AV System User Giude

For VH and FH Classrooms

For technical assistance, or if you have any questions, please contact Classroom Operations at 212-998-6317, or email avrequest@exchange.law.nyu.edu

Entering the System Menu

To enter the system menu, touch any area on the spalsh screen

Presentation

- Select the **Presentation** menu to reveal the presentation options
- Select your desired presentation option from the drop-down list
- Once your presentation option has been selected, the projector will turn on, and the projection screen will lower automatically
- If "Laptop" is the option selected, make sure your laptop's video output is enabled

Audio Volume

- Select the **Audio Volume** menu to reveal the audio volume options

- Adjust the volume level on any audio option by pressing the up or down arrows

- Pressing the mute button will immediately cut audio to the room

- The menu will dissapear after your adjustments have been made

Environment Controls

- Select the **Environment** menu to reveal environment control options
- To adjust the lights, select one of the three options available
- To lower/raise the projection screen or the shades, press the up or down arrows
- The Environment menu will dissapear after you have made your selection