

# CLR WRITER'S WORKSHOP

Friday, September 22, and Saturday, September 23, 2017

## RESERVATIONS ACCEPTED FOR ONE OR TWO NIGHTS

### Reservation Procedure

Individuals must call Club Quarters Member Services during business hours at 203-905-2100 to reserve their rooms before the cut-off date of **August 23, 2017**. Individuals should identify themselves with NYU and use the appropriate group code:

**NY0926 for CQ Wall Street**

**NYW926 for CQ Midtown**

*Any reservations after the cut-off date will be subject to availability.*

Please note that there is a \$15.00 charge per extra person per room. All rooms are based on single occupancy; add \$15 for second person. New York City tax is currently 14.75% and \$3.50 per room/per night, \$5.50 per suite/per night, hotel occupancy tax.

### Deposit and Payment Procedures

Room, tax, and, incidental charges will be the responsibility of each guest. Club Quarters will be requesting a credit card from each guest at the time of the reservation. Guests will present their own credit cards upon check-in.

A personal/corporate credit card number is required to secure each reservation

Rates are subject to local and state taxes

## CLUB QUARTERS DOWNTOWN

52 William Street

New York, NY 10005

Phone: (212) 269-6400

**Group Code: NYU002**

Standard-- \$309 plus tax

2 beds can be accommodated at this location only. Please contact hotel directly for rates and availability.

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## CLUB QUARTERS MIDTOWN

25 West 51<sup>st</sup> Street

New York, NY 10019

(212) 262-3200

**Group Code: NYU001**

Standard--\$379 plus tax

2 beds can be accommodated at this location only. Please contact hotel directly for rates and availability.

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