

Adding Captions to Images

1. In the Edit tab, open Image Properties by double-clicking on your image
2. Add caption as Alternative Text
3. Click on Advanced Tab
4. Add the word “caption” before the existing text in the Stylesheet Classes field
5. Click OK
6. Press the Save button at bottom of page to save your caption

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Step 2:

Image Properties

Image Info Link Advanced

URL
http://staging.nyu.law.me/sites/default/files/styles/inside
Browse Server

Alternative Text
John Smith

Width: 137
Height: 160
Border:
HSpace:

Preview

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Step 4:

Image Properties

Image Info Link **Advanced**

Id: Language Direction: Language Code:

Long Description URL:

Stylesheet Classes: **caption** media-image media-image-l
Advisory Title:

Style: font-family: MiloWeb, arial, sans-serif, line-height: 1.6; width: 137px; height: 16px