths, such as public defender, it can still be a helpful experience.
and credential. If you are interested in international public interest, clerkships may or may not be relevant. Clerkships can be helpful if you are interested in learning more about international development work focusing on administration of justice or the rule of law.

**WHAT SPECIAL NYU PROGRAMS MAY 2L’S APPLY TO?**

**Hays Program**
The Arthur Garfield Hays Civil Liberties Program, founded in 1958, awards fellowships to up to six 3L students committed to civil liberties and offers them unique opportunities. Fellows are awarded a $13,000 stipend, receive two academic credits, and Fellows entering public interest careers are assisted with expenses related to the bar examination. Fellows are selected through interviews by the Co-Directors, the current Hays Fellows and former Fellows. The application process takes place during February of 2L year.

Fellows work in special internships, usually two during the academic year, for civil liberties and other human rights organizations on litigation, legislation, and other legal assignments. Fellows may also work on research or special projects with one of the Program’s Faculty Directors. The Fellows and Directors meet each month to discuss the Fellows’ work and also meet regularly with former Hays Fellows or other guests to discuss current civil liberties issues. For more information, see [www.law.nyu.edu/academics/fellowships/haysprogram/index.htm](http://www.law.nyu.edu/academics/fellowships/haysprogram/index.htm).

**Guarini Government Scholars Program**
Created by former U.S. Representative Frank J. Guarini ’50 (LL.M. ’55), the Frank J. Guarini Leaders in Government Service Institute awards up to eight scholarships of $7,500 to students for their third year of law school. The Guarini program provides rigorous professional training for students who aspire to leadership roles in government (local, state or federal) or in think tank or advocacy organizations that shape public policy. The Institute capitalizes on NYU School of Law’s historic strengths in the area of public service by providing financial support, mentorship, and a government-focused curriculum to prepare NYU students for careers as leaders in government.

Under the direction of Professor Samuel Rascoff, scholars design an academic program tailored to their interests and receive individualized counseling and connections to faculty, alumni and experts in their areas of interest. Guarini scholars also gain access to a range of thought leaders and practitioners through a semester-long one-credit workshop curated by the Institute. Guarini Scholars are required to devote their substantial paper in their final year of law school to the exploration of a topic in public policy. The application process is in spring of 2L year. For more information, please contact Professor Samuel J. Rascoff at [samuel.rascoff@nyu.edu](mailto:samuel.rascoff@nyu.edu).
3. APPLICATION TIPS

WHAT SHOULD MY APPLICATION CONSIST OF (COVER LETTER, RESUME, REFERENCES, TRANSCRIPT, WRITING SAMPLE)?

Most employers require a cover letter, resume, and list of three references with contact information. Your resume should be tightly written. Most 2L resumes are one page long, but it is acceptable to go over one page if you did substantial pre-law school work and/or substantial clinic and internship work. See a PILC counselor if you have questions about your resume length. There is a sample 2L resume in Appendix 8. Remember to include clinic descriptions under the “Experience” section of your resume. It is also advisable to send a writing sample. You should not send a transcript unless the employer asks for it. Instructions for preparing an unofficial transcript are in the “J.D./LL.M. Unofficial Transcript Addendum” in the Document Library section of CSM. NYU policy prohibits you from preparing any unofficial transcript except the Albert one.

WHAT SHOULD MY COVER LETTER CONTAIN?

Your cover letter is your “brief” for why you should be hired. Instead of chronologically repeating your resume, it should highlight the skills and knowledge you have acquired that will particularly serve this employer. For example, if you are applying to public defender or prosecutor offices, you should mention relevant coursework (criminal procedure, evidence) in your cover letter. See Appendix 8 for sample cover letters.

WHAT SHOULD I USE FOR MY WRITING SAMPLE?

The most important feature of your writing sample is that it demonstrates your reasoning and writing ability. Thus, you should use something that is not merely descriptive but contains legal analysis where you synthesized a rule from a body of statutory or case precedent and applied that rule to the facts of the problem (i.e., “rule application,” as you learned in Lawyering).

The writing sample can be short, but if you use an excerpt from a longer work, do write a few sentences to provide context for the reader. If you do not have a strong writing sample from your 1L summer, you may use your Lawyering brief as a writing sample.

WHOM SHOULD I USE FOR REFERENCES?

A list of two or three references with emails and phone numbers is all that is needed. Good reference possibilities are your Lawyering professor, your 1L summer employer, another faculty member, or previous employers. Many times employers request references for the 2L summer but don’t contact them.
**HOW SHOULD I PREPARE FOR A JOB INTERVIEW AND WHAT QUESTIONS CAN I EXPECT?**

You should prepare for a job interview by learning as much about the organization, its work, and its attorneys as possible. Employers want to hire applicants who are enthusiastic about working for them and genuine enthusiasm comes from knowledge.

Typical questions for a 2L summer interview include: 1) What are your career goals; 2) Why do you want to work for us; 3) What was your favorite 1L class; 4) A “lawyering” question about how you would advise a client in a particularly sensitive situation.

**HOW SHOULD I SELL MYSELF IN GOVERNMENT INTERVIEWS?**

Be sure to mention your interest in their work, your commitment to public service, leadership, and your research and writing skills.

A word of caution: in your cover letter or your interview, do NOT tell the employer that the stability, benefits, or work life balance draws you to their work. Employers will read into this that you do not want to work that hard. Instead, focus on why you think the work is interesting, your skills, and how you can help contribute to their mission.

**SHOULD I SEND A THANK YOU EMAIL AND TO WHOM?**

Yes, you should send a thank you email within 24 hours after an interview. A thank you email provides an opportunity to reinforce your enthusiasm, skills, and knowledge, as well as to address any problem areas or issues that were not adequately addressed in the interview. It is best to send individual thank you notes to everyone you met, so be sure to ask for business cards. We suggest email because it is speedy and easily can be forwarded around an office, which is especially helpful in large offices.

**4. PUBLIC INTEREST POST-GRADUATE JOBS: HOW TO PREPARE**

**WHAT SKILLS DO PUBLIC INTEREST EMPLOYERS LOOK FOR WHEN HIRING FOR POST-GRADUATE JOBS?**

As you weigh your options for developing skills and knowledge during your 2L summer, it is helpful to consider what you will need for the post-grad search. Because public service employers give entry-level attorneys much responsibility, they all need candidates who have developed substantial lawyering skills, through experiences such as internships, clinics, journals, classes, moot court, or pro bono work. However, there is some variation in the specific skills and knowledge employers look for, depending on the category of work. Below are some broad generalizations of how to prepare for each of the seven major categories of public interest. This
does not mean that you must categorize yourself already; many post-graduate jobs bridge two or more categories and many students apply for post-graduate jobs in two or more categories.

**HOW TO PREPARE BY CATEGORY:** **GOVERNMENT; PROSECUTORS; PUBLIC DEFENDERS; DIRECT SERVICES; LAW REFORM/ POLICY; INTERNATIONAL; PUBLIC INTEREST LAW FIRMS**

**Federal Government:** Government organizations have a wide range of hiring criteria depending on the organization but all require some evidence of public service commitment and excellent writing skills. Government employers prefer to recruit graduating students who have relevant public sector work experience (either summer or term-time), though they tend to see law firm experience in a more positive light than other public interest employers do. Each agency has its own process, but the federal government generally hires entry level attorneys through honors programs. Government employers are generally somewhat grade-conscious, though grades are not dispositive in most cases. In fact, looking at recent graduates who have obtained fantastic jobs in the federal government, many of them had average or even below average grades – a strong interest or background in a subject matter can definitely trump grades in many cases. Most government jobs require a security clearance. See Heidi Gilchrist in PILC if you have questions about your ability to pass security clearance.

Many students are interested in becoming Assistant U.S Attorneys down the road. Most offices require at least 2-4 years of experience. Clerkships, especially federal ones, are important – even better if in the district where one seeks to be an AUSA. In recruiting attorneys, U.S. Attorneys Offices seek “experience, academic record, character, interest in public service, courtroom presence, and the ability to work with and relate to a wide variety of people.” They look for experience in both writing AND arguing in court.

There are three main paths to getting a job in a federal prosecutor’s office. No matter what your path, all offices value the experience of a federal clerkship.

- Work in litigation at a law firm, preferably one that has some partners who are former AUSA’s. If you do this, work hard to get pro bono experience, so that you gain oral advocacy experience in court, as well as writing skills. (This path is the most common in New York City, Boston, and Chicago.)
- Start in the DOJ Honors Program, in “Main Justice.” After several years, you can request to be transferred to a US Attorney office.
- Work in a state prosecutor’s office. If you do this, make sure that you develop your writing skills by writing motions and briefs or publishing law review articles, in addition to oral advocacy. (This path is less common in New York City, Boston, and Chicago.)

Three excellent resources for federal government jobs are:

- PILC’s U.S. Government Opportunities for Law Students and Lawyers
- Government Honors & Internship Handbook, by the University of Arizona School of Law, lists federal, state, and local government internship programs. A copy is in the PILC library, but because it is continually updated, it is better to use it online at:
www.law.arizona.edu/career/honorshandbook.cfm. NYU’s username is thin; password is mint.

- **Leadership Directories** publish names and contact information for federal, state, and municipal government agencies. Especially helpful for Hill contact information. You may access the site, without a username or password, from any Law School computer, by clicking “Leadership Online Log In” in the top right hand corner. Or go here to access it from non-law school computers: ezproxy.library.nyu.edu/login?url=http://www.leadershipdirectories.com (click “Log In Here!” to begin).

**State and Local Government:** Six state Attorney General offices currently have honors programs: California, Maryland, Massachusetts, Ohio, Oregon, and Washington. Through the Excelsior Service Fellowship Program, New York State hires a number of 3Ls to work in various state policy offices in New York City and upstate. On the local level, county or city legal departments sometimes hire entry-level attorneys. Additionally, One such agency, the New York City Law Department, which represents the city in all litigation and provides legal counsel, often hires from its 2L class and interviews 2Ls and 3Ls at fall On Campus Interviewing (OCI). PSJD has useful resources on state and local government hiring, organized by state, available at www.psjd.org/resource?ResourceID=59.

**Prosecutors and Public Defenders:** We group these together because they look for some similar skills and hire in similar ways. Both prosecutors and public defenders tend to hire entry level “classes” of attorneys, so students who prepare properly have a good chance of obtaining these jobs. Both types of offices offer excellent formal training. Criminal justice employers hire people who have oral advocacy experience (clinics, trial advocacy classes, moot court), who have taken criminal procedure and evidence, and who have a commitment to public service. Although prosecutors are often willing to hire people who have worked in public defender offices, the reverse is not true: most public defender offices prefer people who have done exclusively defense work. For more information, see PILC’s Public Defender Handbook and Prosecutor Handbook.

**Direct Services:** Direct service providers value experience interviewing clients, working with community groups, negotiating with administrative agencies, doing oral advocacy, and producing high quality written work efficiently. Thus, it is important to do internships or clinics that will train you in these skills. Many organizations prefer applicants who can speak the native language of their clients; some employers require Spanish proficiency, for example.

**Law Reform/Policy:** Generally, law reform organizations only hire entry-level attorneys through fellowship programs (one or two-year jobs). Because these organizations do complex litigation, they tend to value evidence of the ability to do complex research and analysis. They look for clinic experience, internships at impact organizations, journal work and judicial clerkships.

