

FALL OCI '17 EMPLOYERS (2LS)

New York, NY

Bronx Defenders (Bronx)

Eldridge Industries

Greenspoon Marder

Kings County District Attorney (Brooklyn)

Legal Aid Society

Memorial Sloan-Kettering Cancer Center

New York City Law Department

Otterbourg

Robbins Geller Rudman & Dowd; Plaintiffs Side Securities Litigation (Melville)

Wollmuth Maher & Deutsch

Washington, DC

District of Columbia Public Defender

Federal Trade Commission; Bureau of Competition

Federal Trade Commission; Bureau of Consumer Protection

Pension Benefit Guaranty Corporation

Spiegel & McDiarmid; Public Interest *Pre-Clerkship Summer Only* US Department of State; Office of the

Legal Adviser

Connecticut

Finn Dixon & Herling (Stamford)

Shipman & Goodwin (Hartford)

Shipman & Goodwin (Stamford)

New Jersey

United States Marine Corps (Jersey

City)

Virginia

Southern Environmental Law Center

(Charlottesville)

US Army Judge Advocate General's

Corps (Fort Belvoir)

Multiple Locations

See CSM for details.

Earthjustice

Internal Revenue Service: Office of

Chief Counsel

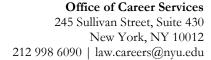
Natural Resources Defense Council

US Air Force; Judge Advocate General's

Corps

2L Summer Internship

	7 - 09/15/2017)	
Date	Employer	Selected Offices
2017-09-11	Earthjustice	MULTIPLE LOCATIONS - see Hiring Criteria
2017 07 11		for More Info
2017-09-11	Otterbourg PC	New York, NY
2017-09-11	Pension Benefit Guaranty Corporation	Washington, DC
2017-09-12	Eldridge Industries	New York
2017-09-12	Finn Dixon & Herling LLP	Stamford, CT
2045 00 42	W. G D	D. H. AW
2017-09-12	Kings County District Attorney	Brooklyn, NY
2017-09-13	Internal Revenue Service: Office of Chief	Multiple Locations - Please Check Schedule
	Counsel	for Complete List
		1
2017-09-13	Shipman & Goodwin LLP	Hartford, CT,Stamford, CT
2015 00 11	V0.D	W. 1
2017-09-14	US Department of State; Office of the	Washington, DC
	Legal Adviser	
2017-09-15	Federal Trade Commission; Bureau of	Washington, DC
	Competition	washington, 2 c
2017-09-15	Robbins Geller Rudman & Dowd LLP	PLAINTIFFS SIDE SECURITIES LITIGATION
		Melville, NY
Week 02 (09/18/201		
Date	Employer	Selected Offices
2017-09-18	Greenspoon Marder	New York, NY
2017-09-18	New York City Law Department	New York, NY
201-00-10		
2017-09-18	United States Marine Corps	Jersey City
2017-09-19	Memorial Sloan-Kettering Cancer Center	New York, NY
2017-07-17	Memorial Stoan-Rettering Cancer Center	New Tork, NT
2017-09-19	Natural Resources Defense Council	Multiple Office Locations Listed in Hiring
		Criteria
Week 03 (09/25/20)	17 - 09/28/2017)	
Date	Employer	Selected Offices
2017-09-25	District of Columbia Public Defender	Washington, DC
2017-09-26	Bronx Defenders	Bronx, NY
2017-09-26	Spiegel & McDiarmid LLP	Public Interest - 2L SUMMER OR 3L PRE-
		CLERKSHIP SUMMER ONLY Washington,
2017-09-26	Wollmuth Maher & Deutsch LLP	DC New York, NY
2017-09-20	Wollinuth Maller & Deutsch EEP	New Tork, NT
Week 04 (10/2/201)	7 - 10/06/2017)	•
Date	Employer	Selected Offices
2017-10-02	Legal Aid Society	New York, NY
2017-10-03	US Air Force; Judge Advocate General's	2L Summer Internship or 3L Informational
	Corps	Interview - Multiple Locations
	F-	
2017-10-04	Southern Environmental Law Center	Charlottesville, VA
2045 40 00	n 1 m 1 c	W. I DC
2017-10-06	Federal Trade Commission; Bureau of	Washington, DC
	Consumer Protection	
2017-10-06	US Army Corps of Engineers; Chief	Nationwide
2017-10-00	Counsel's Honors Program	Madoliwide
	Counsel's Honor's Frogram	





