

**From:** nyu-law@csm.symplicity.com  
**Sent:** Monday, March 16, 2015 3:32 PM  
**To:** LLM Graduating Candidates  
**Subject:** OCS: LLM Employment and Satisfaction Survey

This message is being sent to all LLM students graduating between September 2014 and August 2015 regarding the mandatory LLM Employment and Student Satisfaction Survey. **YOU MUST COMPLETE THE SURVEY IN ORDER TO RECEIVE TICKETS TO THE CONVOCATION CEREMONY!!**

The Office of Career Services, the Public Interest Law Center, the Office of Graduate Affairs, and the Office of Development and Alumni Relations are coordinating efforts to gather employment data and feedback on the student experience by way of the LLM Employment & Satisfaction Survey. Due to the importance of collecting this information, only those students who complete the survey will be given tickets to the School of Law's graduation ceremony.

We recognize that we are requesting this information early in the semester, and that many students have not yet finalized their post-graduation plans. Please indicate your current status and update your employment and contact information as your plans develop. It is helpful to the Office of Career Services and Public Interest Law Center to know which students are still seeking employment at this stage, so that we can provide adequate support and career counseling services to you! If you are still seeking employment, please call us at 212-998-6090 to schedule an appointment with a career counselor, if you have not done so already.

**The survey deadline is Friday, April 24, 2015.** The employment information collected through the survey is extremely important, as we are required to maintain records for several entities, including the American Bar Association, the National Association for Law Placement, U.S. News and World Report, etc. Therefore, it is imperative that you submit accurate employment data. In addition, the student experience information collected through the survey is important for improving services and programming for the incoming classes.

**INSTRUCTIONS ARE DIFFERENT FOR JD AND LLM STUDENTS. PLEASE BE SURE YOU FOLLOW THE CORRECT INFORMATION: LLM STUDENTS**

1. Login to CSM at: <https://law-nyu-csm.symplicity.com/students>
2. You will be taken directly to the Surveys page. Click on the Respond button on the left (next to "Reply Required"). Note that you will not be able to access other parts of the CSM system (job listings, events, resources) if you have not completed the survey.
3. Complete all of the fields. Please note: Occasionally, when you make a selection the screen will reload with additional fields to complete; simply scroll back down to where you left off and continue completing the survey. You will be asked questions about your post-graduation employment plans as well as your experiences at NYU School of Law. For the employment section, please indicate your status/plans AFTER graduation from the LLM (i.e., do not indicate "enrolled in a full time degree program" because you are at NYU Law; only indicate "enrolled in a full time degree program" if you plan to pursue post-LLM studies).
4. Click "finalize" to submit the survey. You may always edit the survey after clicking "finalize."
5. You may want to print out a copy of your completed survey as confirmation of your submission.
6. Click the "Log Out" link on the upper right, next to your name to exit.

Thank you,  
Clara Solomon  
Office of Career Services