**International:** It is important to use your time in law school strategically if you want to pursue international public interest – by networking, interning, and doing a clinic, you may be able to compete for more advanced positions when you graduate. Whatever you decide to do this summer, be sure to take advantage of opportunities to network. (Networking is incredibly
important in this field, and we are certain it will pay off in later job searches.) You should also think about trying to publish a note or an article on a timely international topic, to help build your reputation.

If you are sure you want to pursue a career in international public interest, then your 2L summer is a great chance for you to build contacts and develop expertise either geographically or in a substantive area of law. Think about whether you want to go abroad (which might provide great field experience, build your regional knowledge and help you improve your language skills), or whether you prefer to work full time with a US-based organization working on issues of interest to you such as Human Rights Watch or the Public International Law and Policy Group (which might allow you to do more writing and advocacy, and develop useful contacts for your post-grad job search).

If you are interested in doing international work with the US federal government, one of the more stable options in this field, then you should try to do that this summer. Appendix 5 contains a list of federal agencies with a high concentration of international work.

If you are undecided about whether to pursue international or domestic work, then the equation changes. Some students decide to do domestic public interest work their second summer to increase later job prospects, even if they are most interested in international. You may find that working along the US-Mexico border or near the Gulf Coast allows you to do hands-on human rights work similar to a developing country – building your international resume as well as your domestic resume. Similarly, some students choose to do immigrant rights work, legal services, or work with an impact organization their second summer.

**Public Interest Law firms:** When these firms hire entry-level attorneys, it is most often through fellowships, many which are listed in PILC’s Fellowship Handbook. Such firms look for skills in advocacy as well as strong research and writing skills. More information on this career path and a list of firms is included in Harvard Law School’s “Guide to Careers in Public Interest Law Firms,” available on PSJD, [www.psjd.org/Private_Public_Interest_Firms](http://www.psjd.org/Private_Public_Interest_Firms).

**B. WHERE TO FIND PUBLIC INTEREST INTERNSHIPS:**
**OCI, NYU CAREER FAIR, AND EJW CAREER FAIR**

**1. PUBLIC SERVICE EMPLOYERS AT OCI—ON CAMPUS INTERVIEW PROGRAM**

On Campus Interviewing (OCI) is a terrific resource for public interest students. OCI is organized by the Office of Career Services (OCS) and includes federal and city agencies, public defenders, prosecutors, and nonprofits.

Fall OCI runs from September 15 to October 30. It uses an online sign-up system on CSM. All public interest and government employers will pre-screen candidates by reading cover letters and resumes. Thus, “bids” for public interest and government employers are not accorded any weight because these employers will pre-select students based upon the resumes and cover letters
of those who apply. However, to submit any bid for OCI, the CSM system requires all bids to be numbered. Be sure to rank your bids for all public interest/government employers LOWER (higher number) than any private sector employers. Interview schedules will be available on CSM at 12:00 p.m. on the Monday one week prior to the employer’s scheduled interview date.

If you do not get an OCI interview, we suggest that you try “open sign-up.” For more details, see the OCI “Guidelines and Requirements” memo, available in the CSM document library.

Employers sign up to participate in OCI on an ongoing basis. We strongly encourage you to continually check CSM for employers and timelines for bidding. Last year, public interest employers that interviewed 2L’s at OCI included:

- Alaska Supreme Court
- Brooklyn Defender Services
- Building Excellent Schools
- Earthjustice
- Federal Communications Commission
- Federal Trade Commission
- IRS Office of Chief Counsel
- The Legal Aid Society
- Miami Public Defender
- Nassau County Office of the District Attorney
- Natural Resources Defense Council
- New Hampshire Public Defender
- New Jersey Office of the Public Defender
- New York City Law Department
- New York County District Attorney's Office
- New York Lawyers for the Public Interest
- Queens County District Attorney's Office
- US Army JAG
- US Court of Appeals for the Second Circuit
- US Department of Labor
- US Department of the Navy
- US Department of State, Office of the Legal Adviser
- US Department of Transportation
- US Department of the Treasury, Office of the Comptroller of the Currency

2. NYU PUBLIC INTEREST LEGAL CAREER FAIR

We encourage 2L students to apply for jobs well before the Career Fair, both to maximize your opportunities and to free up Career Fair interview slots for 1Ls. We also strongly encourage you to take advantage of the Employer Information Tables in Greenberg and Golding. They are a great way to make contacts for the post-grad job search! This year’s Fair will be held on Thursday and Friday, February 5 and 6, 2015. Students must register for the Fair on line at: pilcfair.law.nyu.edu
Registration begins: November 1  
Registration closes: December 1 at 11:00pm  
Deadline for resume & cover letter upload: January 12 at 11:00pm

Resume maximum: students may upload up to 35 applications (consisting of a resume and cover letter) by January 13 at 11:00pm. Popular employers may fill their quotas early on and stop accepting applications prior to the deadline. We highly recommend completing all uploading by the end of December.

3. **EQUAL JUSTICE WORKS CAREER FAIR**

NYU participates in the Equal Justice Works Career Fair held in Washington, D.C., on Friday, October 24 and Saturday, October 26, which features interviews and information tables with about 150 public interest and government employers, as well as panel discussions. The EJW Fair is most useful for students who are interested in: 1) working in D.C.; or 2) being public defenders. Many D.C. employers attend the EJW Fair, including those who offer post-graduate fellowships. Many of the public defenders who attend the EJW Fair also come to NYU, either for OCI or our February Career Fair.

NYU pays your registration fee; register at [equaljusticeworks.org/law-school/conference-and-careerfair/students](http://equaljusticeworks.org/law-school/conference-and-careerfair/students). Once you complete your registration, you can see the list of employers who will be attending. You can then click on the employers you are interested in to see the description of the position and what documents you need to submit. After you submit your resumes, the employers will contact you to schedule interviews. Travel and accommodation information is available at [equaljusticeworks.org/law-school/conference-and-careerfair/travel-and-accommodations](http://equaljusticeworks.org/law-school/conference-and-careerfair/travel-and-accommodations)

Important Dates:

- Registration opens: August 12
- Students apply for interviews: August 12 – September 16
- All interview notifications complete: September 19 – October 2
- Last day for students to accept or decline interviews: October 8
C. NETWORKING 101

When my PILC counselor suggested I contact Leora, I was a little hesitant and certainly had no idea how helpful and informative she would be. As I have always been cautious and uncomfortable with the idea of “networking” or reaching out to people I had not met personally, it is especially important for me to share how (unexpectedly) rewarding (and fruitful!) reaching out to her was. And of course, when I start my summer internship in Tel Aviv this summer, I know I will have already made a friend.

-- Quote from a 1L student

Very simply, networking is the process of using people connections to gain information; it is valuable both in finding out about opportunities and in securing a job. This is especially important if you decide to look for jobs in a subject matter or geographic area that you are not familiar with, but helpful for every job search. And your network will also come in very handy professionally once you start working.

Do you think it’s not necessary for you? We beg to differ. According to the U.S. Department of Labor, two-thirds of all jobs are obtained through networking! And 80% of federal government jobs are never advertised! When you think about it you really have nothing to lose – the worst that can happen is they don’t respond.

HOW SHOULD I APPROACH MY CONTACTS?

Think in terms of building relationships. Never ask someone to get you a job. Let them know what you are interested in, ask them about their job and the path that brought them there, and get their advice on how to break into their line of work. Most people like to talk about their work and even busy people can spare ten minutes.

The best approach is usually to send a short email (note: do not use Facebook!) introducing yourself and asking if they would be willing to spend 10-15 minutes speaking with you by phone to discuss their field of work. Be sure to mention how you found the person. Attach your resume for the person’s reference, but remember—you are not asking for a job, but simply for advice. For example:

Dear Ms. Rakita,

I am a second year law student at NYU. The Public Interest Law Center recommended that I contact you to discuss my interest in civil rights law. I wonder if you might be willing to take ten or fifteen minutes to speak with me by phone about your career and your work at the ACLU. If so, please let me know a few good times to reach you. I have attached my resume for your reference.

Sincerely,
Eve
Before you call or meet someone, it is a good idea to prepare an introduction. This should be about 30 seconds long and include key details to set the context – that you are an NYU Law student, how you got their name, and what you are interested in. You may also want to tell them a little more about yourself, for example if you have done relevant work before or during law school. End the introduction with a question; remember, the art of conversation is asking questions. Practice your introduction so you feel – and sound – confident! If on the phone, pay attention to speed and volume as you speak, and be sure to sound upbeat.

**What is an information interview and what should I say / ask?**

An information interview is a conversation with someone where you have a chance to ask them about the field they work in. Many employers are happy to hold information interviews, since the term implies that you are not asking them for a job, you only want information. They are a great way for students to learn about the field and to make contacts at the same time – employers will be very impressed that you took the initiative to reach out to them, and take this as a sign that you are committed to the field. Remember to be confident and upbeat during an information interview.

Some good questions include:

- Please tell me about your career path.
- What do you like best about your work?
- What are some of the challenges?
- What is a typical day like?
- What courses/activities should I participate in if I’d like a career in your field?

*Always* ask who else you should contact before you end the conversation. Next, you can contact those people and you will already be able to point to a connection when you contact them. (E.g. James Smith at the United Nations suggested I contact you. I am currently a 3L at NYU Law and I am very interested in international criminal law…)

**What if the person I contact does not respond?**

Don’t worry! In most cases, if someone does not respond it is because they are too busy. You should not take this personally. If you really want to talk to them, try once more. In your next email, it may help to acknowledge that they are very busy and let them know that you would be grateful if they can speak with you for just a few moments, or ask them who else you should contact if they do not have time to talk to you. If they still don’t respond, then so be it – you’ll just have to move on to other contacts.
WHAT SHOULD I DO AFTER SOMEONE HELPS ME?

Don’t forget to thank people who have helped you, with a short thank you email. Also be sure to follow up on their advice! Stay in touch, and they may let you know when they are hiring or know of a job for you. Check in periodically by sending key contacts a brief email message updating them about your career—where you are working over the summer, how your summer internship went, etc.

HOW CAN I FIND PEOPLE TO NETWORK WITH?

Many students, when they put their minds to it, realize that they already know lots of people to network with. You’ll also have opportunities to meet – and network with – lots more people at NYU Law. We encourage you to make the most of it!

- Who do you know? Don’t be shy about contacting current and past employers, college professors, relatives, family friends, and friends of friends! Even if you know them in a social context, it’s ok to talk about work. And if you feel awkward since you haven’t been in touch for a while, dropping a note to let them know what you have been doing and that you’ve started law school is a great way to bridge that gap.

- Faculty: Remember that NYU faculty, including clinical faculty, have excellent connections in their fields. Talk to them - they really do want to help you and will enjoy getting to know you. They are sometimes contacted by employers looking to hire students or recent graduates, and they can only help you if they know what you are looking for.

- Speakers on campus: Dozens of public interest lawyers come to speak at the Law School every year, many of them NYU alumni, and they usually appreciate meeting students interested in their work when they are here.
  - Most speakers in PILC’s Leaders in Public Interest Series hold small group sessions with students on Mondays from 4:45 – 5:30 p.m. We urge you to take advantage of these opportunities to meet and network with outstanding public interest practitioners!

