

WELCOME HOME

2013-14 HOUSING LOTTERY & ROOM DRAW INFORMATION

www.law.nyu.edu/housing/oncampushousing/lotteryandroomdraw

Thursday, January 24: Applications Available Online

- Lottery, Room Draw Applications & Returning Student Housing Applications Available Online

Monday, January 28: Information Session

- 3PM Lottery & Room Draw Process Question & Answer Session in Mercer Residence 1ST Floor Game Room

Thursday, January 31: Application Deadline

- 5PM Deadline for Submitting 2013-14 Lottery & Returning Student Academic Year Housing Applications online

Friday, February 8: Results Posted

- Lottery Results, Room Draw Appointments, and Scouting & Sightseeing Reports posted in Mercer Residence Hall and online

Monday, February 11: Open House 5:00 pm - 8:00 pm (Knock on Doors Night)

- Staff will be available in the lobby area of Mercer Residence Hall from 3-5 PM to answer questions

Tuesday, February 12: Room Draw

- Mercer Residence 1ST Floor Game Room

Friday, April 5: Cancellation Deadline

- *(Consult housing license for cancellation policy)* To be without penalty, notice of cancellation must be submitted by April 5, 2013. Applicants who cancel after April 5, 2013 and prior to May 15, 2013, are assessed a \$500 late cancellation fee. Applicants who cancel after May 15, 2013, will be responsible for the full license period.

Arrears : In order to participate in the Room Draw Process, your NYU account (as well as those of your selected apartmentmates) must be current (housing, tuition, meal plan, etc.). The Office of Student Financial Services at the School of Law is available to discuss remedies with you and will authorize us to process your application if there are special circumstances. Student accounts will be reviewed during the week of January 21.

THE LOTTERY, ROOM DRAW & HOUSING APPLICATION PROCESS

Please read this information carefully. If you have questions, contact the Office of Residential Life at law.reslife@nyu.edu. **If your application (Lottery & Housing) is received after 5 PM on Thursday, January 31, 2013, you will be placed at the bottom of the waitlist and will be assigned an apartment after all lottery participants have been accommodated. All applications must be submitted online.**

Why School Of Law Housing Is A Great Option

AMENITIES

- All housing options include utilities (gas, heat, water, electric, and air conditioning) and furniture in the rates.
- The rates in Mercer and D'Agostino include ResNet (high-speed wireless internet), NYU cable television, and phone service with local calls, voicemail, and call waiting.
- Mercer Residence and D'Agostino Hall also offer a 24/7 Front Desk and security operation and round-the-clock maintenance coverage.

FLEXIBILITY

- Residents are not obligated to a 12-month lease if summer plans are unsure.
- Should you wish to stay in housing over the summer, simply apply for summer housing.

LOCATION

- Live in the heart of Greenwich Village.
- Live just a short walk from classes and the Law Library.

COMMUNITY

- Take advantage of the many seminars, programs, and activities offered
- Unwind with fellow students over a game of pool or foos ball in the Mercer Gameroom

The Lottery

The Lottery is used for two important determinations: first, it determines which students are guaranteed rooms; second, it determines the order in which students (once guaranteed a room) select rooms.

I) Determining Who Will Be Guaranteed a Room

Our commitment is to make every effort to provide housing for all entering students (1Ls, LLM, JSD and exchange students) who meet application deadlines because we understand they are in transition, many coming to New York or the USA only days before class. In addition, we are committed to providing a second year of housing to rising 1L students. Space allocation for current 2Ls is described below.

The Office of Residential Life projects the number of spaces required for entering students, and this projection determines the number of spaces which are then available to satisfy the requests made both by present 1Ls for a second year in housing as well as present 2Ls who wish a third year in housing. From those spaces available following the entering student projection, the present 1Ls who request a second year in housing receive priority.

II) Determining the Order of Selection

In addition to determining which students will be guaranteed rooms, the lottery determines the order in which they are entitled to select rooms. When the Office of Residential Life receives an application, a weight is assigned to it based on class year and number of semesters (academic year only) lived in Law School housing (see page 6). Within each weight category, the lottery determines a place in the Room Draw for each applicant (see page 6, "Lottery Numbers"). Present 2L students who successfully obtain the right to a room have priority in selecting rooms over present 1Ls and entering students.

