

NEW YORK UNIVERSITY
SCHOOL OF LAW

PRACTICAL/ACADEMIC TRAINING REQUEST FORM

Please see back of form for important information

PLEASE PRINT CLEARLY

DATE: _____

NAME: _____
First Last

STUDENT ID#: N _____

ADDRESS: _____

PHONE: _____ NYU EMAIL: _____

LL.M. SPECIALIZATION and J.S.D. (please check one):

- | | |
|--|---|
| <input type="checkbox"/> Labor & Employment Law | <input type="checkbox"/> Taxation Law |
| <input type="checkbox"/> Corporate Law | <input type="checkbox"/> Trade Regulation |
| <input type="checkbox"/> General Law | <input type="checkbox"/> International Taxation |
| <input type="checkbox"/> Public Service Law | <input type="checkbox"/> J.S.D. |
| <input type="checkbox"/> International Legal Studies | |

JD 3rd YEAR (please check): _____

PROBABLE DEGREE COMPLETION DATE: _____

Have you attended a Practical Training Workshop? Yes _____ No _____

Job/Internship Position Title: _____

Start Date : _____ End Date: _____

Brief Description of the Type of Work: _____

Name and Location of Firm: _____

Supervisor's Name: _____

PRACTICAL TRAINING/ACADEMIC TRAINING REMINDER FROM THE OISS

For those of you completing your studies this spring, you must comply with regulatory deadlines and requirements if you wish to obtain practical/academic training (work permission in your field of study while still in F-1 or J-1 student status). The completion date, which is the earliest date your department can verify you have successfully completed all coursework and any project or dissertation for your program, starts the legal clock ticking.

F-1 Students Only

The earliest you can apply for Post Completion Optional Practical Training (OPT) is 90 days before you complete your studies. The latest USCIS will accept your application is your completion date. You DO NOT have to have a job offer to obtain the work permission. Finally, OPT is granted for twelve months at each degree level. Any OPT you used before you completed your degree is deducted from the 12 month total. You must attend an OISS Post Completion Optional Practical Training Workshop before you may apply. For further information, visit the OISS web site (www.nyu.edu/osl/oiss) and click on "Legal Matters>Employment>F-1 Option>OPT post-completion". (Processing time at the USCIS for OPT applications is about 2-3 months.)

Please note: If you plan to travel outside the U.S. after completing your studies and before beginning employment, be sure to obtain the work permission (Employment Authorization Document) BEFORE you leave the U.S. if you wish to return. You are strongly encouraged to discuss such travel plans with an OISS advisor. For further information, visit the OISS web site and click on "Legal Matters>Travel>Travel after completion of studies".

J-1 Students Only

You should visit OISS for Academic Training information. You must apply for Academic Training before your completion date or before your DS-2019 expires, whichever comes first. If you leave the United States after you have completed your studies but have not obtained Academic Training, you will lose your chance to do so. You are required to have a job offer in order to apply. If your program of study at NYU was less than 18 months, you will be authorized one month of training for every month of study, up to 18 months. For further information, visit the OISS web site and click on "Legal Matters>Employment>J-1 Academic Training" and visit an OISS advisor.

Office for International Students and Scholars (OISS)

561 LaGuardia Place, 1st Floor

Telephone: 998-4720

<http://www.nyu.edu/osl/oiss/>

intl.students.scholars@nyu.edu