- NYU Public Interest Legal Career Fair: Representatives of 200 public interest employers will be here in February – so take advantage! At Table Talk in Greenberg and Golding Lounges, their sole purpose is to network with you.

- NYU alumni: NYU alumni work in public interest organizations throughout the country and the world and many are eager to help students. Ask a PILC counselor for help in identifying alumni working in your areas of interest. You can also search for NYU alumni on LinkedIn.com (which is like a professional Facebook). Feel free to join the PILC group on LinkedIn and also the NYU Law Alumni group – these are great ways to find people doing what you are interested in.

- It is more difficult, but you can also network with people you don’t know personally or who don’t necessarily have an NYU connection. Here are a few ways to identify people to network with:
• Join bar associations, thematic organizations or other professional groups. Most of them have discounted student rates, and their members are usually eager to help law students. Becoming a student member of a bar association is an excellent way to increase your knowledge and make contacts. Membership entitles you to various benefits, including the opportunity to be appointed as a student member of a committee.

  ➢ Association of the Bar of the City of New York, www.abcny.org, $25 student memberships (but most events are free and open to the public)
  ➢ New York State Bar Association, www.nysba.org, $10 student memberships
  ➢ New York County Lawyer’s Association, www.nycla.org, $30 student memberships

• Attend conferences and seminars on issues you are studying or interested in - and stay for the coffee break or reception. This is a great way to get to know others interested in the same topics. Make sure to get their business cards and send them an email to follow up – if only to tell them you enjoyed meeting them.

• When all else fails, look at the staff list on an organization’s website, find them in online databases (e.g. look government attorneys up in the Leadership Library, www.leadershipdirectories.com), or check who is quoted on a particular topic in news articles, and try writing to someone you don’t know at all. Tell them how you found their name or what interests you in their organization – they will probably be impressed (and flattered) that you went to so much effort to find them.
APPENDIX 1: PILC STAFF

Deirdre von Dornum, Assistant Dean for Public Service
Counsels students and alumni; sets office policies; writes job search materials and other publications; plans career programming; directs the Root Tilden Kern Scholarship Program, the Furman Public Policy Scholarship Program, and the ASPIRE Scholarship Program.

Lauren Burke, Practitioner-in-Residence
Counsels students regarding project fellowship interview; administers networking events with public interest alumni and students.

Heidi Gilchrist, Associate Director of Academic Careers Program and Government Service
Counsels students and alumni; specializes in government service careers; assists with career programming and PILC publications.

David Glasgow, Fellow
Administers the LLM pro bono placement program; counsels students and alumni, specializing in LLM and recent JD graduate career counselling; coordinates the LL.M. International Finance and Development Fellowship Program; liaison to Public Service Auction; assists with academic programming.

Sarah Hudson-Plush, Career Counselor
Counsels students and alumni, specializing in domestic non-profit organizations and project fellowships; assists with career programming.

Rachel Peckerman, Associate Director
Counsels students and alumni specializing in criminal justice; coordinates Public Interest Legal Career Fair; administers Public Interest Alumni Network; maintains PILC web site; assists with career programming.

Sara Rakita, Associate Director
Counsels students and alumni specializing in international placements; administers PILC Summer Funding Program; liaison to Public Service Auction and Dean’s Cup; administers PILC Student Advisor Program; assists with career programming.

Linda Wayner, Program Director of the Bickel & Brewer Latino Institute for Human Rights
Administers the Bickel & Brewer Latino Institute for Human Rights; assists with career programming and PILC publications.

Jorge Luis Paniagua Valle, Programs Director
Assists in the administration of PILC, the Root-Tilden-Kern Scholarship Program and the Bickel & Brewer Latino Institute for Human Rights; maintains program events; assists with career programming and PILC publications.

John Lee, Administrative Assistant
Assists with the administration of the PILC Summer Funding Program; assists with publications, digital information, and communication.
PILC COUNSELOR BIOS

Deirdre von Dornum, (JD Columbia Law School; MA Princeton University; BA University of California, Los Angeles)

Deirdre von Dornum joined NYU School of Law from the Federal Defenders of New York, where she served from 2002 to 2013, first as an Assistant Federal Defender in the Southern and Eastern Districts, and from 2011-2013, as the Deputy Attorney-in-Charge for the Eastern District of New York. At Federal Defenders, Deirdre advocated for indigent clients charged with federal crimes, and handled a wide range of cases from investigation to appeal. She supervised numerous attorneys in trials, hearings, motion practice, sentencing litigation, and client counseling, as well as investigators and social workers in litigation and client support. Deirdre has also co-taught the yearlong Federal Defender Clinic at NYU Law, and taught as a guest lecturer at Columbia Law School in evidence, criminal procedure, and sentencing.

Prior to joining Federal Defenders, Deirdre was a litigation associate at Wilmer, Cutler, Pickering, Hale & Dorr in New York, where she specialized in white collar criminal defense and securities litigation. She also did extensive pro bono work during that time, including assisting the Capital Defenders of New York in LaValle v. New York and representing immigrants in proceedings in Immigration Court and before the Second Circuit.

Deirdre earned a B.A. in Classics from the University of California at Los Angeles, a M.A. from Princeton University, where she was a doctoral candidate in Classics, and a J.D. from Columbia Law School, where she was a Review and Essay Editor for the Columbia Law Review. After graduating, she clerked for Judge Anita B. Brody of the United States District Court for the Eastern District of Pennsylvania, Judge Stephen Reinhardt of the United States Court of Appeals for the Ninth Circuit, and Justice Ruth Bader Ginsburg of the United States Supreme Court.

Lauren Burke, Practitioner-in-Residence
(BA magna cum laude, Connecticut College; JD New York University)

Since graduating from NYU School of Law in 2009, Lauren Burke has dedicated her career to empowering immigrants and children, focusing on survivors of trauma. Fluent in Mandarin, she received a Skadden Fellowship to work with Chinese teenage victims of labor trafficking, brought to the United States under severe debt bondage. In 2011, was asked to develop and oversee the New York Asian Women's Center in-house immigration law practice for survivors of human trafficking, sexual assault, and domestic violence and in 2012 she became an adjunct professor at Brooklyn Law School to teach the immigrant youth clinic. At the same time, Lauren partnered with three of her former clients to found Atlas: DIY, Developing Immigrant Youth -- an incubator of community, education, and empowerment for undocumented immigrants and their allies and, in July of 2013, they opened their doors full time. Lauren is a 2013 Forbes 30 under 30 recipient and 20 Millennials on a Mission, a Huffington Post “new abolitionist,” New Leaders Council 40 Under 40, and NYU’s Distinguished Young Alumna of the Year. In 2014 she won an Echoing Green Global Fellowship in Civil & Human Rights. Lauren's work has been featured in the New York Times and on NPR’s All Things Considered, she has written publications for law journals and foreign governments, and her work was the inspiration behind the documentary “Walking Merchandise.” Lauren is particularly thrilled to return "home" to NYU to counsel students on their public interest careers and ensure they find the job of their
dreams using the law to change lives. Lauren enjoys career counseling and is the author of the PSJD blog “The Ten Biggest Mistakes You Can Make While Interviewing at Public Interest Law Career Fairs.”

Heidi Gilchrist (JD Columbia Law School; BA, cum laude, Yale University)
Heidi Gilchrist is the Associate Director of Academic Careers Program and Government Service. She also teaches legal writing. She was previously a Managing Editor at Wordsworth Publishing. She was an Analyst for the federal government and served on the Joint Terrorism Task Force in New York City. She was an associate at Cleary Gottlieb. Ms. Gilchrist served as a law clerk to the Honorable Judge Patterson in the Southern District of New York and was a Fulbright Scholar in Damascus, Syria.

David Glasgow, Fellow
(BA University of Melbourne Faculty of Arts; LLB University of Melbourne Law School; LLM New York University)
David Glasgow is our first PILC Fellow. He will be responsible for coordinating our outreach and student guidance regarding the new 50-hour pro bono requirement for admission to the New York State bar; administering the International Development Fellowship; counseling public-interest oriented LLM students; and running the PILC Auction. David is an Australian-qualified lawyer and an attorney admitted in New York State. Prior to joining PILC, he completed the Traditional LLM program at NYU School of Law with a focus on public interest law, which included an internship at Immigration Equality through the LGBT Rights Clinic. David previously practiced employment, labor relations and discrimination law in Australia and clerked for a Justice of the Federal Court of Australia. While practicing law, David maintained a substantial pro bono caseload, particularly through the Homeless Persons' Legal Clinic. He also served on the management committee of the nonprofit organization Lawyers for Animals.

Sarah Hudson-Plush (JD Cardozo School of Law; BA University of Michigan)
Sarah Hudson-Plush joined PILC, where she specializes in non-profit domestic organizations and post-graduate fellowships, as a part-time counselor in February 2012. After law school, Sarah was a Skadden Fellow at the Center for Family Representation, where she completed a project focused on the educational rights of indigent parents, including teen parents, involved in all stages of the child protective system. After completing her fellowship, Sarah remained at CFR, where she represented parents in neglect and abuse proceedings in Manhattan Family Court. Immediately prior to joining PILC, Sarah worked for a short time as a staff attorney at Advocates for Children of New York, where she represented families in special education matters and supported impact litigation work. Between college and law school, Sarah was a public school teacher, first as a Teach for America corps member in Newark, NJ, and then at a charter school in Hoboken, NJ.

Rachel Peckerman (JD New York University; BA University of Pennsylvania)
Rachel Peckerman joined the Public Interest Law Center in March 2010. She specializes in domestic non-profit and criminal justice counseling and organizes the annual Legal Career Fair. After law school Rachel spent several years working as a public defender, first at New York County Defender Services, and then at the Legal Aid Society in Brooklyn. As a public defender, Rachel represented hundreds of indigent clients accused of misdemeanors and felonies. Rachel acted as lead counsel in jury trials, as well as at school suspension, sex offender registration,
parole revocation, and housing hearings. Rachel has served as a Career Consultant at New York Law School, where she specialized in working with public interest students. She is a Trial Skills teacher for the National Institute for Trial Advocacy. She completed the professional course in culinary arts at the French Culinary Institute, and is currently completing an MSW at Silver School of Social Work.

Sara Rakita (JD New York University; MIA Columbia University; BA American University)
As Associate Director of PILC, Sara Rakita specializes in international public interest law and also administers the summer public interest grants. Sara has worked extensively on human rights and the rule of law, primarily in Africa. Before joining PILC, she served as a long-term consultant to the Ford Foundation, where she was responsible for piloting and setting up TrustAfrica, a new African grant-making foundation that is now based in Senegal. After graduating from law school, Sara was the first NYU Fellow at Human Rights Watch and was then hired on as a researcher. During her five years at Human Rights Watch, Sara spent two years as the organization’s representative based in Rwanda, conducted field research in seven African countries, designed and led training programs for local human rights activists, and conducted extensive international advocacy. Sara has also consulted for Amnesty International, Global Rights, and several other human rights organizations and has been a sub-contractor for USAID as well as the Austrian development agency. While a student at NYU, Sara served as a Junior Fellow with Professor Thomas Franck and was awarded the ILC Fellowship to summer at the United Nations International Law Commission in Geneva. Between college and graduate school, Sara worked for the Eurasia Foundation in Washington, D.C. and in Uzbekistan. She has published numerous articles, reports, and chapters on issues related to human rights and Africa. Sara is fluent in French and has a working knowledge of Spanish and Russian.