SELECT NYC OFFICES THAT DID NOT ATTEND EIW 2017

Akerman

Ballard Spahr

Carter Ledyard & Milburn

Chapman and Cutler

Cole Schotz

Davies Ward Phillips & Vineberg

Davis Wright Tremaine

Day Pitney

Dickstein Shapiro

Dorsey & Whitney

Duval & Stachenfeld

Friedman Kaplan Seiler & Adelman

Frommer Lawrence & Haug

IP only/specific background required

Garvey Schubert Barer

Hahn & Hessen

Harris Beach

Haynes & Boone

Herrick Feinstein

Hinckley Allen

Hodgson Russ

Jackson Lewis

primarily employment

Kenyon & Kenyon

IP only

Loeb & Loeb

McKool Smith

Mound Cotton Wallon & Greengrass

primarily insurance

Moses & Singer

Nixon Peabody

Ogletree, Deakins, Nash, Smoak &

Stewart

Perkins Coie

Riker Danzig Scherer Hyland &

Perretti

Robins Kaplan

Sadis & Goldberg

Satterlee Stephens Burke & Burke

Schiff Hardin

Sedgwick

Squire Patton Boggs

Sullivan & Worcester

Thompson & Knight

Thompson Hine

Vedder Price

White and Williams

Withers Bergman



SMALL & MID-SIZED FIRM SEARCH TIPS

You may expand your job search by networking and/or seeking employment with national small and mid-sized firms.

Small & Mid-Sized Firm Correspondence Tips

- Informational interviewing is recommended for getting your foot in the door. The Networking and Informational Interviewing Tip Sheets are both attached and available in the CSM Documents Library (https://law-nyu-csm.symplicity.com).
- Write directly to a partner, preferably one who is NYU Law alum or has a strong connection to your practice area of interest. Write to the department head of your practice area of interest, when possible.
- Personalize your letter. This is especially important for a small firm. Demonstrate you have researched the firm and are familiar with the firm's practice and needs.
- Sell yourself. Discuss your skills, qualifications, experiences, and knowledge of the firm's practice, and emphasize how you are a great fit for the firm.
- After you submit your application, follow-up with a phone call after 10 days to two weeks. Express your interest and demonstrate your commitment to pursuing the position.

Resources

Tailor your searches to your geographic and practice area preferences. Once you generate lists of firms that meet your criteria, research each firm individually and identify NYU alum.

Martindale-Hubbell on LexisNexis Career Library

http://www.lexisnexis.com/lawschool

- 1. Sign-in to LexisNexis and select Martindale Hubbel
- 2. Select "Go to Lexis Advance"
- 3. Select the Research Tab (upper left side), then select Lexis.Com from the pull down menu
- 4. Click on <u>Legal</u> > <u>Reference</u> > Lexis Nexis Digests> <u>Combined Law Directory Listings</u> > Lexis Nexis Listings, All)
- 5. Enter the following search terms: Location (New York) and FIRM-SIZE > (4) and FIRM-SIZE < (76) and PRACTICE(litigation or dispute resolution and corporate or transaction! or contract or finance) and new york university or nyu or n.y.u. pre/3 [D or J.D. or J D or LLB or L L B or LL.B.

The results are non-NALP firms with both litigation and transactional practices located in NYC with 10 to 75 attorneys. You can alter your search by changing the criteria (such as the location and firm size range) and adding other search terms (such as practice area or language skills).

