

Law School Biweekly Payroll Schedule 2017-2018

| PAY PERIOD | | APPROVED BY THE APPROVER ON | PAY DAY |
|------------|----------|-----------------------------------|----------|
| Beginning | Ending | | |
| (Monday) | (Sunday) | | (Friday) |
| 08/07/17 | 08/20/17 | 08/21/17 | 09/01/17 |
| 08/21/17 | 09/03/17 | 09/05/17 | 09/15/17 |
| 09/04/17 | 09/17/17 | 09/18/17 | 09/29/17 |
| 09/18/17 | 10/01/17 | 10/02/17 | 10/13/17 |
| 10/02/17 | 10/15/17 | 10/16/17 | 10/27/17 |
| 10/16/17 | 10/29/17 | 10/30/17 | 11/10/17 |
| 10/30/17 | 11/12/17 | 11/13/17 | 11/22/17 |
| 11/13/17 | 11/26/17 | 11/27/17 | 12/08/17 |
| 11/27/17 | 12/10/17 | 12/11/17 | 12/22/17 |
| 12/11/17 | 12/24/17 | 12/25/17** | 01/05/18 |
| 12/25/17 | 01/07/18 | 01/08/18 | 01/19/18 |
| 01/08/18 | 01/21/18 | 01/22/18 | 02/02/18 |
| 01/22/18 | 02/04/18 | 02/05/18 | 02/16/18 |
| 02/05/18 | 02/18/18 | 02/20/18 | 03/02/18 |
| 02/19/18 | 03/04/18 | 03/05/18 | 03/16/18 |
| 03/05/18 | 03/18/18 | 03/19/18 | 03/30/18 |
| 03/19/18 | 04/01/18 | 04/02/18 | 04/13/18 |
| 04/02/18 | 04/15/18 | 04/16/18 | 04/27/18 |
| 04/16/18 | 04/29/18 | 04/30/18 | 05/11/18 |
| 04/30/18 | 05/13/18 | 05/14/18 | 05/25/18 |
| 05/14/18 | 05/27/18 | 05/29/18 | 06/08/18 |
| 05/28/18 | 06/10/18 | 06/11/18 | 06/22/18 |
| 06/11/18 | 06/24/18 | 06/25/18 | 07/06/18 |
| 06/25/18 | 07/08/18 | 07/09/18 | 07/20/18 |
| 07/09/18 | 07/22/18 | 07/23/18 | 08/03/18 |
| 07/23/18 | 08/05/18 | 08/06/18 | 08/17/18 |
| 08/06/18 | 08/19/18 | 08/20/18 | 08/31/18 |
| 08/20/18 | 09/02/18 | 09/03/18 | 09/14/18 |

** Closed for a University holiday. Information regarding approvals will be provided via e-mail.

- Record your attendance each day you work.
- Your supervisor will review and approve your attendance at the end of each pay period in accordance with the above schedule.
- If you do not submit your time sheet in accordance with this schedule, your pay may be delayed.