Linda Wayner, (JD University of Michigan; M.A., BA Baylor University)
An attorney with a background in international arbitration, before joining NYU Linda M. Wayner served as general counsel for the New York City Mayor's Office for International Affairs. In that position, she oversaw legal affairs involving the city’s role as host to the United Nations and 192 foreign government offices.

Before joining the Office of the Mayor, Linda was a commercial litigation attorney at Skadden Arps Slate Meagher & Flom, where she focused on international arbitration and the representation of foreign companies in domestic securities cases and investigations. Linda also served as counsel to the organized Latino, African American, Native American, and Asian American students at the University of Michigan Law School during the Grutter v. Bollinger affirmative action lawsuit before the Supreme Court, helping them to file an amicus brief in the case. She was previously deputy president of the Hispanic National Bar Association for the New York region.

Linda received her law degree from the University of Michigan, where she was an associate editor of the Michigan Law Review. She obtained both a bachelor's and master's degree in International Politics from Baylor University.
APPENDIX 2: TIMELINE FOR PLANNING A PUBLIC INTEREST CAREER

ONGOING

- Consider networking opportunities: sign up for small groups before Leaders in Public Interest Series, see PILC counselor to help you find alums to write to and/or shadow, get to know NYU professors in your areas of interest, reach out to current students who spent summer at an organization of interest, attend Table Talk at PILC Fair in February.
- Develop lawyering skills: participate in student pro bono organizations (consider becoming a leader), clinics, term-time and summer internships, and journals. See PILC counselor if you would like help strategizing/choosing.
- Set up CSM preferences so that you receive specialized emails from PILC in areas that interest you. (Go to CSM/My Profile/Job Preferences/Employer Type and Practice Area Preferences)
- Read the Docket to make sure that you are reading PILC announcements
- Always feel free to schedule a meeting or come to PILC drop ins to discuss your career plans, have your resume and cover letter reviewed, be connected with alums, and talk about any other concerns.

SECOND YEAR

Fall

- Apply to summer jobs with very early deadlines (notably, DOJ) before the 2L Meeting.
- Attend September 2L Job Search Meeting; review 2L Handbook and Fellowship Handbook.
- If you know your post-graduate job goal, consider spending your 2L summer working in that area. (Talk to a PILC counselor and mentors/summer job supervisors/professors about whether that is the most strategic approach for you.)
- If you do not know your post-graduate job goal, talk to a PILC counselor about what organizations would help you build useful skills and broaden your knowledge to put you in the best position later. Consider applying broadly and narrowing later, when you know what offers you will get.
- Update your resume, writing a strong description of your 1L summer job, adding any journal under law school Honors, and adding any clinics under Experience.
- Conduct 2L summer internship search: whether you are very focused on a few practice areas or organization, or you are still open to many, construct a list of organizations, application deadlines, and required application materials. Feel free to have a PILC counselor review the list and make suggestions. Try to do this by mid-October. Write a tailored, persuasive, and well-edited cover letter for each employer.
- Monitor CSM for OCI employers: on CSM, click on the “OCI” tab and select a “week.” As you select a week, the employers scheduled to attend that week will appear, and you may “bid” on them by uploading your resume and cover letter.
• Register for the PILC Fair by December 1, to use as back-up for your summer job search (you probably will not need it). Register for summer funding by December 1.

Spring
• Finalize 2L summer plans: if you have not yet secured an internship, feel free to meet with a PILC counselor to help you target employers and networking opportunities.
• PILC Fair in February: if you do not have a summer job yet, use interviews and Table Talk. If you do have a summer job already, consider using Table Talk to network.
• Consider applying for the Hays Civil Liberties Fellowship and the Guarini Government Scholars Program.
• Attend PILC’s Post-Graduate Planning meeting in April to learn about preparing for fellowships during your 2L summer; review PILC Handbook on Fellowships and Government Honors Programs.
• Keep in touch with key contacts, including your 1L summer employer, who will serve as a reference and perhaps as a mentor for you in your job search.

Summer
• Keep in mind that a recommendation from your 2L summer employers can be crucial to post-grad job search.
• If applying for project fellowships, meet with a PILC counselor, and see project fellowship timeline in section 2 of the 3L Fellow Handbook.

For project fellowships:
Educate yourself about potential host organizations through PSJD and websites. Determine whether organization you are interested in has sponsored fellows before. Contact potential host organizations; solidify host organization as early as possible. Begin drafting project proposal.

THIRD YEAR

Fall
• Attend PILC’s 3L Post-Graduate Job Search Meeting.
• Review PILC’s Post-Graduate and Fellowship Handbooks; construct personal calendar of fellowship and other deadlines.
• Meet with PILC counselor to plan post-graduate job strategy; draft cover letter.
• Sign up to have jobs emailed to you from PSJD.
• Monitor CSM for OCI employers you would like to bid on.
**For project fellowships:**
Finalize and submit application.

**For organization fellowships and government honors programs:**
- Network with prior fellows before finalizing application materials; prepare for interviews.

**For public defender, prosecutor, government jobs:**
- Determine if agencies you are interested in are interviewing at On Campus Interviewing or Equal Justice Works Fair in D.C.

**Spring/Summer**
- Sign up for PILC’s Email List of Post-Graduate Jobs (PILC will send email in February).
- Apply for fellowships with spring deadlines.
- Apply for non-fellowship jobs that post announcements in spring and summer.
Looking for Summer or Term-time Internships?
Organizations may want to hire interns even if they have not circulated an intern job announcement. So we recommend that you do an ORGANIZATION SEARCH, to find employers in the city and issue areas that you are interested in. PSJD’s database has over 12,000 employer profiles.

Looking for a post-graduate job?
The OPPORTUNITY SEARCH feature will help you find postings for fellowships and jobs.

Also, PSJD’s Library of Career Resources includes:

- **Postgraduate Fellowship Listings and Application Resources** – Information about the application process and a calendar of deadlines for many popular fellowships.

- **State and Local Government Employment** – This searchable, state-by-state database has links to government employment websites in all 50 states, the District of Columbia, and several large cities.

- **Federal Government Career Resources** – This page offers an extensive overview of hiring processes and application tips. Also the webpage’s key content is distilled into the 2012-13 Federal Legal Employment Opportunities Guide – a free downloadable PDF.

- **Summer Funding Resources** – PSJD has an extensive list of organizations which offer funding opportunities to support law students in unpaid summer internships.

- **International Resources** – PSJD provides links to and descriptions of several useful resources to help students and attorneys find international internships and postgraduate jobs.

- Don’t forget to visit The PSJD Blog which offers career resources, interviews with public interest leaders, and public interest news items.

Contact PSJD at PSJD@nalp.org or 202.296.0076
APPENDIX 4: WEB SITES FOR DOMESTIC JOB SEARCHES

Unless otherwise noted, all of the sites below are either free to all or free to NYU students, because NYU School of Law subscribes to them. The PILC web site, www.law.nyu.edu/publicinterestlawcenter/careerresources/index.htm, has library pages with links to general and government job sites.

GENERAL
PSJD, www.psjd.org (HIGHLY RECOMMENDED)
Comprehensive listing of public interest legal positions, including volunteer opportunities, paid summer positions, and post-graduate positions and fellowships.

Idealist (Action without Borders), www.idealist.org (HIGHLY RECOMMENDED)
Comprehensive listing of public service positions, both legal and non-legal, in over 140 countries. This is an especially good site for post-graduate job listings. Searchable by subject matter, country, type of position, and other categories.

National Legal Aid & Defender Association, www.nlada.org/Jobs (HIGHLY RECOMMENDED)
This is the best site for post-graduate jobs in civil legal services organizations and defender organizations. Other public interest organizations are also listed. Searchable by state.

Foundation Center, www.foundationcenter.org
Provides information about every foundation in the country. Much of this information is free, but some of it is for paying subscribers only. Job corner contains a database of job openings in foundations, corporate grant makers, and other nonprofit organizations. Searchable by type of employer and region.

GOVERNMENT
Brad Traverse Jobs, www.bradtraverse.com
Job listings resource for anyone seeking a job on Capitol Hill and off the Hill in the fields of government relations, public policy and affairs, PR, communications, and political campaigns.
NYU username: pilc.info@nyu.edu; password: jobs4nyu

NYU username: thin; password: mints.
Information on federal government post-graduate honors programs and summer internships.

The federal government’s official one-stop source for federal jobs (permanent and internships) and employment information. Searchable by position, salary, and geographic location. Updated every business day. Can create an “agent” to email particular kinds of opportunities as soon as they are posted.
Note: when searching for federal jobs, you should also check the agency site, as not every job makes it into USA JOBS.

National Association of Attorneys General (NAAG), www.naag.org
The most comprehensive online site for the latest developments in the offices of the state Attorneys General throughout the country, including ground-breaking litigation and job opportunities.

House, www.house.gov/content/jobs
Leadership Directories, www.leadershipdirectories.com
Updates and publishes names and contact information for federal, state, and municipal government agencies. You may access the site, without a username or password, from any Law School computer, by clicking “Leadership Online Log In” in the top right corner. You may also access the Guide from home by going to: ezproxy.library.nyu.edu/login?url=http://www.leadershipdirectories.com and entering your NetID and password.

Roll Call Jobs, www.rcjobs.com
Features jobs in government affairs, lobbying and other positions with organizations that do lobbying and other work with the federal government.

Government employment resources by state.

LISTSERVES FOR CAMPAIGN AND CAPITOL HILL JOBS
Tom Manatos Job List, Yahoo Group with numerous jobs on Capitol Hill and with advocacy organizations. Email TomManatosJobsList-subscribe@yahoogroups.com to subscribe.

Jobs That Are Left List, Google Group with jobs and internships (only some of which are legal) on political campaigns and at advocacy organizations, and occasionally information on career and networking events. groups.google.com/group/jobsthatareleft?hl=en

Emily’s List Job Bank, jobbank.emilyslist.org/user/register. Create a profile, upload you resume, and get notices about jobs and internships (only some of which are legal) on political campaigns and at advocacy organizations.

STATE-SPECIFIC JOB SITES
To help law school graduates search for a public sector career, the Chicago Bar Association Government Services Committee and the Young Lawyers Section of the Chicago Bar Association of Chicago have compiled the most current hiring information available on numerous government agencies in Chicago.

Minnesota, www.mnjustice.org
The site of the Minnesota Justice Foundation, this site lists Minnesota legal internships.

New York City (government jobs), www1.nyc.gov/jobs/index.page

SUBJECT-MATTER SPECIFIC
AFL-CIO Lawyers Coordinating Committee, unionlawyers.aflcio.org
Lists positions in unions and public interest law firms that specialize in labor and employment.

Elaw, www.elaw.org
Run by Environmental Law Alliance Worldwide, this site lists organizations worldwide that do environmental work.

National Fair Housing Advocate, www.fairhousing.com
Lists positions with organizations and governmental agencies dealing with fair housing issues.
APPENDIX 5: WEBSITES FOR INTERNATIONAL JOB SEARCHES

Included here are compilations of listings related to international public interest. We also list some specific organizations, although this is only a sample – there are many more!