Martindale-Hubbell Online

http://www.martindale.com

You can also research firms' practice areas and attorneys using Martindale's free site. The site is more user-friendly than LexisNexis, while LexisNexis allows for a more in-depth search.

Best Lawyers in America

Best Lawyers is the oldest peer review publication in the legal profession. The lists of outstanding attorneys are also available online, and are compiled by conducting exhaustive peer review surveys in which tens of thousands of leading lawyers confidentially evaluate their professional peers. If the votes for an attorney are positive enough for recognition in Best Lawyers, that attorney must maintain those votes in subsequent polls to remain in each edition. Lawyers are not permitted to pay any fee to participate in or be recognized by Best Lawyers. Non-subscribers have access to a limited selection; subscribers can access all the lawyers listed in a particular city and specialty. http://www.bestlawyers.com

International Business Law Consortium

IBLC brings together more than 100 independent law firms, tax advisers and business consultancies. Membership is exclusive and aspirants are vetted for impeccable reputation and people- and service-oriented professionalism. http://www.iblc.com

International Network of Boutique Law Firms

The INBLF's North American member firms are all boutique firms dedicated to practicing one or two practice areas in which they are proficient. Together, they span the full range of legal specialties. http://www.inblf.com

Lawdragon 500: Leading Lawyers in America

Lawdragon produces three different types of guides: The Lawdragon 500 Leading Lawyers in America, the annual "lawyers of the year" look at the best of the profession; an annual guide to the Most Powerful Employment Lawyers produced with Human Resource Executive Magazine; and the Lawdragon's 100 Leading Legal Consultants and Strategists. Lawdragon also does select "Insights Guides" that focus on a particular practice area or industry. http://www.lawdragon.com/guides/

Law Firm Alliance

The Law Firm Alliance is an alliance of mid-sized law firms. The Alliance brings together the expertise of more than 2,500 attorneys offering a wide range of legal and industry specialties. https://www.lawfirmalliance.org/

Mackrell International

Mackrell International is a global network of more than 55 independent law firms in 32 countries. Members have strong commercial law backgrounds and experience dealing with business and financial problems in their jurisdictions. http://www.mackrell.net

New York Area's Top Rated Lawyers of 2015

New York Magazine periodically has a comprehensive advertising supplement of "The New York Area's Top Rated Lawyers," a guide to lawyers in New York, New Jersey and Connecticut. You may use the database to search for attorneys by state and specialty. It is more extensive than the Best Lawyers database available to nonsubscribers. While the New York Magazine directory focuses on individual lawyers, it is an excellent resource for locating firms with specific practice areas. The attorneys featured have all achieved the peer reviewed rating of AV Preeminent by Martindale-Hubbell. http://nymag.com/bestlawyers

State Bar Associations

The site lists state and local bar associations. State and local bar associations often offer directories of lawyers, law firms and practice groups in their regional area. http://www.lawinfo.com/bar-associations.html

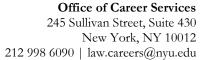
State Capital Global Law Firm Group

The State Capital Global Law Firm Group (the "Group") provides an effective, trustworthy resource to identify local counsel worldwide. The Group assists members in sharing information about the practice of law and

various business industries. Through continuing legal education and networking opportunities, attorneys develop relationships with other attorneys from around the world. http://www.statecapitallaw.org

Super Lawyers

Super Lawyers is a rating service of outstanding lawyers from more than 70 practice areas who have attained a high-degree of peer recognition and professional achievement. The patented selection process includes independent research, peer nominations and peer evaluations. Lawyers are selected to a Super Lawyers list in all 50 states and Washington, D.C. You may search for Super Lawyers by name, geographic location, or area of practice under "Find a Lawyer." http://superlawyers.com