The Room Draw

The Room Draw enables you to select a room from among those available at the time of your appointment. Floor plans for all of the Law School apartment types are available on our website at www.law.nyu.edu/housing. Note that layouts and square footage of apartments will vary. Please remember that all room types may not be available at the time of your appointment.

Academic Year Housing Application

All students must submit, online, the 2013-14 Academic Year Housing Application for Returning Students **prior to** submitting the Lottery Application.

Lottery Application

Once the Academic Year Housing Application is submitted, applicants must submit a Lottery Application. **Both applications (there are two) must be submitted online.**

COMPLETING THE LOTTERY & HOUSING APPLICATION

Entering the Lottery with Apartmentmate(s)

If you wish to choose your apartmentmate(s) (requested apartmentmates must be of the **same** class level, i.e. JD1, JD2, etc.), you must do so when submitting both your Academic Year Housing Application and your Lottery Application. Each apartmentmate (if the same class level) must indicate, on both their individual Academic Year Housing Application and the group's Lottery Application, their requested apartmentmate(s). Once the Academic Year Housing Applications have been submitted by each applicant, **each group of apartmentmates should then complete only one Lottery Application together, online.**

Each application may have up to three (3) names on it; no student's name may appear on more than one application. Your group will receive one lottery number and be assigned one appointment time for the Lottery Room Draw. The requested room type (studio, double, triple) must be indicated on the Lottery Application.

Entering the Lottery without Apartmentmate(s) and Family Housing Applicants

You also have the option of entering the lottery on your own and picking into a partially-filled apartment or the next available space at the time of your room draw appointment. We have a very limited number of single (studio) apartments. Students who wish to be considered for a single are required to note this in the space provided on their application (for more specific information refer to "Room Draw" on page 7). It will not be possible to "buy out" a larger studio (suitable for 2 persons) or an apartment suite as a single, unless you are living within the guidelines of our family housing policy (see page 5).

To apply for a private bedroom in a double or triple occupancy apartment, indicate the room type on the Lottery Application, and leave the space for apartmentmates names blank. You may **not** subsequently fill these spaces with apartmentmates of your choice.

Freezing

You have the opportunity to retain your current room unless you occupy a room that has been removed from the pool of spaces available for 201 3-14. To "freeze" your room, you must indicate this preference at the time you complete your lottery application. After the lottery is run, these rooms will be frozen. **Applicants who freeze their rooms do not have to attend the Room Draw.**

If your present apartmentmate(s) also wish to freeze and are in the same class level, enter their name(s) and University Identification Number(s) on the application. If they do not wish to freeze, you may name any returning student(s) of the same class year to fill the remaining spaces. NYU I.D. numbers for those students must also be included on the applications. Both you and your prospective apartmentmates must be indicated on the Lottery Application and the Academic Year Housing Application(s) in order for it to be processed. If you wish to freeze your room but do not want to designate apartmentmates on your application, leave the space for apartmentmates' names blank. Freezing will obligate you to retain your current apartment.

The advantage to not freezing your current assignment is that you have the opportunity to potentially upgrade your apartment through the Room Draw process (of available rooms), although you relinquish all rights to your current room.

Family Housing

It is the policy of the New York University School of Law to allocate housing in its residences under policies that do not discriminate on the basis of the race, religious creed, color, national origin, gender, sexual orientation, gender identity/expression, age, handicap, or marital or parental status of any housing applicant. As a part of this nondiscrimination policy, the Law School is committed to the principle of equal access to available family housing for all qualifying law students. All family housing residents (those who are not the licensee) must obtain an NYU ID Card and are not provided with ResNet or Coles/Palladium access.

For Studios and One-Bedroom Apartments

We accept only one application and license for each studio or one-bedroom apartment. The applicant, upon signing the license, becomes the sole licensee. The licensee for an apartment suitable for two or more persons may occupy the apartment with a spouse, partner, or significant other. In all cases, the resident who signs a license for a full apartment will be responsible for the full rent for the apartment.

Housing with Children

If you are applying for family housing with children, please indicate the number of children who will be living with you on the Academic Year Housing Application.