GENERAL
ABA-Section of International Law, Human Rights Committee E-Brief, www.abanet.org/dch/comadd.cfm?com=IC950000&pg=3
Weekly newsletter with organization profiles, job listings, and human rights news.

ABA International Human Rights Committee Job Search Links sites.google.com/site/ihrcjoblistinglinks/home

American Society of International Law, www.asil.org/about/asil-internships

Association for Women’s Rights in Development (AWID), www.awid.org/jobs
Weekly listing of gender-related vacancies; often includes human rights jobs.

Designed to facilitate communication among development professionals (legal and non-legal).

Job listings in the development field, including many related to human rights.

Foreign Policy Association, www.fpa.org
Weekly jobs newsletter.

Human Rights Job Board, www.hri.ca/job-opportunities

Some jobs open to all, others are for members only.

Human Rights Resource Center, www.hrusa.org/field/joblinks.shtm
Links to numerous job pages at NGOs and inter-governmental organizations.

Idealist (Action without Borders), www.idealista.org
Comprehensive listing of public service positions, both legal and non-legal, in over 140 countries. This is an especially good site for post-graduate job listings. Searchable by subject matter, country, type of position, and other categories.

Microfinance Gateway, www.microfinancegateway.org/p/site/m/jobs
Job listings may be non-legal, but good for people interested in development or micro-finance.

Omidyar Network, jobs.omidyar.com/careers_home.php
Philanthropic investment firm that posts openings at their portfolio organizations.

One World, us.oneworld.net/jobs

Pambazuka News (Africa-focused) pambazuka.org/en/category/jobs
PSJD, www.psjd.org
Can search organizations, jobs, fellowships and internships (paid and unpaid) throughout the world. Has better coverage of some countries than others.

ReliefWeb, reliefweb.int/jobs
Lots of field positions for mostly humanitarian and some human rights jobs.

INFORMATION ON FUNDING INTERNATIONAL PUBLIC INTEREST WORK
Foundation Center, www.foundationcenter.org
A wealth of information on funding agencies and foundations, including application details, program priorities and past funding. Excellent databases available for free in their libraries in several cities including New York (see website for locations), and online for subscribers.

Country by country links of potential resources for interning at the UN.

Report with organization links, information on international opportunities with the federal government, and other opportunities.

Human Rights Funders Group, www.hrfunders.org
Information on foundations that support human rights group, and a searchable database.

INTERNATIONAL JOBS WITH THE FEDERAL GOVERNMENT
General resource is lawschool.westlaw.com Click on Job Postings, then Law Student Jobs Online, then Federal Careers for Attorneys).

Offices with high concentration of international work:
Arms Control and Disarmament Agency, dosfan.lib.uic.edu/acda
The agency’s legal department offers a fellowship for which law students are eligible.

Law graduates are hired for the Legal Honors Program, and 2Ls for a paid summer clerkship.

Department of Defense, www.defense.gov
Law students are hired for paid summer legal internships.

Law graduates are hired for the Honors Fellowship Program, and several internship programs are available.

General Counsel’s office hires very small number of law students for summer internships.

Office of the U.S. Trade Representative, www.ustr.gov


The office hires 5-10 law graduates each year for its Civilian Honors Law Graduate Program.

Students with international interests should consider the following DOJ constituent groups: Antitrust, Civil, Criminal, the Foreign Claims Settlement Commission, International Criminal Police Organization (Interpol), Office of International Affairs and the Office of Intelligence Policy and Review.

U.S. Department of State, www.state.gov
The Office of the Legal Adviser hires law students and graduates through Early Interview Week. Some of the Department work provides overseas placement or domestic work on international issues. The office also coordinates U.S. government recruitment efforts for the UN, Organization for Economic Cooperation & Development, Organization for Security & Cooperation in Europe, Organization of American States and North Atlantic Treaty Organization (NATO).


See also www.ustr.gov/about-us/trade-toolbox/us-government-trade-agencies for a directory of federal agencies working on international trade.

Offices with more limited involvement with international work:

Commodities Futures Trading Commission, www.cftc.gov
Congressional Research Service, www.loc.gov/crsinfo
Office of International Affairs investigates enforcement problems, promotes cooperation among international bodies, and works on treaties. Law graduates are hired for the Advance Commitment program.

The Office of General Counsel has a small Office of International Law. The Honors Attorney Program is offered every two years for graduating law students.

Coordinates U.S. recruitment efforts for the Inter-American Development Bank, European Bank for Reconstruction and Development, International Monetary Fund and World Bank. The Office of General Counsel hires graduates for its Legal Honors Program, with the possibility of assignment to handle legal issues for the Office of International Affairs which promotes economic growth and stability.


INTER-GOVERNMENTAL ORGANIZATIONS
International Criminal Court, www.icc-cpi.int/en_menus/icc/recruitment/Pages/recruitment.aspx
Preference to citizens of States parties, so Americans beware!

International Criminal Tribunal for Rwanda, www.unictr.org
International Criminal Tribunal for the former Yugoslavia,  
www.icty.org/sections/AbouttheICTY/Employment

JPO Programs, www.jposc.org/content/programme/other_programmes-en.html  
JPO programs open junior professional positions with UN agencies to nationals of specified countries.  
Certain governments sponsor JPO positions for their nationals, and some sponsor positions for nationals of developing nations. JPO programs for US citizens are listed at  

PAE-REACT, www.pae.com/career-react  
This is the contractor paid by the US State Department to select US citizens for seconded jobs with the Organization for Security and Cooperation in Europe (OSCE).

Check under “Human Rights,” “Legal,” and “Humanitarian Affairs.” For information on the competitive exam, see www.un.org/Depts/OHRM/examin/ets.shtml

UN Development Program, jobs.undp.org/  
For information on UNDP Leadership Development Program, see  
www.undp.org/content/undp/en/home.html

UN High Commissioner for Human Rights,  
www.ohchr.org/EN/AboutUs/Pages/WorkStudyOpportunities.aspx  
Theoretically the High Commissioner’s vacancies are all listed on the UN site, but in reality there are often jobs here that are never posted to the main site.

UN High Commissioner for Refugees, www.unhcr.org/cgi-bin/texis/vtx/home  
Information on external vacancies at www.unhcr.org/pages/49c3646c491.html  
International professional roster at www.unhcr.org/cgi-bin/texis/vtx/home/opendocPDFViewer.html?docid=43cbba252


General Note: field offices of different agencies are increasingly creating their own websites that may have job information as well as more specific information on staff and activities, so it is a good idea to search for these sites as well. E.g. UNHCR in Sri Lanka is http://un.lk/ UNIFEM’s office for East and Southeast Asia is asiapacific.unwomen.org , and the OSCE in Bosnia is www.oscebih.org.

SELECTED U.S. BASED INTERNATIONAL NGOS
American Bar Association Rule of Law Programs,  
www.americanbar.org/advocacy/rule_of_law/about/opportunities.html


Center for Reproductive Rights, reproductiverights.org/en/employment

Global Rights, www.globalrights.org/site/PageServer?pagename=wwa_work_with_us

Human Rights First, www.humanrightsfirst.org

Human Rights Watch, www.hrw.org/jobs
International Center for Transitional Justice, ictj.org/careers

International Committee of the Red Cross, www.icrc.org/eng/who-we-are/jobs


International Rescue Committee, www.rescue.org/careers

Open Society Institute, www.opensocietyfoundations.org/about/jobs-opportunities
Class of 2012 Employment Information

Direct Services

Chadbourne & Parke Fellowship, The Door Legal Services Center
Electronic Privacy Information Center (EPIC) Fellowship
Equal Justice Works Fellowship, Advocates for Children
Equal Justice Works Fellowship, Legal Aid Society, Civil Practice
Equal Justice Works Fellowship, Make the Road New York
Kirkland & Ellis New York City Public Service Fellowship, Advocates for Children
Legal Aid Society, Juvenile Rights Practice
Make the Road New York
Sinsheimer Fellowship, Partnership for Children’s Rights
Skadden Fellowship, MFY Legal Services, Foreclosure Prevention Project
Texas Rural Legal Aid

New York, NY
Washington, D.C.
New York, NY
New York, NY
New York, NY
New York, NY
New York, NY
New York, NY
New York, NY
Victoria, TX

Lauren Radebaugh
Jeramie D. Scott
Ashley Grant
Kathryn Kliff
Sara Cullinane
Jessica Rubin-Willis
Latoya Herring
Maria Romani Quispe
Amanda Sen
Peter Barker-Huelster

Government

California Attorney General Honors Program
Consumer Financial Protection Bureau
New York City Law Department
New York City Law Department
President Barack Obama Reelection Campaign
Presidential Management Fellowship, Pension Benefit Guaranty Corporation
U.S. Court of Appeals, Second Circuit Staff Attorney’s Office
U.S. Department of Energy
U.S. Department of Housing and Urban Development, Legal Honors Program,
U.S. Department of Justice, Executive Office for Immigration Review
U.S. Department of State, Office of the Legal Advisor
U.S. Department of Transportation, Office of the General Counsel
U.S. Environmental Protection Agency, Region 5
U.S. Federal Communications Commission, Media Bureau, Audio Division
U.S. Federal Energy Regulatory Commission, Office of Administrative Law Judges
U.S. Health and Human Services, Dept of Food and Drug Administration
U.S. House of Representatives, Rep. Anna G. Eshoo, CA 14th District
U.S. National Labor Relations Board
U.S. Navy, Office of General Counsel
U.S. Patent Office
White House, Office of the General Counsel

San Francisco, CA
Washington, DC
New York, NY
New York, NY
Chicago, IL
Washington, D.C.
Washington D.C.
Washington, D.C.
Washington, D.C.
Washington, D.C.
Washington, D.C.
Washington D.C.