SMALL & MID-SIZED NYC FIRMS THAT HAVE HIRED 1LS/2LS

Allegaert Berger Vogel

Altman Schochet

Andrews Kurth Kenyon

Arkin Solbakken Arrufat Gracia

Balestriere, Fariello & Abrams

Bantle & Levy

Bernstein Liebhard

Bernstein Litowitz Berger &

Grossmann Borenius

Brem Moldovsky

Brune

Chaffetz Lindsey Clausen Miller

Cohen Milstein Sellers & Toll Cohen, Frankel & Ruggiero Collins, Dobkin & Miller

Colson Law

Constantine Cannon
Crowe Horwath

Cuddy & Feder

David B. Shanies Law Office

Davis & Gilbert

Dunnegan & Scileppi

Eaton & Van Winkle

Eisner & Dictor

Fensterstock & Partners

Fitzpatrick & Hunt, Pagano, Aubert

Flemming Zulack Williamson

Zauderer

Frankfurt Kurnit Klein & Selz

Gabbard & Kamal

Gallet Dreyer & Berkey

Gardner Skelton Gill & Chamas Girard Gibbs Gladstein, Reif & Meginnis

Goldstein Patent Law

Gottlieb & Janey

Gottlieb Rackman & Reisman Grant, Herrmann, Schwartz &

Klinger

Grubman Shire & Mieselas

Grunfeld, Desiderio, Lebowitz,

Silverman & Klestadt

Hall & Hall

Hand Baldachin & Amburgey Heidell, Pittoni, Murphy & Bach

Helbraun Levey

Heller, Horowitz & Feit

Hoguet Newman Regal & Kenney

Jacobson & Falcon Joseph Hage Aaronson Jun Wang & Associates Kauff McGuire & Margolis

Kishner & Miller Kluk Pianko Law Lanier Law Firm

Lankler Siffert & Wohl

Law Office of Zachary Margulis-

Ohnuma

Law Offices of Joel B. Rudin Law Offices of Kenneth T.

Wasserman

Ledy-Gurren Bass D'Avanzo & Siff

Leonard Zack & Associates

Levy Ratner

Lewis Johs Avallone Aviles
Loeb, Block & Partners
Luskin, Stern & Eisler
Martin & Chioffi
Masur Griffitts
McLaughlin & Stern

Meltzer, Lippe, Goldstein &

Breitstone

Mendes & Mount

Meyer, Suozzi, English and Klein

Milberg

Miller & Wrubel

Morvillo, Abramowitz, Grand,

Iason & Anello

Muchnick, Golieb and Golieb

Ogletree Deakins Okun, Oddo & Babat Ostrolenk Faber Outten & Golden Peter R. Ginsberg Law

Putney, Twombly, Hall & Hirson

Reese Richman

Richard Yellen Associates Richards Kibbe & Orbe Richardson & Patel

Robert E. Michael & Associates

Rottenberg Lipman Rich

Samuel Goldman & Associates

Sanford Heisler

Schlam Stone & Dolan Siegel Teitelbaum & Evans Sloss Eckhouse LawCo Thompson & Knight Vladeck Raskin & Clark

Ward & Zinna
Warshaw Burstein
Weg & Myers
Whatley Kallas

White Fleischner & Fino

Wuersch & Gering

Zeichner Ellman & Krause

Zeller IP Group



NY OFFICES OF EIW FIRMS WITH NO NYU 2LS IN SUMMER 2017

Amster, Rothstein & Ebenstein IP only/special background required

Ashurst

Baker & Hostetler

Baker Botts

Blank Rome

Brewer Attorneys & Counselors

Brown Rudnick

Cooper & Dunham IP only/special background required

Cozen O'Connor

Crowell & Moring

Dentons US

Desmarais

IP only/special background required

DLA Piper

Fenwick & West

Fish & Richardson

IP only/special background required

Foley & Lardner

Gunderson Dettmer Stough Villeneuve

Franklin & Hachigian

Herbert Smith Freehills Global Disputes/Litigation only

King & Spalding

Lowenstein Sandler

McDermott Will & Emery

Nelson Mullins Riley & Scarborough

Nixon Peabody

Norton Rose Fulbright

Olshan Frome Wolosky

Pepper Hamilton

Seyfarth Shaw

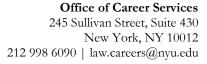
Sheppard Mullin Richter & Hampton

Venable

Vinson & Elkins

Wilson Sonsini Goodrich & Rosati

^{*}This information is confidential and should not be shared with these specific firms.





