

Law School Biweekly Payroll Schedule 2015-2016

PAY PERIOD		APPROVED BY THE APPROVER ON	PAY DAY
Beginning	Ending		
(Monday)	(Sunday)		(Friday)
08/10/15	08/23/15	08/24/15	09/04/15
08/24/15	09/06/15	09/07/15	09/18/15
09/07/15	09/20/15	09/21/15	10/02/15
09/21/15	10/04/15	10/05/15	10/16/15
10/05/15	10/18/15	10/19/15	10/30/15
10/19/15	11/01/15	11/02/15	11/13/15
11/02/15	11/15/15	11/16/15	11/27/15**
11/16/15	11/29/15	11/30/15	12/11/15
11/30/15	12/13/15	12/14/15	12/25/15**
12/14/15	12/27/15	12/28/15**	01/08/16
12/28/15	01/10/16	01/11/16	01/22/16
01/11/16	01/24/16	01/25/16	02/05/16
01/25/16	02/07/16	02/08/16	02/19/16
02/08/16	02/21/16	02/22/16	03/04/16
02/22/16	03/06/16	03/07/16	03/18/16
03/07/16	03/20/16	03/21/16	04/01/16
03/21/16	04/03/16	04/04/16	04/15/16
04/04/16	04/17/16	04/18/16	04/29/16
04/18/16	05/01/16	05/02/16	05/13/16
05/02/16	05/15/16	05/16/16	05/27/16
05/16/16	05/29/16	05/30/16	06/10/16
05/30/16	06/12/16	06/13/16	06/24/16
06/13/16	06/26/16	06/27/16	07/08/16
06/27/16	07/10/16	07/11/16	07/22/16
07/11/16	07/24/16	07/25/16	08/05/16
07/25/16	08/07/16	08/08/16	08/19/16
08/08/16	08/21/16	08/22/16	09/02/16
08/22/16	08/31/16	09/05/16	09/16/16

** Closed for a University holiday. Information regarding approvals/payday will be provided via e-mail.

- Record your attendance each day you work.
- Your supervisor will review and approve your attendance at the end of each pay period in accordance with the above schedule.
- If you do not submit your time sheet in accordance with this schedule, your pay may be delayed.