Bryant Cannon
Ben Cady
Elizabeth Harris
Jeffrey Smith
Zach Rynar
Vadim Glukhovsky
Ilana Dreschel
Kenneth C. Michaels
Kenneth Michaels
Lucy Joffe
Rachael Dizard
Gene Smilanksy
Megan Brown
Sheila McAnaney
Steven Rowings
Jennifer Chen
Christopher Kochevar
Paul Beck
Nicholas Rowe
Eli Corin
Andrew Chiusano
Zander Li

Impact/Law Reform

A Better Balance: The Work and Family Center, NYU Fellowship
ACLU NYU Reproductive Freedom Project Fellowship
Connecticut Fund for the Environment
Conservative/Libertarian Public Interest Litigation Fellowship, Pacific Legal

New York, NY
New York, NY
New Haven, CT
Sacramento, CA

Theresa Chalhoub
Brian Richichi
Mark Lebel
Jonathan Wood
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<th>Foundation</th>
<th>Washington, D.C.</th>
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<td>New York, NY</td>
<td>Greger B. Calhan</td>
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<td>NYU School of Law Reproductive Justice and Women’s Rights Fellowship, Sanctuary For Families</td>
<td>New York, NY</td>
<td>Claudia De Palma</td>
</tr>
</tbody>
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**International**

- **Arthur Helton Global Human Rights Fellowship, Cairo Institute for Human Rights Studies**
  - Cairo, Egypt
  - Christopher Roberts

- **Arthur Helton Global Human Rights Fellowship, Russian LGBT Network**
  - St. Petersburg, Russia
  - Marcus Oda

- **Human Rights in China, Bernstein Fellowship**
  - New York, NY
  - Casey E. O’Connor-Willis

- **NYU School of Law Human Rights Watch Fellowship**
  - New York, NY
  - Valerie Brender

**Labor/Employment**

- **Service Employees International Union**
  - Washington, D.C.
  - Saerom Park

**Prosecution**

- **New York County District Attorney’s Office**
  - New York, NY
  - Karl Mulloney-Radke

- **New York County District Attorney’s Office**
  - New York, NY
  - Philip Kovoor

- **New York County District Attorney’s Office**
  - New York, NY
  - Samantha Schott

**Public Defenders/Death Penalty**

- **Bronx Defender Services**
  - New York, NY
  - John Adleman

- **Bronx Defender Services**
  - New York, NY
  - Patrick Clark

- **Brooklyn Defender Services**
  - New York, NY
  - Shannon Cumberbatch

- **Brooklyn Defender Services**
  - New York, NY
  - Daniel Derby

- **Brooklyn Defender Services**
  - New York, NY
  - Kathryn V Ramey

- **Center for Appellate Litigation**
  - New York, NY
  - Rachel Goldberg

- **Committee for Public Counsel Services**
  - Boston, MA
  - Rachael Liebert

- **Equal Justice Initiative**
  - Montgomery, AL
  - Evan Parzych

- **Georgetown University Law Center**
  - Washington D.C.
  - Lauren Johnson

- **Legal Aid Society**
  - New York, NY
  - Casey Trimble

- **Legal Aid Society**
  - New York, NY
  - Martha Saunders

- **Oklahoma City Public Defenders**
  - Oklahoma City, OK
  - Jordan Gilchrist

- **Orleans Public Defenders**
  - New Orleans, LA
  - Joshua Occhiogrosso-Schwartz

- **Orleans Public Defenders**
  - New Orleans, LA
  - Zachary Orjuela

- **Orleans Public Defenders, (Juvenile Regional Services)**
  - New Orleans, LA
  - Jessica Heyman

- **Palm Beach County Public Defenders**
  - West Palm Beach, FL
  - Christopher Fox-Lent

- **Palm Beach County Public Defenders**
  - West Palm Beach, FL
  - Talia Gooding-Williams

- **Prettyman Fellowship, Georgetown University Law Center**
  - Washington, D.C.
  - Lauren Johnson

- **Public Defender Service for the District of Columbia**
  - Washington, D.C.
  - Jeffrey Stein

**Public Interest Law Firms**

- **Lee Litigation Group**
  - New York, NY
  - Clela Errington
Class of 2013 Employment Information

Academia/Education
- Peking University School of Transnational Law, Shenzhen, China: Amber Ruldolphi
- New York University, New York, NY: Adrienne Lucas

Direct Services
- NYU Reproductive Rights & Women’s Rights Fellowship, San Diego, CA: Alison Puente-Douglas
- Chadbourne & Parke Fellowship, The Door Legal Services Center, New York, NY: Anthony Enriquez
- Northwest Immigrant Rights Project, Tacoma, WA: Christopher Stanislawski
- Skadden Fellowship, The Legal Aid Society, Juvenile Rights Practice, Kathryn A. McDonald Education Advocacy Project, New York, NY: Diana Newmark
- Bickel & Brewer Fellowship, Advocates for Children, New York, NY: Elyssa Caplan
- Skadden Fellowship, Legal Services for Children, San Francisco, CA: Lisandra Fernandez
- Chadbourne & Parke Fellowship, The Door Legal Services Center, New York, NY: Semuteh Freeman

Government
- Executive Branch of New York State government, New York State: Abid Hossain
- Excelsior Service Fellowship Program
- U.S. Department of Labor, Office of the Solicitor, Honors Program, New York, NY: Alex Kondo
- New York City Law Department Corporation Counsel Clerkship, New York, NY: Andrew Fine
- Executive Branch of New York State government, New York State: Ashley Harrington
- Excelsior Service Fellowship Program
- Executive Branch of New York State government, New York State: Ava Lubell
- Excelsior Service Fellowship Program
- Executive Branch of New York State government, New York State: Benjamin Levitan
- Excelsior Service Fellowship Program
- U.S. Department of Justice's Executive Office of Immigration Review Honors Program, Newark, NJ: Christine DiDomenico
- NYPD Intelligence Division, New York, NY: Christine Yurechko
- U.S. Securities and Exchange Commission, Division of Corporate Finance, Advance Commitment Program, Washington, DC: Christopher Dunham
- Executive Branch of New York State government, New York State: Darci M. Frinquelli
- Excelsior Service Fellowship Program
- U.S. Department of Labor, Employee Benefits Security Administration, New York, NY: David M. Sydlik
- U.S. Department of Agriculture, Washington, DC: Hillary Caron
- U.S. Dept of Justice, Tax Division Honors Program, Washington, DC: Jason Scheff
- Executive Branch of New York State government, New York State: Jehiel Baer
- Excelsior Service Fellowship Program
Executive Branch of New York State government, New York State  Albany, NY  Kevin Frick
Excelsior Service Fellowship Program
Executive Branch of New York State government, New York State  Albany, NY  Krystan Hitchcock
Excelsior Service Fellowship Program
U.S. Department of Labor  Washington, D.C.  Laura Shiroishi
Excelsior Service Fellowship Program
Executive Branch of New York State government, New York State  Albany, NY  Paula Vera
Excelsior Service Fellowship Program
Executive Branch of New York State government, New York State  Albany, NY  Phillip Harmonick
Excelsior Service Fellowship Program
U.S. Department of Transportation  Washington, DC  Sean Ford
Executive Branch of New York State government, New York State  Albany, NY  Theodore Kelly
Excelsior Service Fellowship Program
U.S. Dept of Justice, Antitrust Division Honors Program  Washington, DC  Thomas Carter
Government Innovation Fellowship
Boulder, CO  Tyler Jaeckel

Impact/Law Reform
Aryeh Neier Human Rights Fellowship, American Civil Liberties Union/Human Rights Watch  New York, NY  Alex Sinha
Kirkland & Ellis Public Service Fellowship, Asian American Legal Defense and Education Fund  New York, NY  Dahson Kim
Mental Health Advocacy Services  Los Angeles, CA  Eliza Schafler
Animal Legal Defense Fund  Cotati, CA  Elizabeth Hallinan
NYU School of Law Fellowship, A Better Balance  New York, NY  Elizabeth Platt
Bickel & Brewer Fellowship, New York Civil Liberties Union  New York, NY  Jordan Wells
ACLU Reproductive Freedom Project Fellowship  New York, NY  Julia Kaye
LatinoJustice PRLDEF  New York, NY  Kyle Valenti
Open Society Foundations, Presidential Fellowship  New York, NY  Matt Craig
Skadden Fellowship, New Jersey Institute for Social Justice  Newark, NJ  Scott Welfel
International
NYU School of Law Human Rights Watch Fellowship  New York, NY  Francesca Corbacho
Fellowship, United Nations, World Intellectual Property Organization  New York, NY  Jason Miller
Bernstein Fellowship at Human Rights in China  New York, NY  Jiou Park
Arthur Helton Global Human Rights Fellowship, Centro de los Derechos del Migrante  Mexico City, Mexico  Mateya Kelley

Labor/Employment
Legal Fellowship, Service Employees International Union, Local 32BJ  New York, NY  Laura Reznick

Prosecution
Queens District Attorney’s Office  New York, NY  Nancy Tse
San Diego District Attorney’s Office  San Diego, CA  Parry Stender
Kings County District Attorney’s Office  New York, NY  Tamara N Marshall
## Public Defenders/Death Penalty

<table>
<thead>
<tr>
<th>Organization</th>
<th>Location</th>
<th>Name</th>
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</thead>
<tbody>
<tr>
<td>Bronx Defenders</td>
<td>New York, NY</td>
<td>Avery McNeil</td>
</tr>
<tr>
<td>New York County Defender Services</td>
<td>New York, NY</td>
<td>Bradly Maurer</td>
</tr>
<tr>
<td>Georgetown Clinical Fellowships in Teaching and Advocacy, Prettyman/Stiller Criminal &amp; Juvenile Justice</td>
<td>Washington, DC</td>
<td>Brandi McNeil</td>
</tr>
<tr>
<td>Committee for Public Counsel Service (Family Division)</td>
<td>Massachusetts</td>
<td>Cate Hall</td>
</tr>
<tr>
<td>Committee for Public Counsel Service</td>
<td>Massachusetts</td>
<td>Elana Fogel</td>
</tr>
<tr>
<td>Capital Appeals Project</td>
<td>New Orleans, LA</td>
<td>Elizabeth Jordan</td>
</tr>
<tr>
<td>Legal Aid Society, Criminal Defense Practice</td>
<td>New York, NY</td>
<td>Emily Winograd</td>
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<tr>
<td>Committee for Public Counsel Service</td>
<td>Massachusetts</td>
<td>Hannah Baker</td>
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<tr>
<td>New York County Defender Services</td>
<td>New York, NY</td>
<td>Hans Romo</td>
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<tr>
<td>Public Defender Service</td>
<td>Washington, DC</td>
<td>Joseph Wong</td>
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<tr>
<td>Palm Beach County Public Defender</td>
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<td>Katherine Panella</td>
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<td>Legal Aid Society, Criminal Defense Practice</td>
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<td>Kellsie Barton</td>
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<tr>
<td>Miami-Dade Public Defender's Office</td>
<td>Miami, FL</td>
<td>Leonard Laurenceau</td>
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<tr>
<td>Defender Association of Philadelphia</td>
<td>Philadelphia, PA</td>
<td>Madalyn Wasilczuk</td>
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<tr>
<td>Public Defender Service</td>
<td>Washington, DC</td>
<td>Pierce Suen</td>
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<tr>
<td>Legal Aid Society, Criminal Defense Practice</td>
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<td>Robert Langdon</td>
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<tr>
<td>Orleans Public Defender</td>
<td>New Orleans, LA</td>
<td>Tina Peng</td>
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<tr>
<td>New Jersey Public Defender</td>
<td>Newark, NJ</td>
<td>Whitney Flanagan</td>
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## Public Interest Law Firms

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<tr>
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<th>Location</th>
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<tbody>
<tr>
<td>Johnnie Cochran Fellow, Nuefeld Scheck and Brustin, LLP</td>
<td>New York, NY</td>
<td>Elizabeth D. Vasquez</td>
</tr>
<tr>
<td>Shute, Mihaly &amp; Weinberger LLP</td>
<td>San Francisco, CA</td>
<td>Leslie Coleman</td>
</tr>
<tr>
<td>Legal Fellowship, Phillips &amp; Cohen LLP</td>
<td>Washington, DC</td>
<td>Rachel Weise</td>
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<tr>
<td>Legal Fellowship, Phillips &amp; Cohen LLP</td>
<td>San Francisco, CA</td>
<td>Taeva Shefler</td>
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## Class of 2014 Employment Information