NETWORKING TIPS

Networking is an integral part of the legal job search, and an important life-long skill. A significant number of job seekers report that they first made contact with their employer through a friend, referral, or other form of networking. Even if you seek employment through on-campus interviews or targeted mailing, networking helps you gain relevant contacts, references, and information about the legal market.

What is networking?

Networking is a life-long connection-building process. **Networking has a long-term, rather than an immediate, payoff.** While a networking meeting or reception may not lead to an immediate job offer or interview, the relationships formed can be cultivated, strengthened, and the key to long-term job search success. Your current law school classmates are a great network, as they are the future leaders of law firms, corporations, governments and non-governmental organizations. Your friends from NYU Law will be invaluable contacts as you seek relationships with attorneys in practices around the world.

How do I network?

There are many **people you already know** who may develop your network:

- Alumni of NYU Law & undergraduate university
- Classmates from NYU Law & undergraduate university
- Family & friends
- Former employers

- Practitioners from your target geographic region
- Practitioners in your target practice area/practice setting
- Professors from NYU Law & undergraduate university

Reach out to these contacts regularly (as appropriate). Let them know what you are up to, and ask **questions about their practice** or recent news that may be of interest to both of you. Ask for **advice** whenever possible – the goal of building a network is to educate yourself not only about potential job opportunities, but also about legal practice more broadly. People often appreciate sharing their experience and practice, so it is always beneficial to show a genuine interest in someone's background.

You can also network with **people that you have never met before**. The process may be more intimidating, but it is an important skill in any attorney's arsenal. A great way to expand your network is to attend career **events** at NYU Law, the New York Bar Associations, and in your target geographic region. For example, the New York City Bar Association is holding its Annual Law Student Reception on September 7, from 7:00-9:00 p.m. at 42 West 44th Street.

- Introduce yourself to people during the event's cocktail/mingling sessions, and ask about their interest in the topic.
- Prepare a 20-second "elevator speech" to introduce yourself and your top professional assets.
- Ask for business cards, and send a brief follow-up email within the following two days.
- If possible, continue following-up when you see relevant news or other events (within reason). This will form a relationship on which you can build your job search efforts.
- If you attend a panel discussion or lecture, speak with the panelists afterwards. Prepare questions
 during the discussion, then approach the speakers at the end to thank them for speaking and to ask your
 questions.
- Alternatively, you may research the speakers' contact information online attorneys at large law firms often have their email address publicly available and send an email the day after the event. Thank the speaker for their time, introduce yourself, and ask if they are willing to speak with you about pursuing a career in X field. Schedule an appointment to speak over the phone or meet in person. Prepare questions about the practice and their career, as well as your own "pitch" regarding your background and skills.

Organizations & Associations for Networking

American Bar Association (<u>www.abanet.org</u>)

New York City Bar Association (www.nycbar.org)

New York County Lawyers' Association (www.nycla.org)

New York State Bar Association (www.nysba.org)

Practising Law Institute (www.pli.edu)

...and many more! Do a search based on your practice area, geographic interests, language skills, legal training, and other factors.



INFORMATIONAL INTERVIEWING TIPS

What is an informational interview?

An informational interview is an informal conversation with someone working in an area that interests you who will give you information and advice. It is an effective research tool in addition to reading books, exploring the Internet and examining job descriptions. It is not a job interview, and the objective is not to find job openings. Informational interviews provide the opportunity to speak with practitioners individually, and to learn more about the legal market, practice, and potential career opportunities. At the same time, as a student, you have the opportunity to present your background and interests to a potential employer, while also demonstrating your poise and intelligence, without the pressure of a "real" interview.