Smoke-Free

The University has issued a ban on smoking in all undergraduate and graduate residence hall apartments and facilities (apartments, common areas, terraces, balconies, etc.). Any resident or guest wishing to smoke must exit the building to do so in designated smoking areas.

Request for Reasonable Accommodations

Apartments equipped for physically challenged students are available in both D'Agostino and Mercer residences. Students who wish to have these accommodations should be sure to indicate their requirements on the Lottery Application, Section VII.

Apartment Type

Apartment types (e.g., single, double, triple) are shown on the Lottery Application. All students, except those applying for family housing, must indicate on the lottery application the type of apartment they desire. **These choices are binding provided that your apartment type is available at the time of your appointment for the Room Draw.** The number of D1, D2 and D3 studio apartments will be allocated between single individuals and couples after apartments that have been frozen have been removed from the Lottery.

Buildings in which housing may be selected during the Room Draw include: Mercer Residence (240 Mercer Street), D'Agostino Hall (110 West 3rd Street), 130 MacDougal Street, and 230 Sullivan Street. Apartment types are priced according to square footage, location, tier, and amenities; please be sure you are aware of the price variations when selecting your apartment during the Room Draw. **Layout and square footage of apartments vary.**

Utilities

Housing rates for Mercer Residence and D'Agostino Hall include utilities, ResNet/WiFi, NYU Cable and NYU net phone service. Housing rates of 230 Sullivan Street and 130 MacDougal Street include utilities.

Apartment Switches Following the Room Draw

It will be possible to request to switch apartments selected in the Lottery after the April 5 cancellation deadline. The switch period, during which students with an academic year housing assignment have the opportunity to request a reassignment, will be on Monday, April 8 through Wednesday, April 10. The Office of Residential Life will maintain the switch list until May 15, after which requests for reassignment can no longer be considered as the entering student assignment process begins. Please note that reassignments are granted until May 15 on a space available basis and in lottery number order.

THE LOTTERY

Lottery Numbers

Numbers are randomly assigned by computer and will be used to determine the time of your appointment for the Room Draw. All applications are weighted by seniority points (see below) and the number of academic year semesters (or averaged number in the case of 2 or more applicants) applicants have lived in law housing since Fall 2010. Taking the most senior weight group first, the computer will randomly assign numbers to the students within each weight group. This number determines the position of the application in the Room Draw.

Students are given a weight of 1.0 per semester for all academic year semesters they have lived in law housing since Fall 2011. Additionally, transfer students are given a weight equivalent to other second year students who have lived in housing since the Fall of 2011. All levels (e.g., first year, second year) include the current Spring 2012 semester. Students of mixed groups (applicants with different class levels) will complete a separate lottery application and each must fall within the cap for his/her class level in order to choose a room at the Room Draw.

The seniority points used for the lottery are as follows:

Current second year students, Joint Degree 3Ls, returning LLMs 2.0

Current first year students 1.0

THE ROOM DRAW

Appointments

A list of scheduled appointments for the Room Draw will be posted outside the Office of Residential Life in Mercer Residence, as well as online at www.law.nyu.edu/housing/oncampushousing/lotteryandroomdraw by 5:00 p.m. on Friday, February 8. Applicants who did not freeze their current room must participate in the Room Draw by appearing on the assigned date and time of your appointment. You may make arrangements for a proxy, and a proxy form is available at www.law.nyu.edu/housing/oncampushousing/lotteryandroomdraw/proxy.

Open House (Knock On Doors Night)

There will be an informal evening in both the Mercer Street Residence and D'Agostino Hall on Monday, February 11, from 5:00 to 9:30 p.m., during which time spaces available for Room Draw (which will be noted on the scouting report) may be viewed, at the discretion of the current resident. Additionally, the Department of Residence Services staff be in the lobby of Mercer Residence from 5:00-7:00 p.m. and will be available to answer your questions. Although viewing apartments is strictly at the convenience of current residents, we encourage you to be home when not scouting yourselves! A Scouting and Sight-Seeing Report, which lists available (non-frozen) spaces and units, will be available on our web site at 5:00 p.m. on Friday, February 8.

