

# 2016 Graduation To-Do List

Congratulations on your forthcoming graduation!

Please follow the To-Do List to make sure you have completed all the necessary steps to participate in graduation events.



## **Did I remember to:**

### **Deadline**

- ☐ Nominate a peer or myself to be the [student graduation speaker](#) at the Law School Convocation and/or the All-University Commencement 3/4/16
- ☐ Nominate a peer or myself for a [Convocation Award](#) 3/4/16
- ☐ [RSVP to attend Convocation](#) at the Beacon Theatre 3/11/16
- ☐ [Order academic attire](#) (cap, gown, hood) 4/1/16
- ☐ Request complimentary photo proofs from Island Photography  
(optional & service fee) 4/1/16
- ☐ Submit photos for the Photo Montage Slideshow 4/15/16
- ☐ Submit your Employment Survey Form 4/22/16  
*It is important that you complete the survey by the deadline in order to receive your Convocation guest tickets.*
- ☐ [RSVP to attend the All-University Commencement](#) at Yankee Stadium 5/6/16
- ☐ Confirm your name and permanent address in Albert for your diploma 6/1/16  
*Your name listed in Albert will be used for your diploma, and your diploma will be mailed to your permanent address listed in Albert.*

## **MARK YOUR CALENDARS:**

Tuesday, May 3-Friday, May 6: [Graduation Station](#)

Where you will pick up your Convocation tickets and academic attire, and purchase Barristers' Ball tickets.

## **GRADUATION WEEK EVENTS:**

Tuesday, May 17: [Grad Alley](#) and [Law School Barristers' Ball](#)

Wednesday, May 18: [All-University Commencement](#) and [Law School Send-Off Reception](#)

Thursday, May 19: [Law School Convocation](#)