REQUEST TO REGISTER FOR A LANGUAGE COURSE IN THE COLLEGE OF ARTS AND SCIENCES

For **full-time** LL.M. students only.
Spring 2010 requests must be submitted to the Office of Records and Registration and will only be accepted from
November 16, 2009 – January 26. 2010

DATE: _____

NYU STUDENT ID #: N - __ __ __ __ __ __ __ __

LAST NAME: _____

FIRST NAME: _____

NYU EMAIL ADDRESS: _____

PHONE: _____

F/T LL.M. PROGRAM: _____

_____

List the Spring 2010 CAS language course you are interested in along with an alternative choice:

First Choice

Course No. V __ __ - __ __ __ __ - __ __ __   Credits: _____

Course Title: _____

Meeting Days & Times: _____

Alternate Choice

Course No. V __ __ - __ __ __ __ - __ __ __   Credits: _____

Course Title: _____

Meeting Days & Times: _____

Your planned total credits for Spring 2010, including language course: _____

If this number exceeds your maximum allowance of 15 credits,
you must obtain a signature from the Office of Graduate Affairs: _____

If this course requires permission, you must obtain a signature from
the Director of Undergraduate Studies of language department: _____

I understand that these language course credits will not apply towards the LL.M. degree. The courses I have selected do not conflict with my other course selections.

Student Signature: _____

RETURN THIS FORM TO THE OFFICE OF RECORDS AND REGISTRATION, FURMAN HALL 400, FAX: 212-995-4523.

FOR OFFICE USE ONLY:

LANGUAGE COURSES IN THE COLLEGE OF ARTS AND SCIENCE
Full-time LL.M. Students ONLY – Spring 2010

Spring 2010 requests will be accepted from November 16, 2009 – January 26. 2010

Each semester, fifty **full-time** LL.M. and second- and third-year J.D. students will be able to register for a foreign language course in the College of Arts and Science. These language classes are limited to beginning, intermediate, and advanced classes in the College of Arts and Science. The program is not open to language and literature courses or other types of disciplines combined. For language course offerings and schedules, consult the Directory of Classes for the College of Arts and Science, available online at www.nyu.edu/registrar/listings.

You are permitted to select only one course and one alternate course. You should not register unless you are sure you will be able to complete the course work in conjunction with your Law School program. Make sure your language course does not conflict in time with your other courses.

*****Please contact the language department to see if permission is required*****

Many language departments require that you take a placement examination in order to register for foreign language courses beyond the "Elementary I" level. Placement examinations will be given before the CAS semester begins; you may submit your request for the course before you take the examination, but you will not be registered for the course until Placement indicates you may register. Call the CAS Placement Examination Coordinator, Crystal Parsons, at 212-998-8110 for more information.

Students selected do not have to pay additional tuition for the language course. However, students will be required to pay a **nonrefundable registration fee of $25.00 per credit hour**.

Please note the following:

- If registration for a language course increases your credit total for the semester beyond your maximum allowance of 15 credits, you must obtain permission from the Office of Graduate Affairs. Including the language course, students may not be registered for more than a total of 18 credits.

- Students will not be permitted to take the course on a credit/fail basis, even if permission to do so is received from the professor teaching the course.

- **Language courses cannot be added any time other than during the language request time period (for the Spring 2010 Semester: November 16, 2009 – January 26. 2010)**

- Credit received for completion of the course will not count towards the LL.M. degree. The course and the grade received in the course will be recorded on your transcript, along with the statement "not applicable to current program."

- The College also offers free, non-credit, informal language classes. More information is available at www.nyu.edu/pages/speaking.freely.

Please complete the attached form and return it to the Office of Records and Registration no later than January 27, 2009.