Room Draw

The Room Draw will take place on Tuesday and Wednesday, February 12. At the time of your scheduled appointment, you may select a space in any remaining apartment that is consistent with the choice of housing type shown on your Lottery Application. The following exceptions and rules apply:

1. *If no apartments of the type you specified are available, you may select space in a remaining two-bedroom suite only (not applicable to family housing applicants). Partially-vacant suites are to be filled first, unless a staff member from the Department of Residence Services determines that it is necessary to open an empty two-bedroom unit.*
2. *Persons in a ³single" or a ³triple group" will not be required to choose the designated apartment type at the time of their Room Draw appointment if there are no satisfactory apartments available (as the demand for these apartments exceeds the supply). In such cases, persons may choose to pick into a two-bedroom suite only. Partially-vacant suites are to be filled first, unless a staff member from the Department of Residence Services determines that it is necessary to open an empty two-bedroom unit.*
3. *Persons in a ³double group" will be required to pick into a two-bedroom suite only.*

Proxies

It is advisable for all members of a group to appear at the Room Draw at the appointment time to select their rooms. One member may choose a unit for the group if that individual has proxies signed by the others. If a group chooses to (or must) split up at the time of its Room Draw appointment, the proxies also enable the group's representative to pick spaces for those members of the group not present (see "Appointments" above). An individual who cannot be present at his or her assigned appointment time for the Room Draw must send someone in his or her place with a signed proxy or come at a later time and select from available apartments (or be placed on the waitlist if the cap has already been reached). If you would like the Office of Residential Life to serve as your proxy, please submit the Proxy Form to the Office prior to your Room Draw appointment. Remember that the choices made by the proxy holder are binding.

2013 Summer Housing Applications

Summer Housing Applications will be available at www.law.nyu.edu/housing/summerhousing on Friday, February 15. Students must submit a Summer Housing Application if planning on staying in Law School housing after May 22, 2013 (May 26 for those graduating). **Priority is given to applicants who submit their Summer Housing Application by Thursday, February 21, 2013.**

We begin making summer housing assignments at the end of February, and weekly thereafter, so you should apply as soon as possible. Applications will be accepted after this date, but your choices will become more limited as we proceed with assignments. Individuals who apply by February 21 will receive confirmation of their room assignment in late February. All others will be assigned based on available space.

Although we will try our best to place you in either your Fall 2013 or Spring 2013 room for the summer, there is no guarantee that we can make this accommodation in all cases.

The following apartments in Mercer Residence will be refurbished during the summer and therefore not available for occupancy during this time.

Mercer Residence (Subject to Change)

516	912	1105	1909
712	1001	1106	2002
811	1003	1311	2004
816	1009	1705	2005
817	1011	1706	2011
904	1102	1710	
906	1103	1907	

Students may apply for 4 – 13 weeks of housing.

Please note the following:

Transition Housing

Current spring 2013 residents who request, and are confirmed, for a summer housing stay for week 1 (June 2, 2013 Summer Housing start date), may apply for Transition Housing. Current residents switching into a different apartment assignment for the summer will be required to do so as scheduled by the Department of Residence Services (Sunday, May 26). Residents will be charged the Summer 2013 weekly rate that corresponds with the apartment type to which they are assigned.

Only current spring 2013 residents are eligible for transition housing.

Summer Term Housing

The Summer Term begins on June 2, 2013 and ends on August 3, 2013. Applicants may apply for a stay of 4 to 10 weeks.

Note: A spring resident, who would like 4 weeks of summer housing (minimum stay), can do so by applying for Transition Housing (1 Week) and 3 weeks of Summer Term housing.

Summer to Fall Housing

NYU School of Law students who and have a summer housing assignment for week 10 of the Summer Term (August 4 to August 10, 2013), and have a confirmed Fall 2013 housing assignment, may apply for accommodations from August 10 (End of the Summer Program) to August 24 (Start of the Academic Year License Period). ***Those applicants assigned during this period must switch into their academic year housing assignment on August 11.*** Residents will be charged the 201 3-14 academic year weekly rate that corresponds with the apartment type to which they are assigned. Due to the arrival of the entering class, only those residents with a Fall 2013 housing assignment will be accommodated during this time.