

From: Office of Records and Registration
Sent: October 7, 2013 12:25 PM
To: 2014 Graduating Candidates
Subject: Applying for Graduation

3Ls and Full-time LL.M.s: Apply for May 2014 Graduation via Albert Now through February 7, 2014

Now is the time for all students anticipating a May 2014 degree to register for graduation on Albert. Completing this application ensures that you are on the degree list and that you will receive all mailings relevant to graduation ceremonies. For more detailed information, please review [Applying for Graduation](#) on the Law School's web site.

Please note that if you do not apply for graduation your name will not be printed in the Law School Convocation Program and you will not be on track to receive your degree.

To apply for graduation, log into [NYUHome](#) and go to the "Academics" tab.

1. Click on "Albert Login".
2. Click on "Student Center".
3. In the "Academics" section, select "Apply for Graduation" in the dropdown menu.

Please see the [University Registrar's web site](#) for additional instructions on applying for graduation.

Important notes:

1. If you would like your name to appear differently on your diploma than it does in Albert, you must complete a [Change of Name Form](#) and submit the completed form to the Office of Records and Registration (Furman 400).
2. Verify that the spelling of your name and your permanent address is correct in Albert. Your diploma will be mailed in late September 2014 to the permanent address in Albert.

Please remember that the deadline to apply for May 2014 graduation is **February 7, 2014**.

Thank you for your cooperation as you take one more step towards completing your degree!