How do I conduct an informational interview?

In addition to conducting informational interviews with your existing network and attorneys you meet at events, use lawyer search engines such as www.martindale.com and the Directory of Corporate Counsel (available on Westlaw) to identify attorneys who share your common interest (i.e., a similar practice area, the same law school or undergraduate university, common geographic ties, etc.). You should then email them asking for advice and information.

- In your introductory email, specify that you seek advice and are not asking for a job. The attorney
 may not know of any job openings, so this makes it easier for the attorney to agree to a brief
 conversation.
- Attach your resume to your introductory email. For example: "I am attaching my resume here to give you a sense of my professional and academic background."
- If possible, begin the email to a new contact by "name dropping." For example: "I recently met Ms. XYZ, who suggested I contact you to learn more about your career in International Trade Law."
- Be **flexible with timing**, as they are doing you a favor.
- At the end of your informational interview, **ask if there are any other attorneys you should speak with**, or any organizations you should join to help your career development.

Possible Interview Ouestions

Make it easy for the person to help you. Ask targeted questions that will provide you with career advice, instead of asking "how can I get a job?". Following are some sample questions:

Career Path

- How and why did you choose your current employer?
- What was your career path (if you've changed jobs since graduation)?
- Where did you work immediately after earning your JD?

Practice Area

- Are there any professional associations/organizations I should join to gain exposure to this area?
- As a student interested in this practice area, how do I get started?
- How did you choose this practice area?
- What are the lead publications in this field? Are there any websites or other sources I should read regularly?
- What courses would you recommend I take next semester to pursue a career in this field? Are there any courses you wish you had taken when you were in law school?
- What do you find is the most interesting/exciting/rewarding aspect of your practice?
- What does a first- or second-year associate do in your practice?
- What is a "typical" day in the life of a practitioner in your area?

Organization

- Are associates at your organization given any specialized training?
- For organizations with offices in other cities, what are the options for geographic mobility?
- How do the various departments of your firm work together?
- How does your organization recruit/hire law students?
- How is work assigned?

Job Search Strategies

- As an employer, what job search methods do you find effective?
- Do you recommend that students prepare a writing sample? What type of material is preferred?
- How did you find your job post-JD?
- How do you view academic performance and prior work experience?
- What are some common interviewing tips for law students?
- What qualities/qualifications does your firm look for in a candidate?

For more about informational interviewing¹:

- 1. A Guide to Networking Meetings http://www.legalauthority.com/cc/a guide to networking meetings.html
- 2. When Networking, Use the Right Kind of Correspondence http://www.abanet.org/lsd/studentlawyer/nov06/jobs.shtml

^{1.} Including these resource materials does not connote NYU support of any particular product or program offered by the above organizations.



THE 2L POST-EIW JOB SEARCH

Follow-up with Outstanding Applications

- If you had a callback with the firm, send a "first choice" email.
- If you did not have a callback with the firm, and have not heard back since your first EIW interview, send a "continued interest" email.

Review Job Postings on CSM

- Update your CSM profile and review new job listings daily or set up a search agent so that all new job listings are emailed directly to your account (https://law-nyu-csm.symplicity.com/students/). There are currently a number of 2L summer positions at law firms posted on CSM.
- Apply for part-time positions during the academic year. This may lead to a summer job opportunity, and you will hone your legal skills.
- Review archived job postings to determine which firms may be busy and have an interest in NYU law students.

Participate in Fall OCI: Sept. 11 – Oct. 13

- Participate in Fall OCI; the OCI module for Week 1 bidding opens on Friday, August 25, at noon.
- Continue to view and bid on employers two weeks in advance of the interview date. The module opens for bidding each Friday at 12:00 p.m. and closes at 11:59 p.m. the following Monday (list of *tentative* employers attached).

