# 2013 Convocation Graduation Checklist

Congratulations on your forthcoming graduation!

Please follow the checklist to make sure you have completed all the necessary steps to complete your Convocation* journey.

Did I remember to:

| | Task | Deadline |
|---|---|---|
| ☑ | Apply to Graduate with the Office of Records and Registration | 2/8/13 |
| ☑ | Nominate a peer or myself to speak at University Commencement at Yankee Stadium. | 3/11/13 |
| ☑ | Nominate a peer or myself for a Convocation Award | 3/14/13 |
| ☑ | Nominate a peer or myself to speak at the Law School Convocation at Beacon Theatre | 3/14/13 |
| ☑ | RSVP to attend Convocation at Beacon Theatre | 3/15/13 |
| ☑ | Request Complimentary Photo Proofs | 3/15/13 |
| ☐ | Order Academic Attire (cap, gown, hood) | 4/8/13 |
| ☐ | Submit Photos for Photo Montage Slideshow | 4/12/13 |
| ☐ | Submit your Employment Survey Form<br>Survey will be available Monday, March 11. It is important that you complete the survey by the deadline in order to receive your Convocation tickets. | 4/15/13 |
| ☐ | RSVP to attend the All University Commencement at Yankee Stadium | 5/10/13 |

**MARK YOUR CALENDARS:**
Monday, May 6-Friday, May 10: Your One Stop Shop
Where you can pick-up your Convocation tickets, Academic Attire and purchase Barristers' Ball tickets.

**GRADUATION WEEK OF EVENTS:**
Tuesday, May 21: Grad Alley
Wednesday, May 22: All University Commencement
Wednesday, May 22: Law School Barristers' Ball
Thursday, May 23: Law School Send-Off Reception
Friday, May 24: Law School Convocation

*Please note that this checklist applies only to the Law School Convocation ceremony at the Beacon Theatre. For more information about the All University Commencement which is coordinated by NYU University Events and not the School of Law, click here.