### Direct Services

<table>
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<th>Organization</th>
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<tr>
<td>Immigrant Justice Corps</td>
<td>New York, NY</td>
<td>Sean McMahon</td>
</tr>
<tr>
<td>Portable Reproductive Rights Fellow - NYLAG</td>
<td>New York, NY</td>
<td>Wendy Cheng</td>
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<tr>
<td>Kirkland &amp; Ellis Public Service Fellowship, Bronx Defenders</td>
<td>Bronx, NY</td>
<td>Shlomit Cohen</td>
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<tr>
<td>Northwest Immigrant Rights Projects</td>
<td>Seattle, WA</td>
<td>Leila Kang</td>
</tr>
<tr>
<td>Better Balance Fellowship</td>
<td>New York, NY</td>
<td>Jacob McDonald</td>
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<tr>
<td>Immigrant Justice Corps</td>
<td>New York, NY</td>
<td>Kendal Nystedt</td>
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<tr>
<td>Immigrant Justice Corps</td>
<td>New York, NY</td>
<td>Amy Pont</td>
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<tr>
<td>Georgia Legal Services, Farmworkers Division</td>
<td>Atlanta, GA</td>
<td>Isaac Raisner</td>
</tr>
<tr>
<td>African Services Committee, Ford Fellow</td>
<td>New York, NY</td>
<td>Jesse Rockoff</td>
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<tr>
<td>Immigrant Justice Corps</td>
<td>New York, NY</td>
<td>Jessica Rofe</td>
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<tr>
<td>The Door, Chadbourne Fellow</td>
<td>New York City</td>
<td>Allison Wilkinson</td>
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<tr>
<td>Legal Aid Society - Juvenile Rights Practice</td>
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<td>Daniel Abdul Malak</td>
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**Education**

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<tr>
<th>Program</th>
<th>City, State</th>
<th>Name</th>
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<tbody>
<tr>
<td>Great Public Schools: Los Angeles</td>
<td>Los Angeles, CA</td>
<td>Nicholas Melvoin</td>
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<tr>
<td>Harvard Law School - Research Asst/Fellow</td>
<td>Cambridge, MA</td>
<td>Meagan Froemming</td>
</tr>
<tr>
<td>Achievement First - Teach for America</td>
<td>Hartford, CT</td>
<td>Jesse Glickenhaus</td>
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**Government**

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<th>Program</th>
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<tr>
<td>Excelsior Fellowship</td>
<td>New York State</td>
<td>Christopher Grant Cowles</td>
</tr>
<tr>
<td>U.S. Office of Management and Budget</td>
<td>Washington, DC</td>
<td>Varun Jain</td>
</tr>
<tr>
<td>Excelsior Fellowship</td>
<td>New York State</td>
<td>Ken Adler</td>
</tr>
<tr>
<td>Excelsior Fellowship</td>
<td>Albany, NY</td>
<td>Phillip Brown</td>
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<tr>
<td>Federal Trade Commission, Bureau of Competition</td>
<td>Washington, DC</td>
<td>Matthew Weprin</td>
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<tr>
<td>Excelsior Fellowship</td>
<td>New York State</td>
<td>Caryn I. Bower</td>
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<tr>
<td>Excelsior Fellowship</td>
<td>Albany, NY</td>
<td>Jason Barnes</td>
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<td>Excelsior Fellowship</td>
<td>New York, NY</td>
<td>Fielding Huser</td>
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<td>Central Intelligence Agency</td>
<td>Washington, DC</td>
<td>Joel Todoroff</td>
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<tr>
<td>Internal Revenue Service, Office of Chief Counsel</td>
<td>Washington, DC</td>
<td>Andrew Wass</td>
</tr>
<tr>
<td>Federal Trade Commission, Bureau of Competition</td>
<td>Washington, DC</td>
<td>Charlotte Slaiman</td>
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**Impact/Law Reform**

<table>
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<th>Fellowship</th>
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<tbody>
<tr>
<td>ACLU Reproductive Freedom Project Fellowship</td>
<td>New York, NY</td>
<td>Anne Mathews</td>
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<tr>
<td>ACLU Disability Rights Program, Ford Fellow</td>
<td>San Francisco, CA</td>
<td>Brian Fraser</td>
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<td>ACLU Racial Justice Program</td>
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<td>Caitlin Naidoff</td>
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<td>Natural Resources Defense Council, Ford Fellow</td>
<td>New York, NY</td>
<td>Andrea Leshak</td>
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<td>Human Rights Watch Fellowship</td>
<td>New York City</td>
<td>Matthew Simon</td>
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<td>TechFreedom</td>
<td>Washington, DC</td>
<td>Peter Valkenburgh</td>
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<tr>
<td>Reporters for Freedom of the Press</td>
<td>Arlington, VA</td>
<td>Kimberly Chow</td>
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**International**

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<th>Name</th>
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<tbody>
<tr>
<td>Council on Foreign Relations</td>
<td>Washington, DC</td>
<td>Alex Levy</td>
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<tr>
<td>Helton Fellowship - Media Foundation for West Africa</td>
<td>Ghana</td>
<td>Anjali Manivannan</td>
</tr>
<tr>
<td>Helton Fellowship - ARDD Jordan</td>
<td>Jordan</td>
<td>Dennis Ardis</td>
</tr>
<tr>
<td>International Court of Justice</td>
<td>The Hague, Netherlands</td>
<td>Paul Mertenskoetter</td>
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**International Law**

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<th>Fellowship</th>
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<tr>
<td>Bernstein Fellowship, Human Rights in China</td>
<td></td>
<td>Eli Blood-Patterson</td>
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**Nonprofit Law**

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<tr>
<th>Program</th>
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<tr>
<td>The Vera Institute of Justice</td>
<td>New York City</td>
<td>Katherine Sexton</td>
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**Prosecution**

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<th>Name</th>
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<tbody>
<tr>
<td>Brooklyn DA</td>
<td>Brooklyn, NY</td>
<td>Sara Dayan</td>
</tr>
<tr>
<td>Bronx DA</td>
<td>Bronx, NY</td>
<td>Landon E. Thomas</td>
</tr>
<tr>
<td>Public Defenders/Death Penalty</td>
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<tr>
<td>-------------------------------</td>
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</tr>
<tr>
<td>Mecklenburg County Public Defender</td>
<td>Charlotte, NC</td>
<td>Candace Mitchell</td>
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<tr>
<td>Legal Aid Society - Criminal Division</td>
<td>New York, NY</td>
<td>Joseph Austin</td>
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<td>San Diego Federal Defenders</td>
<td>San Diego, CA</td>
<td>Carson Baucher</td>
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<tr>
<td>Mecklenburg County Public Defender</td>
<td>Charlotte, NC</td>
<td>Nathan Rubenstein</td>
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<td>Orleans Public Defenders</td>
<td>New Orleans, LA</td>
<td>James Brockway</td>
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<tr>
<td>Hennepin County Public Defender</td>
<td>Minneapolis, MN</td>
<td>Shira Burton</td>
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<td>Miami-Dade Public Defender</td>
<td>Miami, FL</td>
<td>Christine La Rochelle</td>
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<tr>
<td>Miami-Dade Public Defender</td>
<td>New York, NY</td>
<td>Adam Saper</td>
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<tr>
<td>Center for Appellate Litigation</td>
<td>Los Angeles, CA</td>
<td>Sharmeen Mazumder</td>
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<td>Los Angeles Public Defenders</td>
<td>Trenton, NJ</td>
<td>Kelly Dreher</td>
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<tr>
<td>New Jersey Office of the Public Defender</td>
<td>Bronx, NY</td>
<td>Rebecca Fisher</td>
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<td>Bronx Defenders</td>
<td>New Orleans, LA</td>
<td>Malika Lubel-Doughtie</td>
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<tr>
<td>Orleans Public Defenders</td>
<td></td>
<td>Stanislav Moroz</td>
</tr>
</tbody>
</table>
APPENDIX 7: SELECTED LIST OF SUMMER FELLOWSHIPS PROVIDING MENTORSHIP AND/OR TRAINING

This list is not comprehensive. Please go to “Summer Funding Resources” at www.psjd.org for a complete list. NYU students listed have agreed to be contacted with questions about the fellowship.

ABA Commission on Homelessness and Poverty, John J. Curtin, Jr. Fellowship (internship with a bar association or legal services program designed to prevent homelessness or assist homeless or indigent clients or their advocates) - www.americanbar.org/groups/public_services/homelessness_poverty/john_j_curtin_jr_fellowship1.html
Deadline: March 30, 2015
Stipend: $2,500

ABA Section of Antitrust Law Janet D. Steiger Fellowship Project (placement for 1L and 2L students in the offices of state Attorneys General) – ambar.org/steiger
Deadline: December 13, 2013
Stipend: $5,000 (up to $2,000 for travel and housing where clear need is demonstrated)

AFL-CIO Law Student Union Summer (10 internships in various regions of the country to assist AFL-CIO unions with front-line investigatory work) - www.aflcio.org/Get-Involved/Law-Student-Union-Summer
Deadline: Mid-October for 2Ls; Mid-January for 1Ls.
Stipend: $6,000 plus transportation and housing

AFL-CIO Minority Outreach Program (summer clerkships with a variety of firms and union legal departments) - unionlawyers.aflcio.org/p/salsa/web/common/public/content?content_item_KEY=1114
Deadline: Each participating organization has its own deadline
Stipend: varies
NYU Student: Sam Jackson ’12, sam.joseph.jackson@gmail.com

Anti-Defamation League Foundation, Brodsky Internship New York, NY (one fellowship to work on civil rights at ADL) – www.adl.org. Only available for NYU and a few other schools.
Deadline: Mid-January
Stipend: $6,000

Asian American Law Fund Scholarship (with non-profit organizations serving New York’s Asian American community) - www.aabany.org/?page=A5
Deadline: Late March
Stipend: $5,000

Barton Child Law and Policy Center at Emory University School of Law, Emory Summer Child Advocacy Program, Atlanta, GA - (ten to fifteen internship positions in juvenile court or advocacy organizations) - bartoncenter.net/about/student-opportunities/internshipsinfo.html
Deadline: Monday, December 12, 2013, 4:00 pm EST.
Stipend: $5,000
NYU Student: Kosha Tucker ’11, kst240@nyu.edu

Bergstrom Child Welfare Law Summer Fellowship, Ann Arbor, MI (various locations) - www.law.umich.edu/clinical/calc/Bergstrom/Pages/summerfellowship.aspx
Deadline: February 10, 2014
Stipend: $4,000 (estimate based on last year’s stipend), plus up to $600.00 for travel
NYU Student: Susanna Mitchell ’10, susanna.mitchell@nyu.edu; Randi Levine ’08, randi.levine@nyu.edu

BLAPA Public Service Scholarship (NYU’s BLAPA Alumni Association offers a $10,000 scholarship to members of APALSA, BALSA, LaLSA, MELSA, or SALSA, who have proven their dedication to public service and who plan to pursue careers in public interest law) - www.law.nyu.edu/alumni/alumniassociations/blapa/publicservicescholarship
Deadline: Early February
Stipend: $10,000 applied to the recipient’s financial aid package

Chicago PILI (Public Interest Law Initiative) Summer Internship Program (dozens of internships at 20 Chicago-area public interest agencies) – pili.org/internships
Deadline: Rolling starting Mid October (2Ls); Early December (1Ls); through March
Stipend: $5,000

Education Pioneers Fellows Program, (Bay Area, Chicago, Los Angeles, NYC, Washington, D.C.) – educationpioneers.org/become-a-fellow/graduate-school-fellowship
Priority Deadline: Mid-December (priority deadline)
Stipend: $7,000
NYU Student: Marie Mark ’10, mariemark@nyu.edu