Send Targeted Mailings

- Expand your geographic scope in the greater NY metro area (i.e., NJ and CT) and other geographic locations where you have connections.
- Target NY firms that did not participate in EIW (list attached).
- Target NY offices of EIW firms with no NYU 2Ls in summer 2017 (list attached).
- Target small and mid-sized firms through Martindale Hubbell (search tips and list of smaller firms that have hired 1Ls/2Ls attached).
- Target firms with practice areas that fit your specific background, and reference this in your cover letter.
- Target alumni who attended the 2012, 2013, and 2014 "Finding Your Niche" Small and Mid-sized Firms Career Fair (list of bios available in the CSM Career Resources Library).
- Send materials directly to NYU alumni and copy the recruiting coordinator.

Obtain Letters of Recommendation

 Request letters of recommendation from former employers and/or faculty to strengthen your applications.

Monitor Government Opportunities & Deadlines

- Attend PILCapalooza: An Introduction to Public Interest Lawyering on September 7 from 6:00-8:00 p.m.
- Register for PILC funding by December 1.
- Read the 2L Public Interest Job Search Handbook and the US Government Opportunities for Law Students and Lawyers Handbook (available in PILC, Furman Hall, Suite 430)1
- Meet with PILC counselors to determine government application deadlines.
- Review the *University of Arizona Government Honors and Internship Handbook* (available online: http://arizonahandbooks.com/u/nyupilc; password: frenchfries).

• Review government job postings on <u>www.usajobs.gov</u>.

Monitor Compliance Opportunities

- Seek summer compliance opportunities by checking websites and emailing NYU alumni in compliance at large banks, healthcare companies, and insurance companies. AIG, Bank of America, Citigroup, JP Morgan Chase, Kaiser Permanente, and UnitedHealth are examples of corporations that regularly hire entry- and junior-level compliance officers.
- Explore the NYU Program on Corporate Compliance and Enforcement website for networking events (http://www.law.nyu.edu/corporatecompliance).

Monitor In-House Counsel Opportunities

- Seek summer in-house counsel opportunities by focusing on corporations in the insurance and oil and gas industries, which regularly hire entry-level attorneys. In NYC, SCOR, Standard Securities Life Insurance, Metropolitan Life Insurance Company, Guardian Life Insurance Company and New York Life Insurance Company have hired entry-level attorneys.
- Utilize the Directory of Corporate Counsel through Westlaw, LinkedIn (jobs), and Indeed.com.

Network

- Expand your professional network by contacting NYU Law faculty and prior legal employers. If you ask faculty for assistance, ask for something they can do; do not simply ask if they can help you secure employment.
- Attend networking events external to NYU Law, such as the Bar Association and alumni events. This
 will allow you to both establish new ties and solidify current relationships. Review the weekly NYU Law
 Docket for upcoming events.
- Utilize the NYC Bar Association's Young Lawyers Connect feature (http://www.nycbar.org/events-young-lawyers-events).

Schedule Informational Interviews

• Schedule informational interviews with targeted NYU and undergraduate alumni to learn more about their practice.

Subscribe to Legal Newsletters

- Stay abreast of the latest market news and career information by subscribing to the New York Law Journal's *New York Lawyer Career Center* newsletter (http://www.newyorklawjournal.com/career-center).
- Monitor legal news and develop your practice area knowledge by signing up for The Law.com
 Network's Newsletter Alerts. The Law.com network provides newsletters on many topics and in many
 jurisdictions. Readers can choose from a variety of news and subject specific email products
 (http://www.alm.law.com/jsp/law/newsletters.jsp).

Pace vourself

• Stay in the process. Seek our assistance as needed.

Handouts

Fall OCI 2017 Employers (2Ls)
Select NYC Offices that did not attend EIW 2017
NY Offices of EIW Firms without NYU Summers in Summer 2017
Small & Mid-Sized Firm Search Tips
Small & Mid-Sized Firms that have Previously Hired 1Ls and 2Ls
Networking Tips
Informational Interview Tips