Ella Baker Summer Internship Program (NYC, Miami, New Orleans, Port-au-Prince) - ccrjustice.org/ella-baker-fellowship
Deadline: October 18, 2013 for 2Ls; December 20, 2013 for 1Ls
Stipend: Unknown

Equal Justice Works AmeriCorps JD Program (for students working with legal services, public defense, or civil rights organizations) - www.equaljusticeworks.org/americanorpsjd
Last Known or Current Deadline: May 2
Stipend: $1775 educational voucher

Federal Communications Bar Association (FCBA) Foundation, Chairman Robert E. Lee Scholarship, Washington, D.C. (funding of unpaid legal internships at government agencies with a connection to the communications industry) - www.fcba.org/foundation/internship-stipends-for-law-students
Deadline: April 1, 2014
Stipend: $5,000
Google Policy Fellowship (work in one of 15 public interest organizations in Washington, DC, San Francisco, CA, Ottawa or Toronto, Canada on technology policy) – www.google.com/policyfellowship

Last Known or Current Deadline: Early February
Stipend: $7,000
NYU Student: Peter Van Valkenburgh ’14, petervan25@gmail.com; Pei-Yi Wang ’12 (LLM), ppeitta0202@gmail.com

Howard Law School Civil Rights Clinic, Washington, D.C. (two internships) – www.law.howard.edu/289
Deadline: Early March
Stipend: $8,000
NYU Student: Liz Kilstein ’11, lizkilstein@gmail.com

Institute for Educational Equity and Opportunity (IFEEO), Washington, D.C. (12 week internship for work on school finance or education equity) – www.ifeeo.org
Deadline: Check Web Site in fall – may not be available for 2015
Stipend: $1,000 per week for 12 weeks
NYU Student: Vinay Harpalani ’09, vinay.harpalani@gmail.com

Legal Services of New Jersey Deborah T. Poritz Summer Public Interest Legal Fellowship (fellowships to work in a variety of New Jersey organizations) – www.lsnj.org
Deadline: Rolling from mid-November to mid-April
Stipend: $550 per week for 1Ls; $750 per week for 2Ls

James B. McMillan Public Service Summer Fellowships - www.meckbar.org/newsevents/news_detail.cfm?cont_id=6692
Deadline: March 3, 2014, 5:00 PM
Stipend: Up to $3,000

K&L Gates Public Interest Fellowship (8-weight fellowship at the Education Law Center in Pittsburgh, Pennsylvania) – www.klgates.com
Deadline: October 4, 2014
Stipend: $1000/week.

Deadline: Rolling, beginning Early August; offers prior to March 31. 2Ls interview at OCI in September; 1Ls interview at Career Fair.
Stipend: $4,500 for 9 weeks of work

NY State Bar Association Minority Environmental Fellowships (3-5 fellowships to work in an environmental organization) – www.nysba.org/CustomTemplates/Content.aspx?id=27734
Deadline: Mid-December
Stipend: $6,000
NYU Student: Priya Murthy ’13, pjm397@nyu.edu
**PALS Civil Rights Fellowship Program** (3 fellowships to in one of three organizations: Asian American Legal Defense and Education Fund, LatinoJustice PRLDEF, NAACP Legal Defense and Education Fund, Inc.) - [www.palsprogram.org](http://www.palsprogram.org)

**Deadline:** December 1, 2013

**Stipend:** $5,000 for ten weeks

**Peggy Browning Fund** (28 fellowships for labor-related organizations around the country, including NLRB) - [www.peggybrowningfund.org/fellowships/for-law-students](http://www.peggybrowningfund.org/fellowships/for-law-students)

**Deadline:** January 17, 2014

**Stipend:** $5,000 minimum

**NYU Student:** Charles Agoos ’13, Agoos@nyu.edu; Paul Brown ’12, pb1196@nyu.edu; Saerom Park ’12, saerom@nyu.edu; Nick Rowe ’12, nicholas.a.rowe@gmail.com; John Vazquez ’12, j.vazquez@nyu.edu; Briana Beltran ’11, mbb359@nyu.edu; Jeff Olshansky ’10, jolshansky@nyu.edu; Sara Johnson ’09, sara.j@nyu.edu

**South Asian Bar Association of New York Public Interest Fellowship** (for law students either of South Asian descent or in an unpaid legal internship focusing on the needs of the South Asian community) - [www.sabany.org/sabany-fund](http://www.sabany.org/sabany-fund)

**Deadline:** Late March

**Stipend:** $4,000

**South Asian Bar Association of North America Public Interest Fellowship** (2 fellowships for 1L or 2L students, priority given to applicants of South Asian descent, but all applicants are encouraged to apply; priority given to applicants with internships that focus on the needs of the South Asian community) - [www.sabanorthamerica.com/sections-and-committees/public-interest-committee](http://www.sabanorthamerica.com/sections-and-committees/public-interest-committee)

**Deadline:** April 1, 2014

**Stipend:** Up to $3,000

**Urban Leaders Summer Fellowship** (Denver, Memphis, other locations) - [www.mikejohnston.org/get-involved/](http://www.mikejohnston.org/get-involved/)

**Deadline:** Late February

**Stipend:** Approximately $2,000
APPENDIX 8: SAMPLE PUBLIC INTEREST RESUME AND COVER LETTERS

JAMES FRANCIS
240 Mercer Street, Apt. 703
New York, New York 10012
(917) 324-0009
e-mail: jfrancis@nyu.edu

EDUCATION

NEW YORK UNIVERSITY SCHOOL OF LAW, New York, New York
Candidate for J.D., May 2014
Activities: Prisoners’ Rights Education Program, Student Teacher

EMORY UNIVERSITY, Atlanta, Georgia
B.A. in Philosophy, summa cum laude, May 2010
Honors Thesis: Living in Discontent: Employing the Foucaultian Toolbox in a Modern American Context
Honors: Phi Beta Kappa
Activities: Emory Living Wage Campaign, Founding Member
Students Against Violence, Founder and President
Empty the Shelters, Co-President

EXPERIENCE

NEW YORK CAPITAL DEFENDER CLINIC, NYU SCHOOL OF LAW, New York, New York
Student Advocate, August 2011 – May 2012
Assist NAACP Legal Defense Fund attorneys on capital cases in Alabama and Texas, as well as Legal Defense Fund’s campaign to establish a statewide Public Defender Office in Mississippi. Participate in a weekly seminar exploring strategic issues in capital litigation, focusing largely on a trial simulation exercise, including jury voir dire, case theory preparation, and cross examination of a psychiatrist who has served as a defense expert at capital sentencing and post-conviction hearings.

FAIR TRIAL INITIATIVE, Durham, North Carolina
Legal Intern, Summer 2011
Drafted and edited the final version of a motion alleging Brady and Rule 16 violations. Wrote memoranda on a variety of criminal law matters, including evidentiary, statutory and constitutional issues.

UNEMPLOYMENT ACTION CENTER, NYU SCHOOL OF LAW, New York, New York
Student Advocate, September 2010 – Present
Represent indigent clients seeking unemployment benefits with the Department of Labor. Conduct client meetings, perform legal research, and develop and implement case strategy. Appear on clients’ behalf in hearings before administrative law judges, conducting direct and cross-examination of witnesses and presenting closing statements.

LEGAL AID SOCIETY OF BIRMINGHAM, Birmingham, Alabama
Summer Intern, Summer 2010
Observed and assisted attorneys in various courts, including Municipal Court, City Jail, and Family Court. Conducted research for cases and some appeals. Assisted the director in administrative matters.

ADDITIONAL INFORMATION
Enjoy skateboarding and cooking.
APPLICATION TO PUBLIC DEFENDER

240 Mercer Street, Apt. 703
New York, New York 10012
(917) 324-0009
jfrancis@nyu.edu

September 23, 2013

Theresa Roberson, Esq.
The Defender Association
810 Third Avenue, Suite 800
Seattle, Washington 98104

Dear Ms. Roberson:

I am a second year student at New York University School of Law, and I am extremely interested in interning at The Defender Association next summer. My career goal is to become a public defender, and I believe that my academic work and legal experience will allow me to make a positive contribution to TDA this summer.

During my time at NYU, I have pursued classes and work experiences that will give me the skills to do criminal defense work. Last summer, I worked on a capital trial at the Fair Trial Initiative in North Carolina, where I developed strong legal research and writing skills, culminating in my drafting a portion of a motion asserting Brady violations. My participation in Tony Amsterdam’s Capital Litigation Clinic this year is providing me with exceptional training in how to develop and implement investigative, trial and appellate strategies. In the spring semester, I will take Evidence and Criminal Procedure. Finally, I am an active participant in the Prisoners’ Rights Education Program. Through this program, I travel to women’s prisons in New York State and teach prisoners the legal research and writing skills they need to prepare their own appeals. This experience has helped me build my client communication skills, as well as educated me about the harsh conditions from which I will try to protect my clients.

I am from Alabama and before attending law school I had never lived outside of the Deep South. While interning at the Legal Aid Society of Birmingham the summer before law school, I witnessed the manifestations of race and class discrimination that still exist in the criminal justice system. I resolved to devote my legal career to confronting the nexus of race, class and state power that lies at the heart of our criminal justice system. I have spent time in Seattle, and would welcome the opportunity to bring my skills and passion to your office.

I have enclosed my resume, transcript and a legal writing sample for your consideration. Should you wish to talk to me about my credentials in greater detail, please do not hesitate to contact me. I look forward to hearing from you.

Sincerely,

James Francis
APPLICATION TO D.C. ORGANIZATION BEFORE EJW CAREER FAIR

240 Mercer Street, #2007
New York, NY 10012
(212) 443-6242
rmg216@nyu.edu

September 21, 2013

Kathy Coates
Law Student Intern Program
Lawyers’ Committee for Civil Rights
1401 New York Avenue, NW, Suite 400
Washington, DC 20005

Dear Ms. Coates:

I am a second year student at New York University School of Law, and I am extremely interested in working as a summer intern at the Lawyers’ Committee for Civil Rights. I possess a strong academic background, significant professional experience, and a keen interest in civil rights and impact litigation that would enable me to contribute to the work of the Lawyer’s Committee.

My research and writing skills are strong, and I am actively honing them through research-intensive internships. Last semester I interned at the Center for Constitutional Rights, where I researched post-9/11 legislation and supported work challenging various provisions of the Patriot Act. My summer experience at the U.S. Attorney’s Office increased my research and writing skills, as well as my knowledge of criminal work. It also demonstrated to me the tremendous power that the federal government wields over the lives of individuals.

I am working hard to develop my knowledge of litigation and civil rights issues. This semester I am taking – and greatly enjoying - Complex Civil Litigation, and next semester I will participate in the Civil Rights Clinic. I have interests in a wide range of areas, including civil rights, criminal justice, employment law, post-9/11 threats to civil liberties, and voting rights. My career goal is to do policy work in Washington D.C., and I would love the opportunity to work with your organization.

I have enclosed my resume, transcript, and a legal writing sample for your consideration. I would welcome the opportunity to meet with you to discuss my credentials in person. I will be attending the Equal Justice Works Career Fair in late October, but feel free to contact me before then. If I can provide you with any additional information, please contact me at the telephone number or e-mail address listed above.

Thank you very much for your consideration.

Very truly yours,

